

Individual and University Response to a Student Contracting the Novel Coronavirus

To all students, faculty, and staff,

If a Waseda University student becomes infected with novel coronavirus, the University must take certain actions based on the Infectious Disease Control Law, such as following the instructions of Public Health Centers and taking immediate measures to prevent the spread of the virus (conducting interviews and inspections, identifying those with whom the infected person has been in close contact, cooperating and sharing information with the Public Health Centers regarding public health operations, disinfecting facilities, etc.). We ask that you make efforts to respond to the circumstances below as indicated in as prompt a manner as possible.

1) If a Waseda student has been confirmed to have contracted novel coronavirus

- ① Students confirmed to have contracted novel coronavirus should contact the office of their affiliated department and provide the following information. In addition, students should begin the process of suspending their attendance (refrain from attending class until they have recovered from the illness).

* Please see the Health Support Center homepage on infectious disease control at the University

<https://www.waseda.jp/inst/hsc/information/healthcare/infection>

- Area of residence (city, ward, etc.)
- Date of medical exam, date of confirmed diagnosis, and name of medical facility
- Period of time since the onset of symptoms Progress, treatment status Travel history
- Any information about other infected people with whom you have been in contact
- Recent activities at Waseda (classes, clubs, etc. attended in the two weeks prior to the onset of symptoms)

- ② The affiliated department will prepare and report the status of the affected student to the Health-care Room of the Health Support Center (hereafter Health-care Room) using the “Novel Coronavirus Incident Report.”

Format: ~~¥nas01¥S6~~ [保健センター¥他箇所公開用¥新型コロナウイルス感染症](#)

*In principle, this report must be password protected and shared via the network drive.

*Via email: covid_healthcareroom@list.waseda.jp

- ③ The Health-care Room will then contact the appropriate Public Health Center to confirm that the information in ② has been received.

*In principle, Public Health Centers will contact the Health-care Room and provide instructions on information gathering and response.

④ The Health-care Room will share information with Policy Headquarters.

*The Health-care Room will also share information regarding the Public Health Center's instructions at this time (inspections, disinfecting classrooms and other facilities, etc.).

⑤ Following recovery, affected students should request a "Certificate of Recovery" from a medical facility and then submit this certificate to the office of their affiliated department.

Format: <https://www.waseda.jp/inst/hsc/information/healthcare/infection>

2) If a Public Health Center identifies Waseda students as having been in close contact with someone infected with novel coronavirus

① Students should contact the office of their affiliated department and provide the following information. In addition, students should begin the process of suspending their attendance (self-quarantine as per Public Health Center instructions).

Area of residence (city, ward, etc.)

Current physical condition Information regarding people with whom they have been in close contact

Instructions from the Public Health Center (self-quarantine, etc.)

Recent activities at Waseda (classes, clubs, etc. attended in the two weeks prior to the onset of symptoms)

② The affiliated department office will share the status of the student with the Health-care Room.

*Please see 1) ② for information regarding how to contact the Health-care Room.

③ The Health-care Room will then contact the appropriate Public Health Center to confirm that the information in ② has been received.

④ The Health-care Room will share information with Policy Headquarters.

⑤ The Health-care Room will confirm with the Public Health Center whether the student is cleared to return to school.

3) For inquiries regarding the novel coronavirus

Students can arrange a health consultation at the Health-care Room.

Health Support Center Health-care Room (Weekdays 9:00- 12:30, 13:30- 17:00)

Direct TEL: 03-5286-9800 EXT: 71-5481~5