Waseda University Library
1-6-1 Nishiwaseda Shinjuku-ku Tokyo 169-8050
https://www.waseda.jp/library/en/

User Guide No.23-E
Waseda University Library
March 18th, 2026

■ Waseda Libraries ■

（During the School Terms）

Service hours will vary during vacations. Please refer to the website of each library.

Materials which are held at libraries listed below can be searched by WINE(https://waseda.primo.exlibrisgroup.com/).

	Libraries	Location			Phone Number	Service Hours			Users								
		Campus	Bldg. #	Floor		Weekdays	Saturdays	Sundays	*2 Faculty, Library Card (Green) user	Graduate S.	Undergrad.	*3 Affiliated Senior High School	Art and Architecture School	*2 Library Card (Blue) user	Alumni	*2 Guest Card (Red)	Others
	Central Library	W	18	2	03-3203-5581	9:00-22:00		10:00-17:00	◎	◎	◎	◎	◎	◎	○	○	★
Campus Libraries	S. Takata Memorial Research Library	W	2	3	03-5286-1984	9:00-22:00		–	◎	◎	▲*4	▲*4	▲*4	◎	▲*4	▲	★
	Toyama Library	Ty	38	1	03-5286-3528	9:00-22:00		–	◎	◎	◎	◎	◎	◎	○	○	★
	Science and Engineering Library	Nw	51	B1	03-5286-3889	9:00-21:00	9:00-19:00	–	◎	◎	◎	◎	◎	◎	○	○	★
	Tokorozawa Library	Tk	100	4	04-2947-6705	9:00-21:00	9:00-18:00	–	◎	◎	◎	◎	◎	◎	○	○	★
Students' Reading Rooms	Lee Kun-Hee Commemorative Library (FPSE Student Library)	W	3	B1	03-3207-5642	9:00-22:00	9:00-18:00	–	◎	◎	◎	▲	▲	○	▲	▲	／
	School of Law	W	8	B2	03-5286-9731	9:00-22:00	9:00-18:00	–	◎	◎	◎	▲	▲	▲	▲	▲	／
	School of Education	W	14	B1	03-5286-0648	9:00-22:00	9:00-18:00	–	◎	◎	◎	▲	▲	○	○*14	▲	／
	Ting Hsin International Group Commemorative Library (School of Commerce/SILS Students' Reading Room)	W	11	B1	03-5286-1822	9:00-22:00	9:00-18:00	–	◎	◎	◎	▲	▲	○*5	○*14	▲	★*6
	School of Social Sciences	W	14	7	03-3204-8955	9:00-22:00	9:00-18:00	–	◎	◎	◎	▲	▲	○	○*14	▲	／
	Japanese Language	W	22	3	03-5286-8637	9:00-22:00	9:00-18:00	–	◎	◎	◎	▲	▲	◎	○*14	▲	／
	School of Science and Engineering	Nw	52	B1	03-5286-3085	9:00-21:00	9:00-19:00	–	◎	◎	◎	◎	◎	◎	○	○	★
School Libraries	Lee Kun-Hee Commemorative Library (FPSE Faculty Library)	W	3	B1	03-3207-5647	9:00-22:00	9:00-18:00	–	○	○	▲*7	▲	▲	○	▲	▲	★*9
	Center for Legal Resources	W	8	5	03-5286-1805	9:00-17:00	9:00-17:00	–	○	○	▲*7	▲	▲	○	▲	▲	★
	School of Education	W	16	B1	03-3208-8434	9:00-17:00	9:00-17:00	–	○	○	▲*7*8	▲	▲	○	▲	▲	★
	Faculty of Commerce Library	W	11	10	03-5286-1824	9:00-22:00	9:00-17:00	–	○	○	▲*7	▲	▲	○	▲	▲	★*10
	School of Social Sciences	W	14	8	03-3204-8953	9:00-22:00	9:00-18:00	–	○	○	▲*7	▲	▲	○	▲	▲	★
Other Libraries	Theatre Museum: Japanese Books	W	5	1	Please refer to the following webpage. https://enpaku.w.waseda.jp/				◎	◎	○	○	○	◎	○	○	○
	Theatre Museum: Rare Books/Foreign Languages Books/Audiovisuals	W	6	3					◎	◎	○	○	○	◎	○	○	
	The Waseda International House of Literature Research Collections	W	4	3	03-3204-4614	13:00-17:00 on Mondays, Tuesdays and Fridays*11	—	–	○*12	○*12	○*13	／	／	○*12	／	／	／
	School of Education: Mathematics	W	14	7	03-3208-8443	8:50-17:00	—	–	◎	◎	◎	▲	▲	○	▲	▲	★
	School of Education: Psychology	W	14	7	03-3202-2452		—	–	○	○	○	▲	▲	○	▲	▲	★
	School of Education: Earth Sciences	W	6	1	03-3208-8473	9:00-17:00	—	–	○	○	○	○	○	○	○	○	★
	Students' Reading Room (Graduate School of Law)	W	8	B2	03-3203-4151 ext.2591	9:00-22:00	9:00-21:00	–	◎	◎	▲*7	▲	▲	◎	▲	▲	／

◎: can use and check out ○: can use (no check out) ▲: an introduction from the reference desks required *1

★: a letter of introduction required from the library of the institution they belong to ／: cannot use

For users whose library status is not marked ◎in the list, browsing and photocopy library materials are available. (Borrowing is not available)

*1 A letter of introduction for school libraries and students' reading rooms on Waseda campus is issued at the Help Desk of the Central Library and at the counter desk of the campus libraries.

*2 There are Green, Blue and Red Library Cards depending on users' status. For those who have Waseda ID (paper format), please refer to the Central Library for registering a card.

*3 For Waseda University Junior High School students, entry to Central Library is allowed. Access to other libraries and borrow books is not available.

*4 Undergraduates, Affiliated Senior High School students, Art and Architecture School students and alumni (bearing library card) can directly visit the library on the following conditions: (1) Solely Takata owns the desired material, and (2) the material's title and call number can be clearly indicated (library use only).

*5 Materials located in SILS Students' Reading Room can be checked out.

*6 Visitor can use foreign books from SILS section with a letter of introduction. Please make an advance inquiry on availability of the book to the Central Library. Visitor is required to show an identification card and a letter of introduction to enter the library.

*7 Undergraduate students can use the school library which they belong to, including the Graduate School of Law Students' Reading Room for Law students, if they have a referral from the students' reading room which they belong to or other libraries in *1.

*8 When you use Textbooks, Teaching Manuals, Guidelines for the Course of Study, an introduction is not required (library use only).

*9 Service hours for visitors: Mon.-Fri. 9:00-17:00. Visitor can use EU related materials with proper ID.

*10 Service hours for visitors: Mon.-Fri. 9:00-17:00.

*11 Additionally closed on the Waseda International House of Literature's closing days. Please refer to "https://www.waseda.jp/culture/wihl/en" to check the calendar.

*12 Some of the open stacks books can be checked out.

*13 Undergraduate students can borrow books only for the purpose of writing their graduation thesis, but they need a letter of introduction from a full-time faculty member who will supervise their thesis.

*14 Those without a Waseda Card or an Alumni Association Card must obtain a letter of introduction from the Central Library See *1.

W=Waseda Campus Ty=Toyama Campus Nw=Nishiwaseda Campus Tk=Tokorozawa Campus