

# Study Abroad Spring Recruitment (Deadline: May 2025)

## Screening Schedule and Notes on Interview Exam and Language Score Certificate

Released February 25, 2025

### 1. Recruiting – Screening –Announcement of the Results

Date & Time	Contents
April 1 (Tue.)	<b>Start releasing the Program List information for 2025 Spring Recruitment</b> <a href="https://www.waseda.jp/inst/cie/from-waseda/abroad/programlist/list">https://www.waseda.jp/inst/cie/from-waseda/abroad/programlist/list</a> <ul style="list-style-type: none"> <li>You can search latest information of applicable programs from the link above. <ul style="list-style-type: none"> <li>* From the "TERM", narrow down your search to “春募集（2025年5月締切分）2025 spring”.</li> </ul> </li> <li>Programs will be added and/or updated on the Program List in order until April 11 (Fri.). <ul style="list-style-type: none"> <li>* The number of listings will remain low right after the start of releasing the information as it is uploaded sequentially.</li> <li>* Please be sure to check the Program List yourself, as we are unable to respond to individual inquiries or consultations regarding the lineup of available programs.</li> </ul> </li> </ul>
April 8 (Tue.)	<b>Release of the application guide (English ver.)</b>
April 11 (Fri.)	<b>Final day for adding programs to the Program List</b> <ul style="list-style-type: none"> <li>Programs will be added on the Program List until this day. No program will be added past this date.</li> <li>Contents of some programs may be updated until April 23 (Wed.) since the details are not finalized at this stage. Make sure to check the list of your preferred program after the next day of the confirmed date.</li> </ul>
April 17 (Thu.) and 18 (Fri.)	<b>Spring Study Abroad Fair (in-person) at the International Conference Center</b> *Please check the <a href="#">event information page</a> on the CIE website later for details. The page is only available in Japanese.
April 23 (Wed.)	<b>Finalizing all information on the Program List</b> <ul style="list-style-type: none"> <li>All the information on the Program List including the details will be finalized.</li> <li>The information here is the final result of discussions with the partner universities. The recruitment and selection process will be based on this information.</li> </ul>
<b>April 24 (Thu.) 10:00</b>	<b>Start of the application registration period</b> → <b>Both procedures (1) and (2)</b> below must be completed by the due date. <div> <b>(1) Online application registration</b> <ul style="list-style-type: none"> <li>Please register through application form on MyWaseda. The URL can be found on the Application Guide.</li> <li><b>You cannot access the form after the deadline. Application will not be accepted for any reasons past deadline.</b></li> <li>The website becomes difficult to access just before the application deadline (May 8, 17:00) because of the high volume of access. Please register well in advance.</li> </ul> </div> <div> <b>(2) Submit necessary documents</b>            Please prepare and submit all the documents either <u>by dropping them into the BOX at WGG or by postal mail.</u>  <b>Documents submitted/that arrive past the due date will not be accepted for any reason.</b> <ol style="list-style-type: none"> <li>To the BOX at WGG <ul style="list-style-type: none"> <li>✧ Location : Waseda Global Gate (WGG), 1st floor of Bldg. 22</li> <li>✧ Reception Hours: WGG Open Hours (10:00 to 17:00, Weekdays)</li> <li>✧ Notes : <ul style="list-style-type: none"> <li>The BOX will be set from April 24 (Thu.).</li> <li>CIE coordinators will not check whether all the necessary documents are prepared in the individual envelope.</li> </ul> </li> <li>✧ Deadline : <u>Thursday, May 8, 17:00</u></li> </ul> </li> <li>By Postal Mail <ul style="list-style-type: none"> <li>✧ Send the documents to the designated postal address by the deadline (<u>must be RECEIVED by 17:00 of Thursday, May 8</u>).</li> </ul> </li> </ol> </div>
<b>April 24 (Thu.)</b> <b>Be there by 19:00</b> <b>Start at 19:10</b> *Please check the	<b>Written exam (applicable students only)</b> <ul style="list-style-type: none"> <li>Eligibility: Applicants for English the DD Program</li> <li>*Whether or not this program will be offered has yet to be determined.</li> <li>You will take the exam and receive the result (on April 29) during the online application registration period.</li> </ul>

Application Guide for further details such as a venue.	<p>Therefore, it is possible to apply for online application registration after you have received the results of the exam (or you can register in advance and change your desired program on the application form after the result is announced on April 29).</p> <ul style="list-style-type: none"> <li>• No advance reservation is required to take the exam (and we will not contact eligible students in advance).</li> <li>• Individual requests (date/time changes, etc.) for the exam cannot be accepted for any reason.</li> </ul>
<b>April 29 (Tue.)</b>	<b>Announcement of the written exam results</b> (To be notified separately to students who took the written exam)
<b>– May 8 (Thu.) 17:00</b>	<b>Application deadline</b> <u><b>Submissions past the deadline will not be accepted for any reason.</b></u>
<b>May 14 (Wed.)</b>	<b>Notice regarding the interview exam</b> (To be notified separately to students who are required to take the interview exam) <ul style="list-style-type: none"> <li>• The date and time of your interview will be notified via MyWaseda (“Important Notification from Your Department”) or by Waseda Mail. Please check them frequently.</li> <li>• Please refer to the “Flowchart to determine if you are eligible for interview” on the last page for the programs concerned.</li> </ul>
<b>May 15 (Thu.) – 23 (Fri.)</b>	<b>Study abroad aptitude test at your undergraduate or graduate school</b> <ul style="list-style-type: none"> <li>• The content of screening process varies depending on the undergraduate/graduate school. In most cases, you will not need to take any further action as the screening is implemented based on the submitted documents. <u>However, some undergraduate/graduate schools may conduct interviews, etc.</u> In such case, they will contact you individually. Please follow their instructions.</li> </ul>
<b>May 17(Sat.)</b>	<b>Interview Exam (Online)</b> <ul style="list-style-type: none"> <li>• You will be notified of the date and time for the interview and other details just days beforehand (tentatively scheduled for May 14). <b>Therefore, please make sure to keep your entire interview date open (The assigned interview date and time cannot be changed for any personal reasons).</b></li> <li>• However, we may reschedule it to a weekday depending on the situation. (The applicable applicants will be notified accordingly.)</li> </ul>
<b>June 3 (Tue.) After 13:00</b>	<b>Announcement of Internal Screening Results</b> <ul style="list-style-type: none"> <li>• via “Important Notification from Your Department” on MyWaseda or through Waseda mail</li> </ul>

## 2. Announcement of the Results—Departure

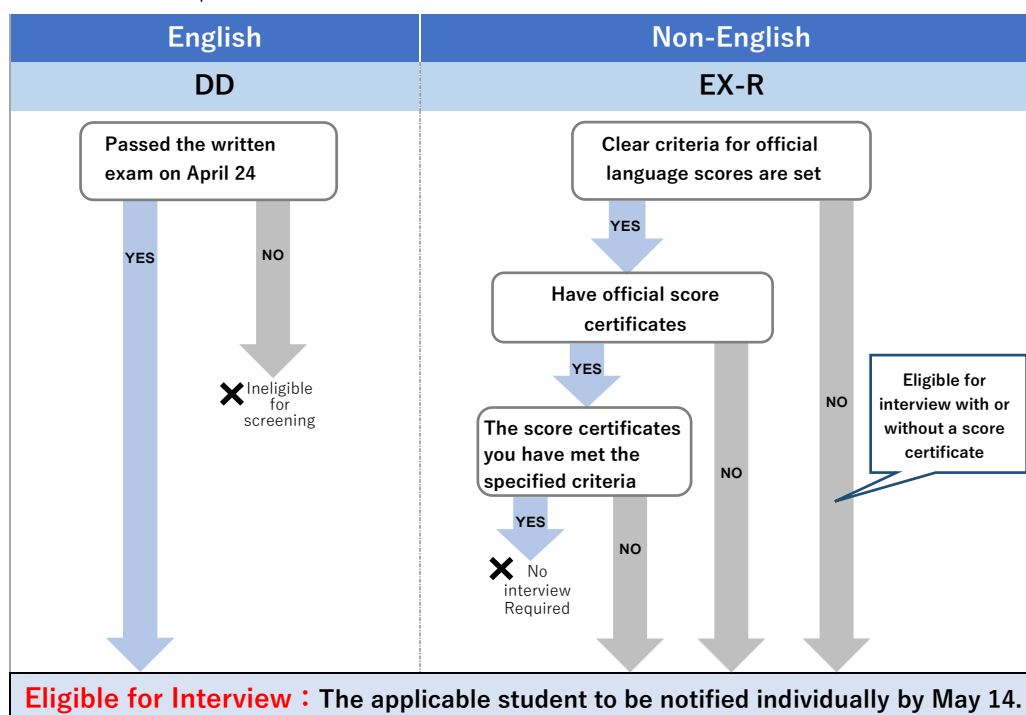
Date & Time	Contents
<b>Early June</b>	<b>Orientation for internal screening candidates</b> 【scheduled to be streamed online / watching the video is mandatory】
<b>From Mid-June</b>	➤ <b>Procedures for nomination to partner institutions</b> . . . . To be carried out by CIE ➤ <b>Procedures for application to partner institutions</b> • Timing differs depending on the program. CIE will contact you with the details. ➤ <b>Admission from partner institutions</b> ➤ <b>Arrangements for visa/ housing/ overseas travel insurance/ communication devices at your destination / airline tickets, etc.</b> <b>Procedures at your undergraduate/graduate school</b> • You are responsible to carry out the procedure on your own.
<b>From July</b>	➤ <b>Pre-departure orientation</b> . . . . (for participants in the one semester program starting in the fall of 2025 【scheduled to be video streamed online / watching the video is mandatory】 ) ➤ <b>Travel</b> (Participants in the one semester program starting in the fall of 2025)
<b>Mid-January</b>	➤ <b>Pre-departure orientation</b> . . . . (Participants in the programs starting in the spring of 2026 【scheduled to be video streamed online / watching the video is mandatory】 )
<b>February – March</b>	➤ <b>Travel</b> (Participants in the programs starting in the spring of 2026)

\*The present schedule above may be subject to change.

### 3. 【Reference】 Flowchart to determine if you are eligible for interview exam(on May 17)

You may be eligible for an interview if you are applying for the following programs. Please use the flowchart below to determine for yourself whether you are actually eligible for an interview.

English programs other than DD, non-English EX-L and CS-L programs, and other programs not included in the chart below do not require an interview exam.



\* You will be asked to speak in the language of the participating program during the interview.

\* Even if you apply to multiple programs with the same interview eligibility requirements on the chart above, you will only be interviewed once (e.g., if you apply to multiple EX-R (Spanish) programs, you will only be interviewed once for Spanish). However, if you are applying to a combination of programs with different eligibility requirements to be interviewed, you will need to participate in more than one interview (e.g., an interview in English for English DD and an interview in Spanish for EX-R (Spanish)).

\* Some applicants may be subject to an interview or other screening by their undergraduate/graduate school in the name of "Study Abroad Aptitude Test". Only those applicants who are subject to this screening will be contacted separately by their undergraduate/graduate school office with details on the date and time of the screening, so please be sure to respond in a timely manner.

### 4. 【Reference】 Notes regarding the official language score certificate

#### ① For all programs

- (1) Only official score certificates with an examination date of **June 4 of 2023 or later** will be accepted for the internal screening.
- (2) **Either a copy of the original or a printout of the web page is acceptable.**
- (3) Language test scores which are not listed on the Program List will not be accepted.
- (4) Ensure your score report includes the score, test date, test taker's name, and test name **on a single document**.  
If a score report is printed on more than one page, please staple the pages together so that we can identify them as yours. If your name does not appear on the test results page, you must also submit a test confirmation email or any official document (the exam admission ticket) with your name.
- (5) Score certificates will not be returned in principle; therefore, we recommend you submit a copy of your scorecard.

- (6) Some programs set a base score not only for the total score but for each section (i.e., speaking, reading, etc.).
- (7) After the internal screening, you may be asked to retake the test when applying to the host university, when applying for a visa, or if your score certificate expires before the time of your visa application. If the retake result is lower than the score required by the host university or visa requirements, you may not be accepted by the host university.
- (8) You will need to submit the original certificate if the partner university you are applying to requires it.
- (9) The scores you entered in the online application will be considered invalid if you fail to submit official score certificates to prove them. It is not possible to replace your scores after the application deadline.
- (10) If you are submitting more than one score for the same type of test, please be careful how you enter them in the online application.
- (11) **The CIE cannot advise students about specific test dates in time for the internal screening. Please check the websites of the organizations that administer the examinations for information on how to apply and how long it will take for the test results to be announced, and plan accordingly.**

## ② Official English score certificates

- (1) If both TOEFL iBT® and IELTS scores are listed on the Program List for the program to which you are applying, you may apply as long as you meet the requirements for one of those tests. However, if you are applying to more than one program, you will need to meet the requirements for each program and may be required to submit both TOEFL iBT® and IELTS scores.
- (2) Programs with a "(B)" next to the TOEFL iBT® score requirement on the Program List accept the 'My Best scores' MyBest '. It is possible to apply to both programs that do accept 'MyBest scores' and the ones that do not, at the same time, but please keep in mind that you must meet all the requirements of each program.
- (3) It is possible to submit multiple scores for the same test type (e.g., two TOEFL iBT® scores). In such cases, please refer to the separate document "Online Application Registration Manual" for information on how to enter the scores on the online registration.
- (4) Score certificates of "IELTS Online" and "TOEFL iBT® Home Edition" are accepted when applying for the internal screening. However, please note that in recent years, there are increasingly more cases in which the host university does not accept those scores (you may be asked to obtain a new official score certificate again after you are selected as a candidate).
- (5) "TOEFL Essential" scores are not accepted when applying for the internal screening.
- (6) If both TOEFL iBT® and IELTS scores are in the process of being re-scored, they will be considered provisional and will not be accepted for the internal screening. Please make sure to submit the fixed scores.
- (7) Only Academic Module is accepted for IELTS. Please note that score certificates using the IELTS One Skill Retake system will not be accepted for the internal screening.
- (8) **If your score does not meet the required score (including section scores) even by 0.5 points, you will not be considered for internal screening. DO NOT apply to programs you do not meet the requirement for.**

END