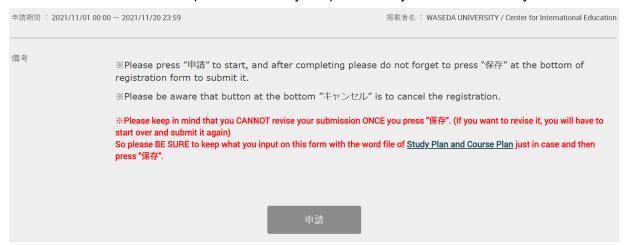
How to submit Academic Study Plan

You have to submit Academic Study Plan on the web form.

So please read the instruction below carefully.

1. Access the web form and press "申請"

The form URL is sent to each partner university. So please ask your home university's coordinator.

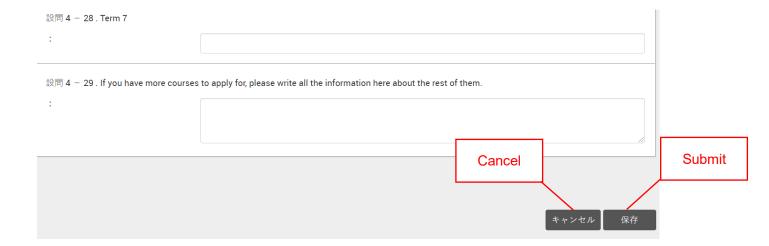


2. Enter your information. The question marked with " * " means you are required to answer (or you cannot complete the application)



- 3. <u>In 設問 2-2、2-3、2-4、2-5</u>, you have to write the sentences within the specified number of words (not less not more) for each question either in Japanese or in English or you cannot complete the application.
- 4. After completing your answers on the form, BE SURE to check if you entered all the information correctly. "保存" means "Submit" and "キャンセル" means "cancel your submission (and go back)."
- ※Please keep in mind that you CANNOT revise your submission ONCE you press "保存". (If you want to revise it, you will have to start over and submit it again)

So please BE SURE to keep what you input on this form with the word file of <u>Study Plan and Course</u> <u>Plan (for Exchange student)</u> or <u>Study Plan (for Double Degree student)</u> just in case and then press "保存".



Be sure to complete all the other documents and application for exchange program in addition to Academic Study Plan by reading the application instruction on the following webpage carefully.

https://www.waseda.jp/inst/cie/en/exchange/application

*Submit Academic Study Plan through the form. The form URL is sent to each partner university. So please ask your home university's coordinator.

Center for International Education Waseda University