



Waseda University Library
1-6-1 Nishiwaseda Shinjuku-ku Tokyo 169-8050
<https://www.waseda.jp/library/en/>
Information Desk tel,(03)3203-5581

User Guide No.26-SmE
Waseda Univ. Library
As of 1st July, 2022

Central Library Service Hours [Summer Vacation 2022]

July 30 – September 20

Before using Libraries, please refer to “Library Response to Novel Coronavirus(COVID-19)” on our webpage.

Floor	Library Service	Weekdays except for Aug.11(Thu.)–19(Fri.)	Weekend except for Aug.11(Thu.),13(Sat),14(Sun), Sep.19(Mon)	Aug.11(Thu.)–19(Fri.), Sep.19(Mon.)	Notice
–	Opening Hours	9:00 – 20:00 Last Admission at 19:50	10:00 – 17:00 Last Admission at 16:50	Closed	◎Loan Period for the SUMMER TERM Loan Date and Loan Period 7/15 (Fri) –8/22 (Mon): Normal 14 days and 30 days loan → 60 days loan 8/23 (Tue) –9/11 (Sun): Normal 14 days loan → 30 days loan
2F	Information Desk	9:00 – 20:00	10:00 – 17:00		* Please check the library website for details as these are subject to change.
1F	Research Collections Desk	9:00 – 19:30	10:00 – 16:30		◎Materials in the Automated Book Storage are unavailable on 8/20(Sat) and 8/21(Sun).
	Circulation Desk for Research Collections	9:00 – 19:30	10:00 – 16:30		
	Application for Entrance into Research Collections	9:00 – 19:30	10:00 – 16:30		
	Service Desk for closed book of G block	9:00 – 16:30	–		
	Retrieve books from Auto Book Shelf	9:00 – 19:00	10:00 – 16:00		
	Study Rooms for Faculty / Staff, Grad Students	9:00 – 19:30	10:00 – 16:30		
2F	Circulation Desk	9:00 – 19:30	10:00 – 16:30		◎Copy machines are available until 20 minutes before the closing time.
	Reference Desk	9:00 – 17:00	–		◎WINE search PC service is available until 10 minutes before the closing time.
	Help Desk	9:00 – 19:30	10:00 – 16:30		◎Research Collections, Bound Periodical Collections, Reading Rooms and other browsing service are available until 10 minutes before the closing time.
	ILL Service Desk	9:00 – 19:30	10:00 – 16:30		◎Walk-in User PCs and NDL Digitized Material Transmission Service are available until 30 minutes before the closing time (Applications are required until 1 hour before the closing time).
3F	Periodical Collections Desk	9:00 – 19:30	10:00 – 16:30		◎AV booths are available until 16:50 only on weekdays.
	Bound Periodical Collections Dsek (register, payment)	9:00 – 19:30	10:00 – 16:30		
	Periodical Collections Desk for Microforms	9:00 – 18:30	10:00 – 15:30		
	Periodical Collections Desk for CD–ROM	9:00 – 19:00	10:00 – 16:00		
4F	Microforms & Photographic Services	9:00 – 17:00	Closed		
	Service Desk	9:00 – 16:30			
	AV Room	9:00 – 17:00			
	Service Desk for Visual Material	9:00 – 16:00			
	Service Desk for Audio Material	9:00 – 16:30			
	Special Collections Room	9:00 – 17:00			
	Special Collections Desk	9:00 – 16:30			