



Waseda University Library
1-6-1 Nishiwaseda Shinjuku-ku Tokyo 169-8050
<https://www.waseda.jp/library/en/>
Information Desk tel.(03)3203-5581

Central Library Service Hours 〔During the School Terms〕

User Guide No.25-E
Waseda Univ. Library
Revised on June 24th, 2025

Floor	Library Service	Weekday	Saturday	Sunday	Notice	
—	Opening Hours	9:00~22:00 Enter before 21:50		10:00~17:00 Enter before 16:50	©Research Collections, Bound Periodical Collections, Microforms & Photographic Services, Reading Rooms, WINE search PC service, and other browsing service are available until 10 minutes before the closing time.	
2F	Information Desk	9:00~22:00		10:00~17:00		
1F	Research Collections Desk	9:00~21:30		10:00~16:30	©Copy machines are available until 20 minutes before the closing time.	
	Circulation Desk for Research Collections	9:00~21:30		10:00~16:30		
	Application for entrance into Research Collections	9:00~21:30		10:00~16:30	©Materials published in Meiji Period	
	Service Desk for closed book of G block	9:00~18:30	—	—	Request for browsing: available until 90 minutes before the closing time.	
	Retrieve books from Auto Book Shelf	9:00~21:00		10:00~16:00	Request for Photocopying: available only on weekdays and until 60 minutes before the Microforms & Photographic Service Room closes.	
	Study Rooms for Faculty/Staff, Grad Students	9:00~21:30		10:00~16:30		
2F	Circulation Desk	9:00~21:30		10:00~16:30	©Walk-in User PCs and NDL Digitized Material Transmission Service are available until 30 minutes before the closing time. (application is until 1 hour before the closing time.)	
	Reference Desk	9:00~19:00	—	—		
	Help Desk	9:00~21:30		10:00~16:30		
	ILL Service Desk	9:00~21:30		10:00~16:30		
3F	Periodical Collections Desk	9:00~21:30		10:00~16:30		
	Bound Periodical Collections Desk (register)	9:00~21:30		10:00~16:30		
	Periodical Collections Desk for Microforms	9:00~20:30		10:00~15:30		
	Periodical Collections Desk for CD-ROM	9:00~21:00		10:00~16:00		
4F	Microforms & Photographic Services	9:00~19:00	9:00~17:00	Closed		©All facilities used on the 4th floor are closed from October 30th to November 2nd
	Service Desk for browsing and photocopying	9:00~18:30	9:00~16:30			
	AV Room	9:00~19:00	9:00~17:00			©AV booths are available until 18:50 on weekdays and until 16:50 on Saturday.
	Service Desk for Visual Material	9:00~18:00	9:00~16:00			
	Service Desk for Audio Material	9:00~18:30	9:00~16:30			
	Special Collections Room	9:00~18:30	Closed			©Library Lounge is available until 18:50 on weekdays and until 16:50 on Saturday(closed on Sunday).
	Special Collections Desk	9:00~18:00				