

# **2018-2019 STUDY ABROAD HAND BOOK**

**English Version**



# NOTE!!

Information regarding partner universities' individual information (GPA, Language Proficiency, Academic Fees, etc) will be updated on the Center for International Education (CIE) website "Study Abroad Program List" as needed.

The "Program List" listed on this booklet is purely referential. Please be aware that the information may change for 2018 Study Abroad. Check the CIE website "Study Abroad Program List" for up-to-date information.

# Message from the Dean of CIE

Study abroad can be said to be the ultimate learning opportunity. But what kind of “learning” am I referring to here? Learning in its most fundamental sense is to open one’s mind to new knowledge and experience. Through such learning a human being develops and grows both in mind and in body, and study abroad is indisputably one of best ways to acquire such opportunities for growth. However, using such precious opportunities to their fullest requires a willingness to be open-minded to other cultures, and without such open-mindedness one’s study abroad experience will certainly be significantly less fruitful.

Each new friend we make is at once a new discovery and an opportunity to develop and improve our own minds. For example, many interesting discoveries across different ages and cultures were made possible through formal travel writing and diaries, transmission of locally written historical records as well as contemporary reportage from travelers of their experiences overseas.

For a literary history of such inter-cultural discovery, consider first the record of the Jesuit missionary Luís Fróis, who described Japan as it was during the Warring States Period in his “History of Japan”. In Alexis de Tocqueville’s classic “Democracy in America”, the French bureaucrat describes and analyzes American society as it existed in the mid-19<sup>th</sup> century. “The History of the Taiping Revolution” written by the British officer Augustus Lindley, describes his experience during the Taiping Revolution, a Christian-led insurrection which occurred in mid-19<sup>th</sup> century China. Moving into the 20<sup>th</sup> century we have the “Seven Pillars of Wisdom” written by T.E. Lawrence (widely known as “Lawrence of Arabia”) which chronicled his role in leading the Arab War of Independence against the Ottoman Empire during WWI; “Red Star Over China” by Edgar Snow, an American journalist, describes life in the Communist-controlled areas of China in the 1930s in addition to his personal interviews with Mao Zedong; and finally “I’ll Go and See Everything”: a record of Japanese novelist and peace activist Makoto Oda’s experiences with various people and places during his round-the-world backpacking tour in the 1950s; The common thread running through all of these diverse works, as well as many others too numerous to list here, is that their authors were open-minded about their subjects and about the foreign cultures they found themselves in.

To anyone considering future study abroad, I would recommend sampling some of the works from the “Travelogue of the World” listed above to see what kind of discoveries and personal growth might await you in your future travels.

Prof. Toru Shinoda,

Dean of CIE

Center for International Education (CIE), Waseda University

The data is based on the records of study abroad 2017-2018 and is subject to change. For up-to-date information, please make sure to check the CIE website and other sources.

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# **Waseda University's Study Abroad System**



# I . Purpose of Study Abroad

The Overseas Study Abroad Program offered by Waseda University sends out regular students of Waseda University to study at partner universities across the globe. The aim of the Program is to facilitate cultural contact between Waseda University students and those from partner universities, encourage intercultural exchange and allow participants to act as ambassadors for the promotion of international understanding. Students that are selected each year to participate in this program must possess excellent personal and academic qualities and pass a rigorous internal selection. Please remember that students who agree to participate in this program will become overseas representatives of Waseda University and will be expected to understand and abide by the aims and goals of this program.

The Center for International Education aims to help students not only during their preparations prior to departure, but also during all phases of their study abroad experience. At the same time, students are encouraged to take a proactive and independent attitude towards their study abroad.

Many things which seem obvious and natural within Japan won't be regarded as such overseas, so students are encouraged to have some foreknowledge of the country in which they will be studying. Living abroad in a foreign country, there may be times when you feel you are unable to make friends or to blend in. If you do not adequately understand the laws and rules of your host country and/or university, you are likely to create problems not only for yourself but for others as well. Staying out of such trouble requires careful fore-planning and self-control on your part. Glossing over potential problems and making assumptions without confirming the desires or intentions of others can lead to severe consequences. During your study abroad, language proficiency is necessary not only for your academics, but also for clearly stating your own thoughts and intentions to others. Avoiding various dangers and difficulties during your study abroad rests largely on this ability.

Students who are still considering study abroad, as well as those whose destinations have already been determined should read this handbook carefully and prepare themselves fully beforehand. This handbook contains detailed instructions related to procedures occurring both during and after your study abroad. Please confirm the requirements for each step of the process, discuss any unclear points with the appropriate parties, and use this information to clear up any doubts or problems that may arise during your study abroad.

## First Step ... Study Abroad Fair / Study Abroad Week

The CIE holds the Study Abroad Fair twice a year, in April and October and Study Abroad Week. In the fair, the CIE introduces important issues such as its study abroad programs, the application process, providing an opportunity to talk to students who have studied abroad, and presentations by visitors from overseas, etc. This fair is not only for students already thinking about studying abroad, but also a good opportunity for all Waseda students to know what kind of study abroad programs are available. Don't miss this event!

Information about the Study Abroad Fair will be updated on CIE webpage.

<https://www.waseda.jp/inst/cie/from-waseda/event>

You can also see the held events on CIE Facebook.

<https://www.facebook.com/WasedaU.CIE/>

Aside from the Study Abroad Fair and Study Abroad Week, CIE holds various events such as explanation meetings for each program and/or scholarship, presentation by the former study abroad students. Please check on CIE website and Facebook for the information.



## II. Roadmap to Study Abroad

**For those who are considering studying abroad:  
here are two things we want you to think about.**

If you are considering studying abroad, we want you to know two things before you actually start with the process. They are...

- 1. How to narrow down your options of where to study.**
- 2. The process of carrying out procedures and tasks before your departure.**

There are hundreds of places to study in the world, and there are many procedures and tasks to carry out before your departure, so a lot of effort is required. Although they can be complicated, we ask you to first **roughly grasp "what to take into consideration when choosing where to study abroad" and "the process before departure."** With a passion to study abroad and a cool and collected mind to go through various procedures, we are sure you will succeed in the end.

### 1. How to narrow down your options

**Step1: Think about what your interests are, what your future goal is and then think what your theme for study abroad would be, and what country/area you want to go.**

**Step2: Read this handbook and CIE's website (program list) and participate in information sessions such as "Study Abroad Week" to get a grasp of the overview of CIE's study abroad programs.**

**Step3: Narrow down your options according to the following: Program type/Duration of Program /When to apply/ study abroad cost**

#### (1) Which type of program should you choose? How long should you study?

Type of Program	Duration
Double Degree Programs(DD)	1 year, 1 year and 6 months or 2 years
Exchange Programs(EX)	A year or 1 semester
Customized Study Programs(CS)	A year or 1 semester
Short-term program (summer/spring)	Approximately 1week to 2 months

#### (2) When should you go? When should you apply?

Long-term programs start twice a year: **spring (February to March)**, and **fall (August to October)**, and **study abroad recruitment requiring internal screening is also carried out twice a year: spring (April to May) and fall (October)**. There are four patterns, and each depends on the program of the host country and the number of programs in a region as follows:

No.	Pattern	Tendency
1	<b>Apply for fall recruitment and depart in the fall of the following year (fall recruitment/fall departure, apply a year before departure)</b>	Covers mostly all countries and regions in the world, and <u>makes up most of the programs available</u>
2	<b>Apply for spring recruitment and depart in the spring of the following year (spring recruitment/spring departure, apply a year before departure)</b>	<u>EX Programs are limited to regions such as South Korea, Oceania, and South America</u>
3	<b>Apply for spring recruitment and depart in fall 6 months later (spring recruitment/fall departure, apply 6 months before departure)</b>	<u>Mostly CS Programs that last 1 semester, and the number of programs is small</u>
4	<b>Apply for fall recruitment and depart in spring 6 months later (fall recruitment/spring departure, apply 6 months before departure)</b>	<u>Mostly CS Programs that last 1 semester, and the number of programs is small</u>

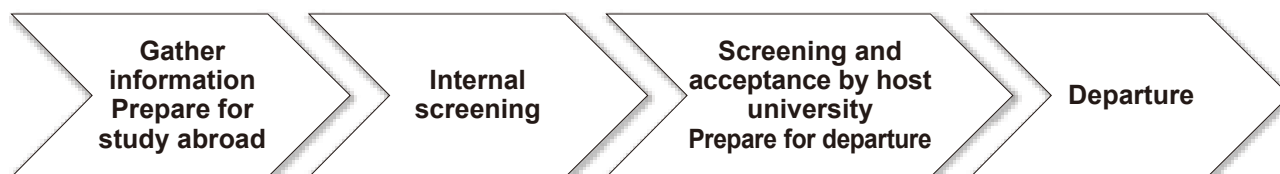
Short-term programs: We mostly recruit students around May for summer programs, and around November for spring programs. Some programs require screening by interview and other prerequisites. Please refer to the recruitment information for details.

**Step4: Check program lists and university websites and decide where you want to go.**

You may list up to seven desired host universities when you apply for study abroad internal screening. Try to find host universities or programs that best match your study abroad theme, and check their prerequisites such as language ability, and also the costs.

## What are the procedures and tasks you need to go through before you go study abroad?

It is quite a long process from internal recruitment to your departure in order to successfully go study abroad, which is about a year (excluding application 6 months prior to departure). If you include the length of time to gather information and to prepare, you will be spending a lot of time before your study abroad. The procedures are complex, but below is a simple version, and we will go more into detail in the pages that follow.



No.	Procedures	Main things you must do
1	Gather information	<ul style="list-style-type: none"> <li>• Check this handbook and CIE's website</li> <li>• Participate in Study Abroad Week (April, October), study abroad student advisers' events, etc.</li> <li>• Ask questions and get counseling at Waseda Global Gate (1<sup>st</sup> floor, bldg. #22)</li> <li>• Refer to former study abroad students' report</li> <li>• Check overseas university websites you are interested in</li> <li>• Check internal and external study abroad scholarships</li> </ul>
2	Prepare for study abroad	<ul style="list-style-type: none"> <li>• Take CIE's TOEFL-iBT course, take IELTS online course</li> <li>• Take language proficiency test</li> <li>• Take classes in English, etc. within Waseda University; participate in international exchange events of ICC</li> <li>• Deepen your understanding of history, society, and culture of countries and regions you are interested in</li> </ul>
3	Internal Screening	<ul style="list-style-type: none"> <li>• Apply for study abroad (April-May; October) [after passing internal screening]</li> <li>• Participate in "orientation immediately after candidates of study abroad are announced (mandatory)"</li> <li>• If needed, apply for scholarships for study abroad</li> </ul>
4	Screening and acceptance by host university	<ul style="list-style-type: none"> <li>• Upon advice from CIE program coordinator, prepare and submit documents for screening and acceptance by the host university</li> <li>• Receive a "letter of acceptance" from the host university</li> </ul>
5	Prepare for departure	<ul style="list-style-type: none"> <li>• Participate in "Deawa-naito", a gathering with former study abroad students planned by study abroad student advisers</li> <li>• Take CIE Academic English Course (Advanced Scholars' Program, English DD is mandatory)</li> <li>• Check local information</li> <li>• Participate in "Study Abroad Consultation Session"</li> <li>• Consider getting a credit card, how to manage your money</li> <li>• Prepare a PC (if needed)</li> <li>• Apply for accommodation</li> <li>• Health Exam, vaccination</li> <li>• Apply for a visa</li> <li>• Book a flight</li> <li>• Purchase Waseda University designated insurance, register for risk management support service</li> <li>• Register for a Waseda University designated rental mobile phone</li> <li>• Procedures at your school office</li> <li>• Confirm credit transfer system</li> <li>• Questionnaire concerning effects of study abroad, study abroad aptitude test, etc.</li> <li>• Participate in "orientation before departure"</li> <li>• Submit to CIE copies of your passport and visa, and documents on your final flight information, etc.</li> <li>• Pay program fee (CS programs only)</li> <li>• Pay registration fee (DD programs only)</li> </ul>
6	Departure	<ul style="list-style-type: none"> <li>• As soon as you arrive, go to the nearest Japanese embassy or consulate and submit an "overseas residential registration."</li> </ul>

※ "Departmental Exchange Programs" (graduate and undergraduate schools' own exchange programs) and "study abroad at your own expense" have different schedules.

In the following pages, we will show you specific schedules: Model case #1, when you apply for study abroad in the fall and depart in the fall of the following year, and Model case #2, when you apply for study abroad in the spring and depart in the spring of the following year.

## (FYI) Schedule Until Departure

~Model case 1: Apply for fall study abroad program and depart in the fall of the following year. (fall recruitment, fall departure / apply a year before departure) ~

※ This schedule is based on past records for the academic year of 2016-2017, with some modifications on future procedures, events, etc. that are definitive. For actual schedules, always check for announcements made by CIE.

When	Procedures, events
Mid April	<b>【gathering information】 Spring Study Abroad Fair</b> ☞ Get general information on the study abroad system! <b>【preparing for study abroad】</b> Take language proficiency tests (TOEFL-iBT, IELTS, etc.) (submit scores when applying for the fall recruitment) ☞ There is a TOEFL-iBT official test center within Waseda University (bldg.#29) TOEFL-iBT Priority Reservation for Waseda University students available!
Early May	<b>【Short-term program】</b> Application for summer short-term program
Late May	<b>【preparing for study abroad】</b> TOEFL-iBT course at CIE (spring semester, 90 minutes per class, 12 classes, ends early July) / IELTS course (online) ☞ Professional teachers will give you tips on how to get high scores! <b>【short-term program】</b> orientation held right after notification of approval. (participation mandatory)
June	
Early July	<b>【Short-term program】</b> orientation before departure for summer short-term program students (participation mandatory)
Early August	<b>【preparing for study abroad】</b> TOEFL-iBT course at CIE (summer intensive, 6 days, 90 minutes per class, 12 classes) <b>【short-term program】</b> participate in short summer program (until September)
Late August	<b>【scholarship】</b> application for "The Glory of Waseda (Waseda-no-Eiko)" accepted (until early September) ☞ This is a grant-type scholarship for study abroad that guarantees funds before your application within Waseda University and before you are officially chosen to go study abroad!
Mid September	<b>【preparing for study abroad】</b> TOEFL-iBT course at CIE (summer intensive, 6 days, 90 minutes per class, 12 classes)
Late September	<b>【preparing for study abroad】</b> Last opportunity to take TOEFL・IELTS tests for fall applicants! <b>【scholarship】</b> candidate students selected to receive "The Glory of Waseda (Waseda-no-Eiko)", a reservation type scholarship, is announced <b>【internal screening】</b> recruitment for fall study abroad (application for CAMPUS Asia)
Early October	<b>【gathering information】</b> Fall Study Abroad Fair ☞ Get general information on the study abroad system! <b>【gathering information】</b> information session for potential GLFP applicants
Mid October	★☆☆ <b>【internal screening】</b> recruitment of fall study abroad (WEB application, until late October) ★☆☆ ☞ You may list your desired university (up to 7 universities) on MyWaseda! <b>【internal screening】</b> Essay test for English DD Program, Advanced Scholars' Program
Late October	<b>【internal screening】</b> recruitment for fall study abroad (submit necessary documents) <b>【internal screening】</b> selected students are announced (CAMPUS Asia fall recruitment)
Early November	<b>【internal screening】</b> undergraduate / graduate study abroad qualification screening (until late November)
Mid November	<b>【internal screening】</b> results for GLFP pre-screening based on documents announced <b>【internal screening】</b> GLFP exam by interview <b>【internal screening】</b> non-English/DDP / Advanced Scholars' Program oral exam
Late November	<b>【internal screening】</b> GLFP screening results announced <b>【short-term program】</b> application for spring short-term programs
Early December	<b>【internal screening】</b> results for screening at Waseda University announced <b>【short-term program】</b> spring short-term program orientation held right after notification of approval. (participation mandatory)
Mid December	<b>【orientation】</b> orientation is held right after notification of approval. (participation is mandatory) ☞ Important information such as procedures for screening at potential host university announced! <b>【screening by host university】</b> (prior to departure) information on documents to be submitted → submission → screening at potential host university → notification of acceptance or non-acceptance ☞ Guidance by CIE staff concerning submission of documents required by the potential host university! Procedures of application and when you will receive notification of acceptance / non-acceptance depends on the host university. <b>【preparing for study abroad】</b> (prior to departure) arrange an accommodation in the host country, obtain a visa, book a flight, go through necessary procedures at your school office, etc. ☞ Make a "to do" list for your preparation so that you won't forget anything!
Late January	<b>【gathering information】</b> planned by study abroad student advisers, "Deawa-naito" ☞ It is an exchange meeting with former study abroad students. Great opportunity to get firsthand information! <b>【short-term program】</b> orientation before departure for spring short-term program (participation mandatory)
Early February	<b>【preparing for study abroad】</b> CIE Academic English course (spring intensive, 5 days, 90 minutes per class, 10 classes) ☞ Improves your English ability to "listen, read, speak, and write" for your study abroad! <b>【short-term program】</b> participate in spring short-term program (until March)
Late March	<b>【scholarship】</b> apply for study abroad scholarship (internal and JASSO) ☞ You can apply for both scholarships in one process! Be sure to make arrangements as soon as possible to have documents certifying your revenue issued by a government organization or employer!
April	
May	
Mid June	<b>【preparing for study abroad】</b> consultation meeting concerning preparations for study abroad ☞ crisis management seminar will be held and there will be staff to answer questions on booking flights, overseas travel insurance, cell phone, debit card and more!
Early July	<b>【scholarship】</b> screening results of scholarship recipient for study abroad is announced (internal scholarship and JASSO scholarship)
Late July	<b>【orientation】</b> orientation before departure (participation mandatory) ☞ Important points to take note, various procedures during and after your study abroad are announced. <b>【preparing for study abroad】</b> register for an overseas cell phone designated by Waseda University / submit copies of your passport and visa, and documents on your final flight information / take necessary procedures on your overseas travel insurance (make deposit, register information) / questionnaire concerning effects of study abroad, study abroad aptitude test, etc.
August to October	<b>【start study abroad (a year or 1 semester)】</b> As soon as you arrive, go to your nearest Japanese embassy or consulate and submit an overseas residential registration. ☞ If you are on a CS program, schedule of program fee payments is around August to September for the first term, December to January for the second term. ☞ Take care, stay safe, and enjoy your studies abroad! For a year program, your return will be around May to June. For a semester program, your return will be around December to February. ☞ Don't forget to go through necessary procedures and various notifications when you return! Register as a study abroad student adviser and let others know your great experiences abroad!

## (FYI) Schedule Until Departure

~Model case 2 : Apply for a spring study abroad program and depart in the spring of the following year. (spring recruitment, spring departure / apply a year before departure) ~

※ This schedule is based on past records for the academic year of 2016-2017, with some modifications on future procedures, events, etc. that are definitive. For actual schedules, always check for announcements made by CIE.

When	Procedures, events
Mid October	<b>【gathering information】</b> Fall Study Abroad Fair ☞ Get general information on the study abroad system! <b>【preparing for study abroad】</b> Take language proficiency tests (TOEFL-iBT, IELTS, etc.) (submit scores when applying for the fall recruitment) ☞ There is a TOEFL-iBT official test center within Waseda University (bldg.#29) TOEFL-iBT Priority Reservation for Waseda University students available!
Late November	<b>【Short-term program】</b> Application for spring short-term program
Early December	<b>【short-term program】</b> orientation held right after notification of approval. (participation mandatory)
Mid January	<b>【scholarship】</b> application for “The Glory of Waseda (Waseda-no-Eiko)” accepted (until late January) ☞ This is a grant-type scholarship for study abroad that guarantees funds before your application within Waseda University and before you are officially chosen to go study abroad!
late January	<b>【Short-term program】</b> orientation before departure for spring short-term program students (participation mandatory)
Early February	<b>【preparing for study abroad】</b> TOEFL-iBT course at CIE (spring intensive, 6 days, 90 minutes per class, 12 classes) <b>【short-term program】</b> participate in short spring program (until March)
Late February	<b>【scholarship】</b> candidate students selected to receive “The Glory of Waseda(Waseda-no-Eiko)”, a reservation type scholarship announced
Mid March	<b>【internal screening】</b> recruitment for spring study abroad (application for CAMPUS Asia) <b>【preparing for study abroad】</b> Last opportunity to take TOEFL・IELTS tests for spring applicants!
Mid April	<b>【gathering information】</b> Spring Study Abroad Fair ☞ Get general information on the study abroad system! <b>【internal screening】</b> screening results announced (CAMPUS Asia spring recruitment)
Late April	★☆☆ <b>【internal screening】</b> recruitment of fall study abroad (WEB application, until early May) ★☆☆ ☞ You may list your desired university (up to 7 universities) on MyWaseda!
Early May	<b>【internal screening】</b> recruitment for spring study abroad (submit necessary documents) <b>【short-term program】</b> summer short-term program applications accepted
Late May	<b>【internal screening】</b> undergraduate / graduate study abroad qualification screening <b>【internal screening】</b> non English EX-R: exam by interview <b>【short-term program】</b> orientation held right after notification of approval. (participation is mandatory)
Early June	<b>【internal screening】</b> results of internal screening announced
Early July	<b>【short-term program】</b> summer short-term program orientation before departure (participation mandatory)
Mid July	<b>【orientation】</b> orientation held right after notification of approval. (participation is mandatory) ☞ Important information such as procedures for screening at potential host university announced! <b>【screening by host university】</b> (prior to departure) information on documents to be submitted → submission → screening at potential host university → notification of acceptance or non-acceptance ☞ Guidance by CIE staff concerning submission of documents required by the potential host university! Procedures of application and when you will receive notification of acceptance / non-acceptance depends on the host university. <b>【preparing for study abroad】</b> (prior to departure) arrange an accommodation in the host country, obtain a visa, book a flight, go through necessary procedures at your school office, etc. ☞ Make a “to do” list for your preparation so that you won't forget anything!
Late July	<b>【scholarship】</b> apply for study abroad scholarship (internal and JASSO) ☞ You can apply for both scholarships in one process! Be sure to make arrangements to have documents certifying your revenue issued by a government organization or employer!
Early August	<b>【short-term program】</b> participate in summer short-term program (until September)
September	
October	
November	
Late December	<b>【scholarship】</b> results of screening for study abroad scholarship announced (JASSO only, Waseda University Student Exchange Scholarship announced early July of the next year)
Mid January	<b>【orientation】</b> orientation before departure (participation mandatory) ☞ Important points to take note, various procedures during and after your study abroad are announced! <b>【preparing for study abroad】</b> register for an overseas cell phone designated by Waseda University / submit copies of your passport and visa, and documents on your final flight information / take necessary procedures on your overseas travel insurance (make deposit, register information) / questionnaire concerning effects of study abroad, study abroad aptitude test, etc.
Late January	<b>【gathering information】</b> planned by Study Abroad Student Advisors, “Deawa-naito” ☞ It is an exchange meeting with former study abroad students. Great opportunity to get firsthand information!
February to March	Early February <b>【preparing for study abroad】</b> CIE Academic English course (spring intensive, 5 days, 90 minutes per class, 10 classes) ☞ Improves your English ability to “listen, read, speak, and write” for your study abroad. <b>【start study abroad (a year or 1 semester)】</b> As soon as you arrive, go to your nearest Japanese embassy or consulate and submit an overseas residential registration. ☞ If you are on a CS program, schedule of program fee payments is around March to April for the first term, August to September for the second term. ☞ Take care, stay safe, and enjoy your studies abroad! For a year program, your return will be around December to January, and for a semester program, your return will be around May to June. ☞ Don't forget to go through necessary procedures and various notifications when you return! Register as a study abroad student adviser and let others know your great experiences abroad!

# III. Planning and Preparing for Study Abroad

## 1. Planning your Study Abroad

First, you have to determine what you are going to study abroad for, what you want to do, at where. Having clearly defined goals and direction is very important. Study abroad is not the same as visiting a country for vacation so you need to have certain goals and reasons for choosing a specific country.

- How long would you like to study abroad for?
- Which year of your studies would you like to study abroad in?
- What country/ city would you like to go to?
- Do you want to study a language? Or would you like to go for your own research purposes?
- What is your budget?

Thinking carefully about these things will help you in your planning.

## 2. Collecting Information

Once you have some goals, you can start your preparation. It takes much time to prepare for your study abroad. If you are thinking of a long-term program, the planning will take at least one year. Finding guidebooks on study abroad and grasping the basics is one place you can start.

As you gather more information your ideas and objectives will solidify. You can also collect more information in the following ways.

- Read this book "STUDY ABROAD"
- Access the CIE website and gather information.
- Read materials at the Waseda Global Gate on the 1<sup>st</sup> floor Building #22.
- Get advice and counseling at the Waseda Global Gate.
- Read "Return to Japan Reports" by former study abroad students through the Study Abroad Portfolio.
- Attend the Study Abroad week, or events held by study abroad student advisers. ➡ P.6, 75
- Gather information from Study Intelligence Agencies.

## 3. Test your language proficiency through examinations

For many institutions, when you send in a written application you also need to send a certificate of language proficiency. It's good to have an idea of what level you are at early on, because if you decide to go to a certain University but then find out that you don't have the right certificate nor enough language proficiency, you cannot even apply. If you wish to study abroad in an English speaking country, you should take the TOEFL or IELTS examination. The best opportunity to do this is the TOEFL-ITP exam (prep test) that is held at Waseda University. There are other certification examinations for languages other than English as well.

If you would like to study at a non-English speaking country, take a language proficiency test for the language you will need to speak in that country. Some universities specify a certain level of language proficiency for the public exams. Depending on the university, some programs require submission of a higher certificate than the required level at the time of application. If you are interested in a country and want to learn its language, the sooner you can start working towards that goal the better. ➡ P.23

## 4. Preparation to meet requirements

### (1) Language fluency and academic skills

You are required to have adequate proficiency in the local language to participate in the courses with the local students at the host university as well as enjoy your life abroad. Adequate scores on TOEFL, IELTS, or other English language proficiency tests are mandatory if you are planning to study in an English-speaking country. In non-English speaking countries, you need to be proficient enough in the local language to keep up with the courses at the host university. Language proficiency is an important criterion of the screening at Waseda University. It is vital that you keep improving your language proficiency to be nominated to the program in which you wish to participate. Managing to improve your language skills before your departure is crucial to your success in any study abroad program.

### (2) Academic record

The host university screens students primarily on the basis of the applicants' academic records earned at the home university (Waseda University in your case). This also applies to Waseda University's screening process. It is strongly recommended that you study hard consistently and maintain your academic record at a level that will enable you to be nominated to the partner university you wish to enter.

\*The Center for International Education (CIE) used GPA scores calculated by the method shown below to screen applicants for the 2017 academic year. (The formula was established and is being used independently by the CIE. Please be aware that it may be different from the calculation method used in your respective undergraduate/graduate schools.)



GPA (Grade Point Average) Calculation Formula used at CIE:

$$\frac{[(4.0 \times \text{total number of A}^+ \text{ credits}) + (3.5 \times \text{total number of A credits}) + (3.0 \times \text{total number of B credits}) + (2.0 \times \text{total number of C credits}) + (0 \times \text{total number of F \& G credits})]}{\text{Total number of credits established as the graduation requirement (including credits for F \& G)}}$$

\*The range of F and G, and H are different depending on each undergraduate/graduate school.

\*P and N are not included in the GPA calculation.

### (3) Funds

In most cases, your spending while studying abroad will be higher in comparison to what you would spend studying at Waseda University since the former will include accommodation and food costs as well as other personal costs. For long-term programs, you should expect your study abroad program to cost you in the range of 2.5 – 6 million yen.

In many cases, you are neither permitted to work part-time nor receive any kind of income when studying abroad. Therefore, the entire cost of your study abroad, including all travel costs, must be covered before you fly to your destination. Most universities will ask you to submit an official bank statement (in English) showing the amount equivalent to your total expected expenditure, placing the onus on you to prove that you are financially capable of covering the costs of studying abroad (generally, the statement is required six to ten months prior to departure; however students who plan to study in certain programs must submit a bank statement right away). After the approval of the documentation of your financial circumstances, you will be admitted by the host university and be able to acquire the necessary visa. There have been cases wherein students said “I didn’t realize how much studying abroad would cost!” barely days before their programs were to start. To avoid a situation like that, it is crucial that you talk to your guarantor and make your financial plans well in advance.

### (4) Taking classes that are held in English (or other languages)

The Center for International Education (CIE) is not only in charge of taking care of international students at Waseda and supporting Waseda students seeking to go abroad to study, but also offers undergraduate students unique courses as a foothold to promote and implement international education programs. Those taken as a part of the short-term study programs including courses on foreign languages, thematic studies, and cross-cultural experiences; those taken during Summer Session at Waseda University where you can study with students from foreign countries; and “International Japanese Studies” where professors from universities in foreign countries are invited to give lectures.

Short-term programs, where you can study a foreign language and/or receive cultural training, are offered in both spring and summer terms (course title 「海外語学・文化研修プログラム」). These courses are available for registration. The short-term programs make it possible for students who find it difficult to go on a long-term study abroad program to gain overseas experience in a short term and to obtain credits at the same time. (⇒ P.14, 79)

University-Wide open courses include small group courses which focus on learning and discussing certain themes in English, and tutorial courses for obtaining higher level English. The Global Education Center (GEC) recommends its “Global Studies Series” before and after study abroad programs. Also, the GEC’s university-wide minor system allows students to minor on specific academic fields apart from their major, which can be used to reinforce one’s field of expertise or obtain a field where one’s majoring knowledge can be applied. Certificates are issued upon graduation for those who finish a minor course.

## 5. Preparatory courses for study abroad

The CIE provides a variety of preparatory courses for those who are considering a study abroad program. These are low cost, high-quality lectures aimed at improving the skills necessary for your study at your host university, such as courses focusing on language fluency tests necessary for application.

#### (1) Courses to prepare for language tests

- TOEFL® iBT course
- IELTS course (online)

#### (2) Academic English Courses

- Academic English course for students considering or participating in a medium- or long-term study abroad program
- Academic English course for students considering or participating in a short-term study abroad program (one-day intensive course)

Please refer to the details (including how to apply for the courses) in the study abroad preparatory courses brochure and on the CIE website:

<https://www.waseda.jp/inst/cie/from-waseda/plan>

\*These courses are specially designed for those seeking to participate in a study abroad program. The courses help students prepare for language tests or common tests required to participate in such programs.

\*These courses are not counted toward graduation credits. These courses are taken in addition to required registered courses.

## 6. Study Abroad Assistance (Waseda Global Gate)

In order to further the globalization of the education provided at Waseda University, the CIE supports students from abroad studying in Waseda, and students from Waseda studying abroad, alongside working as the center of International Education Programs at the university.

The Waseda Global Gate (Campus building 22, first floor) is a one stop service center where students can receive information on international education such as study abroad programs, and also experience the university's global network. The seminar room within the space is used not only for classes for short-term students from abroad, but also for various events.

Waseda Global Gate provides the following information/services

- Information on Study abroad programs that Waseda University provides
- Catalogues and information of partner universities around the world
- Books useful for preparing your study abroad program (copies allowed)
- Information on grants and scholarships for studying abroad
- General consulting by CIE staff
- Reports by students who have taken part in past study-abroad programs

Make use of these information to prepare for a meaningful study abroad.

[Waseda Global Gate (Building #22, first floor)]

Address	〒 169-0051 1-7-14-1F Nishi-Waseda, Shinjuku, Tokyo Waseda University, Center for International Education, Waseda Global Gate
Open Hours	Weekdays 9:00 — 17:00 (Personal consulting : 12:00 — 17:00) (Closed on weekends and holidays)*
Direct Phone	03-3208-9602 (9:00 — 17:00 except on weekends and holidays)
Direct FAX number	03-3203-6405
E-mail	out-cie@list.waseda.jp

\*Open for the following hours during vacation: 9:00—16:00 (Mon/Wed/Fri) Consulting: 12:00—16:00

# IV. Study Abroad Programs

## 1. Names of the programs

Listed below are the programs offered by CIE (Please see [⇒ P.80](#) for Departmental Exchange Programs).

For more information about registration status and academic fees regarding each program, please see. [⇒ P.17](#)

### (1) Double Degree Programs (DD)

These are programs that you will go abroad to study at a university which provides a curriculum for a double degree while you are still enrolled at Waseda. If you satisfy certain requirements, you will be able to earn designated degrees from both Waseda and your host university when you graduate. In order to complete the double degree course at your host university, you will need to demonstrate high-level reading/listening comprehension skills and conversation skills in the foreign language. Therefore, especially rigorous examinations will be conducted regarding your language skills if you wish to participate. There are some programs that only students of certain schools or graduate schools are eligible to apply. Furthermore, the study abroad period may vary depending on the program.

#### <Partner Institutions (as of February 2018)>

Peking University, Fudan University, National Taiwan University, Shanghai Jiao Tong University, National University of Singapore, Earlham College, Korea University, etc.

\*Some programs require students to be enrolled in a certain school.

### (2) Exchange Programs (EX)

These are programs that you will go abroad to study based on the exchange agreements between the universities or the departments. The term is one academic year in principle, but some programs are only for one semester. Relatively high language skills are required from the beginning, and usually you will take regular courses with local students (EX-R). However, some programs focus on studying a foreign language (EX-L). Usually, one to three students per university are recruited. In principle, tuition is paid to Waseda, and you will be exempted from paying tuition to the host university.

### (3) Customized Study Programs (CS)

These are programs where you will participate in the curriculum prepared for students from Waseda by the host university. There are roughly two types of programs. One is the programs that you may take regular courses from the beginning (CS-R). The other is the programs that, while you mainly focus on studying a foreign language, you will at the same time follow the curriculum prepared based on a certain theme if your level of the foreign language is adequate to do so (CS-L). The term is one academic year in principle, but there are also programs which are one semester. In principle, you will be exempted from paying tuition to Waseda, and you will be paying a designated program fee to the host university.

### (4) Short-term programs (summer and spring)

Short-term programs are offered through the CIE office during the spring, summer vacations, and Golden week. While the content differs according to the program, the curriculum of short-term programs usually lasts for one to eight weeks and consists of preparatory and language courses, and courses on the culture and affairs of the host country.

If you wish to study overseas long term, you are encouraged to participate in a short term program so that you may know if you can easily adapt to a foreign environment, and confirm whether your language skills are adequate. Detailed information with regard to such applications will be announced on the CIE website and the MyWaseda. The Programs will also be introduced at the Study Abroad Week.

Some short-term programs may be registered as Short Study Abroad Courses. Please check the CIE website and / or the Registration Guide for Open Courses for the information on the registration periods and procedures.

#### Credits for CIE short-term intensive programs

	Participation	Registration for credits
Undergraduate	○	Can register for credits on-line (name of course "Foreign Language and Cultural Training program")
Graduate	○	Cannot register for credits
e-school	○	Cannot register for credits

\* Some programs are not considered to be subjects.

#### NOTE

- Undergraduates who have registered during a specified period (which will be announced at the orientation) may have their credits counted towards their graduation once their registration has been approved. For more information, check the CIE website and/or the relevant department subject registration guide.



- After returning to Japan, all participants must submit an essay outlining their experiences to the CIE. Those undergraduates who register for credits must submit reports to the CIE along with the essay. Essay assignments and submission deadlines will be announced.
- Please enquire details of the program at the information session held before application, or by reading the Application Guideline.

## 2. Types of the programs

The above programs EX and CS are classified further into two categories as follows.

### (1) Regular Academic Programs

You will be taking regular courses with local students following the regular curriculum for students at the host university.

### (2) Language Focused Programs

You will mainly be taking foreign language courses at the host university; however, in some cases you will be able to take some regular courses as well.

<Examples>

Program Name	Program Type	Abbr.
Exchange Programs (EX)	Regular Academic Programs (RA)	EX-R
	Language Focused Programs (LF)	EX-L
Customized Study Programs (CS)	Regular Academic Programs (RA)	CS-R
	Language Focused Programs (LF)	CS-L

## 3. Other ways of studying abroad

Apart from the programs offered by Waseda University, there are other ways to accomplish your overseas study objectives.

### (1) Study abroad at your own expense

In case you do not find any partner universities that meet your needs or you wish to study at a graduate school abroad after graduating from Waseda University, you will need to look for a university and organize your study on your own. Students who fall in this category are admitted to an overseas university and they pay the tuition fees and other academic fees and living expenses on their own. Students in this category may go abroad with the sole objective of learning languages; alternatively, they may assume the status of "visiting student" or "non-degree student". Please note that it is possible that credits earned abroad may not be accepted by Waseda University. It is therefore essential that you confirm all details with respect to credit accreditation with your school office. Please note that the application deadline is usually about six months prior to the enrollment date. You may apply through the internet; however, you must allow for the fact that the processing of an application to any overseas university takes time. Furthermore, tuition fees and other academic fees will be handled differently for privately funded students, depending on their registration status. Starting from AY2017, you will be able to take certain courses at Waseda during your study abroad period, depending on your schedule of return. You may be able to take courses at Waseda offered during the summer quarter, or the winter quarter. Please confirm with your school/graduate school office and the school/graduate school offering the course for how to register and for which courses are available.

#### Handling of school fees

- ① If Waseda University tuition fees are exempted, the Student Account Maintenance Fee (50,000 yen per term) and Basic Education Enhancement Fees (Applicable only to those who entered Waseda before AY2010-2013 and have not paid yet) must be paid.
- ② If the credits acquired from studying abroad at your own expense are transferred and added to the graduation requirements of Waseda University, you are required to pay an academic fee. The academic fee per credit is the same fee that is applicable to auditors in Waseda University of the same academic year. The total amount payable as the enrollment fee and the academic fee shall not exceed the sum of the total tuition and educational environment improvement fee (only applicable to those who entered Waseda before AY2016), and the University-wide Global Education fee (only applicable to those who entered during AY2014-2016) at Waseda University. Furthermore, the above shall also apply to auditing fees for courses taken at Waseda during your study abroad period. Added with the credit transferring fees, this could become a large sum of money, so be sure to check thoroughly and plan carefully when registering courses.

#### Things to be aware of when using study abroad agencies

- ① Information regarding study abroad agencies
  - a. Please be careful when you choose an agency, as there is no certification or licensing system regulating the operations of study abroad agencies.

- b. The services offered vary from one agency to another. Some agencies only provide help when choosing a school and submitting an application thereto. Other agencies offer additional services that range from orientation to local support. However, “local support” varies upon each agency. Be sure to confirm what kind of service you are looking to receive before choosing your agency.
- ② Tips on using study abroad agencies
  - a. Before studying abroad you should acquire as much knowledge as possible on studying abroad. This knowledge will be helpful in choosing an agency and in making appropriate decisions in response to their explanations.
  - b. Clearly state the agency services that you will require. You need to be confident enough to refuse unnecessary services before you sign a contract.
  - c. Compare and contrast agencies. It is important to visit them and talk face to face, as the services and price systems vary from one agency to another. Verify any doubts that you may have, and make sure that everything is clear before you sign a contract.

## **(2) Transferring to an overseas university**

Transferring to an overseas university as a full-time student after withdrawing or graduating from Waseda University requires a high level of language skills. You may be able to transfer credits earned at Waseda University to the new university.

## **(3) Receiving a degree while registered at or after graduating from Waseda University**

Every year, a large number of students enter graduate schools overseas after receiving a bachelor’s degree from Waseda University. Students wishing to do so should improve their language proficiency levels and record good academic performances. The advantages of becoming a full-time student are that you will gain a degree and have more chances of receiving a scholarship. Some specialized fields may demand more than a master’s degree as minimum eligibility. It is therefore important to study hard and prepare well before entering a graduate school if you wish to work as a specialist in the future.

# **4. Study abroad programs for graduate students**

(Exchange programs offered by Waseda University)

When graduate students participate in the Waseda EX programs, they may need to go through procedures that are different from those devised for undergraduate students. In particular, for universities in Europe and the United States, the more specialized the research field, the more complicated are the admission processes—the host universities’ application and acceptance procedures. You may be asked to apply to another program or be summarily denied admission to the host institution. In the latter case you may have the opportunity to apply to another partner institution. You may encounter this problem because every decision regarding a student’s admission rests with the host university in an exchange program. Please be aware of the aforementioned risk when applying.

Please gather as much information as possible regarding the study abroad program of your choice, such as course details, to increase the chances that you will be accepted. Please also be aware that you may need to be flexible in your choices, and it is highly recommended that students have a list of programs in order of preference. Some courses, such as MBA courses, may be restricted or require additional tuition fees. As such, students must conduct in-depth research beforehand. Students are also responsible for finding prospective research advisors and contacting them using the host institution website. Please consult with your current advisor at Waseda University, and ask necessary advice.

When entering the Waseda graduate school directly from the undergraduate school, students can apply for study abroad programs in their senior undergraduate year, and participate the program in their first academic year in their master’s course. Otherwise, students cannot begin study abroad programs in the first semester they begin enrollment. Be sure to enquire the office of your graduate school when you are to begin your study abroad program before applying.

# V. Study Abroad System at Waseda University

Waseda University offers various systems that encouraging students to study abroad while enrolled at university. In the following pages you will find general outlines of these systems. Please note that some points vary from one undergraduate or graduate school to another, so please contact your undergraduate / graduate school office for further details.

## Registration Status and Academic Fees during Study Abroad

Program	Registration Status	Tuition and Other Academic Fees	How registered period will be handled
EX (Incl. GLFP) (*6)	Studying Abroad	(Depending on agreements with each host university) To pay enrolled department Tuition Fee (*1) and Basic Education Enhancement Fees (*2). It may be necessary to pay Academic Fees and Basic Education Enhancement Fees for some host universities depending on the program.	If the study abroad period is authorized by the faculty council as part of the registered period at Waseda and required credits have been earned, 1 year or 1 term of the study abroad period can be counted as part of the registered period (Graduation within the regulated academic year is possible).
CS	"Registered in School" but Study Abroad	(Waseda University Tuition Fees Exempted) Program Fee (*3) and Basic Education Enhancement Fees to be paid to Waseda University.	Study abroad period is counted in the registered period (Graduation within the regulated academic year is possible).
DD	"Registered in School" but Study Abroad	(May depend on agreements with each host university) To pay enrolled department Tuition Fee and Basic Education Enhancement Fees + Registration Fee (*4) of 150,000 yen. *In case of DD program at Earlham College, students are to pay the tuition for the Earlham College + Registration Fee of 150,000 yen.	
Privately Funded Study Abroad	Depending on the regulations of your school (Please refer to next page)	In case Waseda University Tuition Fees are exempted, Student Account Maintenance Fee (50,000 yen per term) and Basic Education Enhancement Fees have to be paid. *Students who would like to add study abroad period to registered period are requested to pay the Credit Transfer Fee (*5).	Please note that some points vary from one graduate or undergraduate school to another, so please contact your undergraduate/ graduate school office for further details.

### \*1 Tuition Fee, etc.

Tuition fee, facility fees, educational environment improvement fee, global education fee, auditing fees, research laboratory fee, library fee, seminar fee and upper level courses (seminar) fee. (Some fees are not applicable to certain schools, or students who began enrollment in a certain academic year.)

\* When paying the tuition for your department/graduate course while abroad as an extended study abroad student, the total amount paid will be the same as the amount paid by students in their final year for graduation of their department/graduate course (i.e. senior year for undergraduates). The amount due is NOT calculated by subtracting the number of acquired credits from the number of credits necessary for graduation/completion.

\* As for students newly enrolling at Waseda in the 2017 academic year or afterwards, if your study period is extended because of your study abroad, your tuition amount may change. Please confirm the details with your undergraduate/graduate school office.

### \*2 Basic Education Enhancement Fees

To be paid by the first semester of the first year (when entering) and the first semester of the second year (applicable only to those enrolled in from academic year 2010 to 13).

### \*3 Program Fee

This includes tuition, program development and operation fees claimed to Waseda University by the host universities and necessary expenses for Waseda University to develop and operate the program (1 year 100,000 yen, 1 semester 50,000 yen).

\* Room & Board is included in the program fee of some CS programs.

\* "Program Fee" must be paid to Waseda University specified bank account after the amount is converted to Japanese yen using the CIE designated exchange rate.

### \*4 Registration Fee

Double degree registration fee: Required expenses for participants of the Double Degree and is used for the operation of the program.

### \*5 Credit Transfer Fee

The academic fee per credit is the same fee that is applicable to auditors in Waseda University in the academic year of the first term of the student's study abroad of the same academic year. The total amount payable as the enrollment fee and the academic fee in case of students who are classified under the "Studying Abroad" status shall not exceed the total tuition of the period in which the student is studying abroad, and the educational environment improvement fee (applicable only to those enrolled before AY 2016) and the global education fee (applicable only to those enrolled 2014-2016) at Waseda University.

### \*6 Global Leadership Fellows Program

## 1. Status during overseas study period: "Studying Abroad", "Registered in School" and "Leave of Absence"

When you study abroad from Waseda University, there are various study abroad programs, as well as an option to study abroad at your own expense, as explained in "IV. Study Abroad Programs". Your study will be considered "Studying Abroad" by the school registrar when, through a specified application procedure, permission is given by your undergraduate/graduate school office to study at a foreign university or another suitable institution of higher education for a period of more than one semester.

However, depending on the conditions of your study abroad program, classification of status differs as written on the next page. The conditions of the study abroad also affect tuition fees, so please confirm well in advance. Please confirm with your undergraduate/graduate school office, regarding whether your status is going to be registered as "Studying Abroad," "Registered in School," or "Leave of Absence." Be sure to confirm how many years of studying abroad will count as registered in school. Please also confirm how the school year following your study abroad will be, and how your tuition fees will be treated during and after your study abroad. After finishing your study abroad, be sure to return to Waseda University. However, in special circumstances, upon a decision reached in a faculty meeting, etc., your study abroad period may be extended, or you may be allowed to study abroad again.

## Enrollment Statuses of academic year 2018

School	EX	DD	CS	Privately Funded (coursework or research at university or equivalent higher education or research institution)	Privately Funded (language program at a language institution affiliated with a university)	Privately Funded (language program at a language institution not affiliated with a university)
<b>Undergraduate Schools</b>						
Political Science and Economics	Studying Abroad	Registered in School	Registered in School	Leave of Absence/ Studying Abroad *1	Leave of Absence/ Studying Abroad *1	Leave of Absence/ Studying Abroad *1
Law	Studying Abroad	Registered in School	Registered in School	Studying Abroad	Leave of Absence	Leave of Absence
Culture, Media and Society	Studying Abroad	Registered in School	Registered in School	Studying Abroad	Studying Abroad	Leave of Absence
Humanities and Social Sciences	Studying Abroad	Registered in School	Registered in School	Studying Abroad	Studying Abroad	Leave of Absence
Education	Studying Abroad	Registered in School	Registered in School	Studying Abroad	Studying Abroad	Studying Abroad
Commerce	Studying Abroad	Registered in School	Registered in School	Studying Abroad	Leave of Absence	Leave of Absence
Fundamental Science and Engineering	Studying Abroad	Registered in School	Registered in School	Leave of Absence *2	Leave of Absence	Leave of Absence
Creative Science and Engineering	Studying Abroad	Registered in School	Registered in School	Leave of Absence *2	Leave of Absence	Leave of Absence
Advanced Science and Engineering	Studying Abroad	Registered in School	Registered in School	Leave of Absence *2	Leave of Absence	Leave of Absence
Social Sciences	Studying Abroad	Registered in School	Registered in School	Studying Abroad	Studying Abroad	Leave of Absence
Human Sciences	Studying Abroad	Registered in School	Registered in School	Studying Abroad	Studying Abroad	Leave of Absence
Sport Sciences	Studying Abroad	Registered in School	Registered in School	Studying Abroad	Studying Abroad	Leave of Absence
International Liberal Studies	Registered in School *3	Registered in School *3	Registered in School *3	Leave of Absence *4	Leave of Absence	Leave of Absence
<b>Graduate and Professional Schools</b>						
Political Science	Registered in School	Registered in School	---	Studying Abroad	Leave of Absence	Leave of Absence
Economics	Registered in School	---	---	Studying Abroad	Leave of Absence	Leave of Absence
Law	Studying Abroad	---	---	Studying Abroad	Leave of Absence	Leave of Absence
Letters, Arts and Sciences	Studying Abroad	---	---	Studying Abroad	Leave of Absence	Leave of Absence
Commerce	Studying Abroad *5	Registered in School	---	Studying Abroad	Leave of Absence	Leave of Absence
Fundamental Science and Engineering	Studying Abroad	---	---	Leave of Absence *2	Leave of Absence	Leave of Absence
Creative Science and Engineering	Studying Abroad	Registered in School	---	Leave of Absence *2	Leave of Absence	Leave of Absence
Advanced Science and Engineering	Studying Abroad	---	---	Leave of Absence *2	Leave of Absence	Leave of Absence
Education	Studying Abroad	---	---	Studying Abroad	Leave of Absence	Leave of Absence
Human Sciences	Studying Abroad	---	---	Studying Abroad	Leave of Absence	Leave of Absence
Social Sciences	Studying Abroad	Registered in School	---	Studying Abroad	Leave of Absence	Leave of Absence
Sport Sciences	Studying Abroad	---	---	Studying Abroad	Leave of Absence	Leave of Absence
GSAPS	Registered in School	Registered in School	---	Studying Abroad	Leave of Absence	Leave of Absence
GSJAL	Studying Abroad *5	---	---	Studying Abroad	Leave of Absence	Leave of Absence
IPS	Studying Abroad	---	---	Leave of Absence *6	Leave of Absence	Leave of Absence
Environment and Energy Engineering	Studying Abroad	Registered in School	---	Leave of Absence *2	Leave of Absence	Leave of Absence
International Culture and Communication Studies	Studying Abroad *7	---	---	Studying Abroad	Leave of Absence	Leave of Absence
Law School	Studying Abroad *8	---	---	Leave of Absence *6	Leave of Absence	Leave of Absence
Accountancy	Studying Abroad	---	---	Leave of Absence *6	Leave of Absence	Leave of Absence
Teacher Education	Studying Abroad	---	---	Studying Abroad	Leave of Absence	Leave of Absence
Waseda Business School	Studying Abroad *5	Registered in School	---	Studying Abroad	Leave of Absence	Leave of Absence

\*1 Students will be recognized as either "Leave of Absence" or "Studying Abroad" depending on conditions such as the duration of the study abroad.

\*2 As a general rule, students are registered under "Leave of Absence," but if the undergraduate/graduate school specifically allows it they may be recognized as "Studying Abroad."

\*3 Study abroad periods are automatically counted as part of the registered period at Waseda University for the School of International Liberal Studies students.

\*4 As a general rule, students are recognized as "Leave of Absence." However, if there is consultation from the student 6 months prior to the planned departure for study abroad, and is approved by the school office, the student may be recognized as "Study Abroad." Even if the student is recognized as "Study Abroad," credits must be transferred in order to add the credits to the graduation requirements of Waseda University.

\*5 As a general rule, if the study abroad is a less-than-6 month-program based on departmental agreement, it will be recognized as "Registered in School."

\*6 As a general rule, students will be recognized as "Leave of Absence," but in some cases, they may be recognized as "Studying Abroad."

\*7 Graduate School of International Culture and Communication Studies: Enrollment status for students studying abroad as Exchange or on Departmental Exchange Programs is, as a general rule, recognized as "Studying Abroad"; however, if approved by the Graduate School, the enrollment status will be recognized as "Registered in School", and the study abroad period is counted as part of the registered period at Waseda University.

\*8 As a general rule, this applies only to the Law School's Departmental Exchange programs. However, students should contact the school office in advance since participants in other programs may be recognized as "Studying Abroad" in some cases.

## 2. Study abroad procedures at each school office

You must follow the study abroad procedures, which are available to you at your school office, before and after your departure from school. Your registration for the Study abroad program may be cancelled unless you properly follow the procedures. Procedures vary across schools, so please follow your school's instructions meticulously. Also, some schools require you to take an interview exam with professors before or after your study abroad period.

### (1) Application for Study abroad

You must submit the "Application Form For Study Abroad" and obtain permission from your school prior to your departure. You will not be permitted to study abroad unless you complete the procedures at your school office. You may obtain an application form from your school office. Please submit the application together with a letter of acceptance or certificate issued by the host institution.

*SILS students are not required to submit a study abroad application form as study abroad for them is compulsory.*

### (2) Duration of study abroad

The duration of your study abroad is not deemed to begin on the date of your departure, but is treated as follows:

- One year: from September 21 to September 20 of the following year or from April 1 to March 31 of the following year
- One semester (half of academic year) : from April 1 to September 20 or September 21 to March 31 of the following year

If you start studying abroad in the middle of a semester, you should consult with your school office and decide on whether you start from April or from September.

According to the program regulations, you are required to return to and resume your education at Waseda University after your study abroad period is over. However, in some special cases, it is possible to extend the study abroad period or to study abroad again with the permission of the faculty committee. The CIE does not limit participating in multiple long term programs, but as listed below, depending on which school you are enrolled in, there may be rules on how many credits you may acquire abroad, or how your student status will be treated during that period. Be sure to inquire with your school office, and plan your abroad studies thoroughly.

### (3) Notification of Return to Japan

As soon as you return to Japan, you must submit a "Notification Of Return To Japan" to your school office along with the student registration certificate issued at your host institution or the academic transcript stating the duration of your study. The CIE requires participants in the DD, EX, and CS programs offered by it to follow additional procedures. For procedures need after returning to Japan, please refer to. ➡ P.70

Undergraduate School	Telephone
School of Political Science and Economics	03-3207-5617
School of Law	03-3232-4534
School of Culture, Media and Society	03-3203-4381
School of Humanities and Social Sciences	
School of Education	03-3202-2379
School of Commerce	03-5286-1821
School of Fundamental Science and Engineering	03-5286-3002
School of Advanced Science and Engineering	
School of Creative Science and Engineering	
School of Social Science	03-3204-8952
School of Human Sciences	04-2947-6848
School of Sport Sciences	
School of International Liberal Studies	03-5286-1727

\* The above information is correct as of January 2018. Please note that it is subject to change without notice.

\* For other schools and graduate school offices, please refer to the webpage below.

<https://www.waseda.jp/top/contact>

## 3. Course registration at the host university and credit transfer

Of the courses you have taken at the host university, a maximum of 60 credits (10 for graduate schools) will be admitted as Waseda University's credits if approved by your school. For professional graduate schools, credits not exceeding half of which is required for the completion of a master's degree will be admitted to transfer. The actual limit of credit transfer will differ in each school, so please consult with your school office for further information. ➡ P.71

## 4. Procedures for continuous enrollment at Waseda University

If you finish the first half semester/quarter before studying abroad, you may be allowed to take only the latter half semester/quarter to complete the required study in Waseda in some undergraduate and graduate schools after returning to Japan. Before you start studying abroad you have to confirm the details with your school (such as whether you need to take term exams and/or submit reports for the spring semester/spring quarter/fall quarter or what procedures are necessary after you return to Japan, etc.). Please also confirm with your school office regarding registration and continuation of seminars.

Example : Continuous enrollment of full-year courses

AY2018		AY2019	
Spring semester	Fall semester	Spring semester	Fall semester
Full-year courses are offered during this period.		Full-year courses are offered during this period.	
Enrolled for the spring term (1 <sup>st</sup> half)	Study abroad period 1 year (Sept. 21 to Sept. 20 of the following year on the enrollment record)		Enrolled for the fall term (2 <sup>nd</sup> half)

Example : Continuous enrollment of half-year courses

AY2018				AY2019			
Spring quarter	Summer quarter	Fall quarter	Winter quarter	Spring quarter	Summer quarter	Fall quarter	Winter quarter
Spring-semester courses are offered during this period.				Spring-semester courses are offered during this period.			
Enrolled for the spring quarter (1 <sup>st</sup> half)	Participate in a summer program, etc.				Enrolled for the summer quarter (2 <sup>nd</sup> half)		

## 5. Tuition payment while studying abroad

### (1) Tuition conditions between each programs

Tuition payment depends on your program (Please refer to the following table on page 21).

The program fee for Customized Study Programs includes Waseda's program development and operational fees (JPY 100,000 for one year programs, JPY50,000 for one semester programs).

### (2) Program fees

The program fee applies to students going abroad to undertake the Customized Study Programs (CS). Program fee set by each host university paid to Waseda will be used to cover your tuition for the host university, and students will be exempted from tuition payments to Waseda during this period.

Students pay the program fee in two installments. This fee is converted into Japanese yen and is based on the costs stipulated by the host university, including school expenses, program development costs, management expenses, and the program development cost incurred by Waseda. Therefore, the program fee usually differs from the typical tuition of the host university. Also, the exchange rate may differ between each individual student even in the same designated country, due to time differences of when the fee amount is announced.


- Once the program fee is paid, it cannot be refunded under any condition.
- The program fee includes university tuition, but not other costs such as housing, food, deposits, etc. Moreover, the payment method for the other costs and due dates differ by host university. Confirm this at the earliest opportunity and complete the payment procedure by the due date.
- The program fee for the first and second installments may not be the same.

### (3) Tuition payment while studying abroad (in case of participating in programs held in 2017)

#### [Special Attention]

The word "tuition" in this section includes class fees (see [P.17] ,\*1), basic education enhancement fee and student health promotion mutual aid association membership fee. Please contact your respective school for details on exemptions.



Program Type	Waseda University Tuition	Method of Payment	Payment Schedule
EX・DD	You are required to pay tuition of your affiliated school. (during your study abroad program you are exempt from paying tuition to the host university) ※ For DD, pay the registration fee of 150,000 yen as well (refer to  P.17)	You are required to pay Waseda tuition, etc. If you use the methods of automatic bank transfer system, you will receive a notice letter for tuition payment of AY2017. If you are transferring tuition manually, please make sure that you pay the Waseda tuition in accordance with the instructions using a bank transfer form sent to you.	Pay by the regular Waseda tuition payment schedule.
CS and part of EX	You are required to pay the program fee stated for each respective program to Waseda University (The fee will be appropriated to the payments to the host university, and you will be exempted from paying Waseda tuition)	You are required to pay to Waseda University not the Waseda tuition, but the program fee decided by your host university. You are to pay the fee in 2 installments (1 if you are only staying for 1 semester). For information on program fees, refer to the program list on the CIE Web page ( <a href="https://www.waseda.jp/inst/cie/from-waseda/abroad/programlist/list">https://www.waseda.jp/inst/cie/from-waseda/abroad/programlist/list</a> ), and see "estimated tuition". The price listed here is purely referential. For further information on the final announcement of the program fee, refer to the column on the right; "payment schedule"	<b>(ex.) When leaving for Fall</b>
			① August Announcement of program fee for 1 <sup>st</sup> installment begins ② August to September 1 <sup>st</sup> installment deadline ③ December to January Announcement of program fee for 2 <sup>nd</sup> installment, beginning of payment ④ January to February 2 <sup>nd</sup> installment payment deadline
			<b>(ex.) When leaving for Spring</b>
			① March to April Announcement of program fee for 1 <sup>st</sup> installment begins ② March to April Payment due date for the 1 <sup>st</sup> installment ③ August Announcement of program fee for 2 <sup>nd</sup> installment begins ④ August to September Payment due date for the 2 <sup>nd</sup> installment

\* Some universities require students from abroad to pay additional fees such as facility fees after arriving to the country, even when program regulations state the tuition is to be paid to Waseda.

\* Please refer to your school office on information on tuition treatment when staying at Waseda as an extended student after returning from your study abroad.

## VI. Recruitment

The CIE recruits candidates twice a year for study abroad programs lasting for half a year or more. Candidates must be of excellent academic performance and character and be enrolled at Waseda University as regular students at the time of application and throughout their study abroad period (non-degree students and students who will be graduating before the end of their study abroad period cannot apply). You must prepare Study Abroad Program Agreement, a certificate of your language skills and a transcript when applying. Please carefully read the Application Guidelines uploaded onto the website and confirm which programs are recruiting students that academic year, their selection schedules, and how to apply. Please make sure you fully understand the procedures you need to take in order to apply for the program you wish to participate in.

\* Please make sure to meet the deadlines for submitting the documents, taking necessary procedures, etc. Documents submitted after the deadline will not be accepted for any reason.

### 1. Internal screening

The objective of the internal screening is to select, for each study abroad program, the students who will be recommended by Waseda University. Please carefully read the Application Guidelines, which are issued before each recruitment period, for details including the selection schedule, and make sure you understand them.

If you are selected as a candidate after the internal screening, you will be qualified to apply for the program at the host university as a student recommended by Waseda University; however, this does not guarantee that you will be accepted. Even after you are selected as a candidate, you must continue to follow the application procedures, prepare to fly to the country of your host university, and improve your language skills.

### 2. Selection process

For internal screening, a program list is available to everyone for each recruitment. Please apply after carefully confirming the requirements for each program including GPA /language requirements and the school year you should be in (freshman, sophomore, etc). You may apply for more than one program. Taking into account the program(s) you wish to participate in, we consider the following factors comprehensively, and select the students with the highest overall ability to participate in the program to which the students with a higher score will be assigned higher priority.

- Academic performance (GPA)
- Language skills (scores of tests such as TOEFL® IELTS)
- Study/research plan
- Written exam
- Interview
- Student aptitude tests for studying abroad administered by the undergraduate/ graduate school the student belongs to

\*The factors taken into consideration may vary depending on the program(s) you apply for.

For the most recent program list, please refer to the CIE website.

<https://www.waseda.jp/inst/cie/from-waseda/abroad/programlist/list>



# VII. Language Proficiency Tests and Admission Tests

## 1. TOEFL®

### (1) Outline

It is a given that you must be fluent in English to be able to study at a university in an English speaking country. Universities in English speaking countries require non-native English speaking students to secure a certain TOEFL® (Test of English as a Foreign Language) test score as one of their admission requirements. The TOEFL® test was designed by the non-profit education organization ETS (Educational Testing Service). Students who wish to study abroad for a long period of time or participate in study abroad programs (e.g., exchange programs) coordinated by their universities are required to take the TOEFL® test. It is strongly recommended that those students who plan to apply to institutions where the TOEFL® test score is one of the entry requirements take the test as soon as possible. In principle, Waseda University requires you to have obtained an adequate score more than one year prior to the beginning of the program. You must make a web application to the CIE in October 2018 for programs starting in September 2019. Therefore, you will not be eligible unless you have obtained the necessary score at the time of web application 2018. It is recommended to take the test as soon as possible since the test dates between August and September tend to become fully booked.

It takes more than 4 weeks for the official score reports to be ready, so be sure to plan your examination time well. The TOEFL ITP® test administered at Waseda University is easier to take than the official test. The CIE recommends that you take the ITP test before taking the official test. Please take note again that the TOEFL ITP® test scores generally cannot be used for selection either in Waseda University or in any of the host universities. However, there are some exceptions. Please check the latest program list.

For further information about the TOEFL® test:

Enquiries: TOEFL Department, Council on International Educational Exchange (CIEE)

URL: <https://www.cieej.or.jp/toefl> (Japanese Only)

Prometric Inc. RRC Reservation Center

Phone: 03-6204-9830 Hours open 9:00-18:00 (closed Saturdays, Sundays and public holidays)

URL: <http://www.prometric-jp.com> (Japanese Only)

Administrator: Educational Testing Service

URL: <http://www.ets.org/toefl>

How to apply: ① Website: <http://www.ets.org/toefl>

② Phone: Prometric Inc. RRC Reservation Center

03-6204-9830 9:00-18:00

(Closed Saturdays, Sundays and public holidays)

③ Mail: Please fill out all necessary detail on the Registration Form that can be found on the Bulletin and send it 4 weeks before the examination with the examination fee.

〒101-0062 Ochanomizu Sola City Academia 5F

4-6 Kanda Surugadai, Chiyoda-ku. Tokyo

Prometric Inc. TOEFL iBT Section

How to apply for "Bulletin":

Download from website <http://www.cieej.or.jp/toefl/toefl/bulletin.html> (Japanese Only)

Fee: Regular registration US\$ 235 (accepted no later than 7 days ahead of examination date)

Late registration US\$ 275 (As of January 2018)

### (2) TOEFL-iBT® priority reservation at Waseda University

There is an official test center for the TOEFL-iBT® in Waseda University. TOEFL-iBT® tests are administered on Waseda Campus. Waseda University students are able to reserve seats at this venue before application is opened to the general public. To make reservations, students must check the guideline of application.

Login to MyWaseda, and please read all details carefully before making your reservation.

How to make a reservation: Please log in your "MyWaseda", click the "Student Affairs", and click "International Exchanges" on the right-hand side of the page. Under that menu, there is a link for 「TOEFL iBT 学内試験 優先申込みについて (Application Instruction for TOEFL iBT Exams at Waseda)」, where you will have access to the needed information for application. Please note that the pages are in Japanese only. If you need any assistance, please contact the CIE office.

### (3) "Freshman TOEFL- iBT® Challenge!" Freshman examination fee support

Language efficiency test scores are vital when planning your study abroad. Especially when studying in English speaking countries, it is mandatory to take the TOEFL-iBT® test. The university is now supporting freshmen who are willing to take the TOEFL-iBT® with plans to study abroad during their enrollment at Waseda. Details and methods of application will be announced through the CIE Web page.

## 2018 TOEFL-iBT® test Schedule (as of January 2018)

Test schedules may change without notice. Be sure to check before applying. The priority application is available only to students regularly enrolled in Waseda University. The examinations are held in venues other than Waseda as well. Different venues have different test schedules. For further details, refer to the Web page listed below. (<https://www.cieej.or.jp/toefl/toefl/schedule.html>)

Test Date	Deadline for application with priority for Waseda regular students	Deadline for regular application	Score report sent around	Test venue
April 21 (Sat)	March 1 (Thurs) - March 20 (Tues)	April 18 (Wed)	May 1 (Tues)	Rm. 304, Bldg. 29
May 12 (Sat)	April 2 (Mon) - April 20 (Fri)	May 9 (Wed)	May 22 (Tues)	
May 19 (Sat)		May 16 (Wed)	May 29 (Tues)	
May 26 (Sat)		May 23 (Wed)	June 5 (Tues)	
June 2 (Sat)	May 1 (Tues) - May 18 (Fri)	May 30 (Wed)	June 12 (Tues)	
June 10 (Sun)		June 7 (Thurs)	June 20 (Wed)	
June 23 (Sat)		June 20 (Wed)	July 3 (Tues)	
July 7 (Sat)	June 1 (Fri) - June 20 (Wed)	July 4 (Wed)	July 17 (Tues)	
July 14 (Sat)		July 11 (Wed)	July 24 (Tues)	
July 21 (Sat)		July 18 (Wed)	July 31 (Tues)	
Aug. 4 (Sat)	July 2 (Mon) - July 20 (Fri)	Aug. 1 (Wed)	Aug. 14 (Tues)	
Aug. 25 (Sat)		Aug. 22 (Wed)	Sept. 4 (Tues)	
Aug. 26 (Sun)		Aug. 23 (Thurs)	Sept. 5 (Wed)	
Sept. 2 (Sun)	Aug. 1 (Wed) - Aug. 20 (Mon)	Aug. 30 (Thurs)	Sept. 12 (Wed)	
Sept. 8 (Sat)		Sept. 5 (Wed)	Sept. 18 (Tues)	
Sept. 15 (Sat)		Sept. 12 (Wed)	Sept. 25 (Tues)	
Sept. 22 (Sat)	Sept. 3 (Mon) - Sept. 20 (Thurs)	Sept. 19 (Wed)	Oct. 2 (Tues)	
Sept. 29 (Sat)		Sept. 26 (Wed)	Oct. 9 (Tues)	
Oct. 13 (Sat)		Oct. 10 (Wed)	Oct. 23 (Tues)	
Oct. 14 (Sun)	Oct. 1 (Mon) - Oct. 19 (Fri)	Oct. 11 (Thurs)	Oct. 24 (Wed)	
Oct. 27 (Sat)		Oct. 24 (Wed)	Nov. 6 (Tues)	
Nov. 10 (Sat)		Nov. 7 (Wed)	Nov. 20 (Tues)	
Nov. 24 (Sat)	Nov. 1 (Thurs) - Nov. 20 (Tues)	Nov. 21 (Wed)	Dec. 4 (Tues)	
Dec. 8 (Sat)		Dec. 5 (Wed)	Dec. 18 (Tues)	

\* The test venue is subject to further changes, so please confirm the details when applying.

## TOEFL® Score Comparison Chart (FYI)

Internet-based Total	Paper-based Total
120	677
120	673
119	670
118	667
117	660–663
116	657
114–115	650–653
113	647
111–112	640–643
110	637
109	630–633
106–108	623–627
105	617–620
103–104	613
101–102	607–610
100	600–603
98–99	597
96–97	590–593
94–95	587
92–93	580–583
90–91	577
88–89	570–573
86–87	567
84–85	563
83	557–560

Internet-based Total	Paper-based Total
81–82	553
79–80	550
77–78	547
76	540–543
74–75	537
72–73	533
71	527–530
69–70	523
68	520
66–67	517
65	513
64	507–510
62–63	503
61	500
59–60	497
58	493
57	487–490
56	483
54–55	480
53	477
52	470–473
51	467
49–50	463
48	460
47	457

Internet-based Total	Paper-based Total
45–46	450–453
44	447
43	443
41–42	437–440
40	433
39	430
38	423–427
36–37	420
35	417
34	410–413
33	407
32	400–403
30–31	397
29	390–393
28	387
26–27	380–383
25	377
24	370–373
23	363–367
22	357–360
21	353
19–20	347–350
18	340–343
17	333–337

### (3) TOEFL ITP® Test

Waseda University administers the TOEFL ITP® test (Institutional Testing Program). The TOEFL ITP® test is a good way to determine your English proficiency if you are interested in studying in an English speaking country. You can study for the TOEFL-iBT® test more efficiently after assessing your weaknesses through the TOEFL ITP® test. The CIE may accept this test score for some of its programs. Please see the latest program list to see which programs allow use of the TOEFL ITP® test score.

Administrator: Center for International Education, Waseda University

Enquiries: Co-op Book Center

B1 Floor, Building 17, Waseda Campus Phone: 03-3202-3236

Merits of taking the TOEFL ITP® test:

Taking past tests (TOEFL-PBT) gives you an idea of what the official test would be like. When you take a test for the first time, it is natural that you would be unfamiliar and nervous at first, regardless of what the problems are. Taking the TOEFL ITP® will help you gain a higher score in the official test.

TOEFL ITP® Schedule 2018:

For test dates held in 2018, please check the Waseda Co-op website in March and onward for detailed information.

Registration: Waseda University Co-op Book center (B1, Bldg. 17), Toyama shop, Nishi-Waseda shop, Tokorozawa shop)

Even after the registration period, the Book Center accepts registration unless the test center is filled to capacity.

However, applications will be closed when a capacity is reached within the period of application.

Test fee: 3,900 yen (including tax)

\*Please note that this fee is subject to change. please be sure to check the latest figures.

\*Please confirm time and classroom of these exams on the notice board at Waseda University Co-op.

\*For the newest information, be sure to check websites below.

## 2. IELTS

### (1) Outline

Students who wish to enter universities or colleges in UK, Australia and New Zealand may have their English proficiency evaluated through the IELTS (International English Language Testing System) instead of TOEFL® test. Taking the IELTS™ may be required for applicants of certain nationalities in the screening process in order for the applicants to obtain a visa. There are two modules (types) of tests, and for applying for study abroad, students must take the Academic Module. The test consists of four sections: listening (30 min), reading (60 min), writing (60 min), and speaking (11-14 min). These four elements are separately scored on each section using a band scale scoring system to arrive at the total score of the four sections. A score between 6.0 and 6.5 is required for admission into universities and colleges of the three abovementioned countries. The fee is 25,380 yen (including tax). This fee is scheduled to change depending on the change in the consumption tax, so please reconfirm this.

The test score is usually announced within 13 business days from the test date, and then mailed to the address of the test taker. The score is valid for two years (as of Jan. 2018).

### (2) IELTS held at Waseda University

This is the schedule for IELTS for Waseda students for AY2018 (as of January 2018).

The schedule is subject to change in the event of unavoidable circumstances. Please be sure to confirm the schedule when applying.

Test Date	Application period	Score returned on
Aug. 25 (Sat)	From May 25 (Fri) to 12:00 on Aug. 10 (Fri)	Sept. 7 (Fri)
Sept. 15 (Sat)	From June 15 (Fri) to 12:00 on Aug. 31 (Fri)	Sept. 28 (Fri)
Sept. 29 (Sat)	From June 29 (Fri) to 12:00 on Sept. 14 (Fri)	Oct. 12 (Fri)

Registration: from the Eiken IELTS website (<http://www.eiken.or.jp/ielts/>)

For 「団体ID／団体申し込みキー (Group ID/ Group application key)」, please log in your "MyWaseda", click the "Student Affairs" and click "International Exchanges" on the right-hand side of the page. Under that menu, there is a link for 「IELTS 学内試験 (Application Guide for IELTS Test at Waseda)」 where you will have access to the needed information for application. Please note that the pages are in Japanese only. If you need any assistance, please contact the CIE office.

### 3. Other language proficiency tests

Chinese	Chinese Proficiency Test (HSK)*	HSK Japan Phone: 03-3268-6601 <a href="http://www.hskj.jp">http://www.hskj.jp</a>
	Chinese Proficiency Test	Association for Chinese Proficiency Test Phone: 03-5211-5881 <a href="http://www.chuken.gr.jp/">http://www.chuken.gr.jp/</a>
	Test of Communicative Chinese (TECC)	Test of Communicative Chinese administrative office Phone: 03-5793-7055 <a href="http://www.tecc.jp.com">http://www.tecc.jp.com</a>
Korean	Korean Proficiency Test	Korea Foundation for Education Phone: 03-5419-9171 <a href="http://www.kref.or.jp">http://www.kref.or.jp</a>
	Korean Language Proficiency Test	Association for Korean Proficiency Test Phone: 03-5858-9101 <a href="http://www.hangul.or.jp/">http://www.hangul.or.jp/</a>
French	Test de Connaissance du Français (TCF)*	Centre National des Examens Japon <a href="http://www.delfdalf.jp/tcftp_jp.htm">http://www.delfdalf.jp/tcftp_jp.htm</a>
	Diplome Approfondi de Langue Française (DALF)*	Centre National des Examens Japon <a href="http://www.delfdalf.jp">http://www.delfdalf.jp</a>
	Diplome d'Aptitude Pratique au Français	Association pour la Promotion de l'Enseignement du Français au Japon Phone: 03-3230-1603 <a href="http://apefdapf.org/">http://apefdapf.org/</a>
German	Goethe-Institut German Proficiency Tests*	Goethe-Institut Tokyo Phone: 03-3584-3201 <a href="https://www.goethe.de/ins/jp/ja/sta/tok/prf.html">https://www.goethe.de/ins/jp/ja/sta/tok/prf.html</a>
	German Diploma in Japan	Gesellschaft zur Förderung der Germanistik in Japan Phone: 03-3813-0596 <a href="http://www.dokken.or.jp">http://www.dokken.or.jp</a>
Italian	Certificazione di Italiano come Lingua Straniera (CILS)*	Istituti Italiani di Cultura Phone: 03-3264-6011 <a href="http://www.iictokyo.com/certi/index.html">http://www.iictokyo.com/certi/index.html</a>
	Italiano: Prova di Abilità Linguistica	Associazione Linguistica Italiana Phone: 03-5428-5630 <a href="http://www.iken.gr.jp/">http://www.iken.gr.jp/</a>
Russian	Test of Russian as a Foreign Language (TPKI)*	Japan Cultural Association Phone: 03-3353-6980 <a href="http://www.taibunkyo.jp/staticpages/index.php.exam">http://www.taibunkyo.jp/staticpages/index.php.exam</a>
	Russian Language Certificate	Tokyo Institute of Russian Language Phone: 03-3425-4011 <a href="http://www.tokyorus.ac.jp/kentei/index.html">http://www.tokyorus.ac.jp/kentei/index.html</a>
Spanish	Diplomas de Espanol como Lengua Extranjera (DELE)	Instituto Cervantes Phone: 03-5210-1800 <a href="http://tokio.cervantes.es/jp/default.shtm">http://tokio.cervantes.es/jp/default.shtm</a>
	Evaluación Oficial del Conocimiento de La Lengua Española	Sociedad Hispánica del Japón Phone: 03-6809-5836 <a href="http://www.casa-esp.com/">http://www.casa-esp.com/</a>
Portuguese	Avaliação de Português Língua Estrangeira (APLE)	Centro de Exames de PLE <a href="http://cppq.org/PPQ-INIT/HOME.html">http://cppq.org/PPQ-INIT/HOME.html</a>

The above examinations aim to evaluate your language proficiency. If you wish to participate in an exchange program, it is recommended that you take a relevant test well ahead of your application. If the above list has more than one proficiency test for one language, it is recommended that you take the test marked with an asterisk (\*).

#### [NOTE] CEFR (Common European Framework of Reference for Languages)

"CEFR" is a framework of evaluating communication levels in a foreign language, and is widely used around the world, mainly by European countries. It provides 38 referential frameworks including English. Levels are categorized from A1, A2, B1, B2, C1, to the highest level C2. Each level defines a certain level of communication with sentences called "can-do descriptors". If you are considering study abroad in a Western country, this is one way to determine the level of language required. In many cases, you must fall under requirements B1-B2 when participating in student exchange programs. Search "CEFR" for more information.

### 4. Other admission tests

You may be required to submit the following test scores if you wish to enter in regular courses of a graduate or professional school. For enquiries, refer to each website.

#### GRE (The Graduate Record Examinations)

The test is aimed at evaluating the ability of applicants who wish to enter graduate school for subjects other than business and law. GRE has two tests: the General Test (verbal reasoning, quantitative reasoning, and analytical writing) and the Subject Test (biology, chemistry, mathematics, physics, computer, science, engineering, economics, psychology, and English literature).  
<http://ac.prometric-jp.com/gre/jp/index.html>

#### GMAT (The Graduate Management Admission Test)

This test is for students who wish to enter business schools to acquire an MBA. The test consists of three sections: mathematical reasoning, verbal reasoning, Integrated Reasoning and analytical writing. It does not measure knowledge of management. More than 1,000 MBA programs all over the world, including the USA, Canada and the UK, use GMAT to evaluate prospective students.  
<http://www.mba.com/global>

#### LSAT (Law School Admission Test)

This test is for students who wish to enter the J.D. (Juris Doctor) program at a law school. The test measures reading and comprehension, analytical and integrated reasoning, and analytical writing. You are not required to have expert knowledge of law. The test consists of five sections of multiple-choice questions and an essay.  
<http://www.lsac.org/>

English 4 Skills Test Information Site: Information on Cambridge English, The EIKEN Test in Practical English Proficiency, GTEC CBT, GTEC for STUDENTS, IELTS, TEAP, TOEFL iBT, TOEFL Junior, TOEIC will be updated on this website. <http://4skills.jp/>

## VIII. Scholarships for Study Abroad

An important factor of realizing your study abroad is "budget". Currently, not only Waseda but the Japanese society has many scholarship programs for students who wish to study abroad, so more students can open doors to the outside world. These scholarships are unlike the "scholarships for tuition support" that the scholarship office provides information for, and has much different supplement policies and application procedures. Be sure to clearly understand the characteristics, types, and application procedures below.

### 1. Characteristics

These programs have the following characteristics

#### (1) Many are paid scholarships you do not have to repay

With the exception of some general scholarships and the JASSO rental plans, many are paid scholarships.

#### (2) The supplement window is wider than "scholarships for tuition support".

These scholarships have different income requirements from "Scholarships for tuition support", and generally, the window is wider. For example, for the year H30 JASSO scholarship for Overseas Studies (Partnership deployment), its requirements were "To give priority to those who meet the financial standards of JASSO type 2 scholarship". (For details, refer to the JASSO Web page).

#### (3) A yearly improvement in scholarship situations, while a feel of globalization takes place.

Waseda has newly founded a reserved scholarship "The Glory of Waseda(Waseda-no-Eiko)", and general scholarships by various foundations, companies and self-governing bodies are newly founding and expanding.

### 2. Types of Scholarships

There are many scholarships in and out of Waseda, but they mostly fall into 3 types.

#### (1) Waseda Scholarships

Overview	<ul style="list-style-type: none"><li>• Scholarships run by Waseda University, funded by donations etc.</li><li>• Programs provided by the CIE are the main focus (Some scholarships are applicable to participants of Local partnerships)</li></ul>
Support (From 2017)	Payments: ¥ 250,000 ~ ¥ 1,500,000
Note	A reserved "The Glory of Waseda (Waseda-no-Eiko) Scholarship" was founded in 2017. This allows planning study abroad with prospects of financial aid

#### (2) JASSO Oversea studies Support System (Partnership Deployments)

Overview	<ul style="list-style-type: none"><li>• A Scholarship funded by an independent government foundation</li><li>• Students applying for the CIE study abroad program (including short programs) is eligible ※ Programs individually devised by each school/branch/center could be funded as well</li></ul>
Support (From 2017)	Payments : ¥ 60,000 ~ ¥ 100,000 per month
Note	<ul style="list-style-type: none"><li>• Provided by the country to large numbers of students (the precise number of recipients vary h year)</li><li>• There is also a "Master/Ph.D. Degree Acquiring" type designed for those who are to receive their Master/ Ph.D. degree abroad.</li></ul>

#### (3) General Scholarships

Overview	<ul style="list-style-type: none"><li>• Scholarships provided by foundations, companies, local bodies</li><li>• Several scholarships pay for students studying overseas with private fees</li></ul>
Support (From 2017)	Differs between each scholarship
Note	<ul style="list-style-type: none"><li>• One of the most notable scholarships is the "public-private cooperative overseas study support system: TOBITATE! Study Abroad Japan Program". 130 Waseda students have received the scholarship through 7 periods.</li><li>• Scholarships supporting overseas studies are increasing</li><li>• Some scholarships support finishing Masters Programs overseas</li></ul>

### 3. Method of Application/ Results

If you wish to receive scholarships, you will need to apply according to the forms, procedures, and periods as stated below.

#### (1) For Waseda Scholarships and JASSO study abroad support program

Eligibility	Participants of the programs provided by the CIE
Method of Application	After passing internal screening for study abroad, you must “register for scholarships” at the CIE. This registration will be used for the selection processes of all the scholarships you apply for. *In order to register, you will need the designated forms and official certificates regarding your income published by local offices or your employer.
Results	An overall decision regarding the submitted forms and your academic status will be conducted, and the results will be notified through Waseda Mail shortly before or after your departure.
Notes	The following scholarships and program participants will be handled at different windows. <ul style="list-style-type: none"><li>• The reserved “The Glory of Waseda(Waseda-no-Eiko) Scholarship” (Opencall/selection is conducted before the open call for study abroad programs)</li><li>• Participants of Departmental Exchange Programs (Inquire to each school/research office center)</li></ul>

#### (2) Applying to general scholarships

Eligibility	Participants of the CIE Study Abroad program, Departmental Exchange programs, private fee study abroad programs.
Method of Application	Apply separately according to the specifics noted in each open call.
Results	Depends on each scholarship.

### 4. Factors to Consider

#### << When Applying>>

##### (1) Collect Information

Information on Waseda scholarships, JASSO scholarships, and scholarships with available updates will be accessible from the CIE Web page, MyWaseda notices, and the CIE Facebook page, so be sure to check regularly so you will not miss any chances.

[Link to the CIE Web Page]



##### (2) Planning your finances

Scholarships for Study Abroad programs have a selection process, and not everyone can receive payments. Do not plan your finances with the assumption that you will be able to receive these scholarships (Unless you are selected for a reserved scholarship program). Once you are chosen for a program, as a general rule, you will not be able to resign.

##### (3) Variety in Eligibility

Scholarships for Study Abroad Programs vary in its eligibility, targeting different programs (DD, EX, CS), periods (Fall Departure/ Spring Departure), and duration (1 year, 1 semester), or destination of programs.

#### << Receiving Scholarships>>

##### (4) Checking for joint receptions

Some scholarships allow its applicants to also “apply” for other programs, but not “receive” from several programs at the same time. If you are selected for multiple scholarships, always check if they allow recipients to be funded by other bodies. If you fail to notice any restrictions and is considered as improper reception, you will need to return your scholarship money. Most programs usually let recipients joint receive scholarships for tuition support.

##### (5) Procedures during/after your Study Abroad Program

Some scholarships require students to confirm enrollment, or submit reports, so be sure to follow these requirements during the designated period. Failure to follow may lead to returning your scholarship money.


##### (6) To those who are already recipients of JASSO (rent/payment) or Waseda Scholarships

If you already are a recipient of JASSO or Waseda Scholarships, or scholarships from private bodies, you will have to follow certain procedures before and after your study abroad program. If you fail to follow these procedures, you may have issues in the reception of your scholarships. Always refer to the Scholarship Office to follow these procedures. ➡ P.43



## 5. <FYI> Outline of JASSO Study Abroad Support Program, Tobitate! Study Abroad Initiative, and Waseda Scholarships

Name of scholarship	<b>JASSO Study Abroad Support Program</b>
Outline	A Scholarship by JASSO, an outline organization of MEXT. The CIE will refer candidates to JASSO, and the final selection will be conducted by JASSO. The scholarships will be invested accordingly to JASSO regulations.
Eligibility	<p>Applicants should be enrolled in regular courses of universities, and have been chosen to participate in Study Abroad programs, and meet the requirements stated in the below ① to ⑦.</p> <p>① Those who acquire a Japanese nationality, or has permanent residency in Japan (including special permanent residents)</p> <p>② Those who are permitted to enter in the designated university of deployment, according to student exchange partnerships.</p> <p>③ Those who exceed in academic skill and personality, and has an academic evaluation coefficient of over 2.30 (with a maximum of 3.00) when calculated in the equation shown below. When one does not have an academic score from the previous year, the grades of the first semester of time of application will be used. When one cannot be evaluated with the academic evaluation coefficient, show in the designated form that the student exceeds in academic skill, and has the ability equivalent to an academic evaluation coefficient of over 2.30.</p> <p>Equation [points:3 for A/A+, 2 for B, 1 for C, 0 for failed grades (Round down the decimal below third)]</p> $\frac{(\text{Number of grades worth 3 points} \times 3) + (\text{Number of grades worth 2 points} \times 2) + (\text{Number of grades worth 1 point} \times 1) + (\text{Number of grades worth 0 points} \times 0)}{\text{Overall Registered Grades}}$ <p>NOTE: The equation differs from the Waseda grade evaluation coefficient.</p> <p>④ The student must be hindered from participating in Study Abroad due to financial reasons.</p> <ul style="list-style-type: none"> <li>• Priority will be given to those who meet the family budget standards of the JASSO Category 2 scholarship conducted by the institution</li> <li>• If there is a surplus in the number of recipients, students who are designated by their university, etc. as "hindered from participating in Study Abroad due to personal financial reasons" will be eligible.</li> </ul> <p>⑤ The student must be able to acquire a visa to study in the country or region of his or her desired university.</p> <p>⑥ The student must intend to return to finish their program and/or acquire a degree at Waseda University after their study abroad is finished.</p> <ul style="list-style-type: none"> <li>• Those who plan to withdraw or are to be expelled do not meet the requirements.</li> <li>• Those who graduate or complete school before finishing the program do not meet the requirements.</li> </ul> <p>⑦ If the student is receiving additional financial aid in order to participate in study abroad, scholarship money received through other programs (including those of Waseda University's and overseas host universities, but not including travel fees, loan-type scholarships, or student loans ) the monthly amount (if received through multiple organizations, the total amount) must not exceed the amount received through the JASSO scholarship.</p> <ul style="list-style-type: none"> <li>• If the student receives scholarship money once or more times from other organizations that are not permitted, the student will not be allowed to register as recipient of this scholarship.</li> </ul> <p>(Notice) Some organizations that offer scholarships may not allow students to receive scholarship from JASSO simultaneously, so be sure to check with the organization.</p> <p>*Students applicable for this scholarship are allowed to receive this scholarship in addition to JASSO Category 1 or Category 2 scholarships. For students receiving scholarships under the Student Exchange Support Program (Scholarship for short-term study abroad) whose study abroad lasts for</p> <p>*Students applicable for this scholarship are allowed to receive this scholarship in addition to JASSO Category 1 or Category 2 scholarships. For students receiving scholarships under the Student Exchange Support Program (Scholarship for short-term study abroad) whose study abroad lasts for more than 3 months, please submit the "Request for Continuation of Scholarship During Study Abroad". Students who wish to stop receiving JASSO Category 1 or Category 2 scholarships part way through their study abroad must complete the relevant procedures through the Scholarship Section</p> <p>*In order to receive payments as a scholarship student, the student's continuing enrollment at the university must be confirmed each month by the allotted deadline in order to assess the student's academic progress. If the student does not confirm their enrollment before the deadline, no scholarship payment will be given for that month. Additionally, upon returning to Japan, all study abroad students are required to submit their grades and a final report using the form stipulated by JASSO to the CIE. Please be aware that if no final report is submitted, there is a possibility that JASSO will request the return of all scholarship funds allotted.</p>
Amount of scholarship	60,000 to 100,000 JPY per month (amount depends on the country/area of study abroad)
Number of recipients	698(both long-term and short-term programs. Number of recipients change from year to year)

Name of scholarship	<b>Tobitate! (Leap for Tomorrow) Study Abroad Initiative</b>
Outline	This is a public-private effort launched by the government in 2014 to support students' study abroad. The program plans to send approximately 10,000 high school and university students overseas throughout its seven years through to 2020 (total 13 terms). The desired result is for the students and supporting companies to form a globalized human resources development community and for the students to develop into globally minded professionals needed by society, especially industry, and who can succeed in a global world. Furthermore, the program expects that such students will return to Japan and help increase the momentum in Japan overall for studying abroad by relaying to others the merits of their overseas experiences. 130 Waseda University students have received grants of this program so far by the 7 <sup>th</sup> term.
Eligibility	Regular students of Waseda University who are of Japanese nationality or have permission for permanent residence (including special permanent resident). Please refer to the website for the details.  ◆ Tobitate ! (Leap for Tomorrow) Study Abroad Initiative website 
Amount of scholarship	60,000~160,000 JPY (depends on the destination and the income)
Number of recipients	Please refer to the website.

Name of scholarship	<b>The Glory of Waseda (Waseda-no-Eiko) Pre-Application Scholarship</b>
Outline	This scholarship will guarantee provision of scholarship to selected students who find it difficult to participate in study abroad programs due to financial difficulties before they apply for the programs.
Eligibility	<ul style="list-style-type: none"> <li>① Those who plan to apply for CIE study abroad programs</li> <li>② Japanese citizens or Permanent Residents(includes Special Permanent Resident)</li> <li>③ Between the student's father and mother, the one that supports the family budget (the one who has the most income) has the following on their Heisei 29 income certificate: <ul style="list-style-type: none"> <li>a) income/annuity amount (before taxation) is below 8,000,000 JPY (including pension and income from real estate)</li> <li>b) other forms of income and business income is below 3,500,000 JPY</li> </ul> <p style="margin-left: 20px;">※ If there are several forms of income/revenue the amount will be added and then assessed as a whole.</p> </li> <li>④ Those with excellent academic performance</li> </ul>
Amount of scholarship	1 year or more program: total of 1.1 million JPY; 1 semester program: total of 500,000 JPY
Number of recipients	a total of 22 for spring and fall recruitment

Name of scholarship	<b>Alumni association study abroad scholarship</b>
Outline	Among those who are to study in study abroad programs of Oxford University, Cambridge University, Yale University, The University of Chicago or University of Pennsylvania designated by CIE, students who are highly motivated to study abroad and have outstanding personal qualities. *Those who are nominated for the scholarship are to attend the award ceremony hosted by the scholarship and financial assistance section.
Eligibility	Regular students who are to go to a specified college of Oxford University, Cambridge University, Yale University, or University of Pennsylvania on Waseda University's CIE study abroad program(CS). *The University of Chicago(CS Program) is closed at this time.
Amount of scholarship	Total of 1,500,000 JPY
Number of recipients	5

Name of scholarship	<b>WSC Members Fund Global Leader Support Scholarship</b>
Outline	WSC Members Fund Global Leader Support Scholarship is one of the scholarships offered through the WSC Global Members Fund, a fund established by the Waseda Supporters Club (WSC), a contribution club which seeks to financially support various projects associated with Waseda's educational/research activities including "preparation of educational environment", "supporting development of global leaders", "supporting sports", and "providing scholarships". *Students who have been selected must participate in the scholarship certificate awarding ceremony hosted by the CIE (tentatively scheduled for July every year).
Eligibility	Regular undergraduate students with excellent academic performance who are going abroad on study abroad programs offered by the CIE (DD or EX).
Amount of scholarship	Total of 1,000,000JPY
Number of recipients	10



Name of scholarship	<b>Kichiro Chida Memorial Scholarship</b>
Outline	This scholarship was established in AY2015 at the bequest of the late Kichiro Chida (graduated from Koto-shihan-bu, Waseda University in 1949) to support students with excellent academic performance going abroad to study.
Eligibility	Japanese students (including permanent residents, special permanent residents, long-term residents, and spouses and children of permanent residents and special permanent residents) with excellent academic performance who are in financial need, are enrolled in an undergraduate program within the standard years for degree, and will be going abroad to study on a CS program offered by the CIE that lasts for six months or more.
Amount of scholarship	Total of 1,000,000JPY
Number of recipients	2

Name of scholarship	<b>Miki Takagi Memorial Scholarship</b>
Outline	At the bequest of the late Miki Takagi, this scholarship was newly established in AY2015 by his son Toshio Takagi, CEO of Takagi Co., in order to support students with excellent academic performance going to the U.S. to study. *The students selected for this scholarship may be required to participate in a pre-study-abroad orientation at the Tokyo branch, and after returning to Japan, a debriefing session in Kita Kyushu.
Eligibility	Japanese students with excellent academic performance who will be going to partner institutions in the U.S. on a study abroad program offered by the CIE that lasts for six months or longer and are in need of financial support.
Amount of scholarship	Total of 1,000,000JPY
Number of recipients	2

Name of scholarship	<b>Howard Hagiya Scholarship</b>
Outline	This scholarship is made possible by a generous donation by Howard Hagiya (graduated from School of Commerce, Waseda University in 1963) and aims to support both double degree students at Waseda University studying abroad in Taiwan and students of excellent standing in Taiwan who desire to study at Waseda University.
Eligibility	Japanese Waseda University CIE double degree students of excellent standing who wish to study abroad in Taiwan.
Amount of scholarship	A total of 800,000JPY
Number of recipients	2

Name of scholarship	<b>Takanobu Arai Scholarship</b>
Outline	This scholarship was established through a donation from the mother of the late Takanobu Arai (School of Science and Engineering, Department of Industrial Management). It aims to support current Master's students of financial support. financial need, are enrolled on an MBA and desire to study abroad at The University of Chicago.
Eligibility	Master student who will be going to study abroad at least one semester at the University of Chicago. Students of Japanese nationality.
Amount of scholarship	Total of 180,000JPY
Number of recipients	1

Name of scholarship	<b>Waseda University Student Exchange Scholarship</b>
Outline	This scholarship offers economic support for students wishing to study abroad.
Eligibility	In addition to requirements ② through ⑥ of the JASSO scholarship, students must also meet the following two requirements. ⑧ The study abroad program is between one semester and one year ⑨ Students must not receive any other form of scholarship for the purposes of study abroad
Amount of scholarship	Total of 250,000 JPY
Number of recipients	150

## 6. <FYI> Scholarships which are not grants but loans

The following (1) and (2) are scholarships which are not grants but loans introduced by the Scholarships and Financial Assistance Section. For more details on Scholarship loans, please ask the Scholarships and Financial Assistance Section (1<sup>st</sup> floor, Student Center, Toyama Campus).

Webpage: <https://www.waseda.jp/inst/scholarship/>

For inquiries: <https://www.waseda.jp/inst/scholarship/contact>

### (1) JASSO Category 1 Scholarship (for student receiving “Student Exchange Support Program (Scholarship for short-term study abroad)”)

\*This is a loan, not a grant.

Eligibility: Undergraduate and graduate students going abroad to study receiving at least three months' stipend of the “Student Exchange Support Program (Scholarship for short-term study abroad)”

Type: Category 1 scholarship (no interest)

Amount of scholarship:

Undergraduate students: 30,000 yen, 54,000 yen, or 64,000 yen

Master's students: 50,000 yen or 88,000 yen

Doctoral students: 80,000 yen or 122,000 yen

Scholarship period: While the student is receiving the “Student Exchange Support Program (Scholarship for short-term study abroad)”

\*In case you were receiving the Category 1 scholarship while you were enrolled in the same undergraduate or graduate program as you are currently enrolled in, your scholarship period could be shortened or you could be disqualified from newly receiving the scholarship.

Scholarship starts: in the first month of your study abroad period

Application period: within three months after the start of your study abroad. You must be selected to receive the “Student Exchange Support Program (Scholarship for short-term study abroad)” in order for you to apply.

### (2) JASSO Category 2 Scholarship (Scholarship for short-term study abroad program)

\*This is a loan, not a grant.

Eligibility: Undergraduate or graduate students going abroad to study on a short-term study abroad program

Type: Category 2 scholarship (with interest, you can choose from the scholarship with a fixed interest rate or with an interest rate which is reviewed and changed from time to time)

\*If you so desire, you will be able to apply for an additional lump-sum stipend (with interest) of 100,000 / 200,000 / 300,000 / 400,000 / or 500,000 yen (you can select the amount from these options).

Amount of scholarship:

Undergraduate students: 30,000 / 50,000 / 80,000 / 100,000 / or 120,000 yen

Graduate students: 50,000 / 80,000 / 100,000 / 130,000 / or 150,000 yen (students enrolled in the Law School may also choose to receive 190,000 / or 220,000 yen)

Scholarship period: While you are abroad to study (from three months up to one year. For students enrolled in the DD program, up to two years).

Scholarship starts: in the first month of your study abroad period

Application period: The application period differs according to the month the scholarship starts. (Please refer to the following table. If you will be studying abroad with a status of “Leave of Absence”, you do not qualify for the scholarship.) Details will be provided on the website of the Scholarships and Financial Assistance Section when the period for accepting applications is about to begin.

Recruitment Period	The start of study abroad	Application accepted in (tentative)	Announcement of screening results (tentative)
First Period	April – July	January	The beginning of March
Second Period	August – November	April	The beginning of July
Third Period	December – March next year	August	The beginning of November

Notes: This scholarship is for the students who are not currently receiving JASSO Category 2 scholarship in Japan. If you wish to receive both JASSO Scholarship for studying in Japan and these JASSO Scholarship loans for study abroad, please ask the Scholarships and Financial Assistance Section.

### (3) Student loans

Some financial institutions offer student loans to be used as funds for education expenses. While many of them are offered as education expenses for studies in Japan, some could be used as funds for study abroad. If it is difficult for you to receive scholarships or if the amount of your personal funds is not enough, please consider utilizing student loans. Please call the following number for details.

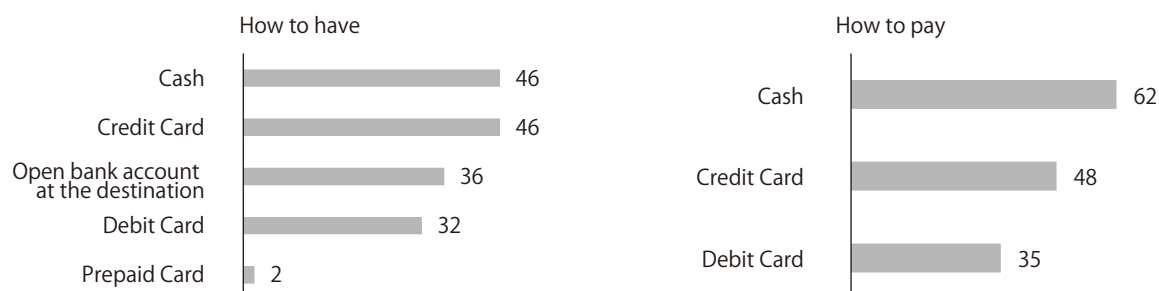
Japan Finance Corporation “Student Loans in Japan” : 0570-008-656



## From 『RYUGAKU TIMES 2017』 Study Abroad and Expenditures



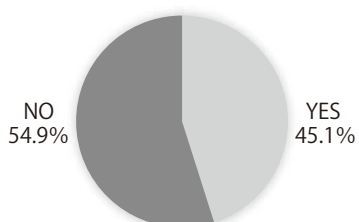
Methods of keeping and paying (71 respondents, multiple answers allowed)



Many students had their money as cash and credit cards. Many kept their money in more than one method. In some countries, cash is more accepted than credit cards. You need to get information about payment before you study abroad!

### Scholarships (71 respondents)

Did you receive scholarships?



### What kind?

JASSO Oversea Studies Support System	<b>56.7%</b>
Waseda Scholarships	<b>33.1%</b>
Tobitate! (Leap for Tomorrow)	
Study Abroad Initiative	<b>3.3%</b>
Others	<b>6.9%</b>



A majority of the former study abroad students received scholarships and many were from JASSO. Please refer to CIE website or this handbook for more details.

# IX. Overseas Security and Risk Management

**Basic rule: Show initiative!**

**You are the one who secures your safety and deals with unexpected incidents.**

## 1. (Mandatory enrollement) Overseas travel insurance and risk management service

### (1) Overseas Insurance

**(Inclusive contract with Waseda University and the insurance company / study abroad plan)**

All participants in Waseda University's study abroad programs, including those who are part of the departmental exchange program agreement, are required to purchase an overseas travel insurance plan designated by Waseda University. Its cost is lower than the other general insurance plans available. The premiums must be paid for by the participants. ➡ P.48, 64

### (2) Crisis response and management services

The Center for International Education has established a system of risk management for participants in order to deal with any problems that may occur in the course of daily life in a foreign country. Basically the cost of this service is covered by Waseda University, but in some cases, you may need to pay for actual expenses.

The following services are available.

- Medical Assistance (When you suffer from sickness or injury)
- Non-medical assistance (e.g. property loss)
- Health consultation service
- Safety confirmation service
- Emergency evacuation arrangement
- Legal referrals

### (3) Overseas cell phone rental service

In order to strengthen crisis management measures, all students who are on study abroad must subscribe to an overseas cell phone rental service through the Center for International Education, which has the contract for the service.

For the basic plan, students only need to pay charges for calls (including short mail) they make (If you subscribe to the data plan, there will be an additional cost). In this way, the CIE can have contact information for all students studying abroad so that smooth communication between the university and students will be ensured in the event of an emergency. Also, we will contact students to confirm their safety, to provide information about crisis management, etc., by SMS messages. The cell phone can also be used to make calls to and receive calls from family during study abroad.

#### NOTE

Applications for these services mentioned above will be announced after you are officially admitted to as an applicant to your host university.

## 2. Research on the country where you would like to study

It is as important that you research your overseas study location, its history of crime, local information regarding hygiene, local diseases, medical treatments available, the social environment, customs, the national character, and local laws along with the program contents. Please bear in mind to always seek the latest available information.

## 3. Preparation before departure

### (1) Subscribe to Overseas Insurance

All participants in Waseda University's study abroad programs (including CIE programs, departmental agreement/ private overseas studies) are required by CIE to purchase an overseas travel insurance plan designated by Waseda University. In addition to the above insurance, some host universities require you to purchase a separate health insurance plan. In such cases, you must purchase both insurance plans. The insurance begins on the day you leave Japan, even when students

from abroad are stopping by their own country before going on a program.

- (2) Subscribe to Overseas Cell Phone Rental Service
- (3) Photocopy of your passport, credit card number, air tickets, and insurance policy number
- (4) Make a list of contacts in case of any loss, theft, or emergency (embassy, consulate general, local police, credit card company, airline reservation company, insurance company, crisis response and management service company, overseas cell phone service company, your host university, etc.)
- (5) Medical report in English or a local language if you have a chronic disease
- (6) "Emergency Card" (fill in contact information), the Emergency Card will be handed out at the orientation held by CIE.
- (7) Enrollment in crisis response and management services (subscription procedures are arranged by CIE)
- (8) Registering for the crisis management service provided by the Ministry of Foreign Affairs

If a state of emergency should arise in your country of transit or stay, The Ministry of Foreign Affairs will provide continuously updated information through this service. In the event of a crisis, information concerning the state of affairs in your country and necessary precautions to be taken will be sent by email to all users who have registered their email addresses with this service.

- ① To prepare for such a state of emergency, students residing abroad for three months or more are required to submit a "Report of Residence Abroad" which can be downloaded from the "Ministry of Foreign Affairs homepage" below  
<http://www.mofa.go.jp/mofaj/toko/todoke/zairyu/index.html>
  - ② Those travelling abroad for tourism or business for a period of less than three months are advised to register for MOFA's "Travel Register" service, which provides regularly updated travel information and safety tips. ➡ P.120
- (9) Taking study abroad aptitude test
- It is an online test with which you can know your aptitude for studying abroad.

## 4. Program cancellation or evacuation advice before and during the program

You may obtain detailed, security-related information on the Ministry of Foreign Affairs of Japan website (<http://www.anzen.mofa.go.jp/> (Japanese Only)). You will find the latest information on security, frequently-occurred incidents, and what you should do in such cases. Databases from the past are also available. The security status is classified into four levels, as discussed below.

Waseda University may postpone or cancel its programs or advise evacuation if a warning is issued by the Ministry of Foreign Affairs of Japan before or during the program schedule. The CIE will inform students in the concerned region via e-mail, or through the CIE website.

The four levels of security are as follows:

### **[Level 1: Please take special care.]**

You are strongly recommended to take special care if visiting or living in a country with security or safety problems.

### **[Level 2: You are advised not to travel unless otherwise urgent or necessary.]**

It is advised that you consider the necessity of travel at this time. If you really need to do so, please take precautions to ensure your safety.

### **[Level 3: You are advised not to travel.]**

It is advised that you refrain from traveling to this destination under any circumstances. This encourages Japanese nationals living in the country to prepare for evacuation from the country.

### **[Level 4: You are advised to evacuate.]**

This announcement advises people to immediately evacuate the country in question by going to the closest safe country or by returning to Japan. In this situation, you are required to avoid traveling to the country.





# Preparation for Study Abroad



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# I . Schedule until Departure

Students participating in the fall register/spring deployment, or spring register/fall deployment program will have to prepare according to a tighter schedule. Please follow the instructions of the CIE coordinator and be alert on the actual procedures since the information for each host university differs, as does the application schedule.

<p>1 year before departure</p>	<div data-bbox="371 454 952 483"> <h2>Application steps after becoming a candidate</h2> </div> <div data-bbox="387 517 989 819"> <p>Procedure guide necessary for application announced (Waseda-mail)</p> <p>↓</p> <p>Submission of application materials (Waseda Global Gate, 1<sup>st</sup> Floor, Building #22) * Deadlines are strictly enforced.</p> <p>↓</p> <p>Screening of documents by host university</p> <p>↓</p> <p>Results issued (announced by Waseda-net Mail)</p> <p>Depending on the programs the results may be announced much later and close to departure.</p> </div> <div data-bbox="1038 483 1305 781"> <p>Depending on the host university, the time of application and admission differs.</p> </div> <div data-bbox="371 869 1035 927"> <h2>Collecting information on local area, host university, country and safety of your destination</h2> </div> <div data-bbox="387 956 989 1084"> <p>In addition to collecting information on the host university, please share it with other students who will be studying at the same host university or at the same area.</p> <p>※ In some cases, staff of host universities visit Waseda University to hold individual orientations.</p> </div> <div data-bbox="1038 927 1409 1144"> <p>Taking English study abroad preparation seminars.</p> </div>
<p>6 months before departure</p>	<div data-bbox="371 1227 711 1256"> <h2>Preparations for Departure</h2> </div> <div data-bbox="387 1279 874 1675"> <ul style="list-style-type: none"> <li>○Applying for accommodation (<b>Important</b>)</li> <li>○Visa Application</li> <li>○Get Airline Tickets</li> <li>○Purchasing insurance, registering for risk management support service</li> <li>○Program Fee Payments</li> <li>○Think how to manage your money</li> <li>○Health certificate • Vaccination</li> <li>○Procedures for International phones / mobile phones</li> <li>○Prepare PC</li> <li>○Procedures at your school office</li> <li>○Confirm credit transfer system</li> <li>○Confirm Scholarships</li> <li>○Check local information</li> <li>○Take study abroad aptitude test</li> </ul> </div> <div data-bbox="850 1491 943 1675">  </div> <div data-bbox="938 1256 1158 1503"> <p>The timing for accommodation application differs depending on the host university.</p> </div> <div data-bbox="1174 1256 1409 1592"> <p>In order to discuss preparations for study abroad, we hold a yearly consultation session in June for students leaving Japan the following fall.</p> </div> <div data-bbox="1015 1653 1340 1682"> <h3>Pre-departure Orientation</h3> </div> <div data-bbox="967 1693 1393 1742"> <p>You <b>MUST</b> attend this orientation. Confirming what you need to do before and after departure.</p> </div>
<p>Departure</p>	<div data-bbox="371 1778 494 1807"> <h2>Departure</h2> </div> <div data-bbox="387 1834 898 1939"> <ul style="list-style-type: none"> <li>○Pay special care to announcements that come from the CIE office during your study abroad</li> </ul> <p>Upon return to Japan ... ➡ P.70</p> </div> <div data-bbox="954 1753 1166 1854">  </div>



## II. Before Receiving the Enrollment Notification from Host Universities

### 1. Necessary Documents

Generally, preparation is said to be the key to whether your study abroad will be a success or not. Please ensure that you are well prepared before your departure by checking the references from the following information.

#### (1) Preparing the Necessary Documents

When you submit the application form, you may be asked to hand in additional documents such as your high school transcript in English, graduate certificate, bank statements, study plan, health certificate, and preventative vaccination certificate. The issuing of these documents may take time. Depending on the program, you may be required to prepare a bank statement at the time of application to prove that the entire budget for your study abroad period can be covered. The CIE will provide details, in advance, on the required documents. You should start arranging for these documents as soon as possible. However, some documents are valid for only a certain period of time (generally three months), so please ensure that you do not obtain such documents too early.

Each student is responsible for dealing with any problems that may arise during their time abroad. Assistance is available at host universities; however, bear in mind that you must be individually responsible for completing all the necessary procedures. Below is a general overview of the necessary paperwork:

First, if a host university has a specific application form, the CIE will inform you of this as soon as we obtain it. Please check your Waseda mail. Some universities do not require students to submit application forms. In addition, some universities do not send application forms until just before the due date. Please ensure that you inform the CIE as to your contact information, especially for the spring and summer holidays and when you are not home for a long period of time. Missing any deadlines and or being unable to reach you may affect your chances of being accepted into these programs.

- During long holiday periods (spring and summer holidays), the CIE may contact you via E-mail or at your permanent (home) address. Be sure to check your e-mail regularly, and allow CIE to contact you.
- Unless you have a special reason, we ask that you do not change the E-mail address you registered before/ during your study abroad period.

## (2) Essential Documents for the Study Abroad Application Process

When submitting documents to your host University, you may reuse documents already submitted to Waseda for screening, but regulations vary by host university. Please refer to the example below to ensure that the application proceeds smoothly and without problems.

<p>① Essential documents for application</p>	<p>The required documents vary depending on the host university. Before starting the application procedures, please wait for instructions from the CIE coordinator regarding the necessary items. Below are examples of the required documents:</p> <p>(A) Application Form The application process and style depends on the host university such as online registration using a specified format. Furthermore, depending on the host university, a processing fee may be requested to be paid by check, remittance, or credit card.</p> <p>(B) Academic Transcripts in English Depending on the host university, it may be necessary to submit your latest academic transcripts in English. Please consult the CIE to confirm the relevant details.</p> <p>(C) Study Plan / Letter of Motivation We may submit your study plan, which you wrote when applying for Waseda screening to the host university. However, we may ask you to revise the study plan if the host university requires you to do so. Please submit a draft of the same by the designated deadline.</p> <p>(D) Letter of Recommendation (1-2 referees)</p> <p>(E) Photo ID Depending on the partner university and visa regulations, you may need to submit several photographs. Please confirm the number, color, and size.</p> <p>(F) Passport copy If you do not have a passport, apply for it as soon as possible. Also, if your passport will expire before departure or during your study abroad program or the period remaining is not enough for the host country's regulation, please visit your nearest consulate or embassy to renew it. Please submit a copy of your passport and include your photograph and passport number by the designated deadline.</p> <p>*If you are an international student, you will also need to submit the following:</p> <ul style="list-style-type: none"> <li>① A copy of your foreign registration card</li> <li>② A copy of residence card in case you have switched from foreign registration card.</li> <li>③ A copy of special permanent residence certificate in case you have switched from foreign registration card.</li> </ul> <p>*If you hold dual nationality, please be sure to submit copies of both passports.</p>
<p>② Application for accommodation and payment of deposit</p>	<p>At your study abroad location, there are many types of accommodation including student dorms, homestays, and apartments. Depending on the program, these may differ and may be predetermined. Some host universities do not provide students with information on accommodation, and it may be necessary to find accommodation on your own. Please note that you may fail to secure accommodation if you do not adhere to the deadlines set by the CIE or host university.</p> <p>Depending on the host university, you may be required to pay a deposit in advance through check, bank transfer, or credit card. As a rule, you are required to apply for accommodation yourself.</p>
<p>③ Financial statement indicating account savings in English</p>	<p>A financial statement may be necessary for some host universities or for processing visas. You should also confirm the regulations with regard to finances with host countries and universities, as different regulations may apply. Please arrange for a financial statement in English from your financial institution (i.e., bank).</p>

④ Scholarship application documents	<p>【A student participating in a CIE study abroad program who applies for a scholarship offered through the CIE】</p> <p>(A) Application form (B) A self-recommendation form (C) Documents establishing the earned income of your household (For example: tax forms, proof of tax exemption). Documents related to earned income should be obtained from your local government office or place of employment. Furthermore, required documentation will vary depending on the nature of employment so please prepare these forms well in advance.</p> <p>【A student applying to a scholarship offered by a private institution or the government】</p> <p>Submission deadlines vary depending on the desired scholarship. Applicants are responsible for confirming all application guidelines and deadlines themselves.</p>
⑤ Health Certificate in English and Vaccination Certificate in English	<p>Depending on where you go, you may be required to submit a health certificate or undergo a health examination.</p> <p>You can obtain a health certificate in English at the Waseda University Health Support Center if you took the Health Examination (500 yen per copy).</p> <p>However, depending on the requirements and form stipulated by the host university, an additional examination may be necessary. Please confirm this information with the CIE staff or the host universities. For those that did not take the Health Examination, please take the health examination at a medical institution that will issue health certificates in English.</p> <p>* It is necessary for you to take the Student Health Examination every year.</p> <p><b>&lt;Important&gt;</b></p> <p><u>Regarding the Health and Vaccination/Immunization Certificates for the Host University</u></p> <p>First, carefully read all the information provided. Then, confirm what vaccinations you have received by referring to your health records and make a note of this information. Further, ask a medical institution to complete the remaining required information.</p> <p><u>Regarding the Certificate of Immunization/Vaccination</u></p> <p>Some countries and host universities require that you receive immunizations before traveling. Since the wait to receive certain vaccinations is lengthy, please ensure that you undertake all necessary procedures and have sufficient time. ➡ P.46</p>

### (3) Receiving and Submitting Application Materials between the CIE and Students

Documents will be handed out/received in the Waseda Global Gate located on the Waseda campus, 1<sup>st</sup> floor, building #22.

After the CIE has confirmed the documents requested from the host university, we will explain the documents to be submitted (typically by E-mail). We will send you an E-mail detailing all essential documents that you will need for your application; therefore, please check your E-mail frequently. Depending on the type of documents (especially financial statements, high school academic transcripts, health certificate, etc.), issuing them may take some time. With this in mind, we remind you to thoroughly check the submission dates to ensure that you meet the deadlines.

For the programs involving multiple candidates, a late submission by one candidate may delay processing for all candidates. In order to avoid inconveniencing other students, we ask that you meet all deadlines.

If a student repeatedly does not meet the submission deadlines stipulated by the CIE and violates the application procedures, the CIE will issue a warning. If the CIE does not see any improvement in the student's efforts to prepare and meet deadlines, his/her study abroad program may be cancelled.

#### **(4) Submitting Official Name (Name on Passport)**

The name you submit in roman type is an important part of the study abroad application procedure. Therefore, if your submitted name to Waseda University is different from the one on your passport, correct this as soon as possible at the relevant offices. This also applies to those who are applying for or who are renewing their passports.

We ask all students to pay special attention to the spelling of their names. In particular, the spelling of your name on your academic transcripts in English and that on your passport are often different, causing administrative and processing difficulties. If this does occur, it may lead to a misspelling of your name on important documents issued by the host universities, such as the acceptance letter or necessary forms for visa application.

Moreover, students with dual nationality and foreign students (the exception being those with Japanese passports) should confirm the correct spelling of their name, the validity of their visa, and whether they have a re-entry permit or not, as the expiry of any of these permits during your study abroad program may seriously impede your return to Japan.

- To illustrate the above, when writing certain names, the letters “h” and “u” are often used (e.g., Sato and Satoh, Ono, and Ohno). Ensure that the name we send to the host university is spelled the same way as on your passport.
- For those with dual nationality, in some cases, the host country will require you to carry and use both passports.
- For foreign students and students with non-Japanese nationalities, if the spellings of your name on your passport and on your bank account or other public documents are different, it may cause difficulties when going through the formalities to travel abroad. Please take special care regarding the spelling of your name to ensure that it is consistent across all documents.

#### **(5) In case of an Address Change in Japan**

In case of a change in your address in Japan before you depart for your studies abroad, we ask you to contact both your respective faculty and CIE with your new personal information. Failure to notify the CIE may not only affect communications from the CIE, but it could also cause significant problems for the host university in contacting you via post.

# III. After being Admitted to Enroll

## 1. Submitting notifications and other documents

### (1) Pre-Departure documents to be submitted and registration

Personal information of students submitted to the CIE will be used for program operations and, if necessary, to contact and send information to students and their guarantors during their study abroad program.

If you fax us the materials, we may ask you to re-send them if they are illegible due to poor fax quality. As such, we recommend that you submit the documents by site, post, or via Email.

Submission Period	Materials	Submission Location	Purpose/Method
After announcement from the CIE	Overseas Mobile Phone	Platform Japan	As a part of safety management, students are required to register for a designated mobile phone provided by Waseda University. You will need a credit card for registration so please prepare a credit card by the time of registration. You may use your guarantor's card for registration.
Deadline: 3 Weeks Prior to Departure	Copy of Passport (In case of renewal)	Waseda Global Gate	In case of an emergency during your program, the CIE will require a copy of your passport. The copy should include your photograph, name, passport number, etc. If you are in the midst of applying for or will have to renew your passport while abroad, please submit a copy of your current passport.
	Copy of Visa		Your visa may be in the form of a sticker or stamp placed in your passport. It may also be issued as a separate document. Regardless of the format, submit a clear and complete copy of the visa. For those currently in the application process, submit a copy immediately after you obtain your visa.
	Confirmed Flight Information		Submit a copy of the flight schedule issued by your travel agent. It should include your departure date and time, flight number, etc. *You may submit these documents by e-mail.
	Application for Overseas Travel Insurance	MyWaseda	Register through MyWaseda after paying the insurance fee. Insurance documents will be sent to you after two to three weeks of your registration through the MyWaseda by insurance company or its agent. You are advised to do these procedures in timely manner.
	Pre-departure Study abroad effect questionnaire/ Aptitude test	CIE (online system)	Web based questionnaire. The same questionnaire will be assigned before and after study abroad.

### (2) Necessary procedures for suspension or continuation of scholarships received prior to study abroad

Students receiving scholarships prior to study abroad from JASSO, Waseda University, private or public institutions must complete the relevant procedures listed below before departure or / and upon return at the Scholarships and Financial Assistance Section. Failure to complete these procedures in a timely manner may negatively affect future scholarship payments.

#### ① JASSO (grants/ loans)

Students are required to complete all necessary procedures at the Scholarships and Financial Assistance Section prior to their departure. The content of the relevant procedures may differ depending on the study abroad program and the type of JASSO scholarship being received, so please confirm the details below.

\*JASSO scholarships received prior to study abroad will be suspended (direct wire transfers will cease) during students' study abroad periods. Students are required to submit a "Request For Suspension of Scholarship".

\*However, students whose status of enrollment is listed as "Enrolled" and "Study Abroad Student" are eligible to continue to receive payments upon submission of the "Request for Continuation of Scholarship During Study Abroad" form.

Periods of submission and deadlines for "Request for Continuation of Scholarship During Study Abroad" form (tentative)

Students beginning their study abroad in Spring Semester (April)	⇒	Submit by the end of February
Students beginning their study abroad in Fall Semester (September)	⇒	Submit by the end of August
Students beginning their study abroad at a time different from those listed above	⇒	Submit by the 5 <sup>th</sup> day of month prior to the month of departure *If the 5 <sup>th</sup> day of the month falls on a non-business day, please submit the form by the end of the previous business day
Students receiving scholarships from the "Student Exchange Support Program (Scholarship for short-term study abroad)" or the "Tobitate! Study abroad from Japan, Japan Representative program"	⇒	If you are selected to participate in these programs you will be asked whether you wish to continue your previous scholarships. Please submit the "Request for Continuation of Study Abroad" form before your departure.

\*If you do not submit this form by the deadline, your scholarship will automatically be suspended and it may take several months for wire transfers to resume.

\*If your payments have been suspended during your study abroad period, please submit a request for "Resumption of Payment" upon your return to Waseda University.

\*Scholarship programs offered by JASSO and various government bodies are subject to change. Please confirm that your information is up to date.

For students receiving a Category 2 scholarship: If your expected date of graduation is delayed due to your study abroad, you may in some cases extend the period of your scholarship for up to an additional year by submitting the "Extension of Payment Period" form. Students currently in the last year of their programs who will exceed their original period of scholarship during their study abroad must submit both the "Request for Continuation of Scholarship During Study Abroad" and "Extension of Payment Period" forms.

## ② Waseda University Scholarships

If you participate in a study abroad program (whether as an "Enrolled Student," a "Study Abroad" student, or otherwise) while receiving a scholarship from Waseda University, you are required to contact the Scholarships and Financial Assistance Section in advance. Depending on the scholarship, there are cases where participation in study abroad may affect the amount of money you can receive, or make you ineligible to receive your scholarship. Also, students affected in this way may be asked to return any scholarship money received up to that point either partially or in full.

## ③ Private or public government scholarships

All students receiving private and/or local government scholarships who participate in a study abroad program (whether as an "Enrolled Student", a "Study Abroad" student, or otherwise) are required to notify the Scholarships and Financial Assistance Section in advance. Procedures and conditions related to study abroad vary based on the organization.

## 2. Exchanging documents with the host university

Each student is responsible for their personal behavior during their stay abroad. The CIE will give basic assistance in the application procedures. However, excepting some programs, students are responsible for arranging their own accommodation (i.e., dorm or homestay) after being accepted. Be aware that the dorm application process usually has an early deadline. We suggest that you pay a great deal of attention to all deadlines when applying. In some cases, you may send housing-related inquiries to the housing office of the host university.

Students are responsible for applying and obtaining visas, informing the necessary parties of their arrival date and arranging their flight tickets. However, depending on the program, you may be required to purchase a group airline ticket for the convenience of the CIE and the host university. You may also be recommended to apply for a visa through a travel agent who may assist you with processing the visa.

When you receive documents sent directly from the host university, be sure to inform the CIE as soon as possible because the CIE may need to make duplicate copies. Make sure that you make a photocopy of the documents you submit. Please take with you documents from the host university and other documents related to your studies overseas when you leave Japan as you may need to present the copies at your host country.

### 3. Collecting information about the host university and Waseda University

We recommend that you spend time learning and studying about the country and university you are going to study in. You should collect important information in advance through guidebooks, essays written by previous participants, the Ministry of Foreign Affairs of Japan Webpage, the embassies of both countries, and the host university.

While at the host university, you are out as representatives of Japan and Waseda University. This means that you should conduct yourself in a manner that is respectful and courteous. During your study abroad program, you will have great opportunities to share information about Japan and Waseda University. You may be asked about history, culture, economics and about your family by people you meet and you are advised to have as much information as possible about those questions in order to be able to answer properly.

### 4. Contacting students who studied at your destination and who will study with you

The CIE can connect you with students who studied, have been studying and will study with you with the following condition if you wish.

Having contact with the other students may give you great opportunity to have more knowledge about your host university and country. However, please bear this in mind that it is not always guaranteed that you will have exactly the same experiences as the past students who studied at your host university.

[Contact information of former study abroad participants, fellow study abroad students, and study abroad student advisers]

Contact Period	Contact Student Type	Ways to Contact
As needed	Study abroad student advisers	Former programs participants can provide you with advice on how to go about your studies as well as information about local lifestyles. You can receive advice from student study abroad advisers at various events organized by them. Please refer to the CIE's webpage for more information.
After passing internal screening	Student who will be participating with you/ currently participating in the same program	For those who would like contact information (E-mail, etc.), please contact your program coordinator at CIE. We will forward it to the students participating in the same program with you. After these, please communicate directly with each other.

### 5. Letter of acceptance

Once you receive your letter of acceptance, first of all, check if your name is correctly spelled. Also, often you will receive other documents such as accommodation forms and health and vaccination forms together with the letter of acceptance. You are advised to read all of them very carefully.

You may receive your letter of acceptance just prior to your departure depending on each university's particular circumstances. The CIE will do its utmost to encourage admission offices at host universities to expedite the process; however, it may still take some time to receive your letter of acceptance. Still, it is crucial that you submit all the required documents by the designated deadlines.

Moreover, once your acceptance to the host university has been confirmed, you will go through many procedures including the application process for your student visa. Please do not prepare for your departure on your own judgement before you receive official acceptance; also, do not change your departure date to an earlier date before being accepted. Please be patient and wait until the CIE contacts you. You alone are responsible if you proceed with the application without contacting the CIE and cause problems such as delay of procedures.

### 6. Application and procedures for accommodation

In order to make the most of your academic experience at your host location, it is essential that you maintain an enriching lifestyle. Where you live is very important for this lifestyle. Making housing applications and completing the required paperwork depends on the host university. Some universities require an application for accommodation at the time of application for the study abroad program, whereas others require it after you are admitted.

There are essentially three types of housing, each with its advantages and disadvantages. However, the type of housing is already predetermined in the case of some programs. In this case, you will have to adapt to the living condition.

Furthermore, depending on the host university, there may be no arrangements made for students. In this case, you will have to seek accommodation independently.



[Comparison by accommodation type]

	Student Dorm	Homestay	Private Apartment (Flat)
Outline	Many universities have university dorms, but these are usually full, and local students often have priority in terms of entrance. Therefore, dorms are not guaranteed even if you apply for them. In many cases, these are usually shared rooms, and you will most likely be notified of your room number upon arrival.	For universities that do not have dorms, there are often homestay facilities available for students. Typically, the university will have a contract with a homestay placement agency. Host families vary in composition. For example, families with children, single parents, and families with diverse ethnic backgrounds, amongst others. In some cases, you will know the details of your family just before departure.	If the university does not introduce students to a university dorm or homestay, students will choose a private apartment (in some cases, the university may have contracted apartments). In most cases, there are no applications or procedures connected with the host university. A typical case is for students to share a house (private room but shared kitchen and bathroom).
Advantages	With students from many countries living in dorms, if you get along well with your roommate you will have an enjoyable experience. There are some dorms with curfews, but students can come and go as they please in most cases. Also, compared to other places, these make for safe accommodation.	This is the best way to improve your language proficiency. In many cases, meals are included. In some cases there is a fee, but you are also allowed to use the kitchen, washing machines, etc. If you get along, the family will become your lifelong friends.	Of the three lodging types, this option provides the most freedom. You can prepare your own meals, and if you get along with your housemates you will have a great time.
Disadvantages	Your roommate can be from various backgrounds such as a native English speaker or a student from Japan. Although you have a higher degree of freedom living in a dorm, your roommate may maintain a different pace of life, which may cause you stress. Your roommate may maintain a different pace of life, which may cause you stress.	Freedom with regard to eating times, shower times, etc., is relatively low. Moreover, you may not get your requested family type, or the homestay may be far from your university.	You need to thoroughly review the contents of the apartment contract, since most rental agreements are with private real estate companies. Be careful about troubles you may have with a roommate.

**[Important issues related to accommodation]**

- In some cases, the program type stipulates that students use specific lodging.
- According to regulations, except in extraordinary circumstances, you cannot change your accommodation from a dorm or homestay for personal reasons before your departure. In the case of homestay in particular, reasons such as “I don’t like the homestay family structure” or “The homestay is far from the university”, or “I need a good internet environment” are unacceptable for requesting a change. If after living at the host university for a period of time, you still feel that there are problems, you should see the local coordinator and discuss your options.
- If you are staying a private apartment you are likely to sign up on a contract with a land owner or a housing agency. In case of any troubles, note that you must deal with the situation by yourself.
- No matter what lodging option you choose, you should always take special care of your valuables. You should go to your host destination with the mindset that “there is no safer and cleaner country than Japan” and modify your behavior accordingly.
- Generally speaking, please understand that safety, sanitary conditions, and other living environments are different from that in Japan.

## 7. Health examination

Depending on the host country, it may be necessary to submit a health certificate, antibody certificate, or vaccination certificates in English. The tests required for health or antibody certificates may take time, so be sure to plan your tests beforehand.

Some universities will require you to take vaccinations before departure. Be sure to have all necessary vaccinations before leaving the country. The vaccinations you have received can be checked in your MCH handbook. If you need multiple vaccinations, it may take a longer period to complete them. Be sure to plan ahead. Depending on where you study, you may be required to be vaccinated after you arrive in the host country, or be able to choose whether to be vaccinated in Japan or overseas.

In some cases, you may not be able to acquire a visa, or attend classes at the host university if you do not have enough proof of your health, even if you have been given permission to enroll from the host university.

[Reference] Infection information for Overseas travelers <http://www.forth.go.jp/>

- When seeing a doctor, take your MCH handbook with you. If your host university has a designated form to be filled out, take that with you as well. Also, refer to your MCH handbook to verify your history of vaccination.
- Health Certificate: You will ask for a certificate to be issued after taking the mandatory tests. The tests and the issuance both cost a certain fee.
- Antibody certificate: After checking your vaccination and medical history with your MCH handbook, you will have a blood test conducted in order to have the certificate issued.
- Vaccination certificate: You will have a certificate issued in accordance to the history of vaccination on your MCH handbook.
- For medical tests (antibody tests, etc.) that need to be taken for the purpose of having certificates issued, please be sure to go to the medical institutions that will actually do the issuing.
- Be sure to take copies of the certificates before you submit them.

- If you need support in your host country due to health issues or physical disabilities, please consult with the CIE staff.
- Depending on your host country, you may not be able to take medicine for your chronic disease, or need an English prescription. If you take any medicines regularly, check beforehand and prepare accordingly.
- If you have taken the student's annual medical checkup during the designated Academic year, the Waseda University health center can issue the certificates (¥500 for each English letter) or provide the tests necessary for issuance (such as antibody tests). But the center does not provide vaccinations. Always bring your "Personal health card" in addition to the necessary forms.

Health Care Room, Waseda University Health Support Center

〒169-8050 1<sup>st</sup> fl., Bldg.#25 (Okuma Garden House), 1-104, Totsukamachi, Shinjuku-ku, Tokyo

Phone: 5286-9800

<https://www.waseda.jp/hoken/>

\*If you have not taken the student's annual medical checkup, please go to other medical institutions for the certificates. (You will be charged for the checkup and the issuance of the certificates.)

## 8. Medical institutions near Waseda University

Travel Clinic, Disease Control and Prevention Center

Center Hospital of the National Center for Global health and Medicine

〒162-8655 1-21-1, Toyama, Shinjuku-ku, Tokyo

Phone: 03-3202-1012

<https://www.travelclinic-ncgm.go.jp/>

\*The information was last updated October, 2017. They may change without notice, so please check for details.

There are other medical institutions and travel clinics near the university.

## 9. Visa application in general

In most countries, you will need a student visa to stay for one year. Depending on the country, different visa application procedures will require different documents. Once you are admitted to a host university, consult with the local embassy or consulate via the Internet or phone to find out the latest information on visa acquisition for the designated country.

### (1) Awaiting visa approval

Depending on the country, the visa approval process may take anywhere from two weeks to over three months. In addition, depending on the student's nationality, travel history, and background, the approval process may take additional time.

The approval process has become much stricter because of recent world situations. In light of this, every year, there are students who do not get their visa approvals in time and can not arrive at their host locations on the prescribed date. We strongly recommend that you make all necessary preparations well in advance according to the latest information and confirm all aspects of the visa application process.

Moreover, the approval or rejection process for visas depends on the screening process at the embassy, consulate, or related representative office of the country that will process your visa. The CIE cannot judge whether your visa will be approved or not and cannot inquire why visa applications are rejected.

### (2) Method of Application

The visa application process is divided into two main categories: individual application and application by proxy. In principle, each student should go directly to the embassy/ consulate on their own to apply for a visa. If you lack the confidence to go through the complicated process by yourself, you can apply for the visa through a travel agent (a service charge applies).

\* Some countries and areas do not accept applications by agents.

### (3) Differences between applying individually and by proxy

Applying Individually	Applying by Proxy (Travel agent)
<ul style="list-style-type: none"> <li>• You only pay the visa application fee</li> <li>• You will have to gather information, obtain application forms, and fill out the visa application material and all other procedures by yourself.</li> <li>• There are many parts of the application filling process where you may lack the correct document, make mistakes, or do not include enough information. As a result, there are some cases in which the visa application is not approved or take extra time.</li> </ul>	<ul style="list-style-type: none"> <li>• When you apply by proxy, you pay a service charge along with the application fee.</li> <li>* In addition to the above costs, you also need to pay postage.</li> <li>• Throughout the application process, agents will assist you, giving advice and instructions, so you need to cooperate.</li> <li>• You can receive instructions on how to obtain the visa application documents, and how to fill them in completely and in the right order. As a result, you can complete all the necessary procedures comparatively easily and without mistakes or omissions.</li> </ul>

• CIE cannot answer questions regarding the visa application process such as how to fill in the forms and what documents are needed.

• The application procedures and necessary documents for the application are subject to change without notice. Please confirm all the necessary procedures with the embassy in question by telephone or through the information on their webpage.

#### 【Useful links】

- Ministry of Foreign Affairs Webpage <http://www.mofa.go.jp/mofaj/>
- List of diplomatic offices in Japan <http://www.mofa.go.jp/mofaj/link/embassy/index.html>

## 10. Enrolling in the Overseas travel insurance

Waseda University, through the Campus Insurance Center, contracts overseas insurance for study abroad programs to Tokio-Marine Nichido Fire Insurance Co., Ltd. Since the purpose and nature of the study abroad program is different from overseas traveling in general, the policy of the overseas travel insurance designated by Waseda University is especially tailored for study abroad students so that students may have a fulfilling study abroad experience.

As part of our overseas crisis management, students who participate in study abroad programs are required to enroll in a comprehensive university travel insurance plan associated with the university (as is also mentioned in the Study Abroad Agreement submitted at the time of inner screening).

Moreover, this insurance is more affordable compared to plans that offer the same standard.

In addition to the above insurance request, depending on the partner institution and visa type, you may be required to purchase the host school's health/medical insurance coverage. In this case, you will have to cover the costs of the insurance plans even if you are enrolled in an insurance in Japan. Please consult with one of the staff at CIE for more information or follow the instructions provided by the host university's overseas student coordinator. (⇒ P.64) The same is applied in the case that you are an international student (non-Japanese), and you hold a travel and health insurance purchased in your own country, or participate in our study abroad program held in your own country (ie. Korean student goes to Korea as an exchange student). Under no circumstances are you exempt from enrolling in the overseas travel insurance designated by Waseda University.

The contracted overseas student insurance is provided through Tokio-Marine Nichido Fire Insurance Co., Ltd. The table below provides supplementary information on insurance fees.

### (1) Insurance costs and coverage

#### [Insurance Fees for 2018]

Insurance Period	Insurance Cost
12 months	JPY 147,500

#### [Compensation Outline for 2018]

Insurance Coverage	Total Compensation	Within 31 days	Over 31 days/within 3 months	Over 3 months
Death due to injury	JPY 30,000,000	○	○	○
Death due to sickness	JPY 30,000,000	○	○	○
Treatment・Ambulance	JPY 100,000,000	○	○	○
Emergency Treatment for diseases (NOTE)	JPY 3,000,000	○	×	×
Student Liability	JPY 100,000,000	○	○	○
Student Personal Property	JPY 300,000	○	○	○
Airline Delay	JPY 20,000	○	○	○
Urgent Cancellation and Return Home	JPY 1,000,000	×	×	○
Baggage Delay due to Airline	JPY 100,000	○	○	○

NOTE: If your conditions rapidly worsen for a disease that appeared and been treated for before leaving Japan, it will be insured only within 31 days.

### (2) Procedures on enrolling in overseas health insurance and things to be careful about

A CIE coordinator will give you information such as insurance payment/deadline, and application/submission procedures according to each program. Please follow these instructions carefully.

#### <Note 1>Start Date of the Insurance

The start date of the insurance must be the date of your departure from Japan even if you are traveling abroad or going back to your home country before departing for your study abroad destination.

For example, if you leave Japan on September 1<sup>st</sup> 2018 for your home country, and leave for your study abroad destination on September 10<sup>th</sup> 2018 from your home country, you must enroll the insurance from September 1<sup>st</sup>, 2018.

#### <Note 2>Extension and Cancellation of the Contract

As a general rule, students should purchase insurance for 12 months (it may be 6 months or 7 months depending on the programs). Students who will remain abroad beyond the length of their original insurance contract should be sure to extend their insurance prior to the expiration of their original contract.

If you are returning to Japan earlier than the original contract (less than 12 months) there may be a possibility of receiving a refund. If you need to purchase insurance for 6 months or 2 years, the CIE staff will inform you during the application process.

Further, after you have enrolled in insurance and received your "Waseda University Support Desk Card," insurance certificate, and "海外旅行保険あんしんガイドブック" (Overseas Travel Insurance Guidebook) be sure to take them to your host university.

**(3) Management agency and underwriting insurance company**

**[Management Agency]** Campus Insurance Center Corporation  
 Phone: 03-5272-3475/FAX: 03-5272-3478  
 (Closed: Saturdays, Sundays; Business Hours: 9am–5.30pm)  
 E-mail: [hoken@waseda-pm.com](mailto:hoken@waseda-pm.com)

**[Underwriting Insurance Company]** Educational Organization Division  
Government Sector Dept. 2  
Tokio-Marine Nichido Fire Insurance Company Co., Ltd.  
Phone: 03-3515-4133  
(Closed: Saturdays, Sundays; Business Hours: 9:00 am–5:00 pm)

#### (4) About your personal information

If you are injured through an accident or if you become ill, the insurance company may release your personal information to your family and Waseda University in an attempt to support you.

## 11. Registering for Risk Management Support Service

Waseda University asks all students to purchase the designated comprehensive Waseda University insurance to prepare for any troubles such as accident and illness. It enables you not only financial compensation, it also provide you services for 24 hours a day and for 365 days a year to receive support services of for example, consulting about your health condition and giving you advice on hospitals close to you. ➡ P.64

Also, you are required to carry a rental mobile phone that is provided by a mobile phone company contracted with Waseda University. The registration process will be notified to the students separately.

- At the time of registration you may need a credit card to register/make payments (as of Jan. 2018). Your card or your guarantor's card are both accepted. Please have a credit card ready in time for the registration.

## 12. Preparing for travel in general

Once you receive admission from your host university, you will be starting to prepare for your travel by purchasing air ticket, credit card etc. As for airline tickets, the CIE often provides “Waseda Flight” if your program is a group, and also if there is a designated arrival date set by the host university. In this case, please wait for the CIE’s announcement. In most cases, it is not compulsory to use this group flight, but the CIE sets these group flights widely specially for CS Programs and some EX programs where a certain number of students are going.

## Credit Cards

Credit cards will be necessary when living overseas. In some countries, you will need a credit card at the time of visa application. If you do not have a credit card at this time, we strongly recommend that you apply for one promptly.

The Waseda Card Students— studying abroad, traveling, studying, eating out—providing comforts for student life

[illegible]

The Waseda Card Students is a credit card created for Waseda University students that also functions as a Waseda Co-op membership card and is issued through corporations affiliated with Waseda University. There are no annual fees. Enjoy cashless transactions with discounts when purchasing textbooks/CDs at the co-op!

There is also a well-developed insurance service, including shopping guard insurance and protection against credit abuse on the internet, and domestic/overseas accident insurance. Further, you can feel confident since any questions or concerns that you may have are addressed on Waseda University campus. Please feel free to inquire about matters such as temporarily raising your maximum credit, insurance, and other procedures that you would need to complete before going abroad.

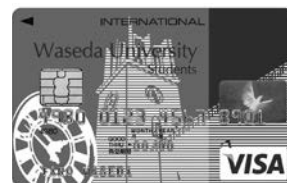
It takes about 1 month to issue a card after an application. It takes about 2 weeks for express issuance. Those who wish to study abroad are advised to apply early. For more details, see the application forms found at the Waseda University co-op stores, or see the contact information below.

[Contact]

Alumni Affairs Section (Waseda Card), Office of the President, Waseda University,

E-mail: wcard@list.waseda.jp

Phone: 03-3203-6284



## IV. Notes before Departure

### 1. Researching and gathering local information

When considering a study abroad location, local information regarding the social environment, security, crime, hygiene, local maladies, medical treatment, customs, national character, and local laws should be thoroughly researched. Please ensure to always seek the latest available information from the Ministry of Foreign Affairs website, etc. You can avoid risks in many cases if you have information beforehand.

### 2. Valuables, consulates & police station phone numbers to make a note of

You should make a copy of your passport, credit card, airline tickets (e-ticket), overseas medical insurance and keep them separate from your original documents in case of theft or burglary. In addition, we suggest that you write in your contact details of the local consulate or embassy, police station, credit card company, airline company, insurance company, and your university on your Waseda University Emergency Card and carry it around with you at all times. ➡ P.67

### 3. Medical report

If you have a chronic disease, it is advisable to have your medical report (history) in English or the local language. Prior to departing from Japan, you should ask your family physician to prepare a medical history/report for you since you will most likely be unfamiliar with medical terminology.

#### Important! Regulations on the use of personal information/contacts with your guarantors

In accordance with the regulations on the use of personal information, Waseda University cannot give out personal information such as addresses and phone numbers, even to your family members or guarantors. We ask that you directly share your contact information with your family and guarantors. However, in cases of emergency, the CIE will confirm the identity of the family or guarantors and then pass on contact information. We ask for your understanding.

Every year, the CIE receives many inquiries from your parents because they do not hear from you, or you do not answer the phone for considerably long period. If your parents request us to confirm your presence, the CIE will contact you through several channels such as your mobile phone and your host university. If the CIE still cannot find you, and the case is considered serious and urgent, we may contact other Waseda students who are studying at the same university as you and ask them if they have seen you. To avoid this, try to keep your mobile phone always activated.

### 4. Study Abroad Aptitude Test

It is an online test with which you may know your aptitude in a foreign environment before you depart. You can prepare for your study abroad by recognizing your strengths and weaknesses. You can access it through MyWaseda. More information will be provided at the orientation. Log into MyWaseda, then go to "Student Affairs," and then to 海外留学生向け (for study abroad students).

### 5. Final Check of your belongings

The items listed below are often forgotten, but very important. Be sure to conduct a final check if you have all of the following before you leave the country.

- Plane ticket (e-ticket)
- Passport (take a copy as well)
- Visa related necessary forms
- Travel Insurance necessary forms (forms mailed to you by the insurance company)  
→ Including the certificate of insurance. Many people forget to take this, but submission to the host university is often required.
- Emergency card (folded, business card sized to take with you, contact information on Waseda university support desk is listed)
- The contacts of your credit card company (you should know this beforehand, in case you lose your card)
- Your "Study Abroad Guide"
- Your "Study Abroad Support Guide"

This will be handed to you at the before-departure orientation. It describes how to use the support desk, provides information on the use of travel insurances, and the rented cell-phone user's guide.





From 『RYUGAKU TIMES 2016』



## &lt;Items to Take&gt;



○: Items that former study abroad students think "must-have"

△: Items that some students say necessary and others not

## ○ Medication

Foreign medicines often don't suit Japanese people. You need to take your usual medicines.



## △ Japanese foods, clothing

You can find them in some countries. Check on it through internet or ask students who have been there.

## ○ Footware

It's not easy to find shoes that fit Japanese. Take comfortable shoes as there may be uneven roads and stone pavements. You probably shouldn't use high-heels.



What to bring as gifts?

They will like it if you chose thoughtfully!

## ○ Japanese snack or confectionery

You can make conversations when you give them.



## △ Chopsticks

Your host family may unexpectedly already have many.

## ○ Rucksack &amp; Backpack

They are convenient as your hands can be free. Be careful to avoid being pickpocketed as you can't see your backside. Water proofed ones are handy when sudden weather change.



## ○ Folding Umbrella

It's hard to find one with good quality in foreign countries.

## △ Yutanpo (Foot warmer)

Some students say it is useful as they had different feelings about room temperature from their host families.



## ○ Dictionary

Electronic one is very useful when you study, but using too much while talking with somebody may not give them a good impression. You may bring in paper dictionaries when taking exams.



## △ Japanese book

(text books and tourist guide books)

Some says useful and others say not necessary. Books are heavy, so don't take too many.

## ○ Stationary

You may not find ones you are used to.



Hope the former study abroad students' experiences helped you.

Don't worry, you can still ask your Japanese family/friends to send some items if necessary.

You can also order online.





# During Study Abroad

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# I . Notes during your Study Abroad

## 1. Upon arrival at your host institution

### (1) Contacting Japan

Please contact your parents and/or guarantors as soon as you arrive at your study abroad destination. Each year, a few months after the start of the study abroad programs, the CIE receives inquiries from participants' parents asking about the whereabouts of their children and if they are doing OK. Please contact your parents and/or guarantors regularly throughout the duration of your study abroad program. If you travel, even for a short period of time, please contact your parents and/or guarantors and let them know of your plans.

If your parents request us to confirm your presence, the CIE will contact you through several channels such as your overseas mobile phone and your host university. If the CIE still cannot find you, and the case is considered serious and urgent we may contact other Waseda students who are studying at the same university as you and ask them if they have seen you. To avoid this, try to keep your mobile phone always activated.

### (2) Submitting Residence Notifications

Submission Period	Materials	Submission Location	Purpose / Method
Upon Arrival	Residence Notification (在留届)  *For Japanese Nationals	The Nearest Japanese Embassy or Consulate	<p>Submit this to your nearest Japanese embassy or consulate. If you do not yet have a corresponding address at your host location, please submit this form once you have one.</p> <p>This notification is required only for Japanese nationals residing overseas for more than 3 months. It must be submitted to the Japanese embassy or consulate having jurisdiction over your area of residence.</p> <p>In cases of natural disasters, terrorism, airplane accidents, or other emergencies, the local police or hospital will contact the local Japanese embassy or consulate. Using the Residence Notification, they will then contact the Japanese Ministry of Foreign Affairs, and contact your family.</p> <p>Also, when you return to Japan after finishing study abroad, or if there is a change in your address, please do not forget to inform the embassy where you submitted the Residence Notification.</p> <p>This procedure is important for your safety, so please follow the guideline.</p> <p>* Residence Notification Submission Via Internet. <a href="https://www.ezairyu.mofa.go.jp/">https://www.ezairyu.mofa.go.jp/</a></p>

### (3) Notes on tuition

#### Important! Be Careful of Incorrect Invoices for Tuition!

You may be erroneously asked to pay tuition or receive payment notices for tuition while at the host university. This is most likely because some local staff is unaware of your status or because the invoice has been automatically generated and sent from the accounts department. If you feel that you have been incorrectly charged for something, please inquire with the local study abroad coordinator at your host university before you pay. Once you have paid, the money cannot be refunded; therefore, please confirm that you have been billed correctly before you pay. In addition, please confirm that your parents or guarantors understand beforehand the payment system as well, in case such incorrect bills are sent to them.

### (4) Getting accustomed to life at your study abroad location

The culture, lifestyle, study methods, and many other things at your study abroad destination are most likely to be different from the case in Japan. Rather than trying to hold on to the Japanese way of doing things, remember the expression "When in Rome, do as the Romans do." Do the best you can to adapt to your new environment as quickly as possible.

### (5) Familiarize yourself with your host university

Get to know the system at your new university as quickly as possible. At the orientation, you will receive materials containing a great deal of important information. Read all of these materials very carefully though it may take time. If you have questions, inquire with the appropriate coordinator or office. Be sure you understand all safety information about the environment, both on and off campus, as well as the medical system in case you become injured or ill. If there were any points that you researched but did not understand before departure, ask the local program coordinators, teachers, or other Japanese students who have been at your host university for some time.

## (6) Communicating at your study abroad location

Please be careful not to confuse the casual manner of speaking between friends with the more polite language appropriate for speaking with professors and university staff. It is a mistake to believe that because English lacks in a formal honorific language ("keigo"), the same types of expressions can be used in both casual and polite settings. Even native English speakers who may address professors by their first names use polite language when speaking to those professors. Keeping in mind the situation when speaking with someone, so as not to offend that person, is a universal and crucial practice in any culture. This is true when writing in English as well. Observe what types of language other students use in different situations.

Even feeling the need to assert yourself to be understood is no excuse for being impolite or confrontational. If you do assert yourself, do not become emotional and remain calm and logical.

## 2. During your life abroad

### (1) Education-related matters

Language	<p>The reality of studying abroad is that you may not understand or be able to communicate in the foreign language very well or not at all. Upon arriving, it is not enough just to be at the host location in order to improve your language skills. You must endeavor to improve your language skills every day by studying hard. However, having sufficient language ability does not always mean you will achieve academically.</p> <p>It is your responsibility as an international student to not miss class, study diligently, and ask questions when you do not understand something.</p> <p>You should approach your studies from the perspective that you will need to study more than other students as your language skills are less advanced. Clarify matters by asking questions till you understand what is being said. Do not pretend to have understood everything.</p>
Academic Skills	<p>There are many techniques that you may need to adopt in your studies, such as taking notes, giving presentations, and writing reports. This is especially true at universities overseas, where the number of reports and assigned readings is relatively larger than Japan. <u>For assignments and exams, please do not cheat or just copy sentences from books as if they were your own (plagiarism).</u> The penalty for such cases may be severe.</p>
Course Registration and Credit Acknowledgement	<p>When enrolling for courses at your study abroad university, consult the local teachers and academic advisor. Except in cases where coursework is fixed (CS-L students in particular), you should consider things such as whether credits can be transferred to Waseda, what courses are available at the host university but not at Waseda, and any courses for which their host school is well-known. Within the specified guidelines, you are free to enroll in courses of your choice. You need to consider important questions such as "what subjects can I register for?" "how many credits can I transfer?". However, please understand that you may not be able to take preferred classes and that credit recognition is based on your school's screening process, so we suggest that you contact your school in Waseda in advance.</p> <p><u>It is the responsibility of each student to demonstrate adequate academic performance.</u> If you receive a grade of "F" during your first semester, it may negatively impact your student visa. Be diligent in your studies throughout your program. Keep in mind that as an international student, you are also representing Waseda University.</p> <p>Although you may want to earn as many credits as you can, please be aware that if you sign up for too many courses, you may not be able to handle the workload. Such situations can be very stressful and mentally exhausting. Upon consultation between the local academic adviser and CIE, you may not be able to continue to study in the host university in case you are not attending classes adequately or causing problems with your bad behavior. You should listen to the local academic advisor.</p>

## (2) Lifestyle

Human Relationships	<p>Do not stereotype others. Do not assume that all people from a certain country are a certain way. Just as there are many types of people in Japan or in your home country, there are many types of people in every country. Other people are still human, just like you.</p> <p>Living overseas may mean life in a community, and hence, respecting others is as important as maintaining your own opinions. Some people may think that community living goes well if you keep quiet, but if you do not have any opinions, you may be judged as lacking in personality. Be wary of people who may try to make you do things because you never say no. Be brave and say no or state your opinion if something is unacceptable to you.</p>
Money and Valuables	<p>Take special care of your valuables and money while abroad. In particular, if you have roommates or a host family, you may suspect them if any of your valuables are missing from your room. To avoid such an uncomfortable situation, please do not carry around valuables, do not show people large amounts of money, do not leave your belongings unattended, keep your valuables in a safe place and avoid keeping too much cash in your wallet.</p>
Health Care	<p>You may experience physical changes because the lifestyle rhythm and food is different from what you are used to. Also, there are cases where students suffer from food poisoning, homesickness, and other problems. In particular, health issues like food poisoning and homesickness are typical in the first couple of weeks or months. You should understand the situation in your host country in terms of food, culture, and sanitary conditions.</p> <p>You are advised to visit a doctor in case of any illness by using your health insurance coverage.</p>
Accommodation (Dorms, Homestay, apartments, etc.)	<p>Whether you are staying in a student dormitory, apartment, or doing a homestay, there will be rules on curfews, visitors, etc. Follow these rules carefully. If you fail to do so, you may be forced to leave your accommodation.</p> <p>If you are staying in a dormitory and having problems with your roommate, <u>Speak with the local staff in charge of accommodation.</u> If you have a legitimate reason, and there is a vacant room, and another student also wants to change rooms, you may be able to change rooms or be paired with a new roommate. The same applies for homestay.</p> <p>It will be necessary for you to take responsibility for your own living environment. However, if you wish to change your accommodation for selfish reasons or because you cannot adapt to local customs, the local administrators may not grant your request.</p> <p>If you have any concerns or are unsure of what to do, speak with the local program coordinators. Be sure you understand the rules for your accommodation and seek solutions within the boundaries of those rules.</p> <p><u>Some universities may require you to leave the dormitory during long vacations. Confirm these regulations in advance and make the necessary preparations.</u> Always confirm beforehand, so that you won't lose your place of stay as soon as you start your vacation.</p>
Laws of the Host Country (alcohol, drugs, etc.)	<p>The laws of the host country pertain not only to its citizens but also to you. Understand that these may vary from the ordinary rules and laws in Japan. Unfortunately, in some countries, illegal drugs are readily accessible and there may be drug users around you who recommend or suggest them to you. Remember that drugs are illegal, and if someone recommends that you try them, you should strongly refrain from doing so. If you are caught using drugs, you may be expelled from your host country and in some countries you may even be sentenced to death.</p> <p>Also, drink responsibly and be aware that the legal drinking age may be different from that in Japan, as 20 years of age is not yet the drinking age in some countries. There have been cases where students are too relaxed just before going back to Japan and cause troubles by drinking heavily. Obey the rules and strictly abide by the local laws. Otherwise you may be required to discontinue your study abroad.</p>
Travel	<p>Traveling can broadly be seen as part of studying abroad and if you have extra time, it is good to travel in order to widen your worldview, as long as there are no detrimental effects on your studies. However, bear in mind that troubles or problems that arise during travels are very difficult to solve on your own, and hence, you must take special care. Further, if you go on a trip, be sure to inform your parents or guarantors about your whereabouts.</p> <p>You should also be careful about validity of your student visa. In some host countries a grace period is set between the end date of your visa and required embarking date, and it may be expired once you embark from your host country, or sometimes students simply misunderstand the grace period which caused him/her to stay illegally.</p> <p>Depending on the country, you may need a visa or you may need documents for re-entry, so be sure to confirm such details well in advance of your departure.</p>

### (3) Do not try to handle all your worries by yourself

A few months into your program, you may experience feelings of anxiety for various reasons—your language ability not improving as much as you had expected, trouble making friends, the weather being too cold, or the need to return to Japan out of homesickness. If you have any of these feelings, talk with other students or the local program coordinators. Sometimes just talking with others will help you feel better. Whenever you are worried about something, it is important to speak with others, not only to hear their advice, but also to sort out your own feelings. If you experience loss of appetite, sleeplessness, loss of interest in things, anxiety, or headache for a long period of time, you must be careful. To prevent symptoms from becoming serious, please do not hesitate to contact CIE.

### (4) Seek guidance right away

You will not receive any special treatment simply because you are a study abroad student from Waseda University. Large universities in particular have international students from around the world. If you simply wait for assistance, you will most likely receive none. If you have a problem or need help, proactively seek assistance. Ask questions, make requests, and take active steps to resolve your situation. Not all universities maintain good communication among staffs and are able to carry things out quickly. Follow the pace of your host location and be patient, but remember that you may need to send multiple requests for your needs to be accommodated. Even in such cases, please keep a friendly relationship with the person in charge.

If you are having difficulty in your study, consult local students or academic advisors right away. There is usually a special support system for study abroad students. Your local program coordinator will tell you exactly who to contact depending on your problem. Remember the following when receiving advice:

- Seek help during regular office hours.
- Understand the position and role of each staffs; they will not simply do things as per your convenience. Office procedures may take more time than you imagine; consult local staffs in good time.

## 3. Two to three months before returning to Japan

Before returning to Japan, reflect on the things you have learned and experienced during your study abroad, and begin planning what you will do upon your return. It is likely that you will have changed significantly since your departure and may experience a reverse culture shock when you return to Japan.

From 『RYUGAKU TIMES 2017』

Learn from former study abroad students!

### Laws and Manners in various countries



#### Germany

There are no ticket gates in train stations. However, if you are caught riding the train without a ticket, you will be fined 50 euros. (approximately 6,500 yen)



#### U.S.A. (Washington D.C.)

At the Jefferson Memorial, which was built in memory of Thomas Jefferson, the third President of the United States, you should not dance. People have been arrested in the past.



#### U.K.

You won't see many parking lots in London. Not many houses have parking spaces, either. There is a parking system called "Resident Permit," which is a street parking system for local residents. You will often see rows of cars on both sides of a public street.



#### China

They frequently sound the car horn to appeal to others that there they are. They also use the horn to tell others "I am passing by behind you, so be careful." They always put their left hand on the button of the horn so that they can sound it anytime.



#### South Korea

When eating your meal, holding up your bowls and plates is considered bad manners. You should use spoons and chopsticks to put food into your mouth from the tableware on the table.



#### Thailand

There are many devoted Buddhists in Thailand, and monks are of high social standing. In some cases, you must make way for them when walking on streets, and some buses have seats especially for monks. Women are not allowed to touch them.



#### U.S.A. (Pennsylvania)

There is a group of people called Amish<sup>(\*)</sup>, who live without electricity. Due to religious reasons, some do not like to be photographed, so you must not casually take pictures of them.  
(\* There are also Amish communities in the Eastern and Midwestern part of the U.S., and also in Canada.)



## II. Overseas Safety and Crisis Management

### 1. Crisis management

Many Japanese get themselves in trouble while visiting or staying overseas, and in some cases such trouble can ruin your entire study abroad experience. But why are so many students getting in trouble in the first place? One likely reason is that they didn't prepare themselves sufficiently before departing. Consider the importance of risk management and imagine how you would react in a potentially dangerous situation as well as how to avoid such situations before they occur.

Please remember that there is no single solution that can prevent every potential danger. You are encouraged to share information with other foreign students and offer help and support to each other if and when a dangerous situation arises. Creating a mutually supportive environment is a shared responsibility of all study abroad students. The most important aspect of crisis management is to first "find", "understand and share information", and then to "base your preparations and precautions" on this information. Instead of falling into depression or overthinking things by yourself, "contact, communicate and consult" with the study abroad coordinator at your host university, your guarantor, your friends, and the CIE staff.

However, in the unlikely event of a crisis such as: involvement in a crime, an accident, natural disaster, rioting, disease, injury, negligence, financial default, or claims or damages resulting from any of the above, your ability to think proactively and independently is absolutely paramount. Please maintain a safe environment around you and take appropriate preventative measures so that you will be able to handle any problems that may arise during your study abroad under your own power.

#### **Basic rule: Show initiative!**

#### **You are the one who secures your safety and deals with unexpected incidents.**

The number of Waseda University students participating in study abroad has increased greatly in recent years. We strongly encourage all students to be aware of crisis management techniques and take responsibility for their own safety while studying overseas, while we offer as much support as possible from here at the university.

### 2. Health management

Maintaining proper health is the individual responsibility of each student. Be sure to eat a balanced diet. This includes eating an appropriate amount of food. In some cases, students only eat foods that they like at the student cafeteria and return to Japan 10 kilograms heavier although they were suffering from malnutrition.

It is also important to consider the sanitary conditions in the area that you will study in, as not all countries have water and food that can be safely consumed. Moreover, stress can cause you to be prone to anorexia and/or binge eating, so we highly encourage you to pace yourself and pay attention to your health management. If you feel even slightly ill, please visit your nearest clinic or medical facility as soon as possible. Moreover, with regard to infectious and endemic diseases in the area in which you will study, please thoroughly research the local sanitary conditions and prevention measures before departure. In addition, if you plan to leave your local area, please see the local health center or medical clinic for information on prevention measures, vaccinations, and inoculations. During this period, you may need to consult your vaccination/inoculation certification booklet (refer to your mother's maternity booklet; in Japanese, 母子手帳).

Due to the unfamiliar environment, you may become homesick or stressed. If you fall into a situation that you cannot solve by yourself, visit the university clinic or counseling center. Mental health is a very serious matter, so please talk to a professionally trained counselor before it becomes a problem.

When you are visiting a hospital for the first time, please contact Waseda University Support Desk and your local program coordinators. It is the best to ask his/her help as each university deals with insurance differently. Waseda University Support Desk can introduce you to or make an appointment at the nearest hospital. They may be able to advise you about which hospitals offer treatment without cash, so it is a good idea to contact the support desk before making your own inquiries at hospitals. The Waseda University Support Desk service includes mental consultation.

Also please be aware of the following:

- (1) Ask Waseda University Support Desk or/and your study abroad coordinator at the host university about information on the nearest hospital and the use of the university clinic and its location.
- (2) Be aware that the insurance does not cover certain procedures and circumstances such as dentistry and chronic illnesses. Please take the necessary treatments before departure.
- (3) If you have a chronic illness, please obtain a doctor's certificate indicating the disease prognosis in the local language, attach it to your emergency card, and keep it with you at all times. Please prepare a certificate in English or the local language

outlining your prescription in case you require medication for your chronic illness.

Also, if you are asked about your belongings by an immigration officer when entering your destination country and need to explain your medicine, please use the word “medicine” instead of “drug.”

Currently, novel influenza has become a threat to our daily life and spread throughout the world as a pandemic.

We, Waseda University, other host universities, crisis management service company and the insurance company will cooperate together and provide students with useful information about such illnesses and in case of a major pandemic in a particular area, we may ask you to follow our instructions accordingly for your safety. Please pay extra attention for up-to-date information on such infectious illnesses.

Up-to-date information is available on the government webpages. ➡ P.68

### 3. Other useful links

- Ministry of Health, Labour and Welfare  
[http://www.mhlw.go.jp/stf/seisakunitsuite/bunya/kenkou\\_iryuu/kenkou/kekkaku-kansenshou/index.html](http://www.mhlw.go.jp/stf/seisakunitsuite/bunya/kenkou_iryuu/kenkou/kekkaku-kansenshou/index.html)
- Infectious Disease Surveillance Center  
<https://www.niid.go.jp/niid/ja/from-idsc.html>
- World Health Organisation  
<http://www.who.int/csr/disease/en/>
- Centers for Disease Control and Prevention  
<http://www.cdc.gov/flu/>
- Ministry of Agriculture, Forestry and Fisheries  
<http://www.maff.go.jp/j/zyukyu/anpo/pdf/shininful.html>



# III. In Case of Emergency

## 1. Incident, accident

### (1) In case of a terrorist-related incident

Stay away from areas where terrorist incidents, explosions, etc., have occurred. Check the local television, newspapers and internet news for the latest information. Be sure that your contact (phone, e-mail, etc.) is open for those who may contact you.

Contact your family and the CIE, reporting your current situation and conditions related to your immediate surroundings, etc.

Contact the nearest embassy or consulate, local police, host university and follow their directions.

### (2) Gun-related incidents

If you hear a gunshot, do not leave your room. Do not even try to view the situation from your window. If you are outside, do not run. Follow the instructions given by the local police, university, and embassy.

### (3) Traffic accidents

Waseda University does not prohibit students from driving. However, we strongly recommend that you NOT drive as regulations on roads may be quite different in each country, and it is highly risky to drive in such circumstances. If you need to drive, you should be fully aware that you are taking full responsibility for it, and please bear the following in mind when driving. Also, please note that the insurance you purchased through Waseda University does not cover any injuries, treatment, damages, compensation, etc., caused by driving.

- Obey the laws and regulations in the host country.
- There may be liability for injuries, treatment, and damages to third parties as a result of a traffic accident.
- Many lawsuits also originate from traffic accidents.

Pay attention to your surroundings also during walking, since driving speeds and directions for cars and motorcycles may not be the same as here in Japan.

- Call an ambulance. Get a medical exam at the hospital.
- If you are at fault, call the police. If you are the victim, you should also call the police and follow the instructions. If you are the victim, the insurance of the person at fault should cover the costs.
- If possible, contact your family, your host university, the CIE and Waseda University Support Desk and report your current situation.

### (4) Alcohol drinking

For example, in the U.S.A., you are not allowed to drink alcohol if you are under 21 years of age and violating the law can result in a serious penalty. In many western countries, there are cases that it is not allowed to drink on streets and even in your own private garden etc.. Often, it is also prohibited to drink in university dormitories. You are required to respect local law.

There have been cases that have been reported as criminal cases or required emergency rescue that due to drinking too much at a welcome party just after arrival, or at an end of course party. Offering or forcing drink to minors will be punished. Do not do anything illegal and respect local rules until the day you return home.

### (5) Use of drugs

Use of drugs can give you even more serious penalty, and depending on countries you may be given death penalty in heavier cases. Even if you are given a lenient penalty, continuing your study abroad from that point will be almost impossible.

### (6) Rape • sexual harassment

Such crimes often occur because students are lacking in terms of understanding the language, experience living abroad, and intercultural skills. Even if you are not aware of the situation or are not actively involved, you may be considered an assailant or accomplice. Walking alone at night or jogging alone at night in large parks can lead to sexual harassment or rape. We recommend that you collect information about the safety of your local surroundings and take appropriate action to keep yourself safe.

#### Important! Date Rape Drug

The "Date Rape Drug" has become a common problem overseas. A common scenario is for someone to slip illegal drugs into a victim's drink when they are drinking with someone or at a party. The perpetrators then sexually assault the victim while they are unconscious. In order to avoid this, do not go out and eat with people you do not trust, do not accept drinks from others, get your glass yourself when your order is served at a restaurant/bar, and do not leave your drink unattended even if to only use the washroom. Please understand that you must protect yourself.

## 2. Theft, burglary

### (1) How to avoid becoming a victim of pickpocket or theft

There are many cases of misdemeanors such as theft and burglary in foreign countries.

To avoid becoming a victim and minimize your loss, please be aware of the following.

- It is very risky to keep your valuables such as wallet, credit cards, passport, mobile phone and PC, etc. in the same place and likely that you lose everything in case of theft. Try to keep each valuable in a different location.
- Do not walk alone outside at night. Take special care in locations that are isolated or have a bad reputation.
- Avoid clothes that stand out, and use bags and outfits that are not likely to be targeted.
- Take care in busy streets and tourist areas to avoid pickpocket and mugging. Try to walk in the middle of the sidewalk to avoid the danger of purse-snatchers from the roadside, and to avoid the danger of being pulled into an alleyway. Cell phones are often pickpocketed when people get on/off the train.
- If you become the target of a crime, do not resist and give up your valuables as your safety is the priority.
- Avoid carrying large amounts of cash. In order to avoid “skimming” crimes (making a copy of your bank card/credit card by stealing information installed in your cards), always check your monthly credit card statements and bank account statements.
- To avoid “phishing” related crimes (Internet-related crimes in which entities disguise as an official message from your bank and stealing your personal information, card number or pin code), never give out your credit card number, or password via e-mail, etc. to other people.
- Always pay attention to your surroundings and do not keep your bag open in public places such as restaurants, cafes and university library.
- If you experience one of these crimes be sure to call the police and fill out a police report, robbery report, etc. In some cases, an insurance application will be necessary.
- Call Waseda University Support Desk to confirm whether or not you can receive assistance for the appropriate procedures to receive that aid.

#### Important! To avoid troubles while traveling

A number of students have reported various troubles while traveling on holidays (during winter break, after completing programs, etc., in case of long-term study abroad). Short-term study abroad students should also be cautious when they have a weekend trip.

Be careful of theft in particular such as bag lifting and pickpocketing. In many cases, important items such as passports, mobile phone, cash, credit cards, and air tickets are stolen. It is advised that you pack these important items and your emergency card in a separate part of your baggage. (Also keep a copy of your passport separately.) If you lose your passport in a country that is not the location of your host university, you may by implication also lose the visa issued to study at your host university, and accordingly, you may not be able to continue your study abroad.

While traveling on holidays, you should be more careful than usual and carry emergency contact information including details of embassies, insurance company, police, etc., on your person. As mentioned, make sure to inform your family and the CIE of your contact address and phone numbers while traveling.

In such situations, the rental mobile phone provided by Waseda University will be very useful when contacting your family, Waseda University Support Desk, the CIE Office, etc. Make sure that the phone is always switched on and the battery is always fully charged, and prepare yourself for unexpected emergency cases.

### (2) In case of theft or property loss

In the case of theft, students should complete a property loss report at the local police station as well as follow the procedures below as soon as possible. You will need the police property loss report for your insurance reimbursement application. Please contact Waseda University Support Desk directly for detailed information on your overseas insurance reimbursement application.

#### ① Passport

Report the loss of your passport at the Japanese embassy or consulate (or your home country's embassy or consulate) and submit an application for reissuing your passport. Reissuing your passport should take approximately two weeks (in the case of Japan). Before traveling to your host destination, find out the address, phone number, etc., of the local embassy or consulate. You can make a property loss report and application at the same time.

#### a. Necessary Documents for Reissuing your Passport (in Japan)

- Property Loss Report: The report should include the passport number and the place and date of issue; you should also bring copies of your passport.
- Police Property Loss Certificate (from the local area)
- 1 passport photograph (45mm high, 35mm wide; taken within the last 6 months prior to your application)
- Any other form of ID to prove who you are.

b. Necessary documents for applying for a new passport (in Japan)

- Passport application form
- Your family register (戸籍抄本または謄本)
- 1 passport photograph

\*You may need two application forms and two photos at embassies or consulates where the IC passport issuance is not offered.

\*The above information may change without notice. For updated information, please visit the webpage below.

[http://www.mofa.go.jp/mofaj/toko/passport/pass\\_5.html](http://www.mofa.go.jp/mofaj/toko/passport/pass_5.html)

② Cash

Recovering cash that has been stolen is difficult because of the lack of proof and is therefore not covered by insurance. However, we recommend that you submit a property loss report to the host university and police because other stolen items may have been recovered. Remember not to carry around large amounts of cash on your person.

③ Credit Card

Inform the credit card company of your card number in order to suspend service. Since there is a high possibility that the card will be abused, you should cancel your credit card immediately. Be sure to have information regarding local contacts in advance. Request for the card to be reissued, as needed.

④ Mobile Phone

If your mobile phone rented through Waseda University is lost or stolen, contact the rental company, Platform Japan, immediately and ask them to stop the line. Also if your personal mobile phone is lost or stolen you should contact your mobile phone company by yourself to stop the line. If you are late in stopping the line, your stolen mobile phone may be abused by someone else and you may be billed a very high charge.

⑤ PC and Tablet Devices

Loss of PC is often reported. There are cases that your insurance covers the case and in such cases you may need a police report to claim the compensation. Contact Waseda University Support Desk for further details. If your PC is stolen, in many cases you also lose the data in your PC. So you are advised to back-up your data to another device in order not to lose your important data.

⑥ Other Valuables

Please submit the police property loss report/certificate, proof of your valuables and anything else that can act as evidence for lost property (receipts, photographs, etc.) to your insurance company. However, if the student is responsible for the loss, the insurance company will not provide compensation. This also includes borrowed items.

⑦ Theft or Loss of Property on Airplane or Long-Distance Bus

Submit the ticket and baggage claim tag with the application at the site. Take responsibility for your belongings. In some cases, lost items can be recovered by tracing baggage claim tags, but this process may take some time.



From 『RYUGAKU TIMES 2017』



## When the unexpected happens during study abroad!



When you are in a foreign country, the unexpected tends to happen!  
Let's see how your predecessors handled these situations!!

### The unexpected ① Theft (Germany EX-R)

Among 8 of my Japanese study abroad friends, 3 of them experienced theft in large cities such as Paris and Berlin. In my case, someone opened my backpack, but I realized what was happening in time, and nothing was taken.



### The unexpected ② My flight... (USA CS-L)

I finished my study abroad and was on a flight back to Japan. But because of bad weather, my flight was delayed for half a day, and I had to stay overnight at a country where I was supposed to get on my connecting flight.



### The unexpected ③ Noise... (USA CS-L)

My room was next to the shower room, and the noise of running water was terrible. (I don't know the cause, but I could hardly converse with my friends)



### The unexpected ④ (South Korea EX-R)

I got a tooth ache.

### How I dealt with the situation

Although my friend had prior knowledge, he panicked when he actually had his credit card stolen and it was too late when he tried to deal with the situation. A lot of his money was withdrawn from his account. In the case you become a victim of theft, please stay calm and have your credit card invalidated as soon as possible, call the police, etc.

I went to the airline counter of the delayed flight, and pleaded, "I am having a very hard time for not being able to go back home," and "I am a student." They paid for my flight back to Japan the next day, the charges for the nearby hotel, dinner and breakfast, and transportation to the hotel.

I talked to the person in charge on my floor, and I also invited the people using the shower to my room and had understand how bad the noise was. (I asked them not to shower late at night.)

I went to the dentist in my host country, and because my insurance did not cover cavities, the fee was very costly.

### What are the preventive methods?

If you know the modus operandi of thieves beforehand, you may be able to prevent it from happening to you. Please be extra careful when you are in a large city.

Since this case is about bad weather, it's difficult to work out countermeasures beforehand. But if your flight is delayed for long hours, I think it is better to go to the airline counter and ask them to change your flight to a different route back home.

There are none. You will just have to pray that your room is quiet.



Be sure to get it fixed before your departure.



### Comments from the student study abroad advisers

I feel there are more thefts occurring overseas compared to Japan. You should be careful not to become a victim of theft especially when you become used to your stay overseas!

Looks like things may change for the better if you give it a try!

Unpreventable troubles like this is not uncommon in student life. Don't try to deal with it alone. Be sure to talk about it with people around you!

Waseda University insurance does not cover cavities, so you may end up paying a high dental fee in your host country! My friend who was studying in New Zealand, temporarily came back to Japan just to go to the dentist, saying it was cheaper! LOL

# IV. Using Overseas Health Insurance

## 1. Applying for insurance of your host university

### Important! Buying/ Applying for Local Insurance Program Assigned by Your Host Country or Institution

Please be aware that depending on the host institution, you may be required to purchase a local insurance program in addition, in order to cover certain treatments (such as dental treatment) that are not included in the insurance designated by Waseda University, or to comply with the local visa regulations or local laws. In that case, you need to purchase a local insurance in addition to the insurance designated by Waseda University.

Even if you must enroll for insurance at your host destination, this is not considered a waiver of the overseas student insurance required by Waseda University as there will be differences in the coverage between the two insurance programs. The cost of local insurance will vary by location and length of enrollment; however, as a general estimate, it will be between JPY 30,000 and 200,000 for one year.

Depending on your host institution, there may be a waiver of its medical insurance available. If waiver is available and you wish to be waived from the local insurance provided by your host institution please follow instruction provided by your host university and apply for it before the deadline. Please note that even if you are allowed to apply for the waiver, you may not be able to receive the waiver due to host institution's regulation.

## 2. When you get sick or injured

### (1) Contact/ consult Waseda University Support Desk

If any of the following occur while you are abroad, call the phone number of Waseda University Support Desk on your emergency card immediately and follow the instructions you are given. The service is available for 24 hours in Japanese and English.

Waseda University Support Desk is outsourced and operated by Tokio Marine International Assistance Co., Ltd. (INTAC)

Illness, ailment, or injury, but you are unsure whether to go to the hospital  
You want to go to a hospital that has a Japanese doctor or nurse among its staff  
You want to go to a hospital but do not want to pay up front and be reimbursed later  
Property damage; stolen property  
You are unsure whether your situation is covered by insurance  
You are not sure which hospital to go to

- Before being admitted to a hospital, call Waseda University Support Desk.
- Except in the case of emergency medical care, overseas hospitals will not accept patients for examinations without an appointment. You should first inquire as to whether or not an appointment is necessary. In many countries and areas, the Waseda University Support Desk may introduce and make appointments at hospitals on your behalf.
- You may be able to receive treatment with cashless payment in hospitals affiliated to your insurance company. Be sure to check if it is possible beforehand.

When calling Waseda University Support Desk from your study abroad destination, please refer to the toll-free phone numbers. Please use the collect-call service if toll-free service is not accessible from your staying area or from your phone, or in low signal. If you do not use the collect-call service, you will be charged.

### (2) Claiming insurance

When applying for an insurance reimbursement, please get a completed insurance reimbursement application from your doctor, an examination certificate, receipts, and other necessary documents to send to your insurance company. We recommend that you confirm with the Waseda University Support Desk beforehand on how to apply for reimbursement.

### (3) Things not covered by insurance (some examples)

- Cash is not covered by insurance under any circumstances
- Dental treatment (cavities, etc.) is not covered. However, dental treatment that is necessary due to an accident is covered.
- Luggage or property lost due to misplacement or personal negligence is not covered.
- Theft, damage, etc., of contact lenses (including disposable lenses) is not covered.
- Treatment regarding pregnancy and childbirth is also not covered.
- Pre-Existing disorders (partly covered if the period of the insurance is less than 31 days)

For further details about the use and coverage of insurance, please check the "Summary of Overseas Travel Insurance" sent to you by the insurance company, or call the Waseda University Support Desk directly. Judgment of compensation depends on the decision of the insurance company. Please note that your claim application may be declined. As dishonest claiming insurance will be strictly punished, you should refrain from such attempt.

#### (4) Extending and canceling your insurance

You can extend your insurance or you may cancel it if you return to Japan before the end of your insurance contract period by following the procedures below.

##### a. Extending your insurance (proxy application)

Please fill out and send the information below to your family or representative currently residing in Japan.

If you would like to extend your insurance, please send the information below to the Campus Insurance Center. Refer to previously distributed insurance materials for the complete details.

- ① Student's Name
- ② Period of your insurance (From:yy/mm/dd ~ To: yy/mm/dd)
- ③ Required period for extension (until Year, Month, Date)
- ④ The name of representative in Japan
- ⑤ Contact information of the representative

- Please ask your family or proxy to send the information by forwarding your e-mail to the Campus Insurance Center (see below for contact information) directly. If you ask your family/proxy over the phone, please request them to contact Campus Insurance Center by e-mail. If additional insurance payments are necessary, the Campus Insurance Center will send the invoice and the bank transfer information to your family or proxy in Japan.

If you do not complete the necessary extension procedures prior to the expiration of your original insurance contract, it will not be possible to extend your insurance. Please complete the extension procedures well in advance.

##### b. Canceling your insurance

When canceling your insurance policy, please email your request of the cancellation to the following email account. The Campus Insurance Center will reply to your request via email as soon as possible, so please be sure to send the email from your PC.

- ① email account: hoken@waseda-pm.com
- ② title: "Canceling Insurance (your school, your name and return-date)."
- ③ body: You can leave it blank

<Example> Title: Canceling Insurance PSE, Taro Waseda, June 20<sup>th</sup>, 2017

- If any money must be refunded to you due to insurance cancellation, you will be provided with additional information about the procedures and conditions. In these cases, proof of your return date to Japan (passport, etc.) will be necessary.
- Please contact the Campus Insurance Center immediately after your return to Japan if you want to cancel your insurance. Please note that you cannot cancel your insurance until after completing your study abroad program and returning to Japan.
- If the amount of time remaining in your insurance contract is relatively short (2–3 days in the case of short-term study abroad students; one month in the case of long-term study abroad students), there are cases in which insurance fees may not be returned despite contract cancellation. As dishonest claiming insurance will be strictly punished, yet should refrain from such attempt.

#### (5) Intermediary insurance company: underwriting insurance company

For more information or questions regarding the insurance extension/ cancellation, please contact the Campus Insurance Center. They will support you by cooperating with the underwriting insurance company.

Intermediary Insurance Agent

Campus Insurance Center

Tel 03-5272-3475; Fax 03-5272-3478

Hours: Monday–Friday; 9:00 am–5:30 pm (closed on Saturday, Sunday, and holidays)

E-mail: hoken@waseda-pm.com

Underwriting Insurance Company

Tokio Marine & Nichido Fire Insurance Co., Ltd.

Government Sector Dept. 2

Tel: 03-3515-4133

Hours: Monday–Friday; 9:00 am–5:00 pm (closed on Saturday, Sunday, and holidays)





From 『RYUGAKU TIMES 2016, 2017』



## I made a bad gaffe! Learn from my mistakes! (stolen wallets)

K.S. (School of Commerce)  
Università Cà Foscari Venezia, Italy (EX-R)

It happened when I was walking alone at night. A prostitute started talking to me, but I ignored her and went back home. It was then that I realized my wallet had been taken! Because I hadn't separated my cash and credit cards, I had lost all my credit cards. I tried calling my credit card company in Japan, but since I couldn't make international calls with the phone I had, I had to buy international phone cards, but I didn't know where they were sold. Two days later, I finally found my wallet in a different town, but 130,000 yen had been fraudulently used. Seven months later, I was compensated 90,000 yen after handling fees were deducted. My lesson from all this was: ① Separate cash and cards. ② Simulate what I have to do in case my wallet is stolen. I thought it was essential to keep these two points in mind. I regret I didn't think about the possibility of theft beforehand, and that if I did, I could have acted more swiftly. To always stay alert is without saying, but I also learned that simulating what to do when I become a victim of theft is also extremely important.

## It could happen to you! Troubles concerning money

N.H. (School of International Liberal Studies)  
Université Jean Moulin Lyon 3, France (CS-L)

My wallet was stolen when I was riding the train from Lyon, France, headed for Paris. I think it was because I was close to going back home to Japan, and was not very alert. I realized it was stolen after I reached Paris, and the money in my debit card (about 300,000 yen) was all gone. I was very shocked, and felt bad towards my parents. I immediately went to the information center of the train station and the police to file a damage report among other things I also called my parents and the credit card company in Japan. I continued taking necessary procedures at the credit card company after I came back to Japan, and finally after 6 months, my money was compensated by the insurance of my credit card company. Through this experience, I learned a valuable lesson that I should always be alert when I am in a foreign country. It is something I tend to forget because Japan is such a safe country.



## V. How to use the Waseda University Emergency Card

The CIE distributes an emergency card to participating students as part of its crisis management strategy. The card is presented below.

When an emergency situation arises, please make necessary contacts following the instructions indicated on the card. If you fail to do so, the CIE may contact you. The card is made to fit perfectly in your wallet or pocket, so please keep it with you at all times during your study abroad.

How you need to fill out this card will depend on your program. Please prepare this card at the final orientation or before your departure. In case you have a chronic disease, ensure that personal prescriptions (in English or local language) are attached to the emergency card.

	<b>緊急カード Emergency Card</b>	常時携帯のこと Carry this card at all time
	<b>早稲田大学サポートデスク</b> <b>Waseda University Support Desk</b> Phone :  <b>早稲田大学 留学センター</b> Waseda University, Center for International Education 1-7-14, Nishi-Waseda, Shinjuku-ku, 169-0051, Tokyo, Japan Phone: +81-3-3208-9602 E-mail: out-cie@list.waseda.jp <a href="https://www.waseda.jp/inst/cie/">https://www.waseda.jp/inst/cie/</a> CIE Office Hours (during the semester period): Mon-Sat 9:00-17:00 このカードは留学中に起こる問題を含め、病気、ケガなどの際、 対応のために必要な情報が記載されていますので、常に携帯してください。	


## VI. Useful Contact Information from the MOFA and Related Ministries

The MOFA (Ministry of Foreign Affairs of Japan) and other ministries strive to protect the security of Japanese nationals staying abroad by providing various types of information. They can provide you with information on the area in which you will be studying, so we advise you to check their website frequently.

Prior to departure, Waseda University may postpone travel or cancel programs based on the MOFA's advisory statements. In some cases, students may be recalled in the middle of their program. Students should always check their e-mail, the CIE homepage, and keep in touch with their host university's study abroad coordinator.

Furthermore, be sure to also check your registered Waseda mail accounts for notifications that may also be sent there.

### 1. MOFA Safety Webpage - by country/ region

Through the MOFA, you can access information on each region. This information includes the latest safety information, previous information, the frequency of certain events, prevention measures. You can see "Security Information" rated according to the four rankings by searching through the "Countries and Regions".  P.34

MOFA webpage: <http://www.anzen.mofa.go.jp/>

### 2. MOFA Safety Webpage - medical situations of the world - by the medical officers in the overseas diplomatic establishments -

The site contains information related to major local hospitals, local illnesses that are easily contracted, sanitation, and the telephone numbers for ambulances, the police, embassies, and consulates (including the corresponding addresses). You should check these information sources on a regular basis for changes in information related to illnesses, etc.

<http://www.mofa.go.jp/mofaj/toko/medi/index.html>

### 3. Overseas Safety Information Center, Japan's MOFA

Refer to the following links as they contain useful information on safety overseas.

Overseas Safety Information Center: [http://www.anzen.mofa.go.jp/about\\_center/index.html](http://www.anzen.mofa.go.jp/about_center/index.html)

MOFA safety handbook "Kaigai Anzen Torano-Maki": [http://www.anzen.mofa.go.jp/pamph/pamph\\_01.html](http://www.anzen.mofa.go.jp/pamph/pamph_01.html)

Direct phone: 03-3580-3311

# Returning from Study Abroad



# I . Registrations After Returning

## 1. Post-program notifications: documents to be submitted

Please complete the following procedures as soon as you return to Japan.

Submission Period	Materials	Submission Location	Purpose/Method
Upon Return to Japan	Completion of Study Abroad Notification	The CIE (Online System)	These forms are to confirm that students have completed their study abroad programs, and to pass their experience along to future study abroad students.
	Return to Japan Report		
	Study abroad effect survey/Attitude survey overseas		Web based questionnaire The same questionnaire will be assigned before and after study abroad.
	Notification of Return to Japan	Your Undergraduate or Graduate School Office	Each undergraduate and graduate school has its own form. Please fill out the respective form and return it to your school office.
	Re-Entrance Form	Your Undergraduate or Graduate School Office	Please check with your undergraduate or graduate school office regarding this form and any other necessary procedures to complete upon your return.
Upon Return to Japan (check with your school)	Official Transcript and Verification of Study Abroad Status	Your Undergraduate or Graduate School Office	You must submit proof of your study abroad to your undergraduate or graduate school office. These documents will also be used in the credit transfer process. If you were unable to obtain all the required documents before returning to Japan, please contact your host university coordinator. Depending on the program, some documents will be sent to CIE and then forwarded to your undergraduate/graduate school office. In such cases, please contact your school office.
After Returning to Japan	Information about Your Host University	Waseda Global Gate	For the convenience of future study abroad students, you may submit information booklets, course catalogues or guidelines, dormitory information, university facility descriptions, and any other documents or resources about your host university that you used during your program.
	Students receiving the Student Exchange Support Program (Scholarship for short-term study abroad)	The CIE	The following are the documents which must be submitted to JASSO. If you do not submit all of them by the deadline, you could be asked to return the stipends paid to you, so please be careful. 1. Completion Report of Student Exchange Support Program 2. Questionnaire of Student Exchange Program 3. The original document with your signatures used to confirm your enrollment 4. Transcripts from both Waseda University and the host university (which consist of the grades of the courses taken at the host university whose credits have been acknowledged by Waseda University) 5. Report on credits earned
	Students of JASSO Category 1 and 2	Scholarships and Financial Assistance Section	Please go through necessary procedures after your return. please see <a href="#">⇒ P.29,43-44</a> .
	Study abroad student adviser Registration Form (optional)	Study Abroad Student Advisers	Student study abroad advisers are a volunteer group attached to the CIE as a group of students who have experienced one of CIE's long term or one semester study abroad programs. They support students who wish to study abroad, and also hold events related to study abroad and issue "Study Abroad TIMES". For details please see <a href="#">⇒ P.75</a> .
	Overseas Mobile Phone	Waseda Global Gate	As soon as you return to Japan, please return the mobile phone in a return box at the Waseda Global Gate. You may be charged additional fee if the return delays.

### Important! Submit Return to Japan Report and Completion of Study Abroad Notification

After returning to Japan, please submit the Return to Japan Report form and the Completion of Study Abroad Notification through the Study Abroad Portfolio. If you do not submit these forms, it may interfere with the transfer of your credits that are assessed in each school. In addition to the CIE, you must also report your return to your undergraduate or graduate school office using the appropriate forms. Please inquire with your school office about the necessary documents and procedures.

## 2. Credit transfer

### (1) Course selection at the host university

It is necessary for you to consult course selection issues with your professor/teacher at Waseda University or the office staff at your school office before your departure. You must read through the course syllabus of the host university and list in advance the subjects you wish to take. It is strongly recommended that you consult the staff member who is in charge of academic/educational affairs at the host university before you actually register for courses. Even if you wish to take certain courses, you may not be allowed to register for them owing to (1) student capacity issues, (2) language proficiency requirements, (3) course prerequisites, (4) course availability for international students and the order of priority, and so forth. It is also worthwhile to take courses for which the host university is well known, even though the course credits may not be transferable.

### (2) General rules for credit approval

- Decisions with regard to credit accreditation will be made by your undergraduate/graduate school office.
- Credits will be accredited on the basis of the class hours put in, and the level and the contents of the subjects studied, and so on.
- In most cases, credits you earn at the host university will be accredited if the courses you took there are considered equivalent to those offered at your school. Criteria vary from one school to another, so please confirm details with your school office at Waseda University.
- It is necessary for you to consult with your school office about courses and credits before study abroad. Make a study plan not only for the host university but also for the one at Waseda University after you have finished your study abroad. If you are enrolled with the school under the full-year system and plan to study abroad for a semester (half a year), there might be some limitations with regard to the courses that can be taken and the credits that can be earned at Waseda University before or after the study abroad. It is strongly recommended that you consult with your school office beforehand to avoid any problems.

### (3) To get credit accredited (please be aware that this is only an example)

<Before studying abroad>

Consult your undergraduate/graduate school about courses and credits

<After studying abroad>

- ① Apply to your school office (staff in charge of academic or educational affairs) for credits accreditation.
- ② Interview
- ③ Approval by the faculty committee

### (4) Documents required for credit accreditation

Please note that you must bring back necessary documents for the accreditation of your credits. As a general rule, the following documents are required for accreditation. Please confirm with your undergraduate/graduate school office beforehand as procedures may vary.

- ① Transcript of academic records
  - You must make necessary arrangements to have your academic transcript issued by the host university before returning to Japan.
  - In case the host university does not issue an academic transcript, please ask your tutor or advisor to write a letter of evaluation or request for the issuance of a certificate of course completion before returning to Japan. These documents should be written/printed on paper with the letterhead that show the host university's name (and address). Please note that an academic transcript will not be issued unless you have paid all required fees to your host institute. (e.g. dormitory fees)
- ② Syllabus, Course description, etc.
- ③ University catalogues, brochures, etc. (showing the number of days per term, class hours per week, academic regulations, etc.)
- ④ Textbooks, a list of reference books, term papers, exams, comments from faculty, etc.
- ⑤ Other documents which could be useful for credit accreditation
  - Even though you may not need any credit accreditation, academic transcripts or a student registration certificate will be needed to certify that you were registered with and had studied at an overseas higher education institution. Please note that the status "Studying abroad" may be cancelled without these documents.

## 3. Information for foreign students

### (1) Registering for residence permit in Japan

Foreign students participating in study abroad programs must complete various immigration procedures, aside from applying for visa to study abroad, in order to re-enter Japan upon completion of their study abroad program.

Please go over the information below thoroughly, consulting the Ministry of Foreign Affairs webpage or the webpage of the Ministry of Justice's Immigration Bureau concerning all the necessary immigration procedures.

Passport	Having a passport that expires during your study abroad program hinders your visa application process. We recommend that you renew it before travelling abroad.
Visa Validity Period	Check your residence card and confirm your visa's period of validity. If your visa expires while abroad or before you come back to Japan, you will have to complete necessary immigration procedures to re-enter Japan.
Special Re-entry Permit	If you are re-entering Japan within one year (two years if you are a special permanent resident), you should check the column on the Re-entry ED card that states your intention to re-enter Japan and present it to an immigration inspector.

Re-entry Permit	If you do not use the above special re-entry permit system, you may need a re-entry permit before departing Japan.
Certificate of Eligibility	The “Certificate of Eligibility” is used in your Japanese visa application and in order to expedite the visa approval process in Japan. See below for more information.

There may be other necessary procedures not listed below; hence, we strongly urge you to confirm all immigration procedures for each respective country. Ensure that you complete all the necessary procedures by carefully confirming all necessary information on the Ministry of Foreign Affairs webpage, each embassy and consulate webpage, and the Immigration Bureau webpage.

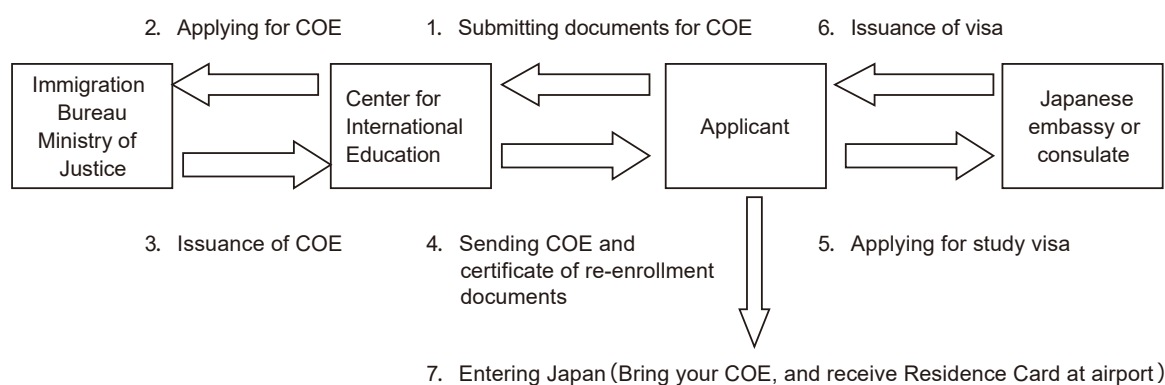
#### [Reference]

- Immigration Bureau Webpage <http://www.immi-moj.go.jp/>
- About new residency management system [http://www.immi-moj.go.jp/newimmiact\\_1/](http://www.immi-moj.go.jp/newimmiact_1/)
- Ministry of Foreign Affairs, list of diplomatic missions abroad <http://www.mofa.go.jp/mofaj/annai/zaigai/list/>

#### [Steps for applying for the Certificate of Eligibility upon landing in Japan]

\*Validity of the COE is for 3 months after issuance. To proceed with this application, you need to decide your departure date from Japan.

\*COE: Certificate of Eligibility



\*This is the latest information as of January 2017. This information is subject to change without notice.

## 4. Student health promotion mutual aid association membership fee refund procedure

For students (Mutual Aid Association members as stated below) who participate in university-approved study abroad programs, the Student Health Promotion Mutual Aid Association will give them a refund of membership fee incurred during study abroad if the students submit the following documents to the Student Affairs Section (Student health promotion mutual aid association) for a refund before the 10<sup>th</sup> of the month, 3 months after their return.

Example: If your study abroad ends in August, 2017, the deadline is November 10, 2017.

#### [Members of Mutual Aid Association]

- Regular students in each undergraduate school (including DD students)  
Note that students of the Distance Education Program, School of Human Sciences are not eligible.
- Regular students in each graduate school (including DD students)
- Research students in each graduate school

#### [Required documents]

- ① 【For study abroad】 Application for returning mutual aid membership fee (designated form: in the Student Affairs Section)
- ② The name of the university (institution) at which you wish to study abroad, the document that can confirm the period of study abroad (with the student's name on it)  
(Example)
  - “Certificate of Admission” (copy) issued by the host university.
  - Certificate of Study Abroad (copy) issued by the student's school (Waseda University). If there is no “Certificate of Admission” or “Certificate of Study Abroad,” a copy of the page of the passport where there is the stamp of the departure date / return date.
- ③ Student ID

#### [Important point]

You must have registered your “bank account in the student's name (formerly: account notified by student)”, or you will not receive a refund. If you have not registered, go to MyWaseda and register.

## II. After Completing Your Study Abroad

### 1. Your plan after the study abroad program

After the end of the study abroad period, many students participate in short-term programs such as summer school, do internships, travel, or engage in other activities. If you participate in any of these activities, please be sure to check the safety information of the area where you will be staying and avoid dangerous locations. After completing your program, you may be very relaxed and in a “vacation” state of mind. However, please continue to be careful while you are abroad to avoid accident and injury. In addition, be sure to inform your parents and/or guarantors of your plans following the end of your study abroad program.

- If you plan to travel, please check the latest safety information for your destination on the MOFA Overseas Safety homepage, <http://www.anzen.mofa.go.jp/>. Please avoid travelling to dangerous regions.
- Please consult the administrators at your host university regarding your visa status after the end of your program. Complete the necessary procedures for renewal or extension in advance.
- If you participate in additional short-term programs, please be aware that doing so may impact your employment search and enrollment for courses at Waseda. Students have complete responsibility for such considerations, as well as for the payment of such programs.
- If you would like to receive a Waseda credit for additional short-term programs such as spring or summer school, inquire with your undergraduate or graduate school in advance. The credits for such programs are not always transferable.
- If you are interested in doing an internship, it is essential that you search for one well in advance due to the large number of students applying for them.
- If you plan to participate in an additional program or travel, you may need to obtain a new visa. Confirm the necessary requirements well in advance.

#### Important! Be Careful of Visa Validity!

Depending on which country you study at, validity of visa varies.

In case of the USA, the grace period, the period between the end of your program and the date you must leave the country, may vary depending on the type of visa you hold. During this period, you may stay in the USA, but once you leave the country the visa will expire and you may be considered an illegal entrant when you return to the U.S.A., and you will have difficulties. In these cases you may receive some penalty and you may not be allowed to enter the USA for the certain period of time thereafter.

In order to avoid becoming an illegal visitor, you must understand the rules of your study abroad visa. This is not the case only in the U.S.A.

Also, in case of participating in a program such as internship after your study abroad period, you must check what type of visa you will need for it because your student visa may not be used for any other purpose of stay.

### 2. Waseda Summer Session

We are offering a program called “Waseda Summer Session” during the summer quarter (from June to July, 4 weeks) utilizing our quarter system. Participants in this program consist of international students from partner institutions and regular students at Waseda University who have satisfied certain requirements. Please confirm the requirements below and consider applying if you are interested in. You can expect to enjoy active exchange with international students and to improve your academic skills through taking specialized courses offered in English.

① The program is for students satisfying all of the requirements below:

- \*You must currently be participating in a study abroad program which lasts for one semester or longer (DD, EX, CS), and must be planning to return to Waseda University in the fall of the academic year in which the Summer Session you wish to participate is offered.
- \*You must be a regular undergraduate student at Waseda University.
- \*You must complete your study abroad program and return to Japan in time to participate in all of the events and classes scheduled for the Summer Session, including the orientation.
- \*Your GPA at Waseda University for the period from your enrollment to immediately before your study abroad must be 2.5 or higher.
- \*Your English skills must be high enough to take courses offered in English (it is recommended that your TOEFL iBT score is 79 or higher).



② For details of the Summer Session

Please check the CIE website for the latest information.

<https://www.waseda.jp/inst/cie/>

③ Schedule

Late June through late July (four weeks)

④ Credits

You may register for four credits (two courses).

<Notes>

- If your current status is "Registered" (you are registered with Waseda University and you are taking regular courses, not studying abroad) or is "Leave of Absence", you cannot participate.
- Students of any nationality may participate.
- Graduate students cannot participate.
- Your study abroad destination does not need to be an English-speaking country; however, the Summer Session courses will be held in English.
- In order to take courses, you will need to pay experiment / training fee separately.  
(FYI: experiment / training fee for 2017 was 40,000 yen)

## III. Study Abroad Student Advisers

<This is your chance to utilize your study abroad experience! We would like to introduce some of the activities planned and carried out by Student Study Abroad Advisers to you.>

Who are

### Study Abroad Student Advisers?



The Study Abroad Student Advisers comprise a team of volunteers organized by Waseda students who belong to the Center for International Education. All of the volunteer members have at least 1 semester of study abroad experience with programs offered by the Center for International Education at Waseda University. Our main purpose is to give prospective study abroad students advice based on our own experiences. We also hold various events for Waseda students not only to promote study abroad programs, but also to stimulate enthusiasm for going overseas generally.



#### ☆Events in 2017☆

##### ◆Deawa-Night

This event is for candidates. Study abroad candidates will have the opportunity to meet other students with study abroad experience from the same overseas university or area and to hear about those students' time in a foreign country. Questions like, "What should I do before leaving?" and "What should I bring with me" will be answered!

##### ◆Study Abroad Consultation Week

We welcome you to join us at the consulting booth on the event day. Those of us who have studied abroad will answer any questions you might have about the study abroad experience. Studying abroad can sometimes seem scary, but we hope that we can help reduce the anxiety and alleviate some of your concerns! Any questions about studying abroad are welcome. We look forward to seeing you!

##### ◆Support for job-hunting

This event presented with Mynavi Corporation will help students who have studied abroad get comprehensive knowledge about job-hunting in Japan. In addition, we support them to look back their experience during studying abroad in order to find their strong points. Finally, students who finished job-hunting will answer their question. Both, who are going to study abroad and who had finished study abroad, can take part in our event. Let's join us!!

#### ☆Images of our events ☆



**Please feel free to contact us with any questions!  
We look forward to seeing you at our events.**



#### ☆Information☆

Email: [adviser.event@gmail.com](mailto:adviser.event@gmail.com)

Facebook: <https://www.facebook.com/wryugakuadviser>

Instagram: @ryugakuadviserw

Web: search with "study abroad student advisers"



## IV. Final Notes

In this handbook, we have highlighted procedures and points to keep in mind, and emphasized that studying abroad is not an easy experience. We hope that, upon your return, you will reflect on your experience as, “what a truly amazing experience!” In order to help you achieve such an experience, we hope that you will recognize and take advantage of the wealth of information that we have provided. CIE will do everything possible to support you throughout your study abroad program.

Take full advantage of this experience. Learn not only from your classes but also from all your experiences, make many friends, and try new things. We sincerely hope that you will have an enriching study abroad and come back home with a newly acquired strength.



# Reference



# I . Number of study abroad students for 2017

## 1. Long-term programs

### (1) types of programs

(as of November 2017)

program	Study abroad students	Among them, 1 semester
DD	26	0
EX	549	46
CS-R	61	1
CS-L	293	75
TOTAL	929	122

### (2) Countries

country	Study abroad students	Among them, 1 semester
USA	373	45
UK	76	0
China	47	10
Canada	45	9
France	40	1
Sweden	36	0
Germany	34	2
Italy	32	2
Spain	30	4
Australia	29	1
Others	187	48
TOTAL	929	122

## 2. Short-term programs

(as of December 2017)

Country / Region	Number of students		
	During Golden Week (May, 2017)	Summer (August, September 2017)	Spring (February, March 2018)
Canada	—	62	53
USA	—	85	54
UK	—	59	24
Germany	—	7	13
France	—	4	6
Italy	—	4	—
Spain	—	4	0
Russia	—	7	—
Austria	—	11	—
Malta	—	18	16
Luxembourg	—	3	—
Australia	—	21	37
New Zealand	—	—	23
China	—	5	—
Taiwan	11	6	6
South Korea	—	14	10
Philippines	—	14	0
India	—	—	0
Malaysia	20	—	—
Vietnam	21	—	—
TOTAL	52	324	242

## II . Short-Term Programs for 2018 (Tentative)

Country / Region	Institution	Summer Program	Spring Program	Language
Canada	University of British Columbia	✓	✓	English
	University of Manitoba	✓		English
	University of Toronto	✓		English
	University of Victoria		✓	English
USA	Stanford University (ALC)	✓		English
	University of California, Davis	✓		English
	University of California, Los Angeles (IECP)	✓	✓	English
	University of California, San Diego	✓	✓	English
	City of Hope National Medical Center	✓		English
	University of Washington (Seattle)	✓	✓	English
UK	Magdalen College, Oxford	✓		English
	Hertford College, Oxford	✓		English
	University College London	✓	✓	English
	University of Stirling	✓	✓	English
Malta	University of Malta	✓	✓	English
Germany	University of Freiburg		✓	German
	University of Munich	✓	✓	German
France	Institute of Political Studies in Paris - Sciences Po Paris		✓	English, French
	Campus France (CILEC, UGA)	✓	✓	French
Australia	Monash University		✓	English
	University of Queensland		✓	English
	University of Western Australia	✓		English
Italy	University for Foreigners-Siena	✓		Italian
Spain	University of Salamanca	✓		Spanish
	Autonomous University of Barcelona		✓	Spanish
Russia	Lomonosov Moscow State University	✓		Russian
Austria	University of Vienna	✓		German
New Zealand	AUT University		✓	English
	Auckland University	✓	✓	English
Philippines	St. Thomas University	✓	✓	English
India	Chowgule College		✓	English
Singapore	National University of Singapore		✓	English
Taiwan	National Taiwan University		✓	Chinese
	National Taiwan Normal University	✓		Chinese
	Tamkang University	✓		Chinese
South Korea	Dong-Eui University		✓	Korean
	Kyung Hee University	✓		Korean
	Dong-A University	✓		Korean

\*This information is subject to change



### III. Departmental Exchange Programs (as of November 2017)

Under agreements with overseas partner universities, some undergraduate and graduate schools conduct exchange programs of their own. Each school has its own screening process to select participants. Please contact your school and follow its instructions.

	Department	Departmental exchange program
Schools	School of Political Science and Economics	①Department of Economics and Finance, College of Business, City University of Hong Kong ②School of Humanities and Social Science, Hong Kong University of Science and Technology, Double Degree Program (①, ② Hong Kong) ③College of Social Sciences, National Chengchi University ④College of Social Sciences, National Taiwan University ⑤Department of Economics, College of Social Sciences, National Taiwan University, Double Degree Program (③-⑤ Taiwan) ⑥Faculty of Economics and Business Administration, VU University Amsterdam ⑦School of Economics and Management, Tilburg University (⑥, ⑦ Netherlands) ⑧Victoria University of Wellington (New Zealand) ⑨Department of Social and Political Sciences, University of Milan (Italy) ⑩School of Business and Economics, University of Tromsø (Norway) ⑪School of Management, IESEG (France) ⑫Missouri School of Journalism, University of Missouri (U.S.A.) ⑬Faculty of Social and Political Sciences, Free University Brussels (Belgium)
	School of Law	—
	School of Culture, Media and Society	—
	School of Humanities and Social Sciences	—
	School of Education	—
	School of Commerce	①National Taiwan University ②College of Commerce, National Chengchi University (①, ②Taiwan) ③School of Management, Hong Kong University of Science and Technology (Hong Kong) ④Guanghua School of Management, Peking University ⑤School of Management, Zhejiang University ⑥Faculty of Business, University of Nottingham Ningbo China (④-⑥ China) ⑦Korea University Business School ⑧Yonsei University, School of Business ⑨Ewha School of Business, Ewha Womans University ⑩College of Economics, Sungkyunkwan University ⑪College of Business and Economics, Dankook University (⑦-⑪ Korea) ⑫Otto Beisheim School of Management (WHU) ⑬Business School of the University of Mannheim ⑭Frankfurt School of Finance & Management ⑮Goethe-Universität Economics and Business Administration (⑫-⑮ Germany) ⑯School of Economics and Business Administration, University of Navarra (Spain) ⑰Vienna University of Economics and Business (Austria) ⑱Bocconi University (Italy) ⑲University of Exeter (U.K.) ⑳Lomonosov Moscow State University Business School (Russia) ㉑ESSEC Business School ㉒EDC Paris Business School ㉓Toulouse Business School ㉔University Paul Sabatier- Toulouse III (㉑-㉔ France) ㉕Faculty of Economics and Business, Katholic University Leuven (Belgium) ㉖Rotman Commerce, University of Toronto ㉗Sauder School of Business, the University of British Columbia ㉘University of Victoria, Peter B. Gustavson School of Business (㉖-㉘ Canada) ㉙Dara Moore School of Business, University of South Carolina ㉚Davis College of Business, Jacksonville University ㉛University of Texas at San Antonio (㉙-㉛U.S.A.)
	Graduate School of Fundamental Science and Engineering	—
	School of Creative Science and Engineering	①College of Engineering, Dankook University College of Architecture (Korea)
	School of Advanced Science and Engineering	①Life and Medical Sciences Institute, University of Bonn (Germany)
	School of Social Sciences	①College of Social Sciences, National Taiwan University (Taiwan) ②School of Foreign Language and Literature, Wuhan University (China)
	School of Human Sciences	①College of Education, North West Normal University ②School of Information Engineering, School of Literary Arts and Communication, School of Politics and Administration, Chang'an University ③College of Humanities and Social Sciences, Zhejiang Chinese Medical University ④School of Medicine, Hangzhou Normal University (①-④ China) ⑤College of Electrical Engineering & Computer Science, National Central University, Taiwan (Taiwan) ⑥Faculty of Forestry, Kasetsart University (Thailand) ⑦Faculty of Agriculture and Magister of Environment, Universitas Tanjungpura ⑧Mulawarman University (UNMUL) Development Project (⑦, ⑧ Indonesia) ⑨Faculty of Oriental Studies, Kazakh National University named after Al-Farabi (Kazakhstan) ⑩Faculty of International Law, Faculty of International Economic Relations, Faculty of International Relations, The University of World Economy and Diplomacy ⑪Faculty of Oriental Philology, Tashkent State Institute of Oriental Studies (TSIOS) (⑩, ⑪ Uzbekistan) ⑫School of Leadership and Education Sciences, University of San Diego (U.S.A.) ⑬Humanities and Social Sciences, Strathclyde University (U.K.) ⑭Faculty of Translation and Interpreting Autonomous University of Barcelona (Spain) ※ Undergraduate exchange programs have been carried out in Faculty of Oriental Studies, Kazakh National University named after Al-Farabi (Kazakhstan) and Faculty of Translation and Interpreting Autonomous University of Barcelona (Spain) only at this point.



	Department	Departmental exchange program (in English)
Schools	School of Sport Sciences	<p>①College of Physical Education, Jilin University ②Shanghai University of Sport ③School of Physical Education, Anhui Normal University ④Department of Physical Education and Sports Science, Peking University (①-④ China) ⑤College of Sports &amp; Recreation, National Taiwan Normal University ⑥Department of Sports Sciences, University of Taipei ⑦College of Management, National Taiwan Sport University (NTSU) (⑤-⑦ Taiwan) ⑧Korea National Sport University (Korea) ⑨Faculty of Sports Science, Chulalongkorn University ⑩Faculty of Sports Science, Kasetsart University ⑪Faculty of Allied Health Sciences, Thammasat University (⑨-⑪ Thailand) ⑫Department of Physiology, the All India Institute of Medical Sciences (India) ⑬Faculty of Kinesiology, The University of Calgary ⑭Faculty of Applied Health Sciences, Brock University (⑬, ⑭ Canada) ⑮School of Sport, Exercise and Health Sciences, Loughborough University ⑯De Montfort University (⑮, ⑯ U.K.) ⑰Faculty of Sport and Health Sciences, University of Jyväskylä (Finland) ⑱German Sport University Cologne (Germany) ⑲Vrije Universiteit Brussel (VUB) (Belgium)</p> <p>※ Only research exchange programs have been carried out at this point.</p>
	School of International Liberal Studies	<p>①University college of Maastricht of Maastricht University (Netherlands) ②School of Humanities, Social Sciences and Law, Lahore University of Management Sciences (Pakistan) ③Faculty of Humanities and Social Sciences, Victoria University of Wellington (New Zealand) ④Underwood International College, Yonsei University ⑤East Asia International College, Yonsei University ⑥College of Liberal Studies, Seoul National University (④-⑥ Korea) ⑦Bachelor of Arts Program in Language and Culture, Faculty of Arts, Chulalongkorn University (Thailand) ⑧Faculty of Humanities, Faculty of Social Sciences, University of Copenhagen (Denmark) ⑨Faculty of Social Sciences, the University of Hong Kong ⑩School of Communication, Hong Kong Baptist University ⑪School of Journalism and Communication, Faculty of Social Science, The Chinese University of Hong Kong (⑨-⑪ Hong Kong) ⑫Yuanpei College, Peking University (China) ⑬Aix-en-Provence Institute of Political Studies (France) ⑭College of Social Sciences and Humanities, Koc University (Turkey) ⑮Institute for Higher Social Communication Studies ⑯Vesalius College (Belgium) ⑰Roanoke College (U.S.A.) ⑱University College Freiburg of the University of Freiburg (Germany) ⑲Yale-NUS College (Singapore) ⑳Universiti Utara Malaysia (Malaysia) ㉑BINUS University (Indonesia)</p>
Faculty	Faculty of Education	①University College London Institute of Education (U.K.) ②National Chi Nan University College of Education (Taiwan)
	Faculty of Science and Engineering	<p>①The City of Paris Industrial Physics and Chemistry Higher Educational Institution (ESPCI) ②Grenoble School of Architecture ③University of Montpellier 2 ④Ecole d'Architecture de Paris la Villette ⑤The University of Savoie, IUT of Annecy Annecy-le-Vieux Campus ⑥École Nationale Supérieure des Mines d'Albi-Carmaux (①-⑥ France) ⑦Hamburg University of Technology ⑧Faculty of Architecture, Bauhaus University of Weimar ⑨Faculty of Economic Disciplines, University of Siegen (⑦-⑨ Germany) ⑩University of Catania (Italy) ⑪Escola Técnica Superior d'Arquitectura de Barcelona (Spain) ⑫Faculty of Health, Science and Technology, Karlstad University (Sweden) ⑬School of Mechanical Engineering, Shanghai Jiao Tong University ⑭Xidian University (⑬, ⑭ China) ⑮College of Engineering, National Chung Hsing University Graduate School of Architecture (Taiwan) ⑯Graduate School of Architecture, Kyung Hee University (Korea) ⑰Faculty of Science, Faculty of Engineering, the Duke-NUS Graduate Medical School Singapore, National University of Singapore (Singapore) ⑱Faculty of Science, Kasetsart University (Thailand) ⑲College of Science, Hue University (Vietnam) ⑳Clemson University ㉑Rockefeller University (⑳, ㉑ U.S.A.)</p>
Graduate School	Graduate School of Political Science	①School of Journalism, Fudan University ②School of International Studies, Peking University (①, ② China) ③Department of Economics & Finance, City University of Hong Kong (Hong Kong) ④Faculty of Economics and Business Administration, VU University Amsterdam ⑤School of Economics and Management, Tilburg University (④, ⑤ Netherlands) ⑥Faculty of Social and Political Sciences, Université Libre de Bruxelles (Belgium) ⑦School of Journalism, University of Missouri (U.S.A.) ⑧IESEG School of Management (France) ⑨National Taiwan University College of Social Sciences (Taiwan)
	Graduate School of Economics	①School of Economics, Renmin University of China ②Center for Economic Research, Shandong University (①, ② China) ③Department of Economics & Finance, City University of Hong Kong (Hong Kong) ④Faculty of Economics and Business Administration, VU University Amsterdam ⑤School of Economics and Management, Tilburg University (④, ⑤ Netherlands) ⑥Faculty of Social and Political Sciences, Université Libre de Bruxelles (Belgium) ⑦QTEM (The new network master in Quantitative Techniques for Economics and Management) (European countries, Australia and China) ⑧School of Journalism, University of Missouri (U.S.A.) ⑨IESEG School of Management (France) ⑩National Taiwan University College of Social Sciences (Taiwan)
	Graduate School of Law	①Ewha Womans University (Korea) ②National Taiwan University ③National Chengchi University (②, ③ Taiwan) ④Koguan Law School of Shanghai Jiao Tong University (China) ⑤Pantheon-Assas Paris II University (France) ⑥University of Osnabrück (Germany) ⑦School of Law, Duke University ⑧Columbia Law School ⑨Cornell Law School (⑦-⑨ U.S.A.) ⑩Osgoode Hall Law School, York University (Canada)
	Graduate School of Letters, Arts and Sciences	—

	Department	Departmental exchange program (in English)
Graduate School	Graduate School of Commerce	For students enrolled in the academic year of 2016 and afterwards: ①Cheung Kong Graduate School of Business (China) ②College of Commerce, National Chengchi University ③College of Management, National Taiwan University (②, ③ Taiwan) ④SKK Business School, Sugnyunkwan University (Korea) ⑤Chulalongkorn Business School, Chulalongkorn University (Thailand) ⑥ESSEC Business School ⑦EDC Paris Business School (⑥, ⑦ France) ⑧WHU-Otto Beisheim School of Management ⑨Faculty of Economics and Social Sciences, University of Tübingen (⑧, ⑨ Germany) ⑩Bocconi Graduate School, Bocconi University (Italy) ⑪K.U. Leuven (Belgium) ⑫QTEM (The new network master in Quantitative Techniques for Economics and Management) (European countries, Australia and China) ⑬Michael G. Foster School of Business, University of Washington ⑭Davis College of Business, Jacksonville University (⑬, ⑭ U.S.A.)
	Graduate School of Fundamental Science and Engineering	①College of Electrical Engineering and Computer, National Taiwan University (Taiwan)
	Graduate School of Creative Science and Engineering	①Graduate Institute of Building and Planning, National Taiwan University (Taiwan) ②Faculty of Mining & Petroleum Engineering, Institut Teknologi Bandung ③Faculty of Engineering, Gadjah Mada University (②, ③ Indonesia) ④Faculty of Engineering, Chulalongkorn University (Thailand) ⑤Faculty VI: Planning – Building – Environment, Technische Universität Berlin ⑥Faculty of Civil Engineering, RWTH Aachen University (⑤, ⑥ Germany) ⑦The Faculty of Architecture, The University of Ferrara ⑧Politecnico di Torino (⑦, ⑧ Italy) ⑨Faculty of Architecture/Ecole Polytechnique de Bruxelles, Free University Brussels (Belgium)
	Graduate School of Advanced Science and Engineering	①Life and Medical Sciences Institute, University of Bonn ②University of Bonn (Joint Supervision program for Doctor students) (①, ② Germany) ③Faculty of Science and Technology, Uppsala University (Sweden) ④Faculty of Mathematics and Natural Sciences, Padjadjaran University (Indonesia) ⑤Daegu Gyeonbuk Institute of Science and Technology ⑥Korea University (Joint Supervision program for Doctor students) (⑤, ⑥ Korea) ⑦Monash University (Joint Supervision program for Doctor students) (Australia)
	Graduate School of Education	①Department of Education of Graduate School, Korea University (Korea) ②Faculty of Education, Beijing Normal University (China)
	Graduate School of Human Sciences	①College of Education, North West Normal University ②School of Information Engineering, School of Literary Arts and Communication, School of Politics and Administration, Chang'an University ③College of Humanities and Social Sciences, Zhejiang Chinese Medical University ④School of Medicine, Hangzhou Normal University (①-④ China) ⑤College of Electrical Engineering & Computer Science, National Central University, Taiwan (Taiwan) ⑥Faculty of Forestry, Kasetsart University (Thailand) ⑦Faculty of Agriculture and Magister of Environment, Universitas Tanjungpura ⑧Mulawarman University (UNMUL) Development Project (⑦, ⑧ Indonesia) ⑨Faculty of Oriental Studies, Kazakh National University named after Al-Farabi (Kazakhstan) ⑩Faculty of International Law, Faculty of International Economic Relations, Faculty of International Relations, The University of World Economy and Diplomacy ⑪Faculty of Oriental Philology, Tashkent State Institute of Oriental Studies (TSIOS) (⑩, ⑪ Uzbekistan) ⑫School of Leadership and Education Sciences, University of San Diego (U.S.A.) ⑬Humanities and Social Sciences, Strathclyde University (U.K.) ⑭Faculty of Translation and Interpreting Autonomous University of Barcelona (Spain)
	Graduate School of Social Sciences	①School of International Studies, Peking University ②School of Social Sciences, Tsinghua University (①, ② China) ③Center for International Studies, Inha University (Korea) ④College of Social Sciences, National Taiwan University (Taiwan)
	Graduate School of Sport Sciences	①College of Physical Education, Jilin University ②Shanghai University of Sport ③School of Physical Education, Anhui Normal University ④Department of Physical Education and Sports Science, Peking University (①-④ China) ⑤College of Sports & Recreation, National Taiwan Normal University ⑥Department of Sports Sciences, University of Taipei ⑦College of Management, National Taiwan Sport University (NTSU) (⑤-⑦ Taiwan) ⑧Korea National Sport University (Korea) ⑨Faculty of Sports Science, Chulalongkorn University ⑩Faculty of Sports Science, Kasetsart University ⑪Faculty of Allied Health Sciences, Thammasat University (⑨-⑪ Thailand) ⑫Department of Physiology, the All India Institute of Medical Sciences (India) ⑬Faculty of Kinesiology, The University of Calgary ⑭Faculty of Applied Health Sciences, Brock University (⑬, ⑭ Canada) ⑮School of Sport, Exercise and Health Sciences, Loughborough University ⑯De Montfort University (⑮, ⑯ U.K.) ⑰Faculty of Sport and Health Sciences, University of Jyväskylä (Finland) ⑱German Sport University Cologne (Germany) ⑲Vrije Universiteit Brussel (VUB) (Belgium)
	Graduate School of Asia-Pacific Studies	①Graduate School of International Relations and Public Affairs, Fudan University ②School of International Studies, Peking University (①, ② China) ③College of Political Science and Economics, Korea University ④Graduate School of International Studies, Korea University (③, ④ Korea) ⑤School of Social Sciences, Nanyang Technological University (Singapore) ⑥Faculty of Political Science, Chulalongkorn University ⑦Faculty of Political Science, Thammasat University (⑥, ⑦ Thailand) ⑧School for Advanced Studies in the Social Sciences (France) ⑨Center for Digital Technology and Management at Ludwig-Maximilians University and Technical University of Munich ⑩Hertie School of Governance (⑨, ⑩ Germany) ⑪Graduate Institute of International and Development Studies (Switzerland) ⑫Department of International Relations, London School of Economics and Political Science (U.K.) ⑬College of Social Sciences, University of Hawai'i at Manoa ⑭Elliott School of International Affairs, The George Washington University (⑬, ⑭ U.S.A.)

	Department	Departmental exchange program (in English)
Graduate School	Graduate School of Japanese Applied Linguistics	①Beijing Center for Japanese Studies (China) ②Busan University of Foreign Studies, Convergence Dept. of Japanese Studies (Korea)
	Graduate School of Information Production and Systems	①School of Electronics Engineering and Computer Science, Peking University ②Department of Computer Science and Technology, Tsinghua University ③School of Information Science and Technology, Xiamen University ④Graduate School of South China University of Technology ⑤Faculty of Information Technology, Zhejiang University ⑥School of Electronic, Information and Electrical Engineering, Shanghai Jiao Tong University ⑦Graduate School, Shanghai University ⑧School of Information Science and Technology, School of Computer Science, School of Microelectronics, Fudan University ⑨School of Software Engineering, Chongqing University ⑩Graduate School, Xidian University ⑪Business School, College of Software Engineering, College of Computer Science, Sichuan University ⑫University of Electronic Science and Technology of China ⑬International Office, Dalian University of Technology ⑭School of Electronic Science and Engineering, School of Information Science and Engineering, School of Computer Science and Engineering, School of Instrument Science & Engineering, School of Mechanical Engineering, School of Automation, Chien-Shiung Wu College, Southeast University ⑮Department of Computer Science and Technology, Software Institute, Nanjing University ⑯School of Information Science and Technology, Beijing University of Chemical and Engineering ⑰School of Graduate Students, School of Automation, Beijing Institute of Technology ⑱School of Opto-Electronic Engineering, Nanjing University of Posts and Telecommunications ⑲School of Electrical Engineering, Xi'an Jiaotong University ⑳School of Economics and Management, Beijing Jiaotong University (①-⑳ China) ㉑College of Electrical Engineering and Computer Science, National Cheng Kung University ㉒College of Electrical Engineering and Computer Science, National Central University ㉓College of Electrical Engineering and Computer Science, Tatung University ㉔Graduate Institute of Electrical Engineering, National Kaohsiung First University of Science and Technology ㉕Graduate School of Informatics, Kainan University ㉖College of Mechanical & Electrical Engineering, College of Electrical Engineering & Computer Science, National Taipei University of Technology (㉗-㉚ Taiwan) ㉛College of Engineering, Chonnam National University ㉜Korea Polytechnic University ㉝College of Engineering, Pusan National University ㉞Center for International Affairs, Dong-Eui University (㉟-㊳ Korea) ㊴Sirindhorn International Institute of Technology, Thammasat University ㊵Faculty of Engineering, Chulalongkorn University ㊶Faculty of Engineering, Chiang Mai University (㊷-㊹ Thailand) ㊺President University ㊻Faculty of Computer Science, Universitas Muslim Indonesia ㊼Universitas Hasanuddin (㊽-㊿ Indonesia) ㊽Malaysia-Japan International Institute of Technology (Malaysia) ㊾Faculty of Electrical and Electronics Engineering, Faculty of Computer Science and Engineering, Faculty of Mechanical Engineering, Hochiminh City University of Technology ㊿School of Electronics and Telecommunications, School of Information and Communication, Hanoi University of Science and Technology (㊽, ㊿ Vietnam) ㊿School of Science and Engineering, Ateneo de Manila University (Philippines) ㊿Cranfield University, Kitakyushu, Japan (U.K.) ㊿International Graduate School of Science and Engineering, Technische Universität München (Germany) ㊿Université Joseph Fourier Grenoble I (France) ㊿Clemson University (U.S.A.)
	Graduate School of Environment and Energy Engineering	①College of Environmental Sciences and Engineering, Peking University (China)
	Graduate School of International Culture and Communication Studies	①School of Communication, Hong Kong Baptist University (Hong Kong)
	Graduate School of Public Management	—
Professional School	Graduate School of Political Science (Public Management)	—
	Waseda Law School	①Columbia Law School ②Cornell University Law School ③Duke University School of Law ④Fordham University School of Law ⑤University of Illinois College of Law ⑥University of Michigan Law School ⑦University of Pennsylvania Law School ⑧Stanford Law School ⑨University of Virginia School of Law ⑩University of Washington School of Law ⑪University of California Hastings College of the Law (①-⑪ U.S.A.) ⑫Osgoode Hall Law School of York University (Canada) ⑬Bucerius Law School ⑭University of Osnabrück (⑬, ⑭ Germany) ⑮Université Pantheon-Assas Paris II (France) ⑯Academy for the Judiciary, Ministry of Justice ⑰National Taiwan University College of Law (⑯, ⑰ Taiwan) ⑱Ewha Womans University College of Law (Korea)
	Graduate School of Accountancy	①ESSEC Business School (France) ②School of Accountancy, Shidler College of Business, University of Hawaii at Manoa ③Davis College of Business, Jacksonville University (②, ③ U.S.A.)
	Graduate School of Teacher Education	—

	Department	Departmental exchange program (in English)
Professional School	Waseda Business School	<p>①Peking University, Guanghua School of Management ②Tsinghua University, School of Economics and Management ③China Europe International Business School ④Shanghai Jiao Tong University, Antai College of Economics and Management ⑤Zhejiang University, School of Management ⑥Zhejiang University, School of Economics (①-⑥ China) ⑦The Chinese University of Hong Kong Business School (Hong Kong) ⑧Korea University Business School (KUBS) ⑨Yonsei University, School of Business (⑧, ⑨ Korea) ⑩Nanyang Technological University, Nanyang Business School ⑪Singapore Management University, Lee Kong Chian School of Business (⑩, ⑪ Singapore) ⑫Sasin Graduate Institute of Business Administration of Chulalongkorn University (Thailand) ⑬Indian Institute of Management, Ahmedabad ⑭Indian Institute of Management, Bangalore (⑬, ⑭ India) ⑮Monash University, Faculty of Business and Economics (Australia) ⑯EMLYON Business School ⑰ESCP Europe Business School ⑱EDHEC Business School ⑲ESSEC Business School (⑯-⑲ France) ⑳Solvay Brussels School of Economics and Management, ULB (Belgium) ㉑Copenhagen Business School (Denmark) ㉒University of St. Gallen (Switzerland) ㉓University of Mannheim Business School (Germany) ㉔University of South California, Marshall School of Business ㉕UCLA, Anderson School of Management ㉖Brandeis University, International Business School ㉗Claremont Graduate University, The Peter F. Drucker and Masatoshi Ito Graduate School of Management ㉘University of Hawaii at Manoa, Shidler College of Business ㉙University of Missouri-St. Louis, College of Business Administration (㉔-㉙ U.S.A.) ㉚Queen's University, Smith School of Business (Canada) ㉛Erasmus Rotterdam Business School (Netherlands) ㉜QTEM (The new network master in Quantitative Techniques for Economics and Management) (European countries, Australia and China)</p>

## IV. Regulations for students studying abroad while registered at Waseda University (extracts)

### General

- Article 1.** These regulations, unless otherwise specified, shall apply to undergraduate and graduate students who study abroad.
2. These regulations specified in the following articles shall apply to the students studying at Waseda University under the agreement of academic exchange with other universities in Japan.

### Definition

- Article 2.** Study abroad shall be defined as either one of the following cases:
- To study at a foreign university or an equivalent institution of higher education for a minimum of one semester/term with the permission of the faculty committee of the student's undergraduate or graduate school (the graduate school committee, if the graduate school does not belong to hereinafter be referred to as "faculty or relevant committee" )
  - To study at a research institution for a minimum of one semester with the permission of the faculty or relevant committee
2. Within these regulations, the "double degree program" shall refer to study abroad programs under the agreement of academic exchange with overseas universities wherein program participants shall obtain a degree from the host university while registered at Waseda University.

### Necessary procedures for study abroad

- Article 3.** Those who wish to study abroad shall submit the following documents and obtain the permission of the faculty or relevant committees.
- Application form designated by the respective undergraduate or graduate school
  - A certificate of admission or letter of acceptance issued by the abroad host university, equivalent institution of higher education, or research institution (hereinafter referred to as "host institution" )
2. Students shall submit the following documents upon returning to Japan:
- Notification of return form as designated by the respective undergraduate or graduate school
  - A certificate issued by the host institution which states the period of registration at the host institution

### Period of study abroad

- Article 4.** As a general rule, the duration of the program shall not exceed one year while the student is registered at Waseda University. However, the faculty or relevant committee may give the student permission for extension or re-entry under special circumstances.
2. Notwithstanding the regulations specified in the preceding paragraph, the period of study abroad for students under the academic exchange programs between Waseda University and overseas universities (hereinafter referred to as "exchange students") and for students under the double degree programs shall be defined according to the respective agreements.

### Registration period at Waseda University

- Article 5.** All or part of the study abroad program, under the academic exchange programs between Waseda University and overseas universities (except Double Degree program) can be calculated into the student's registration period if permitted by faculty or relevant committees.
2. The Double Degree program predetermined period of study abroad can be calculated into the student's registration period.
3. Other than specified in above paragraphs, the one-year or one-semester period of study abroad can be calculated into the student's registration period at Waseda University only when the faculty or relevant committee approves the said study abroad as being part of Waseda University curriculum after taking into consideration the credits earned at the host university or institution, the period of study to acquire these credits, and other matters.

### Credits earned while on the programs

- Article 6.** Deleted.

### Study period before and after the program

- Article 7.** The study period at the undergraduate or graduate school before and after the program shall be counted strictly in order to help students earn credits for their graduation.

### Academic fees while on the program

- Article 8.** Tuition fees, facility fees, campus maintenance fees, global education fees, research laboratory fees, library fees , seminar fees, and upper-level courses (seminar) fee (hereinafter referred to as "Tuition Fees") for students studying abroad will be determined as shown in Table1 below
- Those exempted of their tuition fees according to the previous section must still pay the enrollment fee of 50,000 yen to Waseda University each semester.
  - The provision of University Regulation Article 56 applies to the Student Account Maintenance fee.
  - Students on the Double Degree Programs shall pay a registration fee of 150,000 yen by the deadline stated by Waseda University.

### Cancellation of the permission to study abroad

(Table 1: Referring to Article 8)

	Tuition Fees	Basic Education Enrichment Fees (Student Fees)
Students Studying Abroad (Excludes Exchange Students and Students on Double Degree Program)	Exempted	As designated
Exchange Students	Fees shall be based on the (exchange) agreements between Waseda University and the host institutions	As designated
Double Degree Program students	Fees shall be based on the (exchange) agreements between Waseda University and the host institutions	As designated



- Article 9.** If a student permitted to study abroad is found to be inappropriate to be sent abroad on a study abroad program specified in Article 2, the faculty or relevant committee can cancel the permission to study abroad.
2. Article 8 shall not apply to the students whose permissions to study abroad are cancelled under the regulations specified in the preceding paragraph.

**Credit transfer fee and calculation of the registration years**

- Article 10.** According to Article 16 of Waseda University Regulations (implemented on April 1st, 1949; hereinafter referred to as "University Regulations") or Article 9 Paragraph 2, Article 9 Part 2 and 3 of Waseda University Graduate School Regulations (Educational Affairs No. 1, 1976; hereinafter referred to as Graduate School Regulations") students shall pay credit transfer fees specified on the basis of credits counted as those required for graduation when the faculty or relevant committees recognize that Article 5 apply to the students to whom Article 8 Paragraph 1 applies also.
2. The credit transfer fees that undergraduate and graduate students must pay as specified in Article 5 Paragraph 3 shall be the same amount as the audit fees for the academic year of the first semester of the student's study abroad period that will be added to the number of years in the university. However, regardless of the authorized number of credits, the total of the registration fees paid for during the study abroad and the credit transfer fees shall not exceed the total of the tuition of the study abroad, facility fees, educational environment improvement fee, and global education fee.
  3. The period of study abroad shall not be calculated into the registration period at Waseda University in case the student does not pay the credit transfer fee by the date designated by Waseda University.

**Course registration and auditing fee during the period of study abroad**

- Article 11.** In the case that international students (excluding exchange students and those who participate in the Double Degree Program) take courses set up at the Waseda University during the period of study abroad, they must pay the auditing fee to the university according to the number of credits. However, this is not the case if the student takes the course before going abroad and had paid the required tuition fee.
2. The amount of auditing fee described in the preceding paragraph shall be the same as the auditing fee specified in Attachment 2 of the Waseda University Bylaw or Attachment 3 of the Waseda University Graduate School Bylaw. However, the sum of the auditing fee in the preceding term, the credit transfer fee, and the student account maintenance fee paid for the period of study abroad shall not exceed tuition fee, facility fees, educational environment improvement fee and global education fee during the said study abroad term regardless of the number of credits granted and number of credits transferred.

**Handling of auditing fees for each program**

- Article 12.** Notwithstanding the provisions of Paragraph 1 of Article 8, study abroad students who take courses established in Attachment 3 of the Detailed Regulations on the Handling of School Fees, etc. in Undergraduate School (Educational Affairs No.3, May 27, 1964) or in Article 6 of the Detailed Regulations on the Handling of School Fees, etc. in Graduate School (Educational Affairs No.3, May 27, 1964), students must pay the auditing fee, research laboratory fee, seminar fee, and upper-level courses (seminar) fee. However, this shall not apply in the case of taking the said courses before studying abroad and paying the designated auditing fee, research laboratory fee, seminar fee, and upper-level courses (seminar) fee.

# V. Waseda University Study Abroad Program List

## One Year / One Semester long programs (2018 Spring / Fall Departure)

\*The information described is the digest version of the programs for academic year 2018 (screened in May or October 2017), and do not reflect the digest version on the website. For the latest information on application programs, application requirements, etc., please refer to the latest study abroad program list uploaded on the CIE website.

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### Note

**Each recruitment lists the period of study (1year → 1semester), area, country, and universities are in alphabetical order**

#### Vocabulary abbreviations

N/A: not applicable PO: program overview

#### Program list field names

##### 【Country / Region】

Country and region name in alphabetical order.

##### 【Institution Name】

The university name in alphabetical order.

##### 【Institution Name in Japanese】

The university name in Japanese

##### 【Program】

Program type

##### 【GPA】

The GPA specified as an entrance requirement by partner universities.

##### 【Minimum TOEFL iBT】

Required TOEFL iBT score for the screening.

##### 【IELTS】

Required IELTS score for the screening.

##### 【Language】

Language in which the program will be conducted.

##### 【Other Language Requirements】

Beginner: Language level for everyday use. There are language programs where you can start from the Beginner level.

Proficient: Language proficiency is required for students to follow and complete the regular courses.

Provisional Entry: Some courses in the "Provisional Entry" program can only be taken provided that language requirements are met.

##### 【Student Level on Departure】

Required student level on departure.

U : Undergraduate G : Graduate

numbers: a semester requirement at Waseda University (as a principle on departure) For example, "U2" means you need to be an undergraduate student who has finished at least 2 semesters at Waseda University.

##### 【Estimated Student Quota】

The estimated number of students the host institution can accommodate.

\* In case of exchange programs, unless otherwise stated, it is the TOTAL number of students admitted to the institution, and not to each program conducted by the institution if a university provides multiple programs such as English, Non-English, Provisional Entry programs.

##### 【Estimated Tuition】

所属箇所学費等 (Affiliated school tuition, etc.) : During the study abroad period, admitted students will pay the Waseda tuition and other academic fees (the tuition to the host institution will be waived).

Fees Quated: Admitted students will pay the tuition and other academic fees to the host institution (Waseda tuition and other academic fees will be waived).

##### 【Estimated Room & Board】

Estimated room and board fees in the host country.

##### 【Nationality】

1 : Nationality restrictions may apply. Please refer to the program overview. 0 : No nationality restrictions



【Important Notice】 This is the list of programs screened in spring 2017. Most of the programs are for spring 2018 departure. The ones with a (＊) in the left margins are fall 2017 departures. For the latest information, please refer to the CIE website. <https://www.waseda.jp/inst/cie/from-waseda/abroad/programlist>

(Spring 2018 Departure)

## 海外留学春募集（2017年5月締切分）プログラムリスト

Asia													
Country/ Region	Institution Name	Institution Name in Japanese	Program	GPA	Minimum TOEFL iBT	IELTS	Language	Other Language Requirements	Student Level on Departure	Estimated Student Quota	Estimated Tuition	Estimated Room & Board	Nationality
Republic of Korea	Chonbuk National University	全北大学校	EX-L				Korean	Language beginner is acceptable.	U1	2	所属箇所学費	KRW 450,000	0
Republic of Korea	Chonbuk National University	全北大学校	EX-R				Korean	TOPIK 3 or above	U1	2	所属箇所学費	KRW 450,000	0
Republic of Korea	Chosun University	朝鮮大学校	EX-R				Korean	Proficiency in Korean is required, if students want to take Major courses in Korean. TOPIK (Test Of Proficiency in Korea) Level 3 is recommended.	U1	3	所属箇所学費	KRW 650,000	1
Republic of Korea	Daegu University	大邱大学校	EX-L				Korean	Language beginner is acceptable.	U	1	所属箇所学費	KRW 300,000	0
Republic of Korea	Daegu University	大邱大学校	EX-R				Korean	TOPIK Level 3 or above is recommended to take the academic courses in Korean.	U	1	所属箇所学費	KRW 300,000	0
Republic of Korea	Dong-A University	東亜大学校	EX-L	1.8			Korean	Language beginner is acceptable.	U1	1	所属箇所学費	KRW 640,000	0
Republic of Korea	Dong-A University	東亜大学校	EX-R	1.8			Korean	TOPIK Leve 4 or above is required.	U1	1	所属箇所学費	KRW 640,000	0
Republic of Korea	Dong-eui University	東義大学校	EX-L				Korean	Language beginner is acceptable.	U2, M1, D1	1	所属箇所学費	KRW 350,000	0
Republic of Korea	Dong-eui University	東義大学校	EX-R				Korean	TOPIK Level 3 or above is recommended to take the academic courses in Korean.	U2, M1, D1	1	所属箇所学費	KRW 350,000	0
Republic of Korea	Ewha Womans University	梨花女子大学校	EX-R	2.5	61*	5.5*	English	* TOEFL iBT61, TOEFL ITP500, IELTS 5.5 for internal screening at Waseda	U1, M1, D1	2	所属箇所学費	KRW 1,075,000	0
Republic of Korea	Ewha Womans University	梨花女子大学校	EX-R	2.5			Korean	Proficiency in Korean when taking regular classes taught in Korean.	U1, M1, D1	2	所属箇所学費	KRW 1,075,000	0
Republic of Korea	Hankuk University of Foreign Studies	韓国外国語大学校	EX-L	2.5			Korean	Language beginner is acceptable.	U1, M1, D1	2	所属箇所学費	KRW 600,000	0
Republic of Korea	Hankuk University of Foreign Studies	韓国外国語大学校	EX-R	2.5	80		English		U1, M1, D1	2	所属箇所学費	KRW 600,000	0
Republic of Korea	Hankuk University of Foreign Studies	韓国外国語大学校	EX-R	2.5			Korean	TOPIK 3	U1, M1, D1	2	所属箇所学費	KRW 600,000	0
Republic of Korea	Hanyang University	漢陽大学校	EX-L	2.4			Korean	Language beginner is acceptable.	U2, M1	4	所属箇所学費	KRW 900,000	0
Republic of Korea	Hanyang University	漢陽大学校	EX-R	2.4			Korean	Korean: TOPIK Level 3 is required. We offer free Korean language courses for exchange students.	U2, M1	4	所属箇所学費	KRW 900,000	0
Republic of Korea	Hanyang University	漢陽大学校	EX-R	2.4	72	5.5	English		U2, M1	4	所属箇所学費	KRW 900,000	0
Republic of Korea	Inha University	仁荷大学校	EX-R	1.75			Korean	For the students who want to take any courses taught in Korean, the required level is TOPIK level 3 or above.	U1, M1	5	所属箇所学費	KRW 650,000	0
Republic of Korea	Inha University	仁荷大学校	EX-R	1.75	80	5	English		U1, M1	5	所属箇所学費	KRW 650000	0
Republic of Korea	Kangwon National University	江原大学校	EX-R				Korean	Students must have high fluency to follow academic courses in Korean.	U1	10	所属箇所学費	KRW 250,000	0
Republic of Korea	Kangwon National University	江原大学校	EX-R		61*	5.5*	English	* TOEFL iBT61, TOEFL ITP500, IELTS 5.5 for internal screening at Waseda	U1	10	所属箇所学費	KRW 250,000	0
Republic of Korea	Korea Advanced Institute of Science and Technology	韓国科学技術院	EX-R	2.8			Korean	Students who wish to take regular courses must have adequate language proficiency (both oral and written) to complete the courses successfully.	U2, M2	1	所属箇所学費	KRW 1,500,000	0
Republic of Korea	Korea Advanced Institute of Science and Technology	韓国科学技術院	EX-R	2.8	80	6	English		U2, M2	1	所属箇所学費	KRW 1,500,000	0
Republic of Korea	Korea University	高麗大学校	EX-R	2.5			Korean	Fluency in Korean is required to take academic courses.	U3, M2, D2	4	所属箇所学費	KRW 900,000	0
Republic of Korea	Korea University	高麗大学校	EX-R	2.5	61*	5.5*	English	* TOEFL iBT61, TOEFL ITP500, IELTS 5.5 for internal screening at Waseda	U3, M2, D2	4	所属箇所学費	KRW 900,000	0
Republic of Korea	Kyung Hee University	慶熙大学校	EX-R	3			Korean	TOPIK (Test of Proficiency in Korean) Level 3 or above / The Korean Language Proficiency Test Level 3 or above is required.	U1	3	所属箇所学費	KRW 850,000	0
Republic of Korea	Kyung Hee University	慶熙大学校	EX-R	3	82	6.5	English		U1	3	所属箇所学費	KRW 850,000	0
Republic of Korea	Pusan National University	釜山大学校	EX-R		61*	5.5*	English	* TOEFL iBT61, TOEFL ITP500, IELTS 5.5 for internal screening at Waseda	U2, M1, D1	4	所属箇所学費	KRW 750,000	0
Republic of Korea	Pusan National University	釜山大学校	EX-R				Korean	We recommend students to have high fluency to follow courses in Korean.	U2, M1, D1	4	所属箇所学費	KRW 750,000	0
Republic of Korea	Seoul National University	ソウル大学校	EX-R	3			Korean	KLAT LEVEL 5 (OR ABOVE) or TOPIK LEVEL 5 (OR ABOVE). Please note that language proficiency of Korean is highly recommended, but not compulsory	U2, M1, D1	2	所属箇所学費	KRW 900,000	0
Republic of Korea	Sookmyung Women's University	淑明女子大学校	EX-R	2.8			Korean	Undergraduate student : TOPIK 3 is recommended Graduate student (who takes graduate courses) : TOPIK 4 is highly recommended	U2, M1, D1	2	所属箇所学費	KRW 1,100,000	0
Republic of Korea	Sookmyung Women's University	淑明女子大学校	EX-R	2.8	79	6.5	English		U2, M1, D1	2	所属箇所学費	KRW 1,100,000	0
Republic of Korea	Sungkyunkwan University	成均館大学校	CS-L				Korean	Language (Korean) beginner is acceptable.	U2	10	KRW 7,350,000 + 間接費	KRW 950,000	0
Republic of Korea	Sungkyunkwan University	成均館大学校	EX-L	2.5			Korean	Language beginner is acceptable.	U2, M, D	3	所属箇所学費	KRW 950,000	0
Republic of Korea	Sungkyunkwan University	成均館大学校	EX-R	2.5			Korean	Students should be proficient in Korean to take the academic courses. TOPIK 3 or above is required for taking "Business Administration" .	U2, M, D	3	所属箇所学費	KRW 950,000	0

Country/ Region	Institution Name	Institution Name in Japanese	Program	GPA	Minimum TOEFL iBT	ELTS	Language	Other Language Requirements	Student Level on Departure	Estimated Student Quota	Estimated Tuition	Estimated Room & Board	Nationality
Republic of Korea	Sungkyunkwan University	成均館大学	EX-R	2.5	61*	5.5*	English	* TOEFL iBT 61, TOEFL ITP 500, IELTS 5.5 for internal screening at Waseda * TOEFL iBT (80 or above / ITP 550 or above) IELTS (6.0 or above) is required to apply for Business Administration.	U2, M, D	3	所属箇所学費	KRW 950,000	0
Republic of Korea	Yonsei University	延世大学	EX-R	2.5	79	6	English	TORFL level 4 or above	U2, M1	2	所属箇所学費	KRW 950,000	0
Republic of Korea	Yonsei University	延世大学	EX-R	2.5			Korean		U2, M1	2	所属箇所学費	KRW 950,000	0
Republic of Korea	Yonsei University, Wonju Campus	延世大学 原州キャンパス	EX-R	3			Korean	It is recommended that students have language proficiency to complete the courses.	U2	1	所属箇所学費	KRW 300,000	1
India	Parvatibai Chowgule College of Arts and Science	チャウグルカレッジ	EX-R	1.6	61*	5.5*	English	It is expected that applicants have good reading, writing, speaking and listening proficiency in English. * TOEFL iBT 61, TOEFL ITP 500, IELTS 5.5 for internal screening at Waseda	U1, M, D	2	所属箇所学費等	INR 17,000	0

## Oceania

Country/ Region	Institution Name	Institution Name in Japanese	Program	GPA	Minimum TOEFL iBT	ELTS	Language	Other Language Requirements	Student Level on Departure	Estimated Student Quota	Estimated Tuition	Estimated Room & Board	Nationality
Australia	Australian National University	オーストラリア国立大学	EX-R	3	80	7	English	Some courses (such as Law courses) have higher requirements. Please refer to <a href="https://policies.anu.edu.au/ppi/document/ANUP_000408">https://policies.anu.edu.au/ppi/document/ANUP_000408</a>	U2	5	所属箇所学費等	AUD 1,900	0
Australia	Macquarie University	マクコリー大学	EX-R	2.5	83	6.5	English	<a href="http://www.mq.edu.au/study/international-students/how-to-apply/english-language-requirements">http://www.mq.edu.au/study/international-students/how-to-apply/english-language-requirements</a>	U2, M1	4	所属箇所学費等	AUD 2,600	1
Australia	Monash University	モナッシュ大学	EX-R	3	79	6.5	English	<a href="http://www.monash.edu/admissions/english-language-requirements">http://www.monash.edu/admissions/english-language-requirements</a>	U2, M2	2	所属箇所学費等	AUD 1,390	0
Australia	The University of Adelaide	アデレード大学	CS-L	2.5	50		English	Please refer to PDF	U2	15	See the note from CIE	AUD 1,520	0
Australia	The University of Adelaide	アデレード大学	CS-R	2.5	79		English	For Law courses: TOEFL iBT overall 94 (W27, S23, R8L 20) is needed.	U2	5	See the note from CIE	AUD 1,520	0
Australia	The University of Adelaide	アデレード大学	EX-R	2.5	79	6.5	English	<a href="http://www.adelaide.edu.au/inbound-study-abroad/steps-to-apply/entry/">http://www.adelaide.edu.au/inbound-study-abroad/steps-to-apply/entry/</a> - please refer to our website for the other accepted tests and the higher English language requirements for Education, Law, animal & Veterinary Science, Psychology & MBA	U2, M2, D2	2	所属箇所学費等	AUD 1,520	0
Australia	The University of Queensland	クイーンズランド大学	CS-L	2.33	72	6	English		U2	20	AUD 17,815 (昨年度参考) + 開発費	AUD 1,940	0
Australia	The University of Queensland	クイーンズランド大学	CS-R	3	87		English		U2	20	AUD 25,500 + 開発費	AUD 1,940	0
Australia	The University of Queensland	クイーンズランド大学	EX-R	3	87	6.5	English		U2	4	所属箇所学費等	AUD 1,940	0
Australia	The University of Sydney	シドニー大学	EX-R	3	85	6.5	English		U2, M, D	2	所属箇所学費等	AUD 1,700	0
Australia	The University of Sydney (Math Focused For FSE Students)	シドニー大学	EX-R	3	85	6.5	English		U2	2	所属箇所学費等	AUD 1,700	0
Australia	University of Melbourne	メルボルン大学	EX-R	3	79	6.5	English	Some Faculties have different requirements for Graduate courses. Please check: <a href="http://futuresstudents.unimelb.edu.au/admissions/entry-requirements/language-requirements/graduate-toefl-ielts">http://futuresstudents.unimelb.edu.au/admissions/entry-requirements/language-requirements/graduate-toefl-ielts</a>	U2, M, D	4	所属箇所学費等	AUD 2,120	0
Australia	UNSW Sydney	ニュー・サウス・ウェールズ大学	EX-R	3	90	6.5	English	Business programs require IELTS 7.0	U1, M1	6	所属箇所学費等	AUD 2,500	0
Australia	UNSW Sydney (Computer Science and Engineering Focused For FSE Students)	ニュー・サウス・ウェールズ大学	EX-R	3	90	6.5	English	Business programs require IELTS 7.0	U1	2	所属箇所学費等	AUD 2,500	0
Australia	UNSW Sydney (Math Focused For FSE Students)	ニュー・サウス・ウェールズ大学	EX-R	3	90	6.5	English	Business programs require IELTS 7.0	U1	2	所属箇所学費等	AUD 2,500	0
New Zealand	AUT University	AUT大学 (旧オークランド工科大学)	EX-L	2.5	61*	5.5*	English	* TOEFL iBT 61, TOEFL ITP 500, IELTS 5.5 for internal screening at Waseda	U2	1	所属箇所学費等	NZD 1,150	0
New Zealand	AUT University	AUT大学 (旧オークランド工科大学)	EX-R	2.5		6	English		U2	1	所属箇所学費等	NZD 1,150	0
New Zealand	The University of Auckland	オークランド大学	CS-L	3	60		English	The requirement is under the assumption that students will have reached IELTS 7.0 score at time of arrival at the ELA.	U	20	NZD 25,6200 (昨年度参考) + 開発費	NZD 2,200	1
New Zealand	The University of Auckland	オークランド大学	CS-R	3	80		English		U	20	NZD 23,760 (昨年度参考) + 開発費	NZD 2,200	1
New Zealand	The University of Auckland	オークランド大学	EX-R	3	80	6	English	Please refer to: <a href="http://www.auckland.ac.nz/is-english">www.auckland.ac.nz/is-english</a> All exchange students are required to meet the minimum English proficiency. No higher requirements for specific schools/ GRADUATE schools.	U2, M	1	所属箇所学費等	NZD 2,200	0
New Zealand	University of Canterbury	カンタベリー大学	CS-L	2.8	46	5.5	English	Cambridge FCE - pass	U2	5	NZD 20,435 (昨年度参考) + 開発費	NZD 1,620	1

**【Important Notice】** This is the list of programs screened in spring 2017. Most of the programs are for spring 2018 departure. The ones with a (\*) in the left margins are fall 2017 departures. For the latest information, please refer to the CIE website. <https://www.waseda.jp/inst/cie/from-waseda/abroad/programlist>

(Spring 2018 Departure)

Country/ Region	Institution Name	Institution Name in Japanese	Program	GPA	Minimum TOEFL iBT	ELTS	Language	Other Language Requirements	Student Level on Departure	Estimated Student Quota	Estimated Tuition	Estimated Room & Board	Nationality
New Zealand	University of Canterbury	カンタベリー大学	CS-R	2.8	80		English		U2	5	NZD 24,385 (※年度参考) + 開発費	NZD 1,620	1
New Zealand	University of Canterbury (M)	カンタベリー大学	EX-R	2.8	90	6.5	English	<a href="http://www.canterbury.ac.nz/future-students/apply-and-enrol/english-language-requirements/">http://www.canterbury.ac.nz/future-students/apply-and-enrol/english-language-requirements/</a>	M	1	所属箇所学費等	NZD 1,620	1
New Zealand	University of Canterbury (U)	カンタベリー大学	EX-R	2.8	80	6	English	Please see the website below for other acceptable English language tests: <a href="http://www.canterbury.ac.nz/future-students/apply-and-enrol/english-language-requirements/">http://www.canterbury.ac.nz/future-students/apply-and-enrol/english-language-requirements/</a>	U2	1	所属箇所学費等	NZD 1,620	1

## North America

Country/ Region	Institution Name	Institution Name in Japanese	Program	GPA	Minimum TOEFL iBT	ELTS	Language	Other Language Requirements	Student Level on Departure	Estimated Student Quota	Estimated Tuition	Estimated Room & Board	Nationality
* United States	Portland State University (Business Program)	ポートランド州立大学	CS-L	2.25	61		English	ITP/PBT 500/ CBT 173	U	40	USD 20,377 + 開発費	*Please refer to the PDF for details	1
* United States	Portland State University (LOHAS program)	ポートランド州立大学	CS-L	2.25	48		English	ITP/PBT 460	U	40	USD 20,377 + 開発費	*Please refer to the PDF for details	1

## South America

Country/ Region	Institution Name	Institution Name in Japanese	Program	GPA	Minimum TOEFL iBT	ELTS	Language	Other Language Requirements	Student Level on Departure	Estimated Student Quota	Estimated Tuition	Estimated Room & Board	Nationality
Argentina	University of Salvador	サルバドル大学	EX-R				Spanish	Proficient in Spanish (DELE B2 level or equivalent). If students cannot produce a certificate of a B2 level of Spanish, they will be asked to take an online Spanish Level Exam. If the students did not score a B2 level on the Spanish Level Exam, then they would not be able to take regular courses in Spanish. However, Students who do not meet this language requirement may still take a full course load in English, plus an A2 Spanish class if they had a B1 level, they would even be eligible to take Special Courses for International Students. Please find more information about the Spanish level requirement here: <a href="http://dcii.usal.edu.ar/dcii/nivel-intermedio-alto-espanol-segun-usal">http://dcii.usal.edu.ar/dcii/nivel-intermedio-alto-espanol-segun-usal</a>	U2	2	所属箇所学費等	USD 1,200	0
Brazil	University of Brasilia	ブラジリア大学	EX-R	2.8			Portuguese	No proficiency certificate is required; however, applicants must have language proficiency to follow academic courses in Portuguese. Certification level B1 desirable.	U4, M2, D2	2	所属箇所学費等	R\$ (Reals) 1,000	0
Brazil	University of Sao Paulo	サンパウロ大学	EX-R				Portuguese	The student is expected to have an intermediate level (B1) of Portuguese language	U2, M1, D1	2	所属箇所学費等	R\$ Reals 1,000	0
Chile	Pontifical Catholic University, Chile	チリ・カトリック大学	EX-R	3			Spanish	International students must show a good Mastery of Spanish. (B2 level of Spanish). Students whose mother tongue is not Spanish must have approved at least four semesters of Spanish at their home university.	U3	2	所属箇所学費等	USD 620 + varies	0
Chile	University of Chile	チリ大学	EX-R	3			Spanish	The student is expected to have an intermediate level (B1) of Portuguese language	U4, M1	2	所属箇所学費等	Peso Chileno 1,100	0
Peru	Pontificia Universidad Catolica del Peru	ペルー・カトリック大学	EX-R				Spanish	Any specific certificate is not required, but it is preferable to complete Spanish courses at least 4 semesters (2 years).	U2, M1, D1	2	所属箇所学費等	Soles 600	0

## 1 Semester Programs

Country/ Region	Institution Name	Institution Name in Japanese	Program	GPA	Minimum TOEFL iBT	ELTS	Language	Other Language Requirements	Student Level on Departure	Estimated Student Quota	Estimated Tuition	Estimated Room & Board	Nationality
* Germany	Trier University	トリアー大学	EX-R (1S)				German	Recommended language skills at Trier University: at least German B1 for German taught courses	U3, M, D2	5	所属箇所学費	EUR 500	0
* Germany	University of Bonn	ボン大学	CS-L (1S)	3			German	You should submit either a transcript with a record of German language courses equivalent to at least 80 units of 45 minutes each (=60h in total) or submit the Goethe-Certificate A1: Start Deutsch A1.	U2	10	EUR 5,000 + 開発費	EUR 600	0
* Ireland	University College Dublin	ユニバーシティ・カレッジ・ダブリン	CS-L (1S)		42		English		U	10	EURO 5,600 + 開発費	EURO 1,000	0
* Ireland	University of Limerick	リムリック大学	EX-R (1S)	2.5	90	6.5 (Certain programmes require higher IELTS scores)	English	All non-English speaking students are encouraged to attend one English language class while on exchange	U2	2	所属箇所学費	EUR 650	0

Country/ Region	Institution Name	Institution Name in Japanese	Program	GPA	Minimum TOEFL iBT	ELTS	Language	Other Language Requirements	Student Level on Departure	Estimated Student Quota	Estimated Tuition	Estimated Room & Board	Nationality
Italy	Venice International University	ヴェニス国際大学	EX-R (15)	2.5	79	6.5	English	TOEFL ITP: 550, TOEIC: 900	U, M, D	3	所属箇所学費 EUR 1,280	EUR 1,280	0
* Spain	University of Salamanca	サラマンカ大学	CS-L (15)				Spanish	Spanish Beginner Level	U, M, D	7	EUR 4,000 + 開発費	EUR 900	0
* United States	Boston University	ボストン大学	CS-L (15)		1*	1*	English	Please see the PO *英語の語学能力を証明できる有効な証明書／スコアカードを提出してください。	U	40	USD 9,200 + 開発費	USD 2,000	0
* United States	University of New Mexico (2x2 Bridge Program)	ニューメキシコ大学	CS-L (15)	3	61		English	TOEFL PBT/ITP 500	U	15	USD 8,278 + 開発費	USD 6,625 per semester	0
* United States	University of New Mexico (Regular Program)	ニューメキシコ大学	CS-R (15)	3	68	5.5	English	520 on TOEFL PBT/ITP, Cambridge English Language Assessment Cambridge English: Advanced (CEA) or Certificate of Proficiency in English (CPE) C	U2	15	USD 11,516 + 開発費	USD 6,625 per semester	0
* United States	University of Washington	ワシントン大学 (シアトル)	CS-L (15)		69	6	English		U2	25	USD 16,800 + 開発費	USD 1,300	1
* United States	University of Washington	ワシントン大学 (シアトル)	CS-R (15)		92	7	English		U2	25	USD 16,800 + 開発費	USD 1,300	1
* United States	University of Hawaii at Manoa	ハワイ大学 マノア校	CS-L (15)	2.5	1*	1*	English	Please see the PO *英語の語学能力を証明できる有効な証明書／スコアカードを提出してください。	U	30	USD 5,000 + 開発費	USD 1,600	0
* United States	West Virginia University	ウェストバージニア大学	CS-L (15)		1*	1*	English	Please see the PO *英語の語学能力を証明できる有効な証明書／スコアカードを提出してください。	U	25	USD 6,500 + 開発費	USD 1,600	0

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(Fall 2018 Departure)

## 海外留学秋募集（2017年10月締切分）プログラムリスト

Asia													
Country/ Region	Institution Name	Institution Name in Japanese	Program	GPA	Minimum TOEFL/IBT	IELTS	Language	Other Language Requirements	Student Level on Departure	Estimated Student Quota	Estimated Tuition	Estimated Room & Board	Nationality
Kazakhstan	Al-Farabi Kazakh National University	カザフ民族大学	EX-R				Russian	As you may know, we have Foundation courses for students who want to learn Kazakh or Russian languages. In case your students studied Russian or Kazakh before, you should provide us with a confirmation (e.g., letter of recommendation) from Russian language instructor or Head of the Department.	U2, M1, D1	2	所属箇所学費等	KZT 38,000	0
China	Beijing International Studies University	北京第二外国语学院	EX-L				Chinese		U1, M1	1	所属箇所学費等	RMB 3,000	1
China	Beijing International Studies University	北京第二外国语学院	EX-R				Chinese	certificate required	U1, M1	1	所属箇所学費等	RMB 3,000	1
China	Beijing Language and Culture University	北京語言大学	EX-L				Chinese		U	1	所属箇所学費等	RMB 3,400	1
China	Beijing Normal University	北京師範大学	EX-L	3.2			Chinese	all levels, from beginner to advanced	U2, M1, D1	2	所属箇所学費等	RMB 3,500	1
China	Beijing Normal University	北京師範大学	EX-R	3.2			Chinese	HSK Level 6 or above, (for old test) or 180 points (or above) in HSK Level 5 (for new test) is required for regular academic courses in Chinese	U2, M1, D1	2	所属箇所学費等	RMB 3,500	1
China	Chongqing University	重慶大学	EX-L				Chinese	HSK4	U1, M1, D1	1	所属箇所学費等	RMB 2,000	1
China	Chongqing University	重慶大学	EX-R				Chinese		U1, M1, D1	1	所属箇所学費等	RMB 2,000	1
China	Chongqing University	重慶大学	EX-R			6	English		U1	1	所属箇所学費等	RMB 2,000	1
China	Dalian University of Foreign Languages	大連外国语学院	EX-L				Chinese		U, M, D	2	所属箇所学費等	RMB 3,300	1
China	Dalian University of Foreign Languages	大連外国语学院	EX-R				Chinese	HSK4 with 180 points	U, M, D	2	所属箇所学費等	RMB 3,300	1
China	Dalian University of Technology	大連理工大学	EX-L				Chinese		U2, M	2	所属箇所学費等	RMB 2,700	1
China	Dalian University of Technology	大連理工大学	EX-R		61*	5.5*	English	* TOEFL iBT61, TOEFL ITP500, IELTS5.5 for internal screening at Waseda.	M	2	所属箇所学費等	RMB 2,700	1
China	Dalian University of Technology	大連理工大学	EX-R				Chinese	Language Students: No required	U2, M	2	所属箇所学費等	RMB 2,700	1
China	East China Normal University	華東師範大学	EX-L	3			Chinese	Join the degree program as a visiting student New HSK5 (180 points)	U1, M1, D1	1	所属箇所学費等	CNY 2,240	1
China	East China Normal University	華東師範大学	EX-R	3			Chinese	Language Students: No required	U1, M1, D1	1	所属箇所学費等	CNY 2,240	1
China	Fudan University	復旦大学	EX-R	2.8			Chinese	Regular programs new HSK (Level 6) 200 above	U2, M1, D1	3	所属箇所学費等	CNY 4,150	1
China	Jilin University	吉林大学	EX-R				Chinese	Regular New Chinese HSK (Level 5) 180 above	U4, M1, D1	3	所属箇所学費等	CNY 2,600	1
China	Lingnan University	嶺南大学	EX-R	2.5	79	6	English		U2	2	所属箇所学費等	HKD 5,000	1
China	Nanjing University	南京大学	EX-R				Chinese	Only for those who would like to join regular Chinese students for content courses taught in Chinese, a certificate of Chinese proficiency of or above HSK level 5 would be needed.	U, M	2	所属箇所学費等	RMB 4,500	1
China	Nankai University	南開大学	EX-R	3			Chinese	HSK level 5; for candidates who would like to take courses in colleges	U2, M1, D	1	所属箇所学費等	RMB 3,300	1
China	Peking University	北京大学	CS-L				Chinese	Beginner	U2	40	JPY 800,000 + 開発費	CNY 5,600	1
China	Peking University	北京大学	EX-L	3			Chinese		U2, M1, D1	1	所属箇所学費等	CNY 5,600	1
China	Peking University	北京大学	EX-R	3			Chinese	New HSK6 180 points or above. According to our past experience, Japanese students normally meet difficulties in Chinese listening and speaking even if they received highscore in HSK Level 6 test. Therefore, HSK Level 6 is not trustable. Starting from this year, HSK certificate is not mandatory. However, when students submit applications, they are required to test Chinese proficiency by trying Chinese-taught MOOC courses and fill out the Study Plan Form. If they are confident in their Chinese proficiency, they can choose to give up Chinese language learning. However, once they do that, they cannot change to learn Chinese any more after registration.	U2, M1, D1	1	所属箇所学費等	CNY 5,600	1
China	Rennin University of China	中国人民大学	EX-L	3			Chinese	Chinese New HSK6 (Score 180)	U2, M1, D1	1	所属箇所学費等	CNY 4,800	1
China	Rennin University of China	中国人民大学	EX-R	3			Chinese		U2, M1, D1	1	所属箇所学費等	CNY 4,800	1
China	Shandong University	山東大学	EX-L	2.3			Chinese	We can accept exchange students to study Chinese from the very beginning level.	U2, M1, D1	2	所属箇所学費等	RMB 2,800	1
China	Shandong University	山東大学	EX-R	2.3			Chinese	We can accept exchange students to study Chinese from the very beginning level. However, we strongly recommend students can reach the level of HSK4 with 180 score, otherwise it will be too difficult for them to understand and follow the class. We accept professors' recommendation, too.	U2, M1, D1	2	所属箇所学費等	RMB 2,800	1

Country/ Region	Institution Name	Institution Name in Japanese	Program	GPA	Minimum TOEFL iBT	IELTS	Language	Other Language Requirements	Student Level on Departure	Estimated Student Quota	Estimated Tuition	Estimated Room & Board	Nationality
China	Shandong University	山東大学	EX-R	2.3	80	6	English		U2, M1, D1	2	所屬箇所學費等 RMB 2,800		1
China	Shanghai Jiao Tong University	上海交通大学	EX-L	3			Chinese		U2, M2	2	所屬箇所學費等 RMB 4,000		1
China	Shanghai Jiao Tong University	上海交通大学	EX-R	3			Chinese	New HSK5, over 180 points.	U2, M2	2	所屬箇所學費等 RMB 4,000		1
China	Shanghai Jiao Tong University	上海交通大学	EX-R	3	90	6	English		U2, M2	2	所屬箇所學費等 RMB 4,000		1
China	Shanghai Normal University	上海師範大学	EX-L	2			Chinese		U2, M1, D1	2	所屬箇所學費等 RMB 3,500		1
China	Shanghai Normal University	上海師範大学	EX-R	2			Chinese	Chinese New HSK4 with 180 points for Science majors and New HSK5 with 180 points for Humanities majors	U2, M1, D1	2	所屬箇所學費等 RMB 3,500		1
China	Shanghai University	上海大学	EX-R				Chinese	HSK4 180 for arts and science and engineering course taught in Chinese HSK4 210 for Business courses taught in Chinese HSK5 180 for the humanities courses taught in Chinese	U, M, D	2	所屬箇所學費等 CNY 2,750		1
China	Shantou University	汕頭大学	EX-L				Chinese		U3	1	所屬箇所學費等 RMB 2,200		1
China	Shantou University	汕頭大学	EX-R				Chinese	Either a certificate of HSK level 4 or a letter from Chinese language professor to proof student's Chinese level is equivalent to HSK level 4 (or above)	U3	1	所屬箇所學費等 RMB 2,200		1
China	Sun Yat-Sen University	中山大学	EX-L	2.7			Chinese		U1, M1, D1	2	所屬箇所學費等 CNY 3,650		1
China	Sun Yat-Sen University	中山大学	EX-R	2.7			Chinese	Liberal arts, economic and managerial studies: Score 180 or above. New HSK5/Old HSK Level 6 or above. Sciences, technology and medical studies: New HSK4 or above/Old HSK Level 3 or above	U1, M1, D1	2	所屬箇所學費等 CNY 3,650		1
China	Tongji University	上海同济大学	EX-R				Chinese	HSK4 and above	U, M1, D1	2	所屬箇所學費等 RMB 2,800		1
China	Tsinghua University	清華大学	EX-R	3	85		English		U2, M2, D2	2	所屬箇所學費等 RMB 3,000		1
China	Tsinghua University	清華大学	EX-R	3			Chinese	HSK5	U2, M2, D2	2	所屬箇所學費等 RMB 3,000		1
China	Wuhan University	武漢大学	EX-R	3			Chinese	Chinese HSK5	U2, M1	2	所屬箇所學費等 RMB 3,300		1
China	Xian Jiaotong University	西安交通大学	EX-L				Chinese	The majority of exchange students come to XJTU for Chinese learning. Therefore, Chinese learning background and preliminary English competence are preferred; however, beginner students of Chinese learning can be accepted.	U2, M2	2	所屬箇所學費等 RMB 3,800		1
China	Zhejiang University	浙江大学	EX-R				Chinese	We do not require any English or Chinese language certificates at the moment. If the students want to take the courses taught in Chinese in the fields of liberal arts and law, they should have the Chinese language proficiency equivalent to grade 5 in the old version of HSK or score 210 in new HSK grade 4 or above; applicants to other programs in Chinese must have the Chinese language proficiency equivalent to grade 4 in the old version of HSK or score 190 in new HSK grade 4 or above.	U1, M	2	所屬箇所學費等 RMB 2,500		1
Hong Kong	Chinese University of Hong Kong	香港中文大学	EX-R	3	71	6	English	If students wish to take Chinese-taught classes at CUHK, they should possess adequate knowledge of Chinese so as to understand the lectures, and to read the materials in Chinese.	U2	4	所屬箇所學費等 HKD 8,000		1
Hong Kong	City University of Hong Kong	香港城市大学	EX-R	3	79	6.5	English	Students applying for law courses: GPA requirement 3.0, minimum English requirement: TOEFL 100 (internet-based test) or IELTS 7.	U2	2	所屬箇所學費等 HKD 6,700		1
Hong Kong	Hong Kong Baptist University	香港/バプティスト大学	EX-R	2.5	79	6	English		U2	4	所屬箇所學費等 HKD 6,300		1
Hong Kong	The Hong Kong Polytechnic University	香港理工大学	EX-R		80	6	English		U1	1	所屬箇所學費等 HKD 5,400		1
Hong Kong	The Hong Kong University of Science and Technology	香港科技大学	EX-R	2.5	79	6.5	English		U3	2	所屬箇所學費等 HKD 16,000		1
Hong Kong	University of Hong Kong	香港大学	EX-R	3	93	6.5	English	Faculty of Law has a higher requirement for English Proficiency (IBT 97 or IELTS 7.0 with no section score below 6.5)	U2	2	所屬箇所學費等 HKD 7,250		1
Macau	University of Macau	マカオ大学 (澳門大学)	EX-R	2.7	61*	5.5*	English	* TOEFL iBT 61, TOEFL ITP 500, IELTS 5.5 for internal screening at Waseda	U2	2	所屬箇所學費等 MOP 7,900		0
Mongolia	National University of Mongolia	モンゴル国立大学	EX-L	3			Mongolian	Some subjects need the Topik 3 above.	U, M	1	所屬箇所學費等 USD 550		0
Republic of Korea	Chonbuk National University	全北大学校	EX-R				Korean		U1	5	所屬箇所學費等 KRW 300,000		0
Republic of Korea	Chosun University	朝鮮大学校	EX-L				Korean		U1	3	所屬箇所學費等 KRW 650,000		1
Republic of Korea	Chosun University	朝鮮大学校	EX-R				Korean	Proficiency in Korean is required, if students want to take Major courses in Korean. TOPIK (Test Of Proficiency in Korean) Level 3 is recommended.	U1	3	所屬箇所學費等 KRW 650,000		1
Republic of Korea	Daegu University	大邱大学校	EX-L				Korean	Language beginner is acceptable for Korean language program or some academic classes (Korean classes and English classes) opened for foreign students.	U1, M1, D1	1	所屬箇所學費等 KRW 300,000		0
Republic of Korea	Daegu University	大邱大学校	EX-R				Korean	Students who want to take the academic courses are recommended above Topik Level 3.	U1, M1, D1	1	所屬箇所學費等 KRW 300,000		0

**【Important Notice】** This is the list of programs screened in fall 2017. Most of the programs are for fall 2018 departure. The ones with a (\*) in the left margins are Spring 2018 departures. For the latest information, please refer to the CIE website. <https://www.waseda.jp/inst/cie/from-waseda/abroad/programlist>

(Fall 2018 Departure)

Country/ Region	Institution Name	Institution Name in Japanese	Program	GPA	Minimum TOEFL iBT	ELTS	Language	Other Language Requirements	Student Level on Departure	Estimated Student Quota	Estimated Tuition	Estimated Room & Board	Nationality
Republic of Korea	Dong-A University	東亜大学	EX-L	1.8			Korean	TOPIK Level 4 or above for undergraduate level, TOPIK 5 or above for graduate level.	U2, M1	1	所属箇所学費等 KRW 542,000	KRW 542,000	0
Republic of Korea	Dong-A University	東亜大学	EX-R	1.8			Korean		U2, M1	1	所属箇所学費等 KRW 542,000	KRW 542,000	0
Republic of Korea	Dong-Eui University	東義大学	EX-R				Korean	TOPIK Level 3 or above is recommended to take the academic courses in Korean.	U2, M1, D1	1	所属箇所学費等 KRW 400,000	KRW 400,000	0
Republic of Korea	Ewha Womans University	梨花女子大学	EX-R	2.5			Korean	Proficiency in Korean when taking regular classes taught in Korean.	U1, M1, D1	2	所属箇所学費等 KRW 1,075,000	KRW 1,075,000	0
Republic of Korea	Ewha Womans University	梨花女子大学	EX-R	2.5	61*	5.5*	English	* TOEFL iBT 61, TOEFL ITP 500, IELTS 5.5 for internal screening at Waseda	U1, M1, D1	2	所属箇所学費等 KRW 1,075,000	KRW 1,075,000	0
Republic of Korea	Hankuk University of Foreign Studies	韓国外国語大学	EX-L	2.5			Korean	Language beginner is acceptable.	U1, M1, D1	2	所属箇所学費等 KRW 600,000	KRW 600,000	0
Republic of Korea	Hankuk University of Foreign Studies	韓国外国語大学	EX-R	2.5	80	6	English	TOEFL ITP 550	U1, M1, D1	2	所属箇所学費等 KRW 600,000	KRW 600,000	0
Republic of Korea	Hankuk University of Foreign Studies	韓国外国語大学	EX-R	2.5			Korean	TOPIK 3	U1, M1, D1	2	所属箇所学費等 KRW 600,000	KRW 600,000	0
Republic of Korea	Hanyang University	漢陽大学	EX-R	2.4			Korean	* Korean: TOPIK Level 3 is required or Recommendation Letter from Language Instructor is acceptable.	U1, M1	4	所属箇所学費等 KRW 900,000	KRW 900,000	0
Republic of Korea	Hanyang University	漢陽大学	EX-R	2.4	72	5.5	English		U1, M1	4	所属箇所学費等 KRW 900,000	KRW 900,000	0
Republic of Korea	Inha University	仁荷大学	EX-R	1.8	80	5	English	Minimum TOEIC 700	U, M, D	1	所属箇所学費等 KRW 650,000	KRW 650,000	0
Republic of Korea	Inha University	仁荷大学	EX-R	1.8			Korean	For the students who want to take any courses taught in Korean, the required level is TOPIK level 3 or above.	U, M, D	1	所属箇所学費等 KRW 650,000	KRW 650,000	0
Republic of Korea	Kangwon National University	江原大学	EX-R				Korean	Students must have high fluency to follow academic courses in Korean	U1	10	所属箇所学費等 KRW 250,000	KRW 250,000	0
Republic of Korea	Kangwon National University	江原大学	EX-R		61*	5.5*	English	* TOEFL iBT 61, TOEFL ITP 500, IELTS 5.5 for internal screening at Waseda	U1	10	所属箇所学費等 KRW 250,000	KRW 250,000	0
Republic of Korea	Korea Advanced Institute of Science and Technology	韓国科学技術院	EX-R	2.6	80	6	English		U2, M2, D2	2	所属箇所学費等 KRW 520,000	KRW 520,000	0
Republic of Korea	Korea University	高麗大学	EX-R	2.5	61*	5.5*	English	* TOEFL iBT 61, TOEFL ITP 500, IELTS 5.5 for internal screening at Waseda	U3, M2, D2	7	所属箇所学費等 KRW 900,000	KRW 900,000	0
Republic of Korea	Korea University	高麗大学	EX-R	2.5			Korean	Fluency in Korean is required to take academic courses.	U3, M2, D2	7	所属箇所学費等 KRW 900,000	KRW 900,000	0
Republic of Korea	Kyung Hee University	慶熙大学	EX-R	3			Korean	Above TOPIK level 3 or Hangeul level 3	U1	3	所属箇所学費等 KRW 540,000	KRW 540,000	0
Republic of Korea	Kyung Hee University	慶熙大学	EX-R	3	82	6.5	English	TOEIC 730	U1	3	所属箇所学費等 KRW 540,000	KRW 540,000	0
Republic of Korea	Pusan National University	釜山大学	EX-R		61*	5.5*	English	* TOEFL iBT 61, TOEFL ITP 500, IELTS 5.5 for internal screening at Waseda	U2, M1, D1	8	所属箇所学費等 KRW 400,000	KRW 400,000	0
Republic of Korea	Pusan National University	釜山大学	EX-R				English	TOPIK level 3 is considered minimum proficiency for taking courses in Korean.	U2, M1, D1	8	所属箇所学費等 KRW 400,000	KRW 400,000	0
Republic of Korea	Seoul National University	ソウル大学	EX-R	3	88	6	English		U2, M1, D1	1	所属箇所学費等 KRW 900,000	KRW 900,000	0
Republic of Korea	Seoul National University	ソウル大学	EX-R	3			Korean	KLAT LEVEL 5 (OR ABOVE) or TOPIK LEVEL 5 (OR ABOVE). Please note that language proficiency of either English or Korean is highly recommended, but not compulsory	U2, M1, D1	1	所属箇所学費等 KRW 900,000	KRW 900,000	0
Republic of Korea	Sookmyung Women's University	淑明女子大学	EX-R	2.8	79	6.5	English		U2, M1, D1	2	所属箇所学費等 KRW 1,100,000	KRW 1,100,000	0
Republic of Korea	Sookmyung Women's University	淑明女子大学	EX-R	2.8			Korean	It is recommended to have TOPIK level 3. * Graduate students who wish to take Graduate programs (course work and research) are required to have TOPIK level 4-5 to follow up the course. (This is not required for Graduate students who take undergraduate programs only.)	U2, M1, D1	2	所属箇所学費等 KRW 1,100,000	KRW 1,100,000	0
Republic of Korea	Sungkyunkwan University	成均館大学	EX-L	2.5			Korean		U2, M, D	2	所属箇所学費等 KRW 914,000	KRW 914,000	0
Republic of Korea	Sungkyunkwan University	成均館大学	EX-R	2.5	80	6	English	English CEFR (B2 or above), (CET (4 or above)	U2, M, D	2	所属箇所学費等 KRW 914,000	KRW 914,000	0
Republic of Korea	Sungkyunkwan University	成均館大学	EX-R	2.5			Korean	TOPIK (3 or above). Student should be proficient in Korean to take the academic courses.	U2, M, D	2	所属箇所学費等 KRW 914,000	KRW 914,000	0
Republic of Korea	Yonsei University	延世大学	EX-R	2.5	79	6.5	English	KLAT Level 4	U3, M1	3	所属箇所学費等 KRW 1,000,000	KRW 1,000,000	0
Republic of Korea	Yonsei University	延世大学	EX-R	2.5			Korean	Can speak Korean no required score level	U3, M1	3	所属箇所学費等 KRW 1,000,000	KRW 1,000,000	0
Republic of Korea	Yonsei University, Wonju Campus	延世大学 原州キャンパス	EX-R				Korean		U	1	所属箇所学費等 KRW 240,000	KRW 240,000	0
Taiwan	Chung Yuan Christian University	中原大学	EX-R	3			Chinese	We do not have particular test requirement. But we recommend that students to have elementary to intermediate Chinese language ability on listening, speaking, reading and writing.	U1, M1, D1	1	所属箇所学費等 NTD 13,000	NTD 13,000	1
Taiwan	National Cheng Kung University	國立成功大学	EX-R	3	72		English	Required English language level differs by each Department. * See "Department Requirements" for the details. <a href="http://ird.oi.ncku.edu.tw/ezfiles/382/1382/img/2279/NCKUSEP_ApplicationRequirements_AY2017-18.pdf">http://ird.oi.ncku.edu.tw/ezfiles/382/1382/img/2279/NCKUSEP_ApplicationRequirements_AY2017-18.pdf</a>	U2, M2, D2	1	所属箇所学費等 NTD 16,000	NTD 16,000	1



Country/ Region	Institution Name	Institution Name in Japanese	Program	GPA	Minimum TOEFL iBT	IELTS	Language	Other Language Requirements	Student Level on Departure	Estimated Tuition	Estimated Room & Board	Nationality
Taiwan	National Cheng Kung University	國立成功大學	EX-R	3			Chinese	Required Chinese language level differs by each Department. * See "Department Requirements" for the details. To follow academic courses in Chinese, "HSK5 or above" level is recommended. Department Requirements <a href="http://id.ou.ncku.edu.tw/edfiles/382/1382/img/2279/NCKUSEP_ApplicationRequirements_AY2017-18.pdf">http://id.ou.ncku.edu.tw/edfiles/382/1382/img/2279/NCKUSEP_ApplicationRequirements_AY2017-18.pdf</a>	U2, M2, D2	所屬箇所學費等	NTD 16,000	1
Taiwan	National Chengchi University	國立政治大學 (國立政治大學)	EX-L	2.5			Chinese	Students who want to take academic classes taught in Chinese are advised to have Chinese proficiency at least equivalent to TOEFL iBT 79-80 / IELTS 6.0 / TOEFL 700 / CEFR B2.	U2, M1, D1	所屬箇所學費等	NTD 16,500	1
Taiwan	National Chengchi University	國立政治大學 (國立政治大學)	EX-R	2.5			Chinese	Students who wish to take academic classes taught in English are advised to have English proficiency at least equivalent to TOEFL iBT 79-80 / IELTS 6.0 / TOEFL 700 / CEFR B2.	U2, M1, D1	所屬箇所學費等	NTD 16,500	1
Taiwan	National Chengchi University	國立政治大學 (國立政治大學)	EX-R	2.5	79	6	English		U2, M1, D1	所屬箇所學費等	NTD 16,500	1
Taiwan	National Chiao Tung University	國立交通大學	EX-R				Chinese	We did not set an HSK level requirement for students who want to take courses conducted in Chinese. I would suggest HSK level 4 as a minimum requirement for students who want to take courses in Chinese. (HSK level 4: Designed for learners who can discuss a relatively wide range of topics in Chinese and are capable of communicating with Chinese speakers at a high standard.)	U4, M1, D1	所屬箇所學費等	NTD 5,500	1
Taiwan	National Chiao Tung University	國立交通大學	EX-R		61*	5.5*	English	* TOEFL iBT 61, TOEFL iTP 500, IELTS 5.5 for internal screening at Waseda	U4, M1, D1	所屬箇所學費等	NTD 5,500	1
Taiwan	National Sun Yat-Sen University	國立中山大學	EX-R				Chinese	Students must have adequate Chinese language proficiency to take academic courses in Chinese.	U2, M1	所屬箇所學費等	NTD 9,050	1
Taiwan	National Taiwan Normal University	國立台灣師範大學	EX-R	3	80	6.5	English		U2, M2, D2	所屬箇所學費等	NTD 11,500	1
Taiwan	National Taiwan Normal University	國立台灣師範大學	EX-R	3			Chinese		U2, M2, D2	所屬箇所學費等	NTD 11,500	1
Taiwan	National Taiwan University	國立台灣大學	CS-L	3			Chinese	HSK Level 3	U	TWD 191,700 + 開發費	TWD 22,500	1
Taiwan	National Taiwan University	國立台灣大學	EX-R	3			Chinese	Please also note that if your students would like to take the courses taught in Chinese, and since each course may have different requirement of Chinese proficiency, they will have to consult the course instructors directly to see if they have enough Chinese proficiency to take the course. B1 level Language Proficiency according to the CEFR is required.	U2, M1, D1	所屬箇所學費等	TWD 22,500	1
Taiwan	National Taiwan University	國立台灣大學	EX-R	3	65		English		U2, M1, D1	所屬箇所學費等	TWD 22,500	1
Taiwan	National Tsing Hua University	國立清華大學	EX-R				Chinese	Required level: Students must have adequate language proficiency (both oral and written) to complete the courses successfully. Students can also take some courses taught in English if students wish	U1, M1, D1	所屬箇所學費等	TWD 10,271	1
Taiwan	Tamkang University	淡江大學	EX-R	2.3	61	5	English	HSK2 or above is recommended if taking academic courses in Chinese.	U2, M1	所屬箇所學費等	NTD 9,000	1
Taiwan	Tamkang University	淡江大學	EX-R	2.3			Chinese	TOEFL iTP 500	U2, M1	所屬箇所學費等	NTD 9,000	1
Taiwan	Tunghai University	東海大學	EX-R		61	5	English		U	所屬箇所學費等	NTD 12,500	1
Taiwan	Tunghai University	東海大學	EX-R				Chinese	TOEFL 5, HSK6	U, M1, D	所屬箇所學費等	NTD 12,500	1
India	Jawaharlal Nehru University	ジャワハラル・ネルー大学	EX-R		80	6	English	NO	U2, M1, D1	所屬箇所學費等	INR 10,650	0
India	Presidency University	プレジデンシー大学	EX-R		61*	5.5*	English	* TOEFL iBT 61, TOEFL iTP 500, IELTS 5.5 for internal screening at Waseda	U2, M	所屬箇所學費等	INR 16,700	0
India	SRM University	SRM大学	EX-L		1*	1*	English	1* 英語の語学能力を証明できる有効な証明書/スコアカードを提出してください。	U2, M1	所屬箇所學費等	INR 14,450	0
India	SRM University	SRM大学	EX-R		61*	5.5*	English	* TOEFL iBT 61, TOEFL iTP 500, IELTS 5.5 for internal screening at Waseda	U2, M1	所屬箇所學費等	INR 14,450	0
Brunei	University of Brunei Darussalam	ブルネイ・ダルサラーム大学	EX-R	2.5	79	6	English		U2, M1, D2	所屬箇所學費等	BND 650	0
Cambodia	Royal University of Phnom Penh	プノンペン王立大学	EX-R	3	75	6	English	TOEFL PBT 550	U2, M1	所屬箇所學費等	KHR 1,260,000	0
Indonesia	Institut of Technology Bandung	バンドン工科大学	EX-R		56	5	English		U2, M1, D1	所屬箇所學費等	IDR 5,000,500	0
Indonesia	Universitas Gadjah Mada	ガジャ・マタ大学	EX-R	3	80	6	English	TOEFL iTP 550	U2, M1	所屬箇所學費等	Rupiahs 4,038,800	0
Indonesia	University of Indonesia	インドネシア大学	EX-R	3	64	5.5	English		U2	所屬箇所學費等	USD 387	1
Malaysia	Universitas of Malaysia	マラヤ大学	EX-R	3	79	6	English		U2, M1	所屬箇所學費等	MYR 1,000	0
Philippines	Aterneo de Manila University	アテネオ・デ・マニラ大学	EX-R	2.8	79	6	English		U2, M2, D2	所屬箇所學費等	PHP 27,930	0
Philippines	De La Salle University	デ・ラ・サール大学 マニラ校	EX-R	3	79	6.5	English		U2, M2	所屬箇所學費等	PHP Philippine Peso 29,000	1

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(Fall 2018 Departure)

Country/ Region	Institution Name	Institution Name in Japanese	Program	GPA	Minimum TOEFL iBT	ELTS	Language	Other Language Requirements	Student Level on Departure	Estimated Student Quota	Estimated Tuition	Estimated Room & Board	Nationality
Philippines	University of the Philippines	フィリピン大学	EX-R	3	61	6	English	For foreign exchange students, sufficient English language proficiency to cope with the requirements of the courses. Institutional Language proficiency exam with equivalent grade to the following is accepted. TOEFL: 500 paper based/ 173 computer based/	U2	1	所属箇所学費等	PHP 17,000	0
Singapore	Nanyang Technological University	南洋理工大	EX-R	3	80		English		U2, M1	6	所属箇所学費等	SGD 815	0
Singapore	National University of Singapore	シンガポール国立大学	EX-R	2.4	90	6.5	English	Exchange students are not required to submit an English proficiency test result unless they are reading Law but they must be proficient in English in order to benefit from their studies in NUS.	U2	2	所属箇所学費等	SGD 875	0
Singapore	Singapore Management University	シンガポール経営大学	EX-R		79	6.5	English		U3	2	所属箇所学費等	SGD 1,850	0
Thailand	Chiang Mai University	チェンマイ大学	EX-R	2.75	61	5	English		U2	2	所属箇所学費等	THB 11,500	0
Thailand	Chiang Mai University	チェンマイ大学	EX-R	2.75			Thai	Thai proficiency in advanced level is needed to take courses conducted in Thai. Students have to show their ability in Thai language if they wish to study in regular courses. Final consideration will be done by the faculty.	U2	2	所属箇所学費等	THB 11,500	0
Thailand	Chulalongkorn University	チュラーロンコーン大学	EX-R	2.75	79	Over all band: 6.0	English		U2, M1	2	所属箇所学費等	THB 19,000	0
Thailand	Thammasat University	タマサート大学	EX-R	2.5			Thai	Students are requested to submit any certificate regarding Thai language then the Faculty will verify eligibility.	U2, M1	3	所属箇所学費等	THB 14,750	0
Thailand	Thammasat University	タマサート大学	EX-R	2.5	60	5.5	English		U2, M1	3	所属箇所学費等	THB 14,750	0
Viet Nam	Foreign Trade University	貿易大学	EX-R	2.6	65	5.5	English	B2. Students must have adequate language proficiency (oral and written) to complete the courses successfully.	U1, M1, D1	4	所属箇所学費等	VND 4,534,000	0
Viet Nam	Vietnam National University, Hanoi	ベトナム国家大学ハノイ校	EX-L	2.8			Vietnamese		U2	4	所属箇所学費等	VND 2,000,000	0
Viet Nam	Vietnam National University, Hanoi	ベトナム国家大学ハノイ校	EX-R	2.8			Vietnamese	Level 3 in Vietnamese language: students can speak and understand in Vietnamese. Student need to have a Vietnamese certificate level 3 (at least). In case students do not have Vietnamese certificate, they can send recommendation letters by Vietnamese Language Instructors.	U2	4	所属箇所学費等	VND 2,000,000	0
Viet Nam	Vietnam National University, Hanoi	ベトナム国家大学ハノイ校	EX-R	2.8	61	5.5	English	TOEFL PBT500, TOEIC 605	U2	4	所属箇所学費等	VND 2,000,000	0
Viet Nam	Vietnam National University, Ho Chi Minh City	ベトナム国家大学ホーチミン市校	EX-R	3			Vietnamese	Proficiency of Vietnamese language is required as exchange students register for academic courses at USH. We can accept recommendation letters by Vietnamese Language Instructors but they must ensure that exchange students must understand and keep up with Vietnamese academic lessons.	U2	1	所属箇所学費等	USD 550	0

## Middle East

Country/ Region	Institution Name	Institution Name in Japanese	Program	GPA	Minimum TOEFL iBT	ELTS	Language	Other Language Requirements	Student Level on Departure	Estimated Student Quota	Estimated Tuition	Estimated Room & Board	Nationality
Iran	Sharif University of Technology	シャリフ工科大学	EX-R	3			Persian	Based on the program and the required courses we may either ask the students to enroll ahead of their official program in Persian language course or enroll concurrently in an accelerated Persian language course at cost. For visiting students we will accept recommendation letters from the Persian language instructor.	U2, M1, D1	1	所属箇所学費等	USD 275	0
Iran	University of Tehran	テヘラン大学	EX-R				Persian	If they could have an acceptable skill of Persian (basic, intermediate or advanced). It depends on the faculty to accept or reject.	U, M, D	1	所属箇所学費等	Toman 500	0
Israel	Tel-Aviv University	テルアビブ大学	EX-R	3	89	6.5	English		U2, M1, D1	1	所属箇所学費等	USD 1,100	0
Israel	University of Haifa	ハイファ大学	EX-R	3	89	6	English		U2, M, D	2	所属箇所学費等	INS 3,054	0
Qatar	Qatar University	カタール大学	EX-R	2.5	61	5.5	Arabic	all courses taught in Arabic are very advanced and suitable for native speakers and fluent speaker	U2	1	所属箇所学費等	Qatar Riyal QR 1,150	0
Turkey	Bilkent University	ビルケント大学	EX-R		80	6.5	English		U2, M, D	4	所属箇所学費等	TL 1,300	0
Turkey	Bogazici University	ボアズィチ大学	EX-R	2.5	79	6.5	English		U2	4	所属箇所学費等	TL 525	0
United Arab Emirates	United Arab Emirates University	アラブ首長国連邦大学	EX-R	3	61	5	English	To take courses in Arabic, students must be proficient in Arabic. Different courses might require different levels of proficiency in Arabic. In certain cases, students might be required to sit for Arabic language placement test administered by the Arabic Department.	U4	1	所属箇所学費等	Arab Emirates Dirham 3,800	0

Oceania													
Country/ Region	Institution Name	Institution Name in Japanese	Program	GPA	Minimum TOEFL iBT	ELTS	Language	Other Language Requirements	Student Level on Departure	Estimated Student Quota	Estimated Tuition	Estimated Room & Board	Nationality
Australia	Macquarie University	マックウーリー大学	EX-R	2.5	83	6.5	English	Please refer to our English Language Requirement page for other equivalent tests: <a href="https://www.mq.edu.au/study/international-students/how-to-apply/english-language-requirements">https://www.mq.edu.au/study/international-students/how-to-apply/english-language-requirements</a>	U2, M1	3	所属箇所学費等	AUD 1,400	1
Australia	The University of Adelaide	アデレード大学	CS-L	2.5	50 *See PDF		English		U2	20	See the Note from CIE	AUD 1,500	0
Australia	The University of Queensland	クイーンズランド大学	CS-L	2.33	72	6	English		U2	40	AUD 19,467	AUD 1,430	0
Micronesia	College of Micronesia - FSM	カレッジ・オブ・ミクロネシア	EX-R	2	65	6	English		U1	1	所属箇所学費等	USD 540	0
New Zealand	University of Auckland	オークランド大学	CS-L	3	60		English		U	40	NZD 26,266.28 + 開校費	NZD 1,160	0

Africa													
Country/ Region	Institution Name	Institution Name in Japanese	Program	GPA	Minimum TOEFL iBT	IELTS	Language	Other Language Requirements	Student Level on Departure	Estimated Student Quota	Estimated Tuition	Estimated Room & Board	Nationality
Botswana	University of Botswana	ボツワナ大学	EX-R	2.7	61*	5.5*	English	NONE * TOEFL iBT 61, TOEFL ITP 500, IELTS 5.5 for internal screening at Waseda	U2, M2, D2	3	所属箇所学費等	Pula 400	0
South Africa	Stellenbosch University	ステレンボッシュ大学	EX-R	2.8	61*	5.5*	English	* TOEFL ITP 550 <a href="https://stellenbosch-my.sharepoint.com/personal/sarahvdw_sun_ac_za/_layouts/15/WopFrame.aspx?docid=061cedb2e71304fbed42d9f223330ebc&amp;authkey=AUIDYLn7Q3KA60p2LInQV4E&amp;action=view">https://stellenbosch-my.sharepoint.com/personal/sarahvdw_sun_ac_za/_layouts/15/WopFrame.aspx?docid=061cedb2e71304fbed42d9f223330ebc&amp;authkey=AUIDYLn7Q3KA60p2LInQV4E&amp;action=view</a> * TOEFL iBT 61, TOEFL ITP 500, IELTS 5.5 for internal screening at Waseda.	M, D	1	所属箇所学費等	ZAR 9,000	0

Europe													
Country/ Region	Institution Name	Institution Name in Japanese	Program	GPA	Minimum TOEFL iBT	IELTS	Language	Other Language Requirements	Student Level on Departure	Estimated Student Quota	Estimated Tuition	Estimated Room & Board	Nationality
Austria	University of Salzburg	ザルツブルグ大学	EX-R		61*	5.5*	English	* TOEFL iBT 61, TOEFL ITP 500, IELTS 5.5 for internal screening at Waseda. The languages of instruction at the University of Salzburg are German and (partially) English. It is recommended that every incoming exchange student has sufficient proficiency in the German language but no formal language proficiency is required.	U2, M, D	3	所属箇所学費等	EUR 600	0
Austria	University of Salzburg	ザルツブルグ大学	EX-R				German	The languages of instruction at the University of Salzburg are German and (partially) English. It is recommended that every incoming exchange student has sufficient proficiency in the German language but no formal language proficiency is required.	U2, M, D	3	所属箇所学費等	EUR 600	0
Austria	University of Vienna	ウィーン大学	EX-R				German	B2 according to the Common European Framework of Reference for Languages recommended.	U, M	4	所属箇所学費等	EUR 800	0
Austria	University of Vienna	ウィーン大学	EX-R		80	6	English		U, M	4	所属箇所学費等	EUR 800	0
Belarus	Belarusian State University	ベラルーシ国立大学	EX-R				Russian	Applicants are excepted to have sufficient listening, speaking, reading, and writing ability in Russian language (B2 (upper-intermediate) level is preferred).	U2, M1, D1	1	所属箇所学費等	EUR 290	0
Bulgaria	Sofia University "St. Kliment Ohridski"	ソフィア大学	EX-R		72	5.5	English		U2, M2	2	所属箇所学費等	BGN 380	0
Czech Republic	Charles University in Prague	プラハ・カレル大学	EX-R	3	71	5.5	English	CEFR-B2	U2, M, D	2	所属箇所学費等	CZK 8,000	0
Czech Republic	Masaryk University	マサリク大学	EX-R	2.5	70	5.5	English	English language and literature department have higher language requirements for courses (7.0 IELTS and 95 iBT TOEFL)	U1, M, D	1	所属箇所学費等	USD 400	0
Estonia	Tallinn University	タリン大学	EX-R		72	6	English	<a href="http://www.tlu.ee/en/studies/Incoming-Exchange-Studies/Applying-for-exchange-studies/Certificate-of-language-proficiency">http://www.tlu.ee/en/studies/Incoming-Exchange-Studies/Applying-for-exchange-studies/Certificate-of-language-proficiency</a>	U2, M1, D1	1	所属箇所学費等	EUR 800	0
Estonia	University of Tartu	タルトゥ大学	EX-R		75	5.5	English	For courses in Estonian we rely upon students' self evaluation on their language levels (no tests required). Students must have adequate language proficiency (both oral and written) to complete the courses successfully. Usual level of proficiency that should guarantee success is B2.	U2, M, D	2	所属箇所学費等	EUR 1,140	0
Hungary	Budapest University of Technology and Economics	ブタペスト工科大学	EX-R		87	6	English		U2	2	所属箇所学費等	EUR 550	0
Hungary	Covinus University of Budapest	ブタペシュト・コルヴィナス大学	EX-R		66	5.5	English		U2, M	1	所属箇所学費等	HUF 163,300	0
Hungary	Eotvos Lorand University	エトヴェシュ・ロラーンド大学	EX-R		72	5.5	English	At least B2 level English knowledge (Upper-intermediate)	U1, M1, D1	2	所属箇所学費等	HUF 80,000	0

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(Fall 2018 Departure)

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Latvia	University of Latvia	ラトビア大学	EX-R	2	61*	5.5*	English	* TOEFL iBT61, TOEFL ITP500, IELTS 5.5 for internal screening at Waseda	U1, M1, D1	所属箇所学費等	EUR 535	0
Lithuania	Vilnius University	ヴィルニウス大学	EX-R		61	5.5	English	If a student studies specific philology (Polish, Russian, German, French, etc.) some language requirements are applicable. Please check course descriptions.	U2, M1, D1	所属箇所学費等	EUR 265	0
Lithuania	Vytautas Magnus University	ヴィータウタス・マグナス大学	EX-R	2.2	87	5.5	English		U1, M1, D	所属箇所学費等	EUR 355	0
Poland	Jagiellonian University	ヤギェウォ大学	EX-R		79	5.5	English	Cambridge English- B2	U, M1, D2	所属箇所学費等	PLN 1,000	0
Poland	University of Warsaw	ワルシャワ大学	EX-R		87	6	English	London Tests of English, Level 3 (Edexcel Level 1 Certificate in ESOL International); London Tests of English, Level 4 (Edexcel Level 2 Certificate in ESOL International); London Tests of English, Level 5 (Edexcel Level 3 Certificate in ESOL International)	U1, M, D	所属箇所学費等	PLN 900	0
Serbia	University of Belgrade	ベオグラード大学	EX-L	3			Serbian	Cambridge Examinations - B2				
Serbia	University of Belgrade	ベオグラード大学	EX-R	3	61*	5.5*	English	TOEFL ITP500* Please note that, even though that there is no official language requirement, the students need to have knowledge of the English language to be able to communicate successfully.	U2, M1, D1	所属箇所学費等	RSD 55,000	0
Slovakia	Comenius University in Bratislava	コメニウス大学	EX-R		61	6	English	To allow student to study in Slovak language, some certificate proving the level of Slovak language is required.	U2, M1, D1	所属箇所学費等	EUR 280	0
Slovakia	Matej Bel University in Banská Bystrica	マテイヘル大学	EX-R		72	5.5	English		M, D	所属箇所学費等	EUR 210	0
Slovenia	University of Ljubljana	リュブリャナ大学	EX-R		72	6	English	B2 level of English	U, M, D	所属箇所学費等	EUR 280	0
Belgium	KU Leuven	ルーヴアン・カトリック大学	EX-R		79	6.5	English	Please note that certain academic programmes have higher language proficiency requirements so you must always check the admission requirements of the specific programme, you would like to enrol in.	U4, M	所属箇所学費等	EUR 650	0
Belgium	Universite Libre de Bruxelles	ブリュッセル自由大学 (ULB)	EX-R				French	B1 level in French is strongly recommended.	U2, M	所属箇所学費等	EUR 650	0
Belgium	Vrije Universiteit Amsterdam	ブリュッセル自由大学 (VUB)	EX-R		92	6.5	English	Required level: For MSc in Management	U3, M	所属箇所学費等	EUR 700	0
France	emlyon business school	アムリヨン経営大学院	EX-R		85	6.5	English	Students must be able to follow management courses in French and/or in English. Fluency in French is not a requirement if the students are fluent in English but survival French is highly recommended.	U, M	所属箇所学費等	EUR 1,000	0
France	ENS Paris	パリ高等師範学校	EX-R				French	Students should be proficient in French to study at ENS. An advanced level is required for Humanities.	M2, D1	所属箇所学費等	EUR 900	0
France	ENS Paris-Saclay	カジャン高等師範学校	EX-R	3			French	B1 in French	U6, M2, D2	所属箇所学費等	EUR 700	0
France	Institute of Political Studies - Sciences Po Paris	パリ政治学院	EX-R	3.5			French		U4, M1	所属箇所学費等	EUR 1,000	0
France	Institute of Political Studies - Sciences Po Paris	パリ政治学院	EX-R	3.5	Undergraduate: 87, Graduate: 100	Undergraduate: 6.0, Graduate: 6.5	English	[Undergraduate] Cambridge tests: First Certificate (FCE) B minimum, or Certificate in Advanced English (CAE) C minimum, or Certificate of Proficiency (CPE) C minimum [Graduate] Cambridge tests: Certificate in Advanced English (CAE) C minimum or Certificate of Proficiency in English (CPE) C minimum	U4, M1	所属箇所学費等	EUR 1,000	0
France	Institute of Political Studies in Lille - Sciences Po Lille	リール政治学院	EX-R		61*	5.5*	English	* TOEFL iBT61, TOEFL ITP500, IELTS 5.5 for internal screening at Waseda	U2, M	所属箇所学費等	EUR 750	0
France	Institute of Political Studies in Lille - Sciences Po Lille	リール政治学院	EX-R				French	We advise our students to have B2, at least in French if they plan to take courses taught in French.	U2, M	所属箇所学費等	EUR 750	0
France	Institute of Political Studies in Rennes - Sciences Po Rennes	レンヌ政治学院	EX-R				French	French B1 or B2	U2, M1	所属箇所学費等	EUR 550	0
France	Jean Moulin University (Lyon III)	リヨン第3大学	CS-L				French	A1 Beginners are not accepted	U	EUR 10,000 + 開校費	EUR 900	0
France	Jean Moulin University (Lyon III)	リヨン第3大学	EX-R				French	French DELF B1 - TCF 300 to 399 points	U3, M, D	所属箇所学費等	EUR 625	0
France	Jean Moulin University (Lyon III)	リヨン第3大学	EX-R		80	6.5	English	Only for English Program Level of English For students enrolled in a university where English is not the official language, one of the official tests listed below is required TOEFL iBT: overall score of 80 or higher with 20 at least for each section only	U3, M, D	所属箇所学費等	EUR 625	0
France	National Institute of Oriental Languages and Civilizations (INALCO)	フランス国立東洋言語文化研究所	EX-R	2.5			French	DELF B1, We can also accept the TEF or TCF	U2, M, D	所属箇所学費等	EUR 850	0
France	Panthéon Sorbonne University (Paris I)	パリ第1大学 (パンテオン・ソルボン大学)	EX-R				French	We require a minimum B2 level of French; DELF/DALF, TCF or a French teacher testifying that the student has a good enough level of French for the student to be able to follow classes in French.	U4, M, D1	所属箇所学費等	EUR 850	0

Country/ Region	Institution Name	Institution Name in Japanese	Program	GPA	Minimum TOEFL iBT	ELTS	Language	Other Language Requirements	Student Level on Departure	Estimated Student Quota	Estimated Tuition	Estimated Room & Board	Nationality
France	Paris Dauphine University (Paris IX)	パリ第9大学 (パリ・ドファイーズ)	EX-R		80	6.5	English		U, M	2	所属箇所学費等	EUR 790	0
France	Paris Dauphine University (Paris IX)	パリ第9大学 (パリ・ドファイーズ)	EX-R				French	DEL F B2 or equivalent	U, M	2	所属箇所学費等	EUR 790	0
France	Paris Diderot University (Paris VII)	パリ・ディドロ大学 (パリ第7大学)	EX-R				French	French DEL F B2 - DALF C1 - TCF B1 (score above 350 points preferred) - TEF Level 3 or equivalent	U4, M, D	2	所属箇所学費等	EUR 1,000	0
France	Paris Sorbonne University (Paris IV)	パリ第4大学 (ソルボンヌ)	EX-R				French	DEL F/DALF, TCF at least B2	U4, M1, D	1	所属箇所学費等	EUR 800	0
France	Sciences Po Lyon/Lumiere University (Lyon II)	リヨン政治学院	EX-R				French	French DEL F B2	U2, M	1	所属箇所学費等	EUR 650	0
France	Sciences Po Lyon/Lumiere University (Lyon II)	リヨン政治学院	EX-R		80	6.5	English		U2, M	1	所属箇所学費等	EUR 650	0
France	Sorbonne Nouvelle University (Paris III)	パリ第3大学 (ソルボンヌ・ヌーヴェル)	EX-R				French	The letter that attests students have the ability of French language equivalent to DEL F B1 will do.	U2, M, D	2	所属箇所学費等	EUR 800	0
France	Université Bordeaux Montaigne (University Michel de Montaigne Bordeaux 3)	ボルドー第3大学	EX-R	2.5			French	French DEL F/DALF, TCF B2 We prefer TCF or DEL F/DALF but a letter from French professor certifying the students are able to follow French taught courses will work too.	U2, M, D	2	所属箇所学費等	EUR 650	0
France	Université Bordeaux Montaigne (University Michel de Montaigne Bordeaux 3)	ボルドー第3大学	EX-R	2.5	72	5.5	English	B2 level from the european reference for Languages in English required for classes taught in English	U2, M, D	2	所属箇所学費等	EUR 650	0
France	University of Lille 1	リール第1大学	EX-R				French	B2 minimum to take part in an exchange program	U, M, D	1	所属箇所学費等	EUR 494	0
France	University of Lille 2	リール第2大学	EX-R				French	French DEL F B2	U2, M, D	1	所属箇所学費等	EUR 550	0
France	University of Lille 3	シャルル・ド・ゴールリール 第3大学	EX-R				French	French Delf B2	U2, M1	1	所属箇所学費等	EUR 560	0
France	University of Maine	メイン大学	EX-R	2.5	79	6.5	English	TOEFL ITP 550	U2, M1, D1	2	所属箇所学費等	USD 1,000	0
France	University of Rennes I	レンヌ第1大学	EX-R				French	B2	U2, M	1	所属箇所学費等	EUR 410	0
France	University of Rennes II - Haute Bretagne	レンヌ第2大学	EX-R				French	To attend courses in the departments, students are required to have a B2 level of French. If they have a B1 level, they are required to attend French support courses (4h/week) in the CIREF. One semester is offered to exchange students. If students don't want to attend courses in the departments and wish to attend only French courses, they can attend French intensive courses in the CIREF, with paying the tuition.	U2, M	3	所属箇所学費等	EUR 494	0
France	University of Strasbourg	ストラスブール大学	EX-R				French	B1 level in French required. B2 level highly recommended except for Performing Arts. C1 level in French is required. It may be a recommendation letter from a professor as long as the letter states that the student meets the required language level and cleared the required number of hours studying French. Regarding the language hours, please see the link below: <a href="http://ressources.campusfrance.org/catalogues_recherche/diplomes/fr/le_fr.pdf">http://ressources.campusfrance.org/catalogues_recherche/diplomes/fr/le_fr.pdf</a>	U3, M, D	3	所属箇所学費等	EUR 763.52	0
France	University of Toulouse Jean Jaures	トゥールーズ・ジャン・ ジョレス大学	EX-R				French	Satisfactory French level for all courses, is better to have a B1 level of French.	U2, M	2	所属箇所学費等	EUR 575	0
Germany	Free University of Berlin	ベルリン自由大学	EX-R				German	Direct exchange students are exempt from a German language exam (DSH or TestDaF), which is otherwise required for international degree-seeking students studying at a German university. However, we expect language skills equivalent to level B 2 of CEFR	U2, M2, D2	4	所属箇所学費等	EUR 780	0

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(Fall 2018 Departure)

Country/ Region	Institution Name	Institution Name in Japanese	Program	GPA	Minimum TOEFL iBT	ELTS	Language	Other Language Requirements	Student Level on Departure	Estimated Student Quota	Estimated Tuition	Estimated Room & Board	Nationality
Germany	Heidelberg University	ハイデルベルグ大学	EX-L				German	In general, teaching and examinations are conducted in German. Students should therefore have a solid knowledge of German in order to effectively follow your courses. Students who need additional support regarding their German language proficiency are offered a large variety of different language programs at the University's International Study Center. It offers an intensive four-weeks language course before the start of the semester as well as language instruction during the semester, supplementing regular university courses. An overview of the courses offered can be found at: <a href="http://www.izc.uni-heidelberg.de/en/index.html">http://www.izc.uni-heidelberg.de/en/index.html</a> Additionally, the International Relations Office organizes various language tutorials for international students and provides a tandem service for students who wish to improve their level of class participation. Exchange students whose language proficiency is not sufficient for taking part in university courses in their subject may be admitted to a full-time German language course upon prior consultation with the International Relations Office (20 hours of teaching per week). The course fee for this full-time German language course for students on levels from A1.1 to A2.2 will be covered by the International Relations Office of Heidelberg University. For students on level B1.1, there are general German language courses for 4 to 8 hours a week, supplementing the university course. In individual cases students on this level can participate in the full-time German language course after prior consultation with the exchange coordinator. Fees are usually only paid by the students if they take German language course on a level which would be sufficient to follow a general study course (subject). That start at level C1.	U3, M, D	2	所屬箇所学費等	EUR 480	0
Germany	Heidelberg University	ハイデルベルグ大学	EX-R				German	In general, teaching and examinations are conducted in German. Students should therefore have a solid knowledge of German in order to effectively follow your courses.	U3, M, D	2	所屬箇所学費等	EUR 480	0
Germany	Hochschule Bremen City University of Applied Sciences	ブレーメン経済工科大学	EX-R				German	German level B2	U	2	所屬箇所学費等	EUR 550	0
Germany	Humboldt University Berlin	ベルリン・フンボルト大学	EX-R		80	6	English	The required level of German language skills is B2-C1 of the Common European Framework of Reference for Languages and can be proven by submitting a certificate of Zentrale Oberstufenprüfung, Kleines oder Großes Deutsches Sprachdiplom, DSH, TestDaF with a respective result.	U, M, D	4	所屬箇所学費等	EUR 575	0
Germany	Humboldt University Berlin	ベルリン・フンボルト大学	EX-R				German	As an alternative, applicants have to take our online language placement test; the so-called C-Test; scores above 50 points are eligible for the student exchange scores between 35 and 50 points require an intensive language course of 95h (4 weeks) before the start of the semester.	U, M, D	4	所屬箇所学費等	EUR 575	0
Germany	Ludwig Maximilian University of Munich	ミュンヘン大学	EX-R				German	B2 The language requirement depends on the faculty. Please refer to the following link: <a href="http://www.en.uni-muenchen.de/students/exchange/incomings/austausch_engl/application/language_requirements/index.html">http://www.en.uni-muenchen.de/students/exchange/incomings/austausch_engl/application/language_requirements/index.html</a>	U2, M1	2	所屬箇所学費等	EUR 625	0
Germany	Ludwig Maximilian University of Munich	ミュンヘン大学	EX-R		90	5.5	English	TOEIC (minimum score B2: 785 / C1: 945)/Cambridge English (B2: First (C1E) / C1: Certificate in Advanced English (CAE)) The language requirement depends on the faculty. Please refer to the following link: <a href="http://www.en.uni-muenchen.de/students/exchange/incomings/austausch_engl/application/language_requirements/index.html">http://www.en.uni-muenchen.de/students/exchange/incomings/austausch_engl/application/language_requirements/index.html</a>	U2, M1	2	所屬箇所学費等	EUR 625	0
Germany	Martin Luther University Halle-Wittenberg	マルティン・ルター大学 ハレ・ヴィッテンベルク	EX-R	3			German	Guest and exchange students in courses taught in German, should have a good knowledge of German.	U2, M1	1	所屬箇所学費等	EUR 430	0
Germany	Martin Luther University Halle-Wittenberg	マルティン・ルター大学 ハレ・ヴィッテンベルク	EX-R	3	61*	5.5*	English	* TOEFL iBT 61, TOEFL ITP 500, IELTS 5.5 for internal screening at Waseda	U2, M1	1	所屬箇所学費等	EUR 430	0
Germany	Technical University Munich	ミュンヘン工科大学	EX-R		72	5.5	English	TOEFL ITP 550*	U4, M	2	所屬箇所学費等	EUR 750	0
Germany	The Dresden University of Technology	ドレスデン工科大学	EX-R		61*	5.5*	English		M	1	所屬箇所学費等	EUR 975	0
Germany	The Dresden University of Technology	ドレスデン工科大学	EX-R				German	Good command of German (minimum B1, in medicine/dentistry: B2)	U3, M	1	所屬箇所学費等	EUR 975	0
Germany	University of Augsburg	アウクスブルグ大学	EX-R				German	German language skills on level B2 are required to take academic courses in German. • Official Examination : DSH/Test DaF/onDaF/DSD (Language Diploma of the Kultusministerkonferenz/Goethe Institute Language Certificate (Level B2)/TELC Institute Language Certificate (Label B2) • You can not take or have not taken one of the above mentioned examinations? In this case, get tested by your German lecturer and have them fill out the Weltweit Language Certificate Further information available here: <a href="http://www.aaa.uni-augsburg.de/en/incoming/weltweit/prospective/application/language_skills/">http://www.aaa.uni-augsburg.de/en/incoming/weltweit/prospective/application/language_skills/</a>	U, M	1	所屬箇所学費等	EUR 423	0
Germany	University of Bonn	ボン大学	CS-L	3			German	German A1 (higher) or a transcript with a record of German language courses equivalent to at least 80 units of 45 minutes each (= 60h in total)	U2	20	EUR 1,2500 + 開発費	EUR 575	0

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Germany	University of Bonn	ボン大学	EX-R	3			German	German A1 (higher) or a transcript with a record of German language courses equivalent to at least 80 units of 45 minutes each (= 60h in total)	U2, M, D	所屬箇所学費等 EUR 525	EUR 525	0
Germany	University of Cologne	ケルン大学	EX-R		72		English		U2, M1, D1	所屬箇所学費等 EUR 475	EUR 475	0
Germany	University of Cologne	ケルン大学	EX-R				German	Common European Framework (CEFR) level B2 recommended or German language proficiency test by home professor.	U2, M1, D1	所屬箇所学費等 EUR 475	EUR 475	0
Germany	University of Erfurt	エルフルト大学	EX-R				German	minimum one year of university-level German (minimum A2) Certificate from home university stating the knowledge of minimum A2 or similar	U2, M1	所屬箇所学費等 EUR 450	EUR 450	0
Germany	University of Freiburg	フライブルグ大学	EX-R				German	B2/C1 German; DAAD (German Academic Exchange Service) or other certificate to follow classes in German; A2 and higher to follow seminars offered by Language Teaching Center for exchange students on lower German language level.	U2, M, D	所屬箇所学費等 EUR 600	EUR 600	0
Germany	University of Goettingen	ゲッティンゲン大学	EX-R				German	Even if the instruction language is English, B1 level in German is recommended. Every term before the semester starts the students have the possibility to participate in an intensive German language course to improve their knowledge. The courses cost between 450 EUR and 500 EUR.	U2, M1, D	所屬箇所学費等 EUR 525	EUR 525	0
Germany	University of Goettingen	ゲッティンゲン大学	EX-R		72		English		U2, M1, D	所屬箇所学費等 EUR 525	EUR 525	0
Germany	University of Hamburg	ハンブルク大学	EX-R				German	German B1 CEFR (B2 recommended). Please refer to the DAAD language form, which will be sent to you by the coordinator of the central exchange of University of Hamburg!	U3, M1, D	所屬箇所学費等 EUR 550	EUR 550	0
Germany	University of Leipzig	ライプツヒゲ大学	EX-R		72	6	English		U2, M	所屬箇所学費等 EUR 550	EUR 550	0
Germany	University of Leipzig	ライプツヒゲ大学	EX-R				German	Proficient in German B2 (CEFR) Language certificate as part of the application	U2, M	所屬箇所学費等 EUR 550	EUR 550	0
Germany	University of Mannheim	マンハイム大学	EX-R				German	If your students want to take courses in German, they need to also have a proficiency level of B2.	U, M	所屬箇所学費等 EUR 775	EUR 775	0
Germany	University of Mannheim	マンハイム大学	EX-R		80	6	English		U, M	所屬箇所学費等 EUR 775	EUR 775	0
Germany	University of Trier	トリアー大学	EX-R		72	6	English		U3, M, D2	所屬箇所学費等 EUR 700	EUR 700	0
Germany	University of Trier	トリアー大学	EX-R				German	Recommended language skills at Tier University: at least German B1 for German taught courses	U3, M, D2	所屬箇所学費等 EUR 700	EUR 700	0
Germany	University of Tuebingen	テュービンゲン大学	EX-R				German	We kindly ask our partners to nominate students with a B2 level of German (in case they would like to take German taught classes). The levels refer to the Common European Framework of Reference for Languages (CEFR).	U1, M	所屬箇所学費等 EUR 465	EUR 465	0
Germany	University of Tuebingen	テュービンゲン大学	EX-R		72	5.5	English		U1, M	所屬箇所学費等 EUR 465	EUR 465	0
Greece	National and Kapodistrian University of Athens	国立=カポディストリアコス・アテネ大学	EX-R				Greek	A B2-level knowledge is required to attend the Greek-speaking lessons. The NKUA, in order to accept a student to study in our University in the framework of a bilateral agreement does not require a specific Greek language certificate for at least a B2-level knowledge but we trust that Waseda University (like other cooperation agreement home Universities) when nominating a student and signing the respective nomination form has verified the student's B2-level knowledge according to their criteria.	U2, M1, D1	所屬箇所学費等 EUR 325	EUR 325	0
Ireland	Dublin City University	ダブリン・シティ大学	CS-L	2.7	61	5.5	English	TOEFL CBT 173	U2	EUR 9,200 + 開発費	EUR 800	0
Ireland	University College Dublin	ユニバーシティ・カレッジ・ダブリン	EX-R	3	90	6.5	English		U2	所屬箇所学費等 EUR 950	EUR 950	0
Ireland	University of Limerick	リムリック大学	CS-R	2.6	80	6.5	English	Attention: Other nationality may have higher language requirements. All students have the option of taking a summer English improvement course prior to commencing their academic studies, however if they wish.	U2	EUR 12,600 + 開発費	EUR 920	0
Ireland	University of Limerick	リムリック大学	EX-R	2.6	90	6.5	English	PTE score of 61 with no section score less than 59 All non-English speaking students are encouraged to attend one English language class while on exchange	U2	所屬箇所学費等 EUR 650	EUR 650	0
Italy	Bocconi University	ボッコニ大学	EX-R		61*	5.5*	English	* TOEFL iBT 61, TOEFL ITP 55.5 for internal screening at Waseda	U, M	所屬箇所学費等 EUR 1,070	EUR 1,070	0
Italy	Catholic University of the Sacred Heart (UCSC)	サクロ・クオアレ・カトリック大学	EX-R	2.75			Italian	Italian course B1/B2 level	U2, M, D	所屬箇所学費等 EUR 850	EUR 850	0
Italy	Catholic University of the Sacred Heart (UCSC)	サクロ・クオアレ・カトリック大学	EX-R	2.75	79	6	English		U2, M, D	所屬箇所学費等 EUR 850	EUR 850	0
Italy	Polytechnic Institute of Milan (Politecnico di Milano)	ミラノ工科大学	EX-R		79	6.5	English		M1	所屬箇所学費等 EUR 800	EUR 800	0
Italy	University for Foreigners of Siena	シエナ外国人大学	CS-L				Italian	A1 level-可能 申請時点でのイタリア語能力は問いませんので、完全に自立した語学能力を持たない学生でも参加可能です。	U	EUR 8,600 + 開発費 EUR 1,050	EUR 1,050	1
Italy	University for Foreigners of Siena	シエナ外国人大学	EX-L				Italian	Italian CSI A2	U, M, D	所屬箇所学費等 EUR 1,050	EUR 1,050	0



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(Fall 2018 Departure)

Country/ Region	Institution Name	Institution Name in Japanese	Program	GPA	Minimum TOEFL iBT	IELTS	Language	Other Language Requirements	Student Level on Departure	Estimated Tuition	Estimated Room & Board	Nationality
Italy	University of Bologna	ボローニャ大学	EX-R				Italian	B1 (Intermediate, 日常生活のなかで頻繁に遭遇する場面で適切な言葉が使える、イタリア旅行が問題なくできる)	U, M, D	所属箇所学費等 EUR 500	EUR 500	0
Italy	University of Bologna	ボローニャ大学	EX-R		61*	5.5*	English	* TOEFL iBT61, TOEFL ITP500, IELTS 5.5 for internal screening at Waseda	U, M, D	所属箇所学費等 EUR 500	EUR 500	0
Italy	University of Florence	フィレンツェ大学	EX-R				Italian	B1 (Intermediate, 日常生活のなかで頻繁に遭遇する場面で適切な言葉が使える、イタリア旅行が問題なくできる)	U, M, D	所属箇所学費等 EUR 700	EUR 700	0
Italy	University of Milan (Universita degli Studi di Milano)	ミラノ工科大学	EX-R		79		English		U2, M1, D2	所属箇所学費等 EUR 900	EUR 900	0
Italy	University of Naples, "L'Orientale"	ナポリ東洋大学	EX-R				Italian	We recommend students to have B1 level of Italian language. We accept Recommendation Letter by a language instructor.	U3, M1, D1	所属箇所学費等 EUR 850	EUR 850	0
Italy	University of Padova	パドヴァ大学	EX-R		61*	5.5*	English	* TOEFL iBT61, TOEFL ITP500, IELTS 5.5 for internal screening at Waseda	U1, M, D	所属箇所学費等 EUR 500	EUR 500	0
Italy	University of Padova	パドヴァ大学	EX-R				Italian	A2 for Italian in the Common European Framework of Reference for Languages (CEFR).	U1, M, D	所属箇所学費等 EUR 500	EUR 500	0
Italy	University of Rome Tor Vergata	ローマ・トルヴェルガタ大学	EX-R				Italian	Italian B1 Certificate or a letter from a professor	U1, M, D1	所属箇所学費等 EUR 900	EUR 900	0
Italy	University of Rome Tor Vergata	ローマ・トルヴェルガタ大学	EX-R		61	5.5	English	Most of the courses are offered in Italian with the exception of some of the courses entirely offered in English (listed below). We recommend to have an Italian level B1 for the courses held in Italian, English level B2 for the courses held in English and for the MSc. courses.	U1, M, D1	所属箇所学費等 EUR 900	EUR 900	0
Italy	University of Venice Ca' Foscari リッ大学	ヴェネツィア・カ・フォスカ リッ大学	EX-R				Italian	Italian B2	U, M, D	所属箇所学費等 EUR 750	EUR 750	0
Italy	University of Venice Ca' Foscari リッ大学	ヴェネツィア・カ・フォスカ リッ大学	EX-R		72	5.5	English	TOEFL PBT 507	U, M, D	所属箇所学費等 EUR 750	EUR 750	0
Italy	Venice International University	ヴェニス国際大学	EX-R	2.5	79	6.5	English		U, M, D	所属箇所学費等 EUR 1,280	EUR 1,280	0
Luxembourg	University of Luxembourg	ルクセンブルク大学	EX-R		88		English		U1, M1	所属箇所学費等 EUR 850	EUR 850	0
Netherlands	Leiden University	ライデン大学	EX-R	3.2	90	6.5	English		U4, M	所属箇所学費等 EUR 700	EUR 700	0
Netherlands	University of Amsterdam	アムステルダム大学	EX-R	3	88	6.5	English	Paper based Toefl 575 The Cambridge Certificate of Proficiency in English (CPE) The Certificate of Advanced English (CAE); C or above Graduate minimum Requirement: B190, IELTS6.5, Non-native English speakers should provide proof of proficiency in the English language. Please check the following link: <a href="http://www.uva.nl/en/education/other-programmes/exchange/global-exchange/courses/courses.html">http://www.uva.nl/en/education/other-programmes/exchange/global-exchange/courses/courses.html</a> We are able to accept Graduate students but only case by case. They should have finished a semester in Graduate courses and the language requirement is a little bit higher, see the requirement below. <a href="http://www.uva.nl/binaries/content/assets/uva/en/education/exchange/global-exchange-2017/2017-2018-global-exchange-courses-faculty-criteria/2973269715468_file//C/Users/0000986778/Downloads/2017-2018-global-exchange-courses-faculty-criteria%20(1).pdf">http://www.uva.nl/binaries/content/assets/uva/en/education/exchange/global-exchange-2017/2017-2018-global-exchange-courses-faculty-criteria/2973269715468_file//C/Users/0000986778/Downloads/2017-2018-global-exchange-courses-faculty-criteria%20(1).pdf</a>	U4, M1	所属箇所学費等 EUR 950	EUR 950	0
Netherlands	University of Twente	トゥウェンテ大学	EX-R		80	6	English	undergrad TOEFL80/IELTS6.0, grad TOEFL90/IELTS6.5, TOEIC with a minimum overall score of 790 (containing both the modules 'Speaking and Writing' and 'Listening and Reading') — Cambridge CPE or CAE (A, B or C).	U4, M, D	所属箇所学費等 EUR 700	EUR 700	0
Netherlands	University of Twente (Math Focused For FSE Students)	トゥウェンテ大学	EX-R		80	6	English	TOEIC with a minimum overall score of 790 (containing both the modules 'Speaking and Writing' and 'Listening and Reading') — Cambridge CPE or CAE (A, B or C).	U4	所属箇所学費等 EUR 700	EUR 700	0
Netherlands	Utrecht University	ユトレヒト大学	EX-R		83	6	English	Above is for the BA's. Ma requirements are at least 93 and at least 6.5 (minimum for writing is 6.0) for IELTS	U2, M	所属箇所学費等 EUR 1,010	EUR 1,010	0
Portugal	Universidade de Lisboa School of Arts and Humanities	リスボン大学	EX-R				Portuguese	We recommend B2 level of Portuguese in order for the students to take full advantage of classes.	U, M1, D1	所属箇所学費等 EUR 600	EUR 600	0
Portugal	University of Coimbra	コインブラ大学	EX-R				Portuguese	Portugues B1	U4, M1, D2	所属箇所学費等 EUR 500	EUR 500	0
Spain	Universidad Autonoma de Madrid	マドリッド自治大学	EX-R		61	5.5	English		U2, M1, D1	所属箇所学費等 EUR 800	EUR 800	0
Spain	Universidad Autonoma de Madrid	マドリッド自治大学	EX-R				Spanish	Students must have a level of Spanish: — B1 (*) for undergraduate studies — B2 (*) for Faculty of Business and Economic Sciences / Degree in Hispanic Studies, (Faculty of Philosophy and the Arts) / Graduate studies (*) except for those studies requiring a specific level. There is no need to submit any documents at UAM demonstrating the level of Spanish. The Home Institution shall ensure that the applicant has the required level of Spanish.	U2, M1, D1	所属箇所学費等 EUR 800	EUR 800	0
Spain	Universidad Carlos III de Madrid	マドリッド・カルロス3世大学	EX-R		61*	5.5*	English	* TOEFL iBT61, TOEFL ITP500, IELTS 5.5 for internal screening at Waseda We do not require any minimum level of English or Spanish, we rely on our partner Universities' criteria, but we recommend to have at least a B2 level for other language.	U	所属箇所学費等 EUR 750	EUR 750	0

Country/ Region	Institution Name	Institution Name in Japanese	Program	GPA	Minimum TOEFL iBT	ELTS	Language	Other Language Requirements	Student Level on Departure	Estimated Student Quota	Estimated Tuition	Estimated Room & Board	Nationality
Spain	Universidad Carlos III de Madrid	マドリッド・カルロス3世大学	EX-R				Spanish	No language requirements. Intermediate (B2) level of Spanish to follow the course is advisable.	U	3	所属箇所学費等	EUR 750	0
Spain	Universitat Autònoma de Barcelona	バリエロナ自治大学	EX-R				Spanish	B2 level is recommended in general for Spanish. The Faculty of Communication requires a B2 level of Spanish to be accepted as an exchange student. Students holding a Spanish certificate issued by the Instituto Cervantes (DELE B2) will be accepted. Other certificates will be checked and evaluated on a case by case basis.	U, M	2	所属箇所学費等	EUR 650	0
Spain	University of Barcelona	バリエロナ大学	EX-R				Spanish	B in Spanish. Some faculties require B2 Spanish: <a href="http://www.ub.edu/web/ub/en/sites/lenguas/estudiantes_de_mobilitat/estudiantes_arribada/arribada/requirements_in_linguistics.html">http://www.ub.edu/web/ub/en/sites/lenguas/estudiantes_de_mobilitat/estudiantes_arribada/arribada/requirements_in_linguistics.html</a>	U2, M1	1	所属箇所学費等	EUR 575	0
Spain	University of Barcelona	バリエロナ大学	EX-R		72	5.5	English		U2, M1	1	所属箇所学費等	EUR 575	0
Spain	University of Granada	グラナダ大学	EX-R				Spanish	Spanish level B1 or higher	U2, M1, D1	2	所属箇所学費等	EUR 500	0
Spain	University of Salamanca	サラマンカ大学 インタナショナルコース	CS-L				Spanish	Spanish Beginner level	U1	20	EUR 6,600 + 開校費	EUR 975	1
Spain	University of Salamanca	サラマンカ大学	EX-R				Spanish	B1 recommended SPANISH	U1	3	所属箇所学費等	EUR 850	0
Spain	University of Santiago de Compostela	サンティアゴ・デ・コンポス テラ大学	EX-R				Spanish	Japanese students will need a minimum Spanish level of B1 in order to access academic courses at the USC, but no specific certificate is required.	U2	2	所属箇所学費等	EUR 486	0
Spain	University of Valencia	バレンシア大学	EX-R				Spanish	It is highly recommended that applicants have at least a basic level of Spanish before coming to our university, since our classes are taught mainly in Spanish. Catalan (Valencian) can also help. In addition, they are encouraged to take the Spanish intensive course in September.	U	3	所属箇所学費等	EUR 600	0
Switzerland	University of Basel	バーゼル大学	EX-R		80		English		U2, M1, D1	5	所属箇所学費等	CHF 875	0
Switzerland	University of Basel	バーゼル大学	EX-R				German	At least B2 level of German	U2, M1, D1	5	所属箇所学費等	CHF 875	0
Switzerland	University of Geneva	ジュネーヴ大学	EX-R	2.7	72		English		U2, M1, D1	3	所属箇所学費等	CHF 1,150	0
Switzerland	University of Geneva	ジュネーヴ大学	EX-R	2.7			French	B2 minimum B1 for the Ecole de langue et de civilisation françaises <a href="http://www.unige.ch/lettres/eldc/fr/fr/eldc/presentation/#toc1">http://www.unige.ch/lettres/eldc/fr/fr/eldc/presentation/#toc1</a>	U2, M1, D1	3	所属箇所学費等	CHF 1,150	0
Switzerland	University of Lausanne	ローザンヌ大学	EX-L				French		U4, M, D	5	所属箇所学費等	CHF 1,300	0
Switzerland	University of Lausanne	ローザンヌ大学	EX-R				French	We recommend Students' French language skills to be equivalent to the level B2 of the CEFR for regular degree courses taught in French. Total beginners or under B2 in French can take courses at the School of French as a Foreign Language ( <a href="http://www.unil.ch/ffe">www.unil.ch/ffe</a> ) and take regular degree courses taught in English.	U4, M, D	5	所属箇所学費等	CHF 1,300	0
Switzerland	University of Lausanne	ローザンヌ大学	EX-R		80		English		U4, M, D	5	所属箇所学費等	CHF 1,300	0
Switzerland	University of Zurich	チューリッヒ大学	EX-R		90	6.5	English	We also accept Cambridge certificates CAE and CPE or a certification of English skills at about level C1 or B2 (according to the Common European Framework of Reference for Languages CEFR) provided by the Language Center of the home university (by a native speaker).	U2, M, D	5	所属箇所学費等	CHF 1,070	0
Switzerland	University of Zurich	チューリッヒ大学	EX-R				German	A certificate of proficiency in German at about level C1 or B2 (according to CEFR) issued by the Goethe Institute or the German department of the home university (native speaker).	U2, M, D	5	所属箇所学費等	CHF 1,070	0
United Kingdom	Bangor University	バンガー大学	CS-R	2.5		6	English		U	10	GBP 13,100 + 開校費	GBP 500	0
United Kingdom	Bangor University	バンガー大学	EX-R	2.5		6	English		U, M	3	所属箇所学費等	GBP 695	0
United Kingdom	Cardiff University	カーディフ大学	EX-R	3.5	78	6	English	The tests we accept are detailed: <a href="http://www.cardiff.ac.uk/study/international/english-language-requirements">http://www.cardiff.ac.uk/study/international/english-language-requirements</a>	U2	2	所属箇所学費等	GBP 640	0
United Kingdom	Durham University	ダラム大学	EX-R	3	92	6.5	English		U2	4	所属箇所学費等	GBP 710	0
United Kingdom	Hertford College, University of Oxford	オックスフォード大学・カレッジ ハートフォード・カレッジ	CS-R	3.8		7	English		U	2	GBP 26,352 + 開校費	GBP 950	0
United Kingdom	King's College London	キングス・カレッジ・ロンドン	EX-R	3.3	100	7	English	Please see for further information <a href="https://www.kcl.ac.uk/study/undergraduate/apply/entry-requirements/english-language.aspx">https://www.kcl.ac.uk/study/undergraduate/apply/entry-requirements/english-language.aspx</a> [Graduate] <a href="https://www.kcl.ac.uk/study/postgraduate/apply/entry-requirements/english-language.aspx">https://www.kcl.ac.uk/study/postgraduate/apply/entry-requirements/english-language.aspx</a>	U2, M2	3	所属箇所学費等	GBP 1,220	0
United Kingdom	Newcastle University	ニューカッスル大学	EX-R	3	90	6.5	English		U4	2	所属箇所学費等	GBP 700	0
United Kingdom	Queen Mary, University of London	ロンドン大学クイーン・メアリー校	EX-R	3	79	6	English	Each Faculty or Programs has its own English language requirement. Faculty of Humanities and Social Sciences has higher requirement, and you have to submit English certificate which meets requirement set by your preferred courses at the time of QMUL admission. Please see <a href="http://www.qmul.ac.uk/international/international-students/englishlanguage/requirements/index.html">http://www.qmul.ac.uk/international/international-students/englishlanguage/requirements/index.html</a>	U2	2	所属箇所学費等	GBP 870	0

**【Important Notice】** This is the list of programs screened in fall 2017. Most of the programs are for fall 2018 departure. The ones with a (\*) in the left margins are Spring 2018 departures. For the latest information, please refer to the CIE website. <https://www.waseda.jp/inst/cie/from-waseda/abroad/programlist>

(Fall 2018 Departure)

Country/ Region	Institution Name	Institution Name in Japanese	Program	GPA	Minimum TOEFL iBT	IELTS	Language	Other Language Requirements	Student Level on Departure	Estimated Student Quota	Estimated Tuition 所屬箇所学費等	Estimated Room & Board	Nationality
United Kingdom	Royal Holloway, University of London	ロンドン大学・ロイヤル・ホロウェイ校	EX-R			6.5	English		U2	2	所屬箇所学費等 GBP 720	0	0
United Kingdom	SOAS, University of London	ロンドン大学・東洋アフリカ学院	EX-R	3.3	100	6.5	English	<a href="https://www.soas.ac.uk/study/abroad/requirements/#EnglishLanguageRequirements">https://www.soas.ac.uk/study/abroad/requirements/#EnglishLanguageRequirements</a>	U2, M1	10	所屬箇所学費等 GBP 960	0	0
United Kingdom	SOAS, University of London	ロンドン大学・東洋アフリカ学院	EX-L	3.3		4.5	English	In order to obtain the Tier 4 visa, IELTS for UKVI score should be submitted. The minimum English language level to join the ELAS programme is IELTS 4.5 (with 4.5 in writing). For the Certificate/Diploma levels A2/3/4 which include the Academic Subject Modules, you need a minimum of 5.0 IELTS (with 5.0 in writing).	U, M, D	10	所屬箇所学費等 GBP 960	0	0
United Kingdom	St Peter's College, University of Oxford	オックスフォード大学・セントヒューズ・カレッジ	CS-R	3.7	110	7	English	TOEFL (paper-based): overall score of 600 with a Test of Written English score of 55.5 Cambridge Certificate of Advanced English (CAE): grade A - Cambridge Certificate for Proficiency in English (CPE): grade B - English Language GCSE, or O-level, grade B	U	4	GBP 24,005 + 開校費 GBP 928		
United Kingdom	The University of Manchester, The Faculty of Humanities	マンチェスター大学人文学部	EX-R	3	90	6.5	English	Subject specific requirements listed here: <a href="http://www.manchester.ac.uk/study/international/study-abroad-programmes/non-eu/entry-requirements/index.aspx">http://www.manchester.ac.uk/study/international/study-abroad-programmes/non-eu/entry-requirements/index.aspx</a>	U2	2	所屬箇所学費等 GBP 700		
United Kingdom	University College London	ロンドン大学・ユニバーシティ・カレッジ・ロンドン	EX-R		92	6.5	English	All teaching is in English	U4	5	所屬箇所学費等 GBP 925	0	0
United Kingdom	University of Birmingham	バーミンガム大学	EX-R	2.5	80	6	English	The minimum IELTS and TOEFL scores are dependent on what subject the student wishes to study at UoB. Please see the link below and the 'For entry to undergraduate (bachelor) degree programmes' section on the webpage for further information: <a href="https://www.birmingham.ac.uk/undergraduate/requirements/international/index.aspx">https://www.birmingham.ac.uk/undergraduate/requirements/international/index.aspx</a>	U2	6	所屬箇所学費等 GBP 580	0	0
United Kingdom	University of Brighton	ブライトン大学	CS-R	2.5		6	English	Cambridge: Higher intermediate to lower advanced CAE B2 score 52 (with a Borderline pass in each component) Cambridge Higher intermediate to lower advanced FCE B (with a Good pass in each component) Pearson (PTE) Higher intermediate to lower advanced 56 (with no less than 51 in each component) Trinity Higher intermediate to lower advanced ISE II with a Pass with Merit in each component	U	8	GBP 12,800 + 開校費 GBP 780	0	0
United Kingdom	University of Brighton	ブライトン大学	EX-R	3		6	English	Other scores accepted for Undergraduate study as well as IELTS include Pearson (PTE) 56, with no less than 51 in each component and Cambridge CAEB2 score 52, with a borderline pass in each. Trinity Higher Intermediate to lower advanced: ISE II with a Pass with Merit in each component.	U2	2	所屬箇所学費等 GBP 780	0	0
United Kingdom	University of Bristol	ブリストル大学	EX-R	3	92	6.5	English	<a href="http://www.bristol.ac.uk/global-opportunities/at-bristo/study-abroad/requirements/">http://www.bristol.ac.uk/global-opportunities/at-bristo/study-abroad/requirements/</a> To study Law, Economics, or Theatre & Film 7.0 IELTS with 7.0 in writing, TOEFL iBT 100 minimum 27 in writing. To study English Literature IELTS 7.5 overall and minimum	U2	2	所屬箇所学費等 GBP 725	0	0
United Kingdom	University of East Anglia	イースト・アングリア大学	EX-R	3	79	6.5	English	<a href="https://www.uea.ac.uk/study/admissions-info/english-language-equivalencies">https://www.uea.ac.uk/study/admissions-info/english-language-equivalencies</a> Students can be accepted when they have IELTS of 6.0 and in that case they can take a module called "Advanced English", for credit, either in the first or in the second semester or in both semesters.	U2	5	所屬箇所学費等 GBP 629	0	0
United Kingdom	University of Edinburgh	エディンバラ大学	EX-R	3	92	6.5	English	for all this information please go to <a href="http://www.exeter.ac.uk/undergraduate/applications/entry">www.exeter.ac.uk/undergraduate/applications/entry</a>	U2	5	所屬箇所学費等 GBP 830	0	0
United Kingdom	University of Exeter	エクセター大学	EX-R	3	90	6.5	English		U2	2	所屬箇所学費等 GBP 775	0	0
United Kingdom	University of Glasgow	グラスゴウ大学	CS-L	3	80	6	English		U1	20	GBP 16,700 + 開校費 GBP 780	0	0
United Kingdom	University of Glasgow	グラスゴウ大学	EX-R	3	80	6	English		U1	2	所屬箇所学費等 GBP 780	0	0
United Kingdom	University of Kent	ケント大学	EX-R	3	90	6.5	English	<a href="https://www.kent.ac.uk/eng/lang-eng-lang-reqs/ielts.html">https://www.kent.ac.uk/eng/lang-eng-lang-reqs/ielts.html</a>	U2	3	所屬箇所学費等 GBP 720	0	0
United Kingdom	University of Leeds	リーズ大学	EX-R	3	87	6	English	If students would like to study modules in some areas, they will be required to reach our higher language requirements of IELTS 5.5 (6.0 in each skill)/TOEFL 92 (Listening & Reading 21/Speaking & Writing 22), or subjects affected by this can be found on the following webpage: <a href="http://www.leeds.ac.uk/ncm/inglanguages">www.leeds.ac.uk/ncm/inglanguages</a>	U2	5	所屬箇所学費等 GBP 750	0	0
United Kingdom	University of Leicester	レスター大学	EX-R	3	90	6.5	English	English Language Teaching Unit (English as a Modern Language lessons) require 5.5 in IELTS. Scientific modules require a 6.0 in IELTS. Most of our Social Science modules require a 6.5 in IELTS. Currently our Law modules require a 7.0 in IELTS.	U2	3	所屬箇所学費等 GBP 732	0	0
United Kingdom	University of Nottingham	ノッティンガム大学	EX-R	3	87	6.5	English	<a href="http://www.nottingham.ac.uk/studywithus/international-applicants/spend-part-of-your-degree-here/language-information.aspx">http://www.nottingham.ac.uk/studywithus/international-applicants/spend-part-of-your-degree-here/language-information.aspx</a>	U2, M2	2	所屬箇所学費等 GBP 1838	0	0

Country/ Region	Institution Name	Institution Name in Japanese	Program	GPA	Minimum TOEFL iBT	IELTS	Language	Other Language Requirements	Student Level on Departure	Estimated Student Quota	Estimated Tuition	Estimated Room & Board	Nationality
United Kingdom	University of Sheffield	シェフィールド大学	EX-R	3	80	6	English	All academic departments have higher English Language Requirements. please see the Ectsheet: <a href="https://www.sheffield.ac.uk/study/abroad/overseas/prospective/english-lang-req">https://www.sheffield.ac.uk/study/abroad/overseas/prospective/english-lang-req</a>	U2	2	所属箇所学費等	GBP 700	0
United Kingdom	University of Stirling	スターリング大学	EX-R	3		6	English						
United Kingdom	University of Sussex	サセックス大学	EX-R	3	88	6.5	English		U, M	1	所属箇所学費等	GBP 720	0
United Kingdom	University of Warwick	ウォーリック大学	EX-R	3	87	6	English		U2	3	所属箇所学費等	GBP 640	0
United Kingdom	University of Westminster	ウエストミンスター大学	CS-L	2.8		6	English	<a href="https://www2.warwick.ac.uk/study/undergraduate/apply/language/">https://www2.warwick.ac.uk/study/undergraduate/apply/language/</a>	U4	7	所属箇所学費等	GBP 900	0
United Kingdom	University of Westminster	ウエストミンスター大学	CS-R	2.8		4.5	English		U	10	GBP 13,900 + 開校費	GBP 850	0
United Kingdom	University of Westminster	ウエストミンスター大学	EX-R	2.7		6	English		U	10	GBP 13,900 + 開校費	GBP 850	0
United Kingdom	University of York	ヨーク大学 (イギリス)	CS-R	3	87	6.5	English	Please check Departmental websites for specific requirements or contact Visiting Student Admissions. <a href="https://www.york.ac.uk/study/undergraduate/apply/ing/entry/english-language/">https://www.york.ac.uk/study/undergraduate/apply/ing/entry/english-language/</a>	U2	2	所属箇所学費等	GBP 1,120	0
United Kingdom	University of York	ヨーク大学 (イギリス)	EX-R	3	87	6	English	Cambridge Certificate in Advanced English (CAE) Cambridge Proficiency (CPE) Pearson Test of English (PTE) (Academic 61, with minimum of 51 in each component) Trinity Integrated Skills in English (ISE) III	U4	4	GBP 17,104 + 開校費	GBP 876	0
United Kingdom	University of York	ヨーク大学 (イギリス)	EX-R	3	87	6	English	Cambridge Certificate in Advanced English (CAE) Cambridge Proficiency (CPE) Pearson Test of English (PTE) (Academic 61, with minimum of 51 in each component) Trinity Integrated Skills in English (ISE) III	U4	2	所属箇所学費等	GBP 840	0
United Kingdom	University of York (Math Focused For FSE Students)	ヨーク大学 (イギリス)	EX-R	3	79	6	English	Cambridge Certificate in Advanced English (CAE) Cambridge Proficiency (CPE) Pearson Test of English (PTE) (Academic 55, with minimum of 51 in each component) Trinity Integrated Skills in English (ISE) III	U4	2	所属箇所学費等	GBP 840	0
Denmark	Aarhus University	オーフス大学	EX-R		83	6.5	English	C1 level obtained by examination from a CEFR-validated English language course	U2, M	4	所属箇所学費等	kroner (DKK) 5,900	0
Denmark	Copenhagen Business School	コペンハーゲン・ビジネス・スクール	EX-R		91	6.5	English	Cambridge Certificate of Proficiency in English passed Cambridge Certificate of Advanced English passed with A or B or C	U1, M1	1	所属箇所学費等	DKK - Danish Kroners 7,250	0
Denmark	University of Copenhagen	コペンハーゲン大学	EX-R		61*	5.5*	English	* TOEFL iBT61, TOEFL ITP500, IELTS 5.5 for internal screening at Waseda For studies in English/American Language and Culture We require one of the following tests: Toefl internet-based= minimum score=80 Toefl Computer-based= minimum score=213 Toefl Paper	U3, M	5	所属箇所学費等	DKK 11,500	0
Finland	Aalto University (Math Focused For FSE Students)	アールト大学	EX-R		92	6.5	English	CAE (Cambridge Certificate of Advanced English)/CPE (Cambridge Certificate of Proficiency in English) Grades accepted A, B, C Pearson (PTE Academic only) 59 with Writing 50	U4	1	所属箇所学費等	EUR 800	0
Finland	University of Helsinki	ヘルシンキ大学	EX-R		79	6	English		U2, M	5	所属箇所学費等	EUR 800	0
Finland	University of Jyväskylä	ユヴァスキュラ大学	EX-R		61*	5.5*	English	* TOEFL iBT61, TOEFL ITP500, IELTS 5.5 for internal screening at Waseda. Students need to be able to study in English. The minimum requirement for students wishing to study at the University of Jyväskylä as exchange students is level B1, but the applicant	U2, M1	2	所属箇所学費等	EUR 500	0
Finland	University of Turku	トゥルク大学	EX-R		92	6.5	English	<a href="http://www.utu.fi/en/studying/exchange-students/apply/Pages/Application-Form-and-Enclosures.aspx">http://www.utu.fi/en/studying/exchange-students/apply/Pages/Application-Form-and-Enclosures.aspx</a>	U4, M1, D1	2	所属箇所学費等	EUR 840	0
Iceland	University of Iceland	アイスランド大学	EX-R		79	6.5	English	Higher score for courses taught in the faculty of English language.	U2, M	2	所属箇所学費等	ISK 163,000	0
Norway	Norwegian University of Science and Technology (NTNU)	ノルウェー工科大学	EX-R		90	6.5	English		U4, M	1	所属箇所学費等	NOK 4,000	0
Norway	UiT The Arctic University of Norway (University of Tromsø)	トロムソ大学	EX-R		61*	5.5*	English	* TOEFL iBT61, TOEFL ITP500, IELTS 5.5 for internal screening at Waseda	U2, M1	4	所属箇所学費等	NOK 7,000	0
Norway	University of Bergen	ベルゲン大学	EX-R		87	6	English	General courses: Level B2. Courses in English language and literature: Level C1	U2, M	6	所属箇所学費等	NOK 6,500	0
Norway	University of Oslo	オスロ大学	EX-R		60	5	English	Admission to courses on master level IELTS: Minimum score: 6.5 TOEFL (iBT): Minimum score: 90	U2, M2, D2	5	所属箇所学費等	NOK 6,000	0
Sweden	KTH Royal Institute of Technology	スウェーデン王立工科大学	EX-R		61*	5.5*	English	* TOEFL iBT61, TOEFL ITP500, IELTS 5.5 for internal screening at Waseda	U6, M	2	所属箇所学費等	SEK 6,350	0
Sweden	Linnaeus University	リンネ大学	EX-R		72	5.5	English		U2, M	3	所属箇所学費等	SEK 5,500	0
Sweden	Lund University	ルンド大学	CS-R		61*	5.5*	English	* TOEFL iBT61, TOEFL ITP500, IELTS 5.5 for internal screening at Waseda.	U2	20	SEK 1,050,00 + 開校費	SEK 6,300	0
Sweden	Lund University	ルンド大学	EX-R		90	6.5	English		U2, M	2	所属箇所学費等	SEK 6,300	0
Sweden	Stockholm University	ストックホルム大学	EX-R		79	6	English	PBT 550 Please notice that no results from TOEFL ITP tests will be accepted.	U2, M, D	2	所属箇所学費等	SEK 6,000	0
Sweden	Umeå University	ウメオ大学	EX-R		61*	5.5*	English	* TOEFL iBT61, TOEFL ITP500, IELTS 5.5 for internal screening at Waseda	U2, M1, D1	3	所属箇所学費等	SEK 4,900	0

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(Fall 2018 Departure)

Country/ Region	Institution Name	Institution Name in Japanese	Program	GPA	Minimum TOEFL iBT	ELTS	Language	Other Language Requirements	Student Level on Departure	Estimated Student Quota	Estimated Tuition	Estimated Room & Board	Nationality
Sweden	University of Gothenburg	ヨーテボリ大学	EX-R		72	5.5	English		U2, M, D	4	所属箇所学費等	SEK 6,000	0
Sweden	Uppsala University	ウプサラ大学	EX-R		79		English		U2, M, D	5	所属箇所学費等	SEK 8,000	0
Russia	Amur State University of Humanities and Pedagogy	アムールスキー国立人文教育 大学	EX-R				Russian	If Russian language instructor can guarantee that their students will understand other subjects in Russian. Then the recommendation (with the Russian level description) is needed. If Russian language instructor can guarantee that students has perfect Russian language knowledge so that they could study together with Russian students.	U1	1	所属箇所学費等	RUB 12,000	0
Russia	Far Eastern Federal University	極東連邦総合大学	EX-R				Russian	TOEFL certificate level 1 (Test of Russian as a Foreign Language) Usually we ask exchange students to send the motivation letter, but we do not require the special certificate. It is better for students to submit to show some recommendation letter from language instructor to take academic mobility.	U2, M1, D1	2	所属箇所学費等	RUB 18,500	0
Russia	Lomonosov Moscow State University	モスクワ大学	EX-R	3			Russian	Exchange Students should study Russian minimum 2 years. An applicant must submit either (1) his or her score of certified Russian language test* or (2) an official proof (certificate) of at least 2 years of prior study of Russian before coming to Moscow	U4, M1	4	所属箇所学費等	RUB 35,000	0
Russia	Saint-Petersburg State University	サンクトペテルブルク大学	EX-L				Russian	There is no language requirement for the language course	U2, M, D	2	所属箇所学費等	RUR 22,390	0
Russia	Saint-Petersburg State University	サンクトペテルブルク大学	EX-R				Russian	This could be either an International Certificate, or a letter signed by Applicant's Home University Russian language teacher Indicating Applicant's current language proficiency in accordance with the European Language Level Self Assessment Grid. To apply for the courses taught in Russian students need to provide a certificate proving their level of the Russian language B2 minimum. To attend lectures, exchange students are supposed to be proficient in Russian language on Upper-intermediate level (B2 level of European language self-assessment sheet or equal). Language proficiency certificate should be enclosed to the application of exchange student.	U2, M, D	2	所属箇所学費等	RUR 22,390	0

## Central America

Country/ Region	Institution Name	Institution Name in Japanese	Program	GPA	Minimum TOEFL iBT	ELTS	Language	Other Language Requirements	Student Level on Departure	Estimated Student Quota	Estimated Tuition	Estimated Room & Board	Nationality
Mexico	Iberoamericana University	イベロアメリカーナ大学	EX-R	3.2	61*	5.5*	English	If the students want to take a regular course in Spanish they can. However, it is their responsibility if they fail because of language impediments. The Spanish Language and Latin American Culture Program has classes in English. Students are not required to speak Spanish.	U3	3	所属箇所学費等	MXN 17,000	0
Mexico	Iberoamericana University	イベロアメリカーナ大学	EX-R	3.2			Spanish	We do not require students to send any kind of certification. If the students want to take a regular course in Spanish they can. However, it is their responsibility if they fail because of language impediments. The Spanish Language and Latin American Culture Program has classes in English. Students are not required to speak Spanish.	U3, M, D	3	所属箇所学費等	MXN 17,000	0
Mexico	Monterrey Institute of Technology and Higher Education	モンテレー工科大学	EX-R		80	6.5	English	all students interested in taking courses in Spanish will require to take an online placement test provided to the student after admission. The student will need to obtain an advanced level in order to take regular university courses taught in Spanish.	U, M	6	所属箇所学費等	MXN 650	0

## North America

Country/ Region	Institution Name	Institution Name in Japanese	Program	GPA	Minimum TOEFL iBT	ELTS	Language	Other Language Requirements	Student Level on Departure	Estimated Student Quota	Estimated Tuition	Estimated Room & Board	Nationality
Canada	Bishop's University	ビショップ大学	EX-R	2.7	90	6.5	English		U2	2	所属箇所学費等	CAD 1,265	0
Canada	Concordia University	コンコーディア大学	EX-R	2.8	90	7	English	TOEFL iBT of 100 for communication, Journalism, and creative writing	U2, M1	4	所属箇所学費等	CAD 1,450	0
Canada	Dalhousie University	ダラムハウジー大学	EX-R		61*	5.5*	English	* TOEFL iBT 61, TOEFL ITP 900, IELTS 5.5 for internal screening at Waseda	U2	2	所属箇所学費等	CAD 1,350	0
Canada	McGill University	マギル大学	EX-R	3	90	6.5	English	The specific requirements based on program are available at: <a href="https://www.mcgill.ca/applying/requirements/prep">https://www.mcgill.ca/applying/requirements/prep</a>	U2	4	所属箇所学費等	CAD 1,600	0
Canada	Mount Allison University	マウントアリソン大学	EX-R	2.5	90	6.5	English		U2	2	所属箇所学費等	CAD 1,250	0
Canada	Queen's University	クイーンズ大学	EX-R	2.6	88	6.5	English	For full Queen's requirements review: <a href="http://www.queensu.ca/admission/about-applying/english-language-requirements">http://www.queensu.ca/admission/about-applying/english-language-requirements</a>	U2	1	所属箇所学費等	CAD 1,100	0
Canada	Simon Fraser University	サイモンフレーザー大学	EX-R		88	6.5	English	<a href="http://www.its.sfu.ca/languages_offered">http://www.its.sfu.ca/languages_offered</a>	U, M, D	5	所属箇所学費等	CAD 1,500	0

Country/ Region	Institution Name	Institution Name in Japanese	Program	GPA	Minimum TOEFL iBT	ELTS	Language	Other Language Requirements	Student Level on Departure	Estimated Student Quota	Estimated Tuition	Estimated Room & Board	Nationality
Canada	University of Alberta	アルバータ大学	CS-L		70	5.5	English		U1	20	CAD 19,000 + 開校費	CAD 1,400	0
Canada	University of Alberta	アルバータ大学	EX-R		86	6.5	English	For graduate students: 1. A demonstration of the minimum required English language proficiency is described at <a href="https://www.ualberta.ca/graduate-studies/prospective-students/international-admissions-protocol/english-language-proficiency">https://www.ualberta.ca/graduate-studies/prospective-students/international-admissions-protocol/english-language-proficiency</a> . 2. Please note: Some departments and faculties may have higher English language proficiency requirements than those shown through the link provided immediately above. It is the responsibility of all exchange students to find out, before applying for exchange, the minimum English language proficiency requirements that they will need to demonstrate.	U2, M2, D2	2	所属箇所学費等	CAD 1,400	0
Canada	University of British Columbia	ブリティッシュ・コロンビア大学	EX-R	2.8	90	6.5	English		U2, M2, D2	5	所属箇所学費等	CAD 1,800	0
Canada	University of Calgary	カルガリー大学	EX-R	2.7	86	6.5	English		U2	3	所属箇所学費等	CAD 1,500	0
Canada	University of Montreal	モントリオール大学	EX-R	2.7			French	Minimum of B2 level of French. Some departments may require a higher level.	U2, M1, D1	1	所属箇所学費等	CAD 850	0
Canada	University of Ottawa	オタワ大学	EX-R	2.7			French	<a href="http://international.uottawa.ca/en/study-at-uottawa/incoming-exchanges-applications/step2-where-start#ensure">http://international.uottawa.ca/en/study-at-uottawa/incoming-exchanges-applications/step2-where-start#ensure</a>	U2, M2, D2	2	所属箇所学費等	CAD 1,075	0
Canada	University of Ottawa	オタワ大学	EX-R	2.7	86	6.5	English	Please see Ensure Language Proficiency section <a href="https://international.uottawa.ca/en/study-at-uottawa/incoming-exchanges-applications/step2-how-apply">https://international.uottawa.ca/en/study-at-uottawa/incoming-exchanges-applications/step2-how-apply</a>	U2, M2, D2	2	所属箇所学費等	CAD 1,075	0
Canada	University of Prince Edward Island	プリンスエドワードアイラン ド大学	EX-R	3	80	6.5	English		U3	2	所属箇所学費等	CAD 1,150	0
Canada	University of Saskatchewan	サスカチュワン大学	EX-R		86	6.5	English		U2, M2	2	所属箇所学費等	CAD 1,300	0
Canada	University of Toronto	トロント大学	EX-R	2.25	89	6.5	English	TOEFL Internet-based Test (iBT): minimum 89 overall + 19 (+22 for Engineering) on writing section*. IELTS Minimum score requirement is an overall band of 6.5, with no band below 6.0. *The Faculty of Applied Science and Engineering is reviewing the minimum TOEFL (iBT) and IELTS score for 2017-18 inbound exchange students. Applicants to the Faculty of Law: TOEFL Internet-based Test (iBT): minimum 100 overall + 25 on the reading and writing sections. IELTS Minimum score requirement is an overall band of 7.0, with no band below 6.5.	U2	1	所属箇所学費等	CAD 1,750	0
Canada	University of Western Ontario	ウェスタンオンタリオ大学	EX-R	2.8	83	6.5	English	We do not require exchange students to submit English language test scores for admission but it is recommended that students have the equivalent to the above scores and feel comfortable conducting all their courses in English. For more information on the English language requirements required for full degree Western students (which can be used as a guide for exchange student): <a href="http://welcome.uwo.ca/admissions/admission_requirements/english_language_proficiency/html">http://welcome.uwo.ca/admissions/admission_requirements/english_language_proficiency/html</a>	U2	2	所属箇所学費等	CAD 1,300	0
Canada	York University	ヨーク大学 (カナダ)	EX-R		83	6.5	English		U2, M2, D1	1	所属箇所学費等	CAD 1,600	0
United States	Albion College (GLCA/ACM)	アルビオン・カレッジ	EX-R	2.8	79	6.5	English		U2	1	所属箇所学費等	USD 1,356	0
United States	American University	アメリカン大学	CS-R	3	72		English		U2	10	USD 24,045 + 開校費	USD 2,500	0
United States	American University	アメリカン大学	EX-R	3	80	6.5	English		U2	5	所属箇所学費等	USD 2,017	0
United States	Arizona State University	アリゾナ州立大学	EX-R		79	6	English	Engineering requires IELTS score of 6.5 with no bands below 5.5 <a href="https://mystudyabroad.asu.edu/international/application">https://mystudyabroad.asu.edu/international/application</a>	U2, M	4	所属箇所学費等	USD 1,000	0
United States	Babson College	バブソン・カレッジ	EX-R		80	6	English		U2	2	所属箇所学費等	USD 1,700	0
United States	Bard College	バード大学	EX-R	3	100	7.5	English	Advanced courses are sometimes offered in the following languages: Chinese, French, German, Italian, Japanese, and Spanish. Exchange students wishing to take advanced courses must be proficient/conversant in the language in question.	U4	2	所属箇所学費等	USD 2,000	0
United States	Binghamton University, SUNY	ニューヨーク州立大学・ ビンガムトン校	EX-R	3	80	6.5	English		U2, M, D	4	所属箇所学費等	USD 1,560	0
United States	Boston College	ボストン・カレッジ	EX-R	3	79		English		U4	4	所属箇所学費等	USD 2,125	0
United States	Boston University	ボストン大学	CS-L		68		English	TOEFL PBT520	U2	30	USD 22,600 + 開校費	USD 1,599	0
United States	Carleton College (GLCA/ACM)	カールトン・カレッジ	EX-R	2.8	100	7	English		U2	1	所属箇所学費等	USD 1,514	0
United States	Case Western Reserve University	ケース・ウェスタン・ リザーブ大学	EX-R	3	100	7	English		U2	3	所属箇所学費等	USD 1,478	0
United States	Coe College	コー・カレッジ	CS-L		40		English	ITP 433 is also acceptable	U1	25	USD 30,100 + 開校費	USD 913	0
United States	CUNY Baruch College	ニューヨーク市立大学 バローク校	EX-R	2.75	85	6.5	English	None required.	U2	5	所属箇所学費等	USD 2,000	0
United States	DePaul University (GLCA/ACM)	ディポー・カレッジ	EX-R	2.8	85	6.5	English		U2	1	所属箇所学費等	USD 1,400	0
United States	Florida State University	フロリダ州立大学	EX-R	2.5	80	6.5	English		U2	3	所属箇所学費等	USD 1,150	0

**【Important Notice】** This is the list of programs screened in fall 2017. Most of the programs are for fall 2018 departure. The ones with a (\*) in the left margins are Spring 2018 departures. For the latest information, please refer to the CIE website. <https://www.waseda.jp/inst/cie/from-waseda/abroad/programlist>

(Fall 2018 Departure)

Country/ Region	Institution Name	Institution Name in Japanese	Program	GPA	Minimum TOEFL iBT	IELTS	Language	Other Language Requirements	Student Level on Departure	Estimated Student Quota	Estimated Tuition	Estimated Room & Board	Nationality
United States	Fort Lewis College	フォート・ルイス・カレッジ	CS-R		61	5.5	English		U2	20	USD 17,715 + 開校費	USD 1,410	0
United States	Fort Lewis College	フォート・ルイス・カレッジ	EX-R	3	61	5.5	English		U2	1	所属箇所学費等	USD 1,572	0
United States	Furman University	ファーマン大学	EX-R		61*	5.5*	English	* TOEFL iBT 61, TOEFL ITP 500, IELTS 5.5 for internal screening at Waseda	U2	3	所属箇所学費等	USD 1,500	0
United States	George Washington University	ジョージ・ワシントン大学	EX-R	3	90	6.5	English	Students who receive a 90-99 total on the TOEFL iBT or a 6.5 IELTS total/6.0 and below on the IELTS sectional scores will be required to enroll in the English for Academic Purposes course. The English for Academic Purposes course is worth 3 credit hours and counts towards the overall credit requirement for students during their first semester. Students are notified in their admission letter if they are expected to complete this requirement.	U	3	所属箇所学費等	USD 2,330	0
United States	Georgetown University	ジョージタウン大学	EX-R	3	88		English	570 on the TOEFL PBT	U2	1	所属箇所学費等	USD 1,850	0
United States	GLCA/ACM_TIER A	五大湖・中西部私立大学連盟	CS-R	2.8	100		English	see the PDF	U2	6	see the P.O.	see the P.O.	0
United States	GLCA/ACM_TIER B	五大湖・中西部私立大学連盟	CS-R	2.8	84		English	see the PDF	U2	13	see the P.O.	see the P.O.	0
United States	GLCA/ACM_TIER C	五大湖・中西部私立大学連盟	CS-R	2.8	79		English	see the PDF	U2	39	see the P.O.	see the P.O.	0
United States	Global Leadership Fellows Program	グローバル・リーダーシップ・フェローズ・プログラム	EX-R	3	80		English		U2	14	所属箇所学費等	See the P.O on the website	0
United States	Hope College	ホープ・カレッジ	CS-L	3	80		English		U2	4	USD 34,114.50 + 開校費	USD 1,006	
United States	IE3 Global (Oregon State University)	オレゴン州立大学	EX-R		80	6.5	English	TOEFL iBT 80 (18 on each section) for Graduate students	U2, M2	4	所属箇所学費等	USD 1,550	0
United States	IE3 Global (Portland State University)	ポートランド州立大学	EX-R		71	6	English	TOEFL iBT 80 (min. of 18 in Reading & Writing), IELTS 6.5 (min. 6.5 in Reading & Writing) for Graduate students	U2, M2	4	所属箇所学費等	USD 1,450	0
United States	Iowa State University	アイオワ州立大学	EX-R	3	61*	5.5*	English	* TOEFL iBT 61, TOEFL ITP 500, IELTS 5.5 for internal screening at Waseda	U2, M1	1	所属箇所学費等	USD 2,000	0
United States	Lawrence University	ローレンス大学	CS-L	2.2	54		English	ITP TOEFL 480	U1	18	USD 31,300 + 開校費	USD 994.2	0
United States	Lesley University	レスリー大学	EX-R	2.7	80	6.5	English		U2	2	所属箇所学費等	USD 1,700	0
United States	Lewis & Clark College	ルイス&クラーク・カレッジ	CS-L		57		English		U3	20	USD 29,700 + 開校費	USD 1,499	0
United States	Lewis & Clark College	ルイス&クラーク・カレッジ	EX-R	3	80	6.5	English	ESU Undergraduate Combination: TOEFL iBT 80, IELTS 6.5 Solid Undergraduate Programs: TOEFL iBT 91, IELTS 7.0	U3	2	所属箇所学費等	USD 1,499	0
United States	Louisiana State University	ルイジアナ州立大学	EX-R	3	79	6.5	English		U2, M, D	2	所属箇所学費等	USD 1,470	0
United States	Michigan State University	ミシガン州立大学	EX-R		79	6.5	English		U2	3	所属箇所学費等	USD 1,247	
United States	Middlebury Institute of International Studies at Monterey	ミドルベリー国際大学院 モントレー校	EX-R	3	79	6.5	English	Our MBA program requires the GMAT with a 550 minimum. We can also accept a converted GRE score. The minimum TOEFL is 80 and the minimum IELTS is 6.5 Master of Public Administration (MPA), MA in Nonproliferation and Terrorism Studies, MA in International Policy and Development MA in International Environmental Policy For these programs the minimum TOEFL is 100 and the minimum IELTS is 7.5 MA in International Trade and Economic Diplomacy, MA in International Education Management, MBA, All Translation and Interpretation programs, TESOL Teaching Foreign Language	M	1	所属箇所学費等	USD 1,500	0
United States	New York University	ニューヨーク大学	EX-R	3	100	7.5	English	[TOEFL] We strongly recommend that applicants' writing and speaking sections have a combined score of at least 47 [IELTS] We strongly recommend that applicants' writing and speaking sections have a combined score of at least 14 [International Baccalaureate Higher Level English Exam] Score of 5 or higher	U4	3	所属箇所学費等	USD 2,520	0
United States	Northern Arizona University	ノーザンアリゾナ大学	EX-R	2.5	70	6	English	Departmental Faculty determine on a case-by-case basis if a student can take Graduate classes. If so, they must have a TOEFL iBT 80 or above. It is very difficult to get permission; we encourage Graduate students to take upper level Undergraduate classes.	U2	2	所属箇所学費等	USD 1,150	0
United States	Ohio State University	オハイオ州立大学	EX-R	3	79	6.5	English	An official score of at least 79 on the Michigan English Language Assessment Battery (MELAB) is also accepted.	U2	2	所属箇所学費等	USD 1,300	0
United States	Portland State University	ポートランド州立大学	CS-L	2	36		English	TOEFL ITP 460	U	30	USD 20,400 + 開校費	USD 1,071	0
United States	Purdue University	パデュー大学	EX-R	3	80	6.5	English		U2	2	所属箇所学費等	USD 1,400	0
United States	Queens College, City University of New York	ニューヨーク市立大学 クイーンズ校	EX-R		61	6	English		U2	5	所属箇所学費等	USD 1,724	0
United States	Stony Brook University, State University of New York	ニューヨーク州立大学 ストーン・ブルック校	CS-R	2.8	80		English		U1	30	USD 27,400 + 開校費	USD 1,867	1
United States	Stony Brook University, State University of New York	ニューヨーク州立大学 ストーン・ブルック校	EX-R	2.8	80	6.5	English		U1	1	所属箇所学費等	USD 1,867	1
United States	Syracuse University	シラクース大学	EX-R	3	80	6.5	English		U2, M2, D1	2	所属箇所学費等	USD 1,930	0
United States	The California State University System	カリフォルニア州立大学連盟	EX-R	3	71	6.5	English	TOEFL iBT 80 or IELTS 7.0 required for following campuses: San Diego, San Jose Engineering students, San Luis Obispo For details, see website and refer to document for test scores for each campus. <a href="https://csup.calstate.edu/~customtags/CI_FileRetrieve.cfm?File_ID=501">https://csup.calstate.edu/~customtags/CI_FileRetrieve.cfm?File_ID=501</a>	U2	10	所属箇所学費等	Varies	1

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United States	The University of Tulsa	タルサ大学	EX-R		70	6	English		U2	所属箇所学費等	USD 1,150	0
United States	U. of North Carolina at Chapel Hill	ノースカロライナ大学 チャペルヒル校	EX-R	3	100	7.5	English		U2, M1	所属箇所学費等	USD 1,050	0
United States	University at Albany	ニューヨーク州立大学・ アルバニー校	CS-R	2.5	70		English		U4	USD 24,975.30 + 開発費	USD 1,299.20	0
United States	University at Albany	ニューヨーク州立大学・ アルバニー校	EX-R	2.5	70	6	English		U4, M2, D2	所属箇所学費等	USD 1,700	0
United States	University of Alaska Fairbanks	アラスカ大学フェアバンクス校	EX-R	2	65	6	English		U1, M1, D1	所属箇所学費等	USD 1,200	0
United States	University of California System	カリフォルニア大学群	EX-R	3	80	6.5	English	See UC-recognized English language Proficiency Examinations <a href="http://eap.ucop.edu/reciprocal/exchanges/Pages/Undergraduates/ApplyUndergraduate.aspx#efed">http://eap.ucop.edu/reciprocal/exchanges/Pages/Undergraduates/ApplyUndergraduate.aspx#efed</a>	U1, M1, D1	所属箇所学費等	USD 1,450	0
United States	University of California, Berkeley	カリフォルニア大学 バークレー校	CS-R		90	7	English		U	USD 29,200 + 開発費	USD 1,520	0
United States	University of California, Davis	カリフォルニア大学・ デービス校	CS-L	3	61	6	English		U	USD 19,900 + 開発費	USD 1,050	0
United States	University of California, Davis	カリフォルニア大学・ デービス校	CS-R	3	71	6.5	English		U	USD 19,900 + 開発費	USD 1,050	0
United States	University of California, Irvine	カリフォルニア大学・ アーバイン校	CS-L		71	6	English		U	USD 23,100 + 開発費	USD 1,800	0
United States	University of California, Riverside	カリフォルニア大学 リバーサイド校	CS-L		71	5.5	English		U	USD 22,600 + 開発費	USD 1,500	0
United States	University of Colorado Boulder	コロラド・カレッジ	EX-R	2.5	85 (Engineering), 75 (all other majors)	7	English	For Engineering majors: 560 (PBT); 85 for internet-based TOEFL For all other majors: 537 (PBT); 75 for internet-based TOEFL Some departments/programs (Graduate School MBA, Music, Architecture) require additional application materials.	U2, M1, D1	所属箇所学費等	USD 1,914	0
United States	University of Colorado, Colorado Springs	コロラド大学・コロラドスプリングス校	EX-R	2.5	75	6	English	Graduate student English requirements depend on the school and program that the student will be studying. As a general rule the minimum is 80 and can range up to 100. For details, refer to <a href="https://www.uccs.edu/Documents/graduate/school/info%20english%20policy%20version%205.pdf">https://www.uccs.edu/Documents/graduate/school/info%20english%20policy%20version%205.pdf</a>	U, M1	所属箇所学費等	USD 1,600	0
United States	University of Connecticut	コネチカット大学	EX-R	3	79	6.5	English	Official scores from the Test of English as a Foreign Language (TOEFL), International English Language Testing System (IELTS) or Cambridge English: Advanced (CAE) are required of all graduate applicants, regardless of citizenship status, whose native language is not English or who have been educated in countries where English is not the native language. Applications will not be processed until the required TOEFL, IELTS or CAE score is received. The TOEFL, IELTS and CAE scores are valid for two years from the test date and are considered official only when received directly from the testing agency.	U2, M	所属箇所学費等	USD 1,800	0
United States	University of Denver	デンバー大学	EX-R		80	6.5	English	TOEFL The minimum TOEFL score accepted by the University is 80 (iBT) or 550 (paper-based). The institution code for the University of Denver is 4842. IELTS The minimum IELTS score accepted by the University is 6.0. CAE The minimum CAE score accepted by the University is 169. Notes: Individual graduate programs reserve the right to set higher TOEFL, IELTS or CAE test score requirements. Individual DU Graduate Program Requirements Students follow these directions to find the exact requirements for their specific graduate program: 1. Go to the Graduate Programs ( <a href="https://www.du.edu/academics/graduate-programs.html">https://www.du.edu/academics/graduate-programs.html</a> ) page. 2. Click on the subject you are interested in. 3. Click on the Admissions Requirements button. 4. You should now be able to see the exact requirements for that specific program.		所属箇所学費等	USD 1,600	0
United States	University of Florida	フロリダ大学	EX-R		80	6	English	MELAB: 77 GRE Verbal: 140	U2, M, D	所属箇所学費等	USD 1,175	0
United States	University of Georgia	ジョージア大学	EX-R		80	6.5	English	N/A	U1, M2, D2	所属箇所学費等	USD 1,100	0
United States	University of Hawaii at Manoa	ハワイ大学 マノア校	CS-L	2.5	45		English		U	USD 20,791.05 + 開発費	USD 1,656.67	0

**【Important Notice】** This is the list of programs screened in fall 2017. Most of the programs are for fall 2018 departure. The ones with a (\*) in the left margins are Spring 2018 departures. For the latest information, please refer to the CIE website. <https://www.waseda.jp/inst/cie/from-waseda/abroad/programlist>

(Fall 2018 Departure)

Country/ Region	Institution Name	Institution Name in Japanese	Program	GPA	Minimum TOEFL iBT	IELTS	Language	Other Language Requirements	Student Level on Departure	Estimated Tuition	Estimated Room & Board	Nationality
United States	University of Hawaii at Manoa	ハワイ大学マノア校	EX-R	3	68 (80+recommended)	6.0 (6.5+recommended)	English	TOEFL: Minimum TOEFL score of 68 (520) is required. Score of 80+ (550+) is recommended. Test results must be valid (taken within the past two years). In lieu of TOEFL scores, minimum IELTS score of 6.0 is required (6.5+ recommended). See list of TOEFL exemptions Note to graduate students: Different departments may have higher minimum TOEFL requirements (for example, SLS requires a minimum TOEFL score of 100). Please check with your department in advance. Note: Students with TOEFL scores less than 100 (600) or IELTS 7.0 must take the English Language Institute (ELI) placement test upon arrival to UH Mānoa. Based on the result of the placement test, they may be required to register for up to three ELI classes.	U2, M1, D1	所属箇所学費等	USD 1,950	1
United States	University of Illinois Urbana Champaign	イリノイ大学アーバナ・シャンペーン校	EX-R	3	80	6.5	English	<a href="https://www.studyabroad.illinois.edu/incoming-students/incoming-application-process/instructions-components/">https://www.studyabroad.illinois.edu/incoming-students/incoming-application-process/instructions-components/</a>	U	所属箇所学費等	USD 1,000	0
United States	University of Kentucky	ケンタッキー大学	EX-R		71	6	English	A minimum TOEFL iBT score of 79 or an IELTS score of 6.5 for undergraduate students taking courses in Business and Economics, Computer Science, and Engineering.	U3	所属箇所学費等	USD 1,532	0
United States	University of Maryland	メリーランド大学	EX-R	3	90	6.5	English	Students must get permission from the department. Normally a face-to-face interview will take place to gauge the proficiency of the student.	U1	所属箇所学費等	USD 1,300	0
United States	University of Michigan	ミシガン大学	EX-R	2.75	88	6.5	English		U4	所属箇所学費等	USD 1,400	0
United States	University of Mississippi	ミシシッピ大学	EX-R	2.5	79	6	English	550 or above on the TOEFL PBT, 53 or above on the PTE-A, or no section sub-score lower than a 17 on the iBT TOEFL; the student is eligible for the full academic program.	U1, M	所属箇所学費等	USD 1,100	0
United States	University of Missouri-St. Louis	ミズーリ大学セントルイス校	EX-R	2.75	61	5.5	English	English requirement for Graduate students: TOEFL iBT 79; IELTS 6.0	U2, M	所属箇所学費等	USD 900	0
United States	University of Montana	モンタナ大学	EX-R	2.8	70	6	English	For graduate students, individual departments may have established their own minimum scores. Students may be required to complete English as a Second Language courses before they can take courses in their major if they have a score below one of the following: 92 iBT, 237 CBT, or 580 PBT on the Test of English as a Foreign Language (TOEFL) 7.0 on the International English Language Testing System (IELTS)	U2, M2	所属箇所学費等	USD 1,212	0
United States	University of New Hampshire	ニューハンプシャー大学	EX-R	3	80	6.5	English	PBT 550	U2	所属箇所学費等	USD 1,525	0
United States	University of New Mexico	ニューメキシコ大学	EX-R	3	68	6	English	For Graduate School, Toefl iBT is 79 and IELTS is 6.5	U2, M2	所属箇所学費等	USD 1,000	0
United States	University of Oregon	オレゴン大学	CS-L	2	41		English		U	USD 29,400 + 開校費	USD 1,287	0
United States	University of Oregon	オレゴン大学	EX-R	2	61	6	English	GRADUATE: 88 iBT TOEFL, 7.0 IELTS	U, M, D	所属箇所学費等	USD 1,287	0
United States	University of Pennsylvania	ペンシルバニア大学	CS-R	3.3	100	7	English		U	USD 49,786 + 開校費	USD 1,890	0
United States	University of Pittsburgh	ピッツバーグ大学	EX-R	3	80	6.5	English		U2	所属箇所学費等	USD 1,900	0
United States	University of Redlands	レッドランドス大学	EX-R	2.5	65	5.5	English		U2	所属箇所学費等	USD 1,400	0
United States	University of Rhode Island	ロード・アイランド大学	EX-R	2.5	79	6.5	English	TOEFL iBT: minimum score of 79 (Pharm.D. applicants 100) IELTS: minimum score of 6.5 (Pharm.D. applicants 7.0) Cambridge English: Advanced: 176-184 (Pharm.D. applicants 185-190) Pearson Test of English: minimum score of 53 (Pharm.D. applicants 68) Elken Test of English: completion of level Pre-1 (Pharm.D. applicants Completion of Grade 1)	U2	所属箇所学費等	USD 1,550	0
United States	University of Richmond	リッチモンド大学	EX-R	3	90	6.5	English		U2	所属箇所学費等	USD 1,375	0
United States	University of Rochester	ロチェスター大学	EX-R	3	100	7.5	English		U2	所属箇所学費等	USD 1,514.20	0
United States	University of Texas at Austin	テキサス大学オースティン校	EX-R		79	6.5	English		U	所属箇所学費等	USD 1,200	0
United States	University of Texas at Dallas	テキサス大学ダラス校	EX-R	3.4	80	6.5	English	PTE = 67	U2, M1	所属箇所学費等	USD 1,100	0
United States	University of the Pacific	パシフィック大学	EX-R		80	6.5	English	Paper-based TOEFL: 550	U2	所属箇所学費等	USD 1,607	1
United States	University of Utah	ユタ大学	EX-R	2.6	80	6.5	English	Graduate Schools will have varying requirements and students are recommended to inquire with that department if they are even eligible to take classes from them. Restrictions apply to graduate schools in Law, Medicine, and the Health Sciences	U, M, D	所属箇所学費等	USD 1,500	0
United States	University of Virginia	バージニア大学	EX-R	3	90	7	English		U2	所属箇所学費等	USD 1,018	0
United States	University of Washington (Seattle)	ワシントン大学 (シアトル)	CS-L		69	6	English		U2	USD 25,200 + 開校費	USD 1,300	1
United States	University of Washington (Seattle)	ワシントン大学 (シアトル)	CS-R		92	7	English		U2	USD 25,200 + 開校費	USD 1,300	1
United States	University of Washington (Seattle)	ワシントン大学 (シアトル)	EX-R	3	83	7	English	Graduate minimum TOEFL 92. May vary by department. Upper level language classes will have their own restrictions.	U2, M, D	所属箇所学費等	USD 1,300	0
United States	University of Wisconsin-Madison	ウィスコンシン大学マディソン校	EX-R		95	6.5	English	N/A	U1, M1, D1	所属箇所学費等	USD 1,075	0
United States	Utah State University	ユタ州立大学	EX-L	2	1*	1*	English	1* 英語の語学能力を証明できる有効な証明書/スコアカードを提出してください。	U2	所属箇所学費等	USD 700	0
United States	Utah State University	ユタ州立大学	EX-R	2	71	6	English		U2	所属箇所学費等	USD 700	0

Country/ Region	Institution Name	Institution Name in Japanese	Program	GPA	Minimum TOEFL iBT	ELTS	Language	Other Language Requirements	Student Level on Departure	Estimated Student Quota	Estimated Tuition	Estimated Room & Board	Nationality
United States	Washington University in St. Louis	ワシントン大学 (セントルイス)	EX-R	3	90	7	English	Cambridge English Proficiency (CPE): minimum score of 173 Cambridge English Advanced (CAE): minimum score of 173 Cambridge English First (CE): minimum score of 173	U4	1	所属箇所学費等	USD 2,100	0
United States	West Virginia University	ウェストバージニア大学	EX-R	2.5	61	6	English	Graduate TOEFL 79 and ELTS 6.5	U1, M, D	4	所属箇所学費等	USD 1,186	0
United States	Wheaton College (M)	ウェイトン・カレッジ	EX-R	3	90	7	English	TOEFL 237 CBT / TOEFL 580 PBT	U2	2	所属箇所学費等	USD 1,625	0
United States	Yale University	イェール大学	CS-R	3.5	100		English		U4	5	USD 5,970 + 開発費	USD 1,550	

## 1 Semester Programs

Country/ Region	Institution Name	Institution Name in Japanese	Program	GPA	Minimum TOEFL iBT	ELTS	Language	Other Language Requirements	Student Level on Departure	Estimated Student Quota	Estimated Tuition	Estimated Room & Board	Nationality
* China	Peking University	北京大学	CS-L (1S)				Chinese	Beginner	U2	20	JPY 490,000 + 開発費	CNY 5,600	1
* New Zealand	University of Auckland	オークランド大学	CS-L (1S)	3	50		English		U	40	NZD 1,128.15 + 開発費	NZD 1,160	0
* Germany	University of Bonn	ボン大学	CS-L (1S)	3			German	German A1 (higher) or a transcript with a record of German language courses equivalent to at least 80 units of 45 minutes each (= 60h in total)	U2	17	EUR 6,700 + 開発費	EUR 575	0
Italy	University of Rome "La Sapienza" (Resources and Environmental Engineering Focused for CSE Students)	ローマ・ラ・ サピエンツァ大学	EX-R (1S)		72	5.5	English	Courses in English - students must provide us with a Language Test Certificate attesting a B2 minimum level of proficiency.	U3, M1	2	所属箇所学費等	EUR 900	0
Italy	Venice International University	ヴェニス国際大学	EX-R (1S)	2.5	79	6.5	English		U, M, D	10	所属箇所学費等	EUR 1,280	0
* Spain	University of Salamanca	サラマンカ大学 インターナ ショナルコース	CS-L (1S)				Spanish	Spanish: Beginner Level	U1	10	EUR 4,300 + 開発費	EUR 975	1
United Kingdom	Aalto University (Resources and Environmental Engineering Focused for CSE Students)	ヨーク大学 (イギリス)	EX-R (1S)		92	6.5	English	CAE (Cambridge Certificate of Advanced English)/CPE (Cambridge Certificate of Proficiency in English) Grades accepted A, B, C Pearson (PTE Academic only) 59 with Writing 50	U4, M	2	所属箇所学費等	EUR 800	0
Norway	Norwegian University of Science and Technology (NTNU) (Resources and Environmental Engineering Focused for CSE Students)	ノルウェー工科大学	EX-R (1S)		90	6.5	English		U4, M	4	所属箇所学費等	NOK 4,000	0
* Canada	University of British Columbia	ブリティッシュ・ コロンビア大学	CS-L (1S)		1*	1*	English	1* 英語の語学能力を証明できる有効な証明書/スコアカードを提出してください。	U	10	CAD 8,200 + 開発費	CAD 1,200	0
United States	Earlham College	アーラム・カレッジ	CS-R (1S)	2.8	92		English		U2	5	USD 11,800 + 開発費	USD 992	0
* United States	University of California, Davis	カリフォルニア大学・ デービス校	CS-L (1S)		45		English	TOEFL ITP450, TOEIC445	U	25	USD 8,000 + 開発費	USD 930	0
* United States	University of Hawaii at Manoa	ハワイ大学 マノア校	CS-L (1S)	2.5	45		English	450 TOEFL ITP	U	10	USD 5,013.75 + 開発費	USD 1,667.05	0
* United States	University of Pennsylvania	ペンシルバニア大学	CS-L (1S)		1*	1*	English	1* 英語の語学能力を証明できる有効な証明書/スコアカードを提出してください。	U	15	USD 9,151 + 開発費	USD 1,850	0

# VI. Contacting Waseda University

## 1. Receiving information from the CIE

During your studies abroad, the CIE, along with your undergraduate or graduate school, will send you important information via e-mail. For this reason, please check your Waseda mail account regularly. Please do not change the e-mail address that you have submitted to the CIE except under extenuating circumstances.

## 2. Contacting the CIE

If you have any questions related to studying abroad in general, or any problems while abroad that cannot be solved by yourselves or staff of your host university, please contact the CIE. Once you begin your study abroad program, and find out you need to submit documents to CIE, please send them to the address below.

### [Contact]

Address	Waseda Global Gate, Waseda University 1 <sup>st</sup> floor, Building #22, 1-7-14 Nishi-Waseda, Shinjuku-ku, Tokyo 169-0051
Office Hours (for students)	Weekdays 9am– 5 pm (Student services: 12pm-5pm) (closed on Saturdays, Sundays, and public holidays) *Open on Monday, Wednesday and Friday from 12pm to 4pm only during summer and spring vacations.
Direct Telephone Line	03-3208-9602 (9 am–5 pm, except for Sundays and public holidays)
Direct Fax Number	03-3203-6405
E-mail	out-cie@list.waseda.jp

- Please bear in mind the time difference when calling from overseas. Also, understand that response times may vary depending on the content of inquiries.
- When the university is not in operation such as outside of office hours, Sundays, holidays, summer holidays, year-end holidays, and spring holidays; and when there is Study Abroad Fair, a part of Global Gate will be closed, making it difficult to contact them. In case of an emergency, please contact several places.
- When contacting Waseda University during your study abroad, in order for CIE to respond as soon as possible, do not e-mail your individual advisor who helped you with the procedures. Be sure to e-mail to the common address in **[contact]**: out-cie@list.waseda.jp

## 3. Contacts of undergraduate and graduate schools

School	Phone
School of Political Science and Economics	03-3207-5617
School of Law	03-3232-4534
School of Culture, Media and Society	03-3203-4381
School of Humanities and Social Sciences	
School of Education	03-3202-2379
School of Commerce	03-5286-1821

School	Phone
School of Fundamental Science and Engineering	03-5286-3002
School of Creative Science and Engineering	
Graduate School of Advanced Science and Engineering	
Graduate School of Social Sciences	03-3204-8952
Graduate School of Human Sciences	04-2947-6848
Graduate School of Sport Sciences	
School of International Liberal Studies	03-5286-1727

- The above information was last updated November 2017, and is subject to change without notice.  
For contacts of schools other than the above, please see websites of each school, and also the website below.  
<https://www.waseda.jp/top/contact>

## 4. Waseda University Overseas Offices

Waseda University operates 15 offices in 10 countries/regions, contributing to Waseda University's internationalization.

The CIE may cooperate with the overseas offices if necessary to support your studies abroad.

Location	Contact Details	Support
San Francisco USA	WASEDA USA San Francisco Office 44 Montgomery Street, Suite 2440, San Francisco, CA 94104 Tel: +1-415-693-9286 E-mail: infowaseda@list.waseda.jp	North America
Beijing China	A new office is currently being set up. E-mail: china-staff@list.waseda.jp	China
Taipei Taiwan	5F, Shin Kong Life BLDG. 123, Sec. 2, Nanking East Rd., Taipei, Taiwan, 104 Tel: +886-2-2507-4501 E-mail: taipei-office@list.waseda.jp	Taiwan
Singapore	Waseda Sibuya Senior High School / Singapore Office 57 West coast Road, Singapore 127366 Tel: +65-6771-8185 E-mail: singapore-waseda@list.waseda.jp	Singapore
Bangkok Thailand	Waseda Education (Thailand) / Bangkok Office Waseda Japanese Language School and Culture School 1 Empire Tower, 5th Floor, Room 501 South Sathorn Road, Yannawa Sub-district, Sathorn District, Bangkok 10120 Thailand Tel : +66-2-6703456 E-mail: thaiwaseda@gmail.com	Thailand

\* This information is as of December 2017.

\* Website: <https://www.waseda.jp/top/about/work/organizations/international-affairs-division/overseas-bases>

## 5. The Overseas Tomonkais (Alumni associations)

Alumni associations of Waseda are called "the Branches or the Tomonkais", and those based in a foreign country or region are called "the Overseas Tomonkais". There are also "Japanese chapters of overseas Tomonkais" which consist of members who have returned to Japan from living in a foreign country. In these Tomonkais, we promote and support exchanges not only between Waseda alumni but also between Waseda alumni and current Waseda University students. It is possible to contact Waseda alumni living abroad in order to obtain information on the area, local exchange events, and jobs and career after graduation.

【List of Overseas Branches, Tomonkai】

As of November 2017

Chapter	South Korea Alumni, Taiwan Alumni, China Alumni	
Area	Tomonkais	Japanese chapters of overseas Tomonkais
Asia	India, Indonesia, Ulan Bator, South China, Kuala Lumpur, Saigon, Jakarta, Shanghai, Singapore, Seoul, Taipei, Dalian, Hanoi, Bangalore, Bangkok, Beijing, Hong Kong, Manila, Myanmar, Mumbai	Jakarta, Singapore, Kaohsiung, Bangkok, Beijing, Hong Kong
Africa	Egypt, Kenya, Johannesburg	
Europe	Vienna, England, Holland, Geneva, Stockholm, Spain, Dusseldorf, Denmark, Paris, Frankfurt, Belgium, Berlin, Moscow	England, Dusseldorf, Paris
Middle East	Abu Dhabi, Qatar, Tehran	
Central and South America	Chile, Brazil, Mexico, Lima	Brazil
North America	Oregon, San Francisco, Seattle, Chicago, Georgia, Toronto, New York, Hawaii, Vancouver, Boston, Michigan, Los Angeles, Washington D.C.	San Francisco, New York, Los Angeles
Oceania	Sydney, Perth, Brisbane, Melbourne	Melbourne

【Search for Alumni Associate Branches, Tomonkai】

By using the search system below, you can reach to the contact info of the Tomonkai listed above (if the individual Tomonkai is registered in the system).

<http://tomon.waseda.jp/tomonkai.php>

【Introduction of the Overseas Tomonkai】

The activities of the overseas Tomonkais are introduced in the Alumni website below.

[http://www.wasedaalumni.jp/know/gakuho\\_overseas.html](http://www.wasedaalumni.jp/know/gakuho_overseas.html)



## This is Waseda Global Gate



### Waseda Global Gate

(1st Floor, Bldg. 22, Waseda Campus)

Hours Open: 9:00 -17:00 (Mon - Fri)

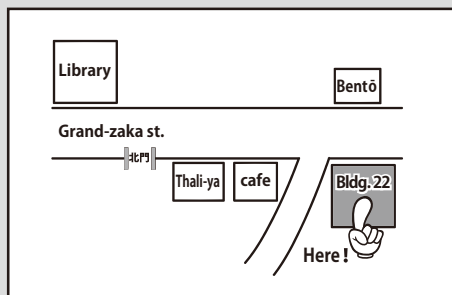
Consultations and procedures:  
12:00 -17:00

During summer / spring vacation

Hours Open: 9:00 -16:00 (Mon, Wed, Fri)

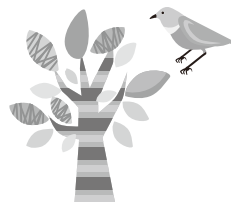
Consultations and procedures:  
12:00 -16:00

03-3208-9602



### Step Out into the World from WGG!

At Waseda Global Gate, aside from providing information on study abroad, they have various things going for students such as counseling by staff, special events, information sessions, and providing a place for self-study on international education. There is also a Consultation Week by study abroad student advisers. If you have some interest in study abroad, why not make the most of Global Gate and step out into the world?



## VII. FAQ ~What should I do in this case?

Questions/Problems	Contact
Credits counted toward my graduation	Your undergraduate/graduate school office (p.112)
Broken cell phone, inquiries concerning tolls	Platform Japan Co.
My suitcase/PC broke/was stolen	Support Desk (Please refer to the "Emergency Card" )
I would like to shorten the period of my insurance or cancel my insurance. About my insurance certificate	Campus Insurance Center (p.49)
I am sick and I would like to which hospital to go to.	Support Desk (Please refer to the "Emergency Card" )
I'm having trouble sleeping. I'm unable to attend classes.	Support Desk (Please refer to the "Emergency Card" )
I'm having trouble with my dorm-mates (noise, cleaning etc.) that I can't resolve.	Staff in charge of dorms in host country
I don't understand how to submit reports into my portfolio.	Waseda Global Gate (p.114)
My address has changed since I submitted my initial application.	Your undergraduate/graduate school office and CIE (p.112)
I received invoice from my host university.	Waseda Global Gate (p.114)

### 【Inquiries to CIE】

No.	classification	Inquiry	Answer
1	Rules	May I go back to Japan for a while?	Yes, As long as your stay in Japan does not interfere with your studies abroad.
2	Grades	I need to submit my academic transcript from my host university to my undergraduate school in Japan.	How to obtain a transcript depends on the host university. Any transcript received at CIE will be passed on to your undergraduate/ graduate school. If obtaining a transcript should be done on an individual basis, please be sure to do it.
3	Grades	How do I know if my academic transcript issued by the host university has been received by my undergraduate/graduate school?	It depends on each undergraduate/ graduate school, so please directly contact and ask your school office.
4	Grades	I have a question about credit transfers during study abroad.	Please contact your undergraduate/ graduate school about credit transfer processes.
5	Tuition	I received an invoice from my host university. Do I have to make the payment?	First, please check the kind of study abroad program you are participating in. 【Exchange Program】 With some exceptions, you are only required to pay Waseda University tuition and not the tuition of your host university. However, there are fees you must pay in addition to tuition, so check the kind of fees international exchange students must pay. (examples of fees you may have to pay: Mandatory fee, Orientation fee, Activity fee, Dormitory fee) 【CS Program】 The program fee will be paid to your host university from Waseda University. There are some fees aside from tuition, such as dormitory fees that must be paid directly to your host university, so if you are not clear about the fees, please check with CIE. (There may be cases where the accounting department of your host university sends you an invoice from some misunderstanding.)
6	Tuition	I am participating in the CS Program. When do I pay the program fee?	A notice will be sent to your guarantor. For further information, please refer to page 21 of this Study Abroad Handbook. Payment deadline is set about one month after you receive your notice.
7	Procedures within Waseda University	My address has changed since by application for study abroad. What procedures do I have to go through?	Please inform both your undergraduate/ graduate school and CIE.



【Inquiries about my cell phone】

No.	Inquiry	Answer
1	The "Platform Japan" mobile phone I have borrowed from CIE will not connect.	Try turning off the power, then turning it on again. If that does not work, please contact Platform Japan. For detailed information such as where to contact, please refer to your "Study Abroad Support Guide" which was handed out to you at the pre-departure orientation.
2	After departure, I purchased and completed a contract with a phone company at the country I am studying in. May I cancel my mobile phone I borrowed from CIE?	No, you can not. The phone rented by CIE is for "crisis management." In case of an emergency, CIE may contact all students simultaneously through short mail. There is no problem using a phone you have obtained in the country you are studying in for daily usage, but you will have to carry two mobile phones in this case. Please be sure to have your "crisis management" phone turned on in case CIE must contact you.
3	I have come back to Japan after finishing my study abroad. Where should I return my mobile phone?	There is a return box at Waseda Global Gate of building #22. Please return your phone within 10 days of your return to Japan. If for unavoidable circumstances you can not return your phone within 10 days, contact Platform Japan beforehand. Using a delivery service to return it is possible, but you will have to pay for the postage.
4	I have rented a SIM card but I can neither use the telephone function nor text.	Please check to see if the the SIM has been unlocked at the mobile phone company of your purchase. For au mobile phones, you may need complete the following procedures after you have unlocked the SIM card. <Settings → Device information → State of SIM card → Update state of SIM card> Be sure to check au's 【procedures and important considerations for unlocking a SIM card with an au mobile phone】

【Inquireies about overseas travel insurance】

No.	Inquiry	Answer
1	There has been a change in the length of my period of study. I have already applied for an overseas travel insurance designated by the university. What should I do?	Send an e-mail to the Campus Insurance Center and inform them of the length of your study abroad period before and after your change. For details on how to contact them, etc. please refer to the documents sent to you from the insurance company.
2	I would like to extend/cancel my overseas travel insurance period. What should I do?	<p>【extend】</p> <p>Inform the Campus Insurance Center by e-mail your desired insurance period. (until when you want it extended) They will inform you how much your additional insurance premium will be, and please be sure to wire the amount.</p> <p>【cancel】</p> <p>① When your travel has been cancelled, please contact the Campus Insurance Center via e-mail.</p> <p>② If you return home earlier than planned, please contact the Campus Insurance Center via e-mail after returning. They will inform you on how to cancel your insurance. For details on the procedures, refer to page 63 of this handbook.</p>
3	I have finished my study abroad program, and I am back in my home country. I would like to cancel my overseas travel insurance. What should I do?	The duration of the overseas travel insurance starts when you leave Japan and ends when you are back in Japan. Please contact the Campus Insurance Center via e-mail when you are back in Japan and take the necessary procedures to cancel your insurance.
4	I need to submit to my host university a certificate to prove I have insurance. What should I submit?	There should be a "Certificate of Insurance" along with your other documents. Please submit a copy of it to your host university. Please be sure to take your "Certificate of Insurance" along with the other documents when you depart.
5	I was so busy preparing for my trip that I forgot to bring my "Certificate of Insurance" with me, and left it in my home in Japan. My host university requires me to submit it. What should I do?	In some cases, your host university will ask you to submit your "Certificate of Insurance." Please be sure to have it with you along with the Emergency Card before you leave Japan. If you are asked to your "Certificate of Insurance" and you realize you had forgotten to bring it with you, please contact the Campus Insurance Center via e-mail as soon as possible. They will ask the insurance company to reissue it, and then send it to you in PDF format.
6	I need a "Certificate of Insurance" in French, instead of English.	It can be issued in English, French, German, and Spanish.

No.	Inquiry	Answer
7	Since I was required to get insurance designated by my host university, may I cancel my overseas travel insurance designated by Waseda University?	Acquiring overseas travel insurance designated by Waseda University is mandatory for crisis management reasons. Depending on your host university, you may be required to get health (or medical) insurance designated by your host university. Overseas travel insurance designated by Waseda University and health (or medical) insurance designated by your host university may have the same purpose or coverage in some parts, but the contents differ, so you will have to have both the overseas travel insurance designated by Waseda University and the health (or medical) insurance designated by your host university.
8	I would like to know if the student overseas travel insurance meets the conditions of the insurance recommended by my host university.	Please attach a copy of the document of the university insurance recommended by your host university to an e-mail inquiring about the conditions, and send it to the Campus Insurance Center. They will ask the insurance company, and convey the answer to you.
9	I was told by my host university to have my insurance company sign, etc. an application form that exempts me from buying insurance in the country I am staying in. Who should I contact?	Fill in everything that must be done by you, such as your name, birth date, insurance period, etc., and attach it to an e-mail and send it to the Campus Insurance Center to make the request.
10	I intend to make short trips to neighboring countries during my study abroad. Will my overseas travel insurance designated by Waseda University still be effective outside the country I am studying in?	As long as it is within the insurance period, you are covered during your trip in another country.
11	Is dental treatment covered?	Dental diseases such as cavities and pain in wisdom teeth are not covered by overseas travel insurance designated by Waseda University. Please be sure to have them taken care of before your departure.
12	I have lost my Waseda University Support Desk Card. What should I do? May I have it reissued?	The Waseda University Support Desk Card is for you to carry around information such as the Waseda University Support Desk phone numbers and your insurance policy number. The card itself is not in any way valid for anything, so it will not be reissued. The numbers of the Waseda University Support Desk are in the "Study Abroad Support Guide," so in case of difficulties such as illness or theft, please contact the Support Desk.
13	Where can I contact in case of theft or illness when I am overseas?	Please contact the Waseda University Support Desk. The phone numbers differ from country to country, so check the number for the country you are staying in, in the "Study Abroad Support Guide" beforehand and write it down on your Emergency Card.

【Inquires to the Support Desk on illness, theft, etc.】

No.	Inquiry	Answer
1	My passport has been stolen	Contact the Waseda University Support Desk. Have your credit cards or cell phone been stolen as well? If they have, immediately take the necessary steps to suspend their use. If you do not suspend their use, you may be liable for hefty fraudulent charges. Please be alert, since there have been actual cases of theft in the past. To prepare against such incidents, make a note of contact information on your credit card company before your departure. Thefts often occur during vacations in other areas or countries, rather than when you are attending programs. Be sure to stay alert even during vacation time.

No.	Inquiry	Answer
2	I have caught a cold, and I would like to go see a doctor.	Contact the Waseda University Support Desk. Regardless of the kind of illness or injury you may have, they will inform you of the nearest medical facility, or a facility that is best for your symptom, and will also make an appointment, arrange for cashless payment, a medical interpreting service, etc. Further, the Waseda University Support Desk will let you know how to file an insurance claim concerning prescription drugs, transportation expenses, etc. If you receive medical services without cash payment, you will need to submit documents necessary for insurance claims to the Waseda University Support Desk and others. If you made all the arrangements to receive medical services and made payments yourself, Waseda University Support Desk will also let you know how to file an insurance claim. If you are hospitalized, the Support Desk will inform you how to file an insurance claim as well. Please take note that some diseases such as anamnesis, conditions related to pregnancy and childbirth, dental diseases, etc. are not covered by overseas travel insurance or medical assistance service.
3	My suitcase and computer have broken. How can I file an insurance claim?	"Movable property for living insurance option for study abroad students" provides coverage of up to 100,000 yen per piece of property. The amount covered will be up to the lower of either the market value or repair cost. For further information, please contact the Waseda University Support Desk .
4	I have been caught in an act of terrorism/disaster.	Do not take rumors seriously, get the latest information, and secure your safety. In urgent situations such as hearing explosive sounds nearby, your safety should come first. For information on how to secure your safety, please refer to the following information from the Ministry of Foreign Affairs. <a href="http://www.anzen.mofa.go.jp/pamph/pdf/counter-terrorism.pdf">http://www.anzen.mofa.go.jp/pamph/pdf/counter-terrorism.pdf</a> If you must escape from where you are, or leave the country you are in, first contact Waseda University Support Desk.
5	I am having trouble sleeping, and cannot attend classes. Who should I consult with?	Try talking to people you can trust, such as your friends, family members, study abroad program staff of your host university. It is important that you do not try to take care of things all by yourself. Please contact the Waseda University Support Desk as well. At Waseda University Support Desk, there is an overseas health consulting telephone service. Further, if you need to see a psychiatrist in the country you are staying, the Waseda University Support Desk can help you such as finding a clinic.
7	While riding the bus, my bag had been opened, and my purse was stolen .	Theft may be covered by overseas travel insurance, so please contact the Waseda University Support Desk and ask how to file an insurance claim. However, cash, credit cards, and the like are not covered by overseas travel insurance. In order to protect your credit card from fraudulent use, be sure to have information on where to contact beforehand in case of theft. Waseda University Support Desk can also inform you how to contact your credit card company.
8	I forgot my bag in the train. There were things such as my clothes in it. Would I be able to make an insurance claim?	Overseas travel insurance does not cover lost or misplaced items, so you will not be able to make an insurance claim. Try contacting station employees or their Lost and Found office.
9	My wisdom tooth started to ache during my study abroad.	Dental diseases that include aching wisdom teeth, cavities, and periodontal disease are not covered by overseas travel insurance, so you will have to pay for your dental costs. However, Waseda University Support Desk can help find the nearest dentist for you, so please contact them.
10	I fell from the bicycle I had borrowed from my host family, and injured my left knee. In addition, the wheel rim is bent, so I plan to have it fixed. I would like to file an insurance claim for the repair cost.	For your medical attention, please contact Waseda University Support Desk, and ask them for assistance on such things as finding a hospital and receiving treatment without paying cash. The overseas travel insurance specifically designed for students participating in Waseda University study-abroad programs has supplementary insurance for when you damage other people's property. However, in this case, you have damaged property that was under your management, so the bicycle will not be covered.
11	I plan to go to Orlando via Chicago on a Waseda flight, but the flight between Narita and Chicago was delayed and I could not get on the connecting flight to Orlando. I have to stay overnight in Chicago.	There is a possibility that you can file an insurance claim for your hotel fees, etc. during your overnight stay in Chicago, so contact Waseda University Support Desk and get information on how to make the claim, etc. Further, if you do not know where to stay in Chicago, the Support Desk can help you find a place to stay, so ask them about that as well.

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## **Tabireg (an email newsletter issued by the Ministry of Foreign Affairs on overseas travel)**

Tabireg is a system intended for people going abroad on personal or business trips where you will receive emails on emergency situations and the latest information about flying to the country you will be staying in. You will need to register your itinerary, the places of your stay, and your contact information.

You will also be able to register the email address of your family and the address at your workplace.

The information you have registered will not be used for purposes other than those stated above, and it will be deleted one month (or one year if you so desire) after you have returned to Japan.

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\*Some types of cell phones will not be able to receive the emails from us. Please refer to the website of your cell phone provider for details.

Both you and  
Your Family  
will feel safe ♪



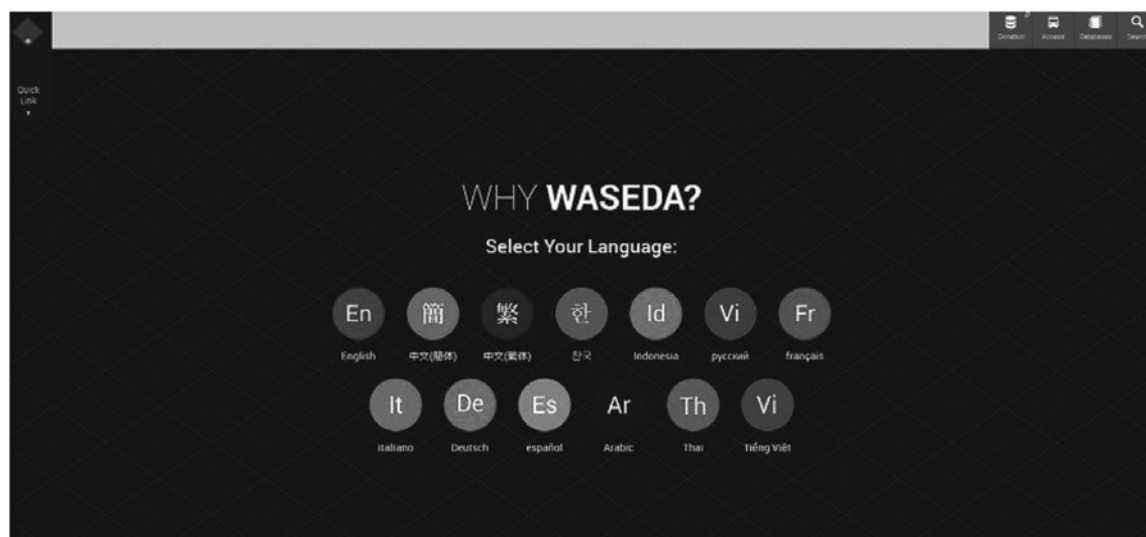
## **STUDY ABROAD HANDBOOK, WASEDA UNIVERSITY 2018-2019**

### **English Version**

PUBLISHED BY THE CENTER FOR INTERNATIONAL EDUCATION  
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PRINTED BY SEIBUNSHA  
1-10-6 MIYAKO-CHO, CHUOU-KU,  
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# About the “WHY WASEDA?” Website



A new website for introducing Waseda University has been released!

This visual friendly website has multilingual support (up to 13 languages). Many people around the world will become familiar with the attractive facts about our university, even if they do not have basic knowledge about Tokyo or Waseda.

Information on 6 topics –TOKYO, SUBJECT, EDUCATION, RESEARCH, IDENTITY, and CAMPUS LIFE– are summarized with rankings such as the examples below:

Tokyo, No.1 Global City in Asia

Most hospitable city in the world

No.1 Number of student circles

You might find some surprisingly new and useful information of your surroundings.

Please feel free to use this website to introduce Waseda University to your friends abroad or to your homestay family.

URL to “WHY WASEDA?” :

<http://www.waseda.jp/inst/whywaseda/>



Application for the study abroad programs for AY 2017 has ended.  
For information on the study abroad programs for AY 2018,  
please check the Center for International Education's Web page.