

Waseda Institute for Advanced Study Researchers Recruitment Instructions for Online Registration Form

When you fill in the online registration form, the information and documents listed below are required in addition to your personal information. We suggest that applicants prepare those in advance to make registration easier.

[IMPORTANT!]

Please use “Microsoft Edge” to open and fill in the form, if you encounter problems or difficulties (e.g., you cannot click buttons in the form), when you use other web browsers such as “Google Chrome” and “Firefox.”

[Information and Documents to be Prepared]

***Doctorate Degree**

- Name of degree, Date obtained or expected

***Research Subject**

- Research topic given in the research plan

***Research Achievement**

- The number of articles (in English and other languages, peer-reviewed)
- The number of books (single, co-authored)
- The number of academic presentations (domestic, abroad)

***References**

- Affiliation, Title / Position, Phone number, Email address

NOTE:

Two references are required.

Please specify references who are able to write a recommendation letter for you and specify at least one reference who is NOT from Waseda University.

WIAS will request submission of letters directly to the references before the selection stage. Please choose references who can be contacted during the extended break.

***Documents to be uploaded (PDF, A4-size, Maximum Attachment Size 10MB)**

- Application Documents (Curriculum Vitae / Research Plan)

NOTE:

Use specified forms available on Recruitment Information website. Forms other than the specified format will be rejected.

The documents will be printed in black and white in the selection processes, so attention must be paid to their legibility.

You must submit in PDF format.

***Revision of submitted Information and Documents**

You can make changes to your registered contents by re-entering all of the information in the application form by providing the PIN number that was first registered. Please remember that registration changes can only be made during the application period.

PIN numbers cannot be reissued. If you forget your PIN number, please contact us via the inquiry form on the WIAS website and provide your name and application number in your message.