**インフォメーション・シート　Information Sheet**

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **申請者ローマ字氏名**  **/ Name in Alphabets** | | **姓/Family Name** | | |  | | |
| **名/First Name・Middle Name** | | |  | | |
| **申請者カナ氏名（もしあれば）/**  **Name in Japanese Katakana (if any)** | | | | |  | | |
| **生年月日/**  **Date of Birth** | (yyyy/mm/dd) | | **性別/**  **Gender** | **男性/ Male**  **女性/ Female** | | **国籍/ Nationality** |  |
| **電話番号/ Telephone Number** | | |  | | | | |
| **メールアドレス/ Email Address** | | |  | | | | |

1. **研究領域/ Research Field　(ex. Consumer Marketing)**
2. **履修言語/ The language in which you plan to study：**

日本語/ Japanese　 英語/ English

1. **ご提出された語学能力証明書/ Submitted certificate of language proficiency:  
   (Certificate of the language you chose in ② must be submitted)**

日本語能力証明書/ Certificate of Japanese language proficiency

英語能力証明書/ Certificate of English language proficiency

語学能力証明書を取得していない/ Have not obtained any certificate of language proficiency

1. **ご希望の研究科/ Desired Graduate School (Select only 1 graduate school)：**

1. **ご希望の指導教授/ Desired Supervisor(s)：  
   (Your desired research professor must belong to your desired graduate school)**

第一希望/ First Choice:

第二希望（もしいれば）/ Second Choice (if you have):

第三希望（もしいれば）/ Third Choice (if you have):

1. **早稲田大学で最初に入学予定の課程 / The first course you wish to belong to at Waseda.**

修士課程/ Master’s Course

専門職学位課程（MBA等）/ Professional Degree Course (such as MBA course)

博士課程/ PhD course

1. **ご希望の来日時期/ Desired Date of Arrival：**

2019年・春学期/ from Spring Semester, 2019　  2019年・秋学期/ from Fall Semester, 2019

1. **申請結果の郵送先/ The postal address for us to send the result of your application：  
   (We cannot send the result to a “PO BOX” so please fill out another postal address)**

（英語でご記入ください／In English）

※ 本シートにご記入いただいた情報が、他にお送りいただいた書類の情報と異なる場合、**本シートの情報を優先に**入学審査をさせていただきますので、**ご記入漏れや間違いのないよう**、提出前にきちんとご確認ください。

\* If the information in this sheet is different from that in the other documents, we will process your application **based on this sheet**. Please make sure that you have input **all information in this sheet correctly** before submitting.

※ 同じ年度に複数回の受入内諾書の申請は受付できませんので、ご希望の研究科については慎重にお選びください。

\*\* Multiple applications for Letter of Acceptance are not accepted within the same academic year. Please decide carefully when choosing your desired graduate school.

日本政府（文部科学省）奨学金　大使館推薦（研究生）

MEXT scholarship Embassy Recommendation (research student)

**提出物一覧チェックリスト APPLICATION DOCUMENTS CHECKLIST**

※提出前に下記項目を確認し、チェック欄をクリックして☒にしてください。

\* Write a check mark in the boxes before sending your application documents.

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Application　Documents** | **Note** | **✓Here** |
| 1 | インフォメーション・シート  Information Sheet | 記入項目はすべて記入したか  Have you filled in all items on the form? |  |
| 連絡先（電話番号、メールアドレス、住所）は正確か  Is the contact information (telephone number, Email address, postal address) written correctly? |  |
| 「希望の研究科」をひとつ、記載したか  Have you selected one “desired graduate school”? |  |
| 「希望の指導教員」は、「希望の研究科」所属の者か  Does/do your desired supervisor(s) belong to the graduate school you have chosen? |  |
| 2 | １次審査合格証明書の写し  A copy of the “Passing Certificate of the Primary Screening” | データ画像は鮮明か  Is the image clear and legible? |  |
| 3 | 申請書　Application Form | 大使館／領事館の確認印が入っているか  Is the form stamped by the embassy/consulate? |  |
| 4 | 専攻分野及び研究計画  Field of Study and Research Plan | 大使館／領事館の確認印が入っているか  Is the form stamped by the embassy/consulate? |  |
| 5 | 学部卒以上の全ての成績証明書  Certificates of transcripts including all certificates of undergraduate level and higher | 大使館に提出していない場合でも、学部の成績証明書を用意したか  Do you have your certificates of transcripts of undergraduate level and higher although you may not have submitted them to the embassy/consulate? |  |
| 6 | 学部卒以上の全ての学位証明書  Certificates of degrees including all certificates of undergraduate level and higher | 大使館に提出していない場合でも、学部の学位証明書を用意したか  Do you have your certificates of degrees of undergraduate level and higher although you may not have submitted them to the embassy/consulate? |  |
| 7 | 日本語もしくは英語の語学能力証明書  a copy of your certificate of language proficiency, either in Japanese or English | JLPT、TOEIC、TOEFL、IELTSの証明書等があれば提出  If you have any certificates of JLPT, TOEIC, TOEFL or/and IELTS, please submit them. |  |