Waseda University Library 1-6-1 Nishiwaseda Shinjuku-ku Tokyo 169-8050 <u>https://www.waseda.jp/library/en/</u> InformationDesk tel,(03)3203-5581

Central Library Service Hours [Summer Vacation 2017]

August 4 - September 20

User Guide No.26-SmE Waseda Univ. Library As of 14th JUL, 2017

Floor	Library Service	Weekdays Except for Aug.14(Mon.)-18(Fri.).	Weekend Except for Aug.13(Sun.) and Aug.19(Sat.).	Public Holiday (Aug.11(Fri.) and Sep.18(Mon.)) and Aug13(Sun.)-19(Sat.).	Notice
_	Open Hours	9:00 - 20:00	10:00 - 17:00		◎Loan Period for the SUMMER TERM
2F	Information Desk	Enter by 19:50	Enter by 16:50		•Loan Date •Loan Period
1F	Research Collections Desk (Circulation, Desk)	9:00 - 19:30	10:00 - 16:30	Aug.24(Thu)-Sep ©Copy machines a the library closes. ©WINE search PC minutes before the Closed ©Research Collect	Jul.21(Fri)-Aug.23(Wed) 60days
	Service Desk for closed book	9:00 - 16:30	-		Aug.24(Thu)-Sept.3(Sun) 30days
	Retrieve books from Auto Book Shelf	9:00 - 19:00	10:00 - 16:00		
	Study Rooms for Faculty / Staff, Grad Students	9:00 - 19:30	10:00 - 16:30		©Copy machines are available until 20 minutes before the library closes.
	Circulation Desk	9:00 - 19:30	10:00 - 16:30		
	Reference Desk	9:00 - 17:00	-		©WINE search PC service is available until 10
	Help Desk	17:00 - 19:30	10:00 - 16:30		minutes before the library closes.
	ILL Service Desk	9:00 - 19:30	10:00 - 16:30		◎Research Collections, Bound Periodical Collections, Reading Rooms, Other browsing service are available until 10 minutes before the closing time.
3F	Periodical Collections Desk (Register, Payment)	9:00 - 19:30	10:00 - 16:30		
	// (Microforms)	9:00 - 18:30	10:00 - 15:30		
	// (CD-ROM)	9:00 - 19:00	10:00 - 16:00		
4F	Microforms • Photographic Services	9:00 - 17:00	Closed		 ◎Walk-in User PCs and NDL Digitized Material Trans- mission Service are available until 30 minutes before the closing time (application is until 1 hour before the closing time). ◎AV Room, Library Lounge on the 4th floor are available until 10 minutes before 4th floor closes only on weekdays.
	Service Desk	9:00 - 16:30			
	AV Room	9:00 - 17:00			
	Service Desk for Visual Material	9:00 - 16:00			
	Service Desk for Audio Material	9:00 - 16:30			
	Special Collections Room	9:00 - 17:00			
	Special Collections Desk	9:00 - 16:30			