

Career Path Report: How to Register

Since this guide covers multiple career paths,
it contains many pages.
Please focus on the sections that apply to you.



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【Notes】 Language Settings for Career Compass

The “Career Compass” system used to submit your career path report is available in Japanese only.

As this is a web-based system, please use your browser’s or device’s translation function if necessary.

This guide includes sample screenshots and English translations generated using a browser translation function (Microsoft Edge) for reference.

Please note that the wording may vary depending on the translation tool or software used and may sometimes be inaccurate or unnatural. In case of any discrepancies, please refer to the original Japanese text.

1. Career Path Report (Overview)

(1) Purpose of Data Collection

The Career Center asks all students to report their job offers (including teaching positions and civil service jobs) as well as their future plans (such as further studies, study abroad, self-employment, or undecided status).

These reports serve as foundational data for the Ministry of Education, Culture, Sports, Science and Technology's Basic School Survey, a core national survey conducted under the Statistics Act. Universities are required to submit this data each year. In addition to being used for various statistical analyses and survey responses, we utilize this information as valuable material for career support.

Personal information provided in your report will be managed and handled safely and appropriately in accordance with Waseda University's commitment to personal information protection, and will be used as statistical data that does not identify specific individuals. We will never disclose any information in a form that could identify individual respondents, so we appreciate your understanding and cooperation.

[Reference] [Information Security and Personal Information Protection - Waseda University](#)

(2) Eligible Respondents

This survey is intended for all regular students at Waseda University who are graduating or completing their programs this academic year.

Non-degree students and exchange students are not required to submit a report.

*** For students in the Doctoral Program:**

We request reports from all students currently enrolled at the university who fall under any of the following categories:

- Students who will complete the doctoral program and obtain a degree
- Students who have attended the doctoral program for three years or more and received all required research guidance, but leave the program without submitting a doctoral dissertation
- Students who withdraw from the program (for personal reasons)

(3) Important Notes

- This report can be revised as many times as necessary.
- This applies to all graduates and program completers. Reporting is required not only for those entering the workforce but also for all individuals in the following categories:

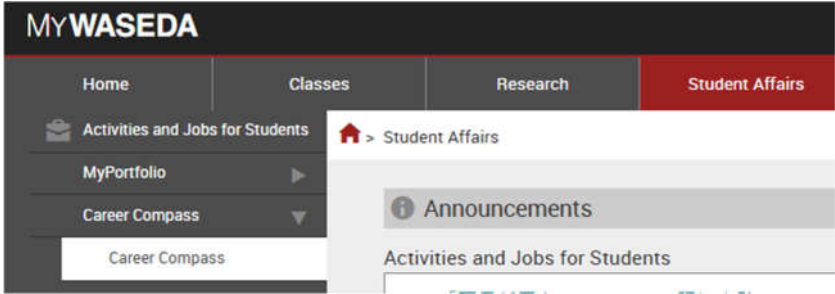
Examples: Part-time work, further studies, studying abroad, taking certification exams, undecided, self-employment or starting a business, returning to previous job or continuing current job, etc.
- After submitting your career path report, if you do not graduate or complete your program and end up repeating a year, there is no need to change the information. You will be asked to re-register in the year you graduate or complete your program.
- Even if you initially reported your future plans as “Undecided,” please update your report if your plans are subsequently finalized.
- If your employment status or contact information (such as your address) has changed **after graduation**, please refer to the website below for information on how to update your details.
[🔗 Register/Change Personal Information | Waseda University Alumni Association](#)

2. How to Register (Common for All Career Paths)

(1) Registration Procedure

I. Log In to MyWaseda

From the "Student Affairs" menu, select "Career Compass."



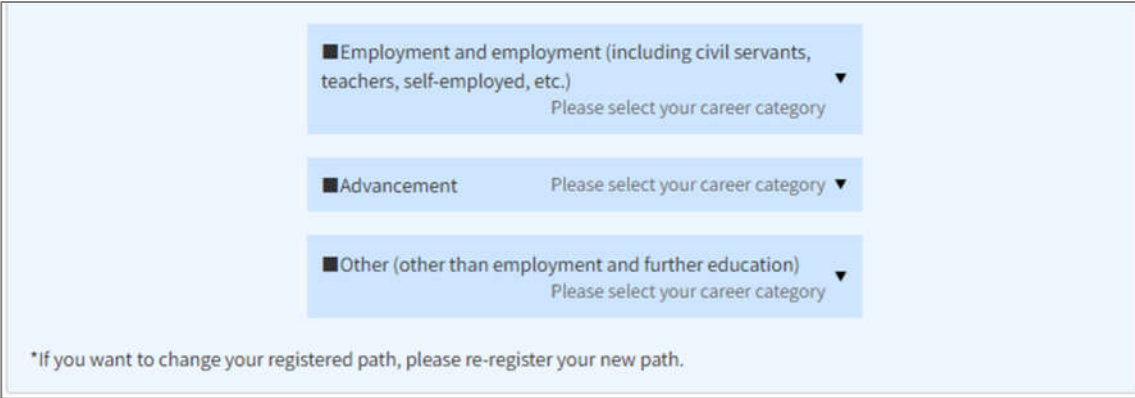
II. Select "Career Path Report (Required before graduation)" in Career Compass

After reviewing the notes displayed on the screen, proceed to the Career Path Report page.



III. Selecting a Career Path Category

The following sections provide detailed instructions and key points for entering information for each category. **Use the table on the next page to identify the category that best matches your future plans.**



[Eligibility by Category]

For doctoral students, please refer “7. Input Methods by Case, FAQ”, “(5) I am a postdoc; should I select "Employment" or "Other"?”)

<p>■ Employment (Including civil servants, teachers, and self-employed, etc)</p>	<p>This category applies to employees (regardless of permanent or fixed-term contracts), sole proprietors (including freelancers and professional athletes), self-employed individuals, and entrepreneurs. This category also includes corporate officers and individuals who own their own businesses.</p> <ul style="list-style-type: none"> • Employment with a company or organization • Employment as a civil servant or school teacher • Starting a new business or working as a sole proprietor • In the case of working students, continuing to work at the affiliated company or organization, or in a business they operate themselves, after graduation or completion of studies <p>*For part-time work, “Other (Other than Employment and Further Studies)” should be selected.</p> <p>*If you will be both a "working student (continuing education)" and "employed" after graduation/completion, select "Continuing Education."</p>
<p>■ Further Studies *Depending on the translation software used, this may be translated as “Advancement.”</p>	<p>This category applies to students who have been accepted to a university, graduate school, junior college, specialized course, vocational school, or a similar institution in Japan or abroad.</p> <p>If you are considering further studies but have not yet decided on a specific institution, please select “Preparing for Further Studies” from “■ Other (Other than Employment and Further Studies).”</p> <p>*This includes enrollment as a (doctoral) research student and study abroad (for the purpose of obtaining a doctoral degree).</p>
<p>■ Other (Other than Employment and Further Studies)</p>	<p>This category applies to students whose future plans do not involve employment or further studies.</p> <ul style="list-style-type: none"> • Continuing job search (including those preparing for or planning to take civil service exams) • Preparing for various qualification exams (e.g., bar exam, certified public accountant exam) • Judicial trainee • Currently considering or preparing for entrance exams for further studies • Part-time work

IV. Enter Career Path Details

Enter your career path details according to each category. Please refer to the following chapters for detailed instructions on how to enter information for each category.

■ Please select a career path category from employment, further education, and others, and register your determined career path.

■ Employment and employment (including civil servants, teachers, self-employed, etc.) ▼
Please select your career category

■ Advancement ▼
Please select your career category

■ Other (other than employment and further education) ▼
Please select your career category

*If you want to change your registered path, please re-register your new path.

V. Entering Career Satisfaction, etc.

<p>Cooperation with university publicity materials and events, etc. <i>(Required)</i></p>	<p>In the future, the university may ask you to cooperate with the location of publicity materials and events issued by the university. Please check whether you can cooperate to the extent possible.</p> <p> <input type="radio"/> Collaborate <input type="radio"/> Don't cooperate </p>
<p>About independent career choice <i>(Required)</i></p>	<p>Please answer whether you were able to choose your own career path when looking for a job or choosing a career path.</p> <p> <input type="radio"/> I was able to choose my own career path <input type="radio"/> I couldn't choose my career path independently <input type="radio"/> I can't say either </p> <p>The reason</p> <div style="border: 1px solid #ccc; padding: 2px; width: 100%;"> <p>The reason</p> </div> <p style="font-size: x-small;">(Full width 30 characters or less)</p>
<p>About career satisfaction <i>(Required)</i></p>	<p> <input type="radio"/> Highly recommended <input type="radio"/> Okay, satisfied <input type="radio"/> Normal </p> <p> <input type="radio"/> Somewhat dissatisfied <input type="radio"/> Very satisfied and dissatisfied </p>

VI. Response Regarding Contact Information After Graduation or Program Completion and the Alumni Association’s Handling of Personal Information

Contact information after graduation and completion

Even if you don't have any changes with your current contact information, be sure to enter it.
*Please enter an address where you can send mail, etc.

Type (Required)	<input checked="" type="radio"/> Home <input type="radio"/> Company dormitory <input type="radio"/> Others
	For other cases, enter your details. <input style="width: 90%;" type="text" value="For other cases, enter your details."/> 0 /255 character
	(255 characters or less)

Other contact information (homecoming, etc.)

<Please enter only if you have contact information other than the contact > after graduation and completion.

Handling of personal information by the alumni association

Please select one of the things you agree to.(Required)

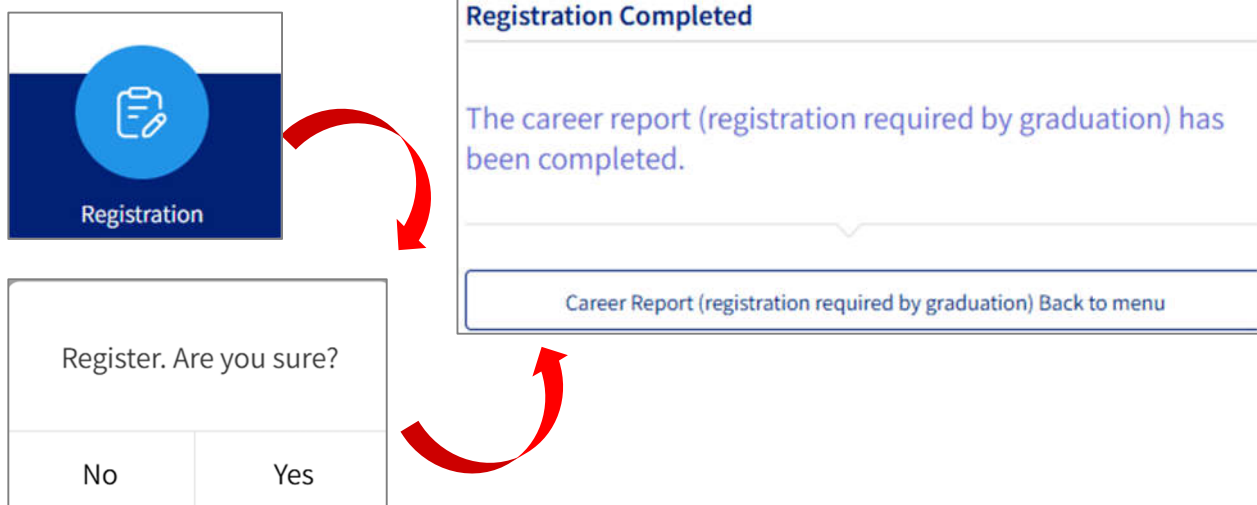
Agree to use your name, educational background, career path, and address for Inamonkai activities.

I do not agree to use any information including my name (name, educational background, career path, address) for Inamon Kai activities.

VII. Registration Complete

Select "Yes" on the "Register" button at the bottom of the screen. If the completion screen appears, your registration is complete.

If you wish to review the information you have registered, please refer to "6. Checking and Updating (Changing) Registered Information."



3. How to Enter Employment Information (Including civil servants, teachers, and self-employed)

(1) Eligible Individuals

This category applies to employees (regardless of permanent or fixed-term contracts), sole proprietors (including freelancers and professional athletes), self-employed individuals, and entrepreneurs.

This category also includes company executives and individuals who own their own businesses.

(Examples)

- Employment with a company or organization (including civil servants and school teachers)
- Starting a new business or working as a sole proprietor
- In the case of working students, continuing to work at their affiliated company or organization, or in a business they operate themselves, etc.

[Note] If you plan to “pursue further studies *1” while also “working*2” after graduation or completion, you should register under the “Further Studies” category and enter information about both your educational institution and work situation.

*1: This refers to becoming a full-time student at a university, graduate school, junior college, specialized course, or high school special course as defined by the School Education Act, or becoming a full-time student at an equivalent overseas school. This does not include vocational schools or language schools.

*2: Part-time work is excluded

Please select **“Other (Other than Employment and Further Studies)” for part-time work.**

(2) Details on How to Enter

I. Selecting Career Path Category

■ Employment and employment (including teachers, self-employed, etc.)
Please select

Private Companies

Various organizations

School Teacher

School Staff

National civil servant

Please select the category that applies to your employment destination.

<IMPORTANT NOTES WHEN ENTERING INFORMATION>

- “Self-employment (sole proprietorship, entrepreneurship, inheriting the family business)”
This option applies to individuals who are self-employed, sole proprietors, or new entrepreneurs.
Select “Self-employed (starting a business, taking over a family business*).”
- Regarding family businesses
If you are joining a corporation operated by family members or relatives as an employee,
select the applicable category (e.g., "Private Company").
However, **if you are taking over a sole proprietorship as the business owner or becoming a business partner,** this should be registered **"Self-employed (sole proprietor, entrepreneur, or taking over a family business)."**
- “National civil servant”, “National Civil Service General Position” and “National civil servants, etc.”
These refer to civil servants of the Government of Japan.
Civil servants working outside Japan should be registered under “United Nations, international organization staff, and overseas civil servants.”

II. Company Name Search

Company Name Search

No legal personality such as Kabushiki Gaisha or Iryohojin is required

Company Name (Kana)	フセタダイカク
Company Name	早稲田大学
Search criteria	<input checked="" type="radio"/> Searches that include <input type="radio"/> Search from top

Search

Enter the company name **in Japanese** and search. Corporate designations (e.g., Inc., Ltd.) are not required.

If no results are found—particularly when searching for overseas companies or organizations—please enter the name in the Roman alphabet and proceed to **“IV. Company Name Search — If No Matches Are Found.”**

III. Company Name Search–If a match is found

Select the relevant data and click "Register with a company selected from the list."

Search Results

Showing 1~6 of 6 results

Choose your company.

Company Name	Head Office Location
	Industry Classification
<input checked="" type="radio"/> Waseda University	1-104 Totsukacho, Shinjuku-ku, Tokyo Services: Schools and vocational schools

Showing 1~6 of 6 results

<IMPORTANT NOTES WHEN ENTERING INFORMATION>

- **There may be multiple corporations with the same name. Please refer to the head office location and the industry classification to select the correct one.**
- Even for the same corporation, search results may be displayed for individual business locations. If multiple business locations are listed for the same corporation, choose the specific location if the hiring is for that location. Otherwise, the headquarters should be selected.
*Even if you are hired by the headquarters and assigned to a specific branch office, the headquarters should still be selected.

The selected company will be displayed in the "Career Destination" field. Please verify that the information is correct and proceed to "V. Enter Career Details."

Decide on your career first.	
Career destination: Furigana	Waseda Daigaku
Career Name	Waseda University
Recruiting branch name, department, etc.	<input type="text" value="Recruiting branch name, department, etc."/> (Full width within 35 characters)
Head Office Location	▶ 〒 : 169-8050 ▶ TEL : 03-3204-1633 ▶ 1-104 Totsukacho, Shinjuku-ku, Tokyo

IV. Company Name Search – If No Matches Are Found

Click "Create and register Companies other than the list", then enter the details of your career destination.

Search Results

Choose your company.

Company Name	Head Office Location
	Industry Classification
No data matching the condition	

Create and register companies other than the list

Back to previous screen

Decide on your career first.

Career destination: Furigana <small>(Required)</small>	<input type="text" value="Career destination: Furigana"/> <small>(within 50 characters)</small> < example> Dai Nippon Shokai (no legal personality)
Career Name <small>(Required)</small>	<input type="text" value="Name of career destination"/> <small>(No more than 30 characters in full width notation)</small> < example> Dainippon Shokai Co., Ltd. (Enter the legal personality of a corporation, medical corporation, etc.) <small>(In the case of new graduate dispatch, etc.)</small>
Recruiting branch name, department, etc.	<input type="text" value="Recruiting branch name, department, etc."/> <small>(Full width within 35 characters)</small>
Head Office Location <small>(Required)</small>	〒 <input type="text"/> - <input type="text"/> TEL <input type="text" value="Head Office Phone Number"/> <small>(e.g., 052-XXX-XXXX)</small> Not selected <input type="text" value="Address in the following prefecture"/> <small>(Full width 25 characters or less)</small> <input type="text" value="Building name, etc."/> <small>Building name, etc. (in the case of public buildings)</small> <small>(Full width 25 characters or less)</small>
URL	<input type="text" value="URL"/> <small>(within 60 characters)</small>
Industry Classification <small>(Required)</small>	Not selected <input type="text"/>

●Furigana (フリガナ)
 Enter using half-width katakana (カタカナ) .
For foreign companies or other cases where there is no Japanese pronunciation, single-byte alphabetic characters are acceptable.
 Do not leave this field blank.

●Postal Code
 If the address is outside Japan, please enter "000-0000."

●Prefecture
 Select the prefecture.
 For overseas locations, select "Foreign Countries" at the bottom.

●Industry Classification
 Select the closest option from the drop-down menu.

V. Entering Career Details

Confirm your selected career destination, then enter details such as employment type and job category.

Career Details	
Career Paths (Required)	Private Companies
How to apply (Required)	Not selected
Employment Status	Not selected
	*Please select for temporary appointment teachers, full-time lecturers, part-time lecturers, etc., non-regular employment, temporary and full-time
Occupation (Required)	Select a job group Not selected
	Choose your job type Not selected (Required)
Work (planned) location	Prefecture Not selected
	City Municipalities *Please enter the city name if you know it. (Full width 20 characters or less)
Decision date (tentative date)	Not selected yearly Not selected Monthly Not selected Day

The selected category is automatically applied.

Required for all respondents

Select only if applicable to a specific employment type

① Select a job group
② Select a job type
*Please refer to the note at the bottom of this page.

<IMPORTANT NOTES WHEN ENTERING DATA>

- **Employment Status: If the career category is "Self-employed," no response** is required.
- Regarding Job Type

First, select a job group, then select **a specific job type**. A list will appear in the dropdown menu based on the Japanese Standard Classification of Occupations and past career data. **Since the options do not correspond exactly to your company's job titles, please select the job type that best matches your role.**

Additionally, if your roles fall under multiple job categories (e.g., entrepreneur and a lawyer), selecting any one appropriate category is sufficient.

The next page includes some common examples, mistakes, and examples of entries that are often confusing; please refer to them as needed.

(Input Examples)

Job Group (Partial List)	Job Type (Excerpt)	Examples/Notes
Business Owners and Executives · Managers · Legislators	Council Members	Members of the National Diet, City Council Members
	Company, Corporation, and Organization Officers (including Presidents)	Presidents, Directors, Chairpersons
	Sole proprietors	Sole proprietors and other business owners
General and administrative staff (including job-type positions)	Administrative Staff (Planning, Proposal Development, Market Research)	Marketing and Planning Positions
Teachers and instructors	Other School Teachers	Vocational School Teachers
	Private Tutors, Cram School Instructors, Instructors (Non-school education)	Various Instructors and Teachers (tea ceremony, ikebana, calligraphy, Go, music, dance, sports, etc.), Supplementary Tutoring for School Education
Professionals in business, accounting, finance, insurance, etc.	Financial and insurance professionals	Actuaries, fund managers, and investment professionals (at financial institutions, insurance companies, etc.)
Literature, culture, arts, performing arts, and sports	Authors, writers, translators Reporters, editors Sculptors Painters, calligraphers Craft Artists Designer Photographers, videographers Musicians, performing artists Musicians Dancers Actors Directors, producers, and directors (excluding web) Performing artists (rakugo storytellers, manzai comedians, magicians, etc.) Professional athletes (including corporate team athletes) Models, advertising models	Select the option that best matches the above. For Web Producers and Web Directors, refer to the job category group "Information and Communications Technicians (SE/PG, etc.)."
Consultant	General and Business Consultants Strategy Consultant Accounting Consultant Financial Consultants HR Consultant IT and Systems Consultant Business Turnaround Consultant Think Tank Consultant Other Specialized Consultants	Select the option that best matches the description above.

VI. Enter Career Satisfaction, etc.

Please refer to "2. Job Offer and Career Path Report: Registration Method (Common Section for All Career Paths)" – "(1) Input Method" – "V. Entering Career Satisfaction, etc." and complete the entry.

4. How to Enter Information for Further Studies

(1) Who Should Enter This Information

This category applies to students who have been accepted to a university, graduate school, junior college, advanced course (senmon-gakko), vocational school, or a similar institution in Japan or abroad.

*Depending on the translation software used, this category may appear as “Advancement” or “Advanced” in the web system. These terms refer to continuing academic studies after graduation.

It also applies to working students who have secured employment while continuing their studies.

(Example) You are employed by a private company or similar organization while simultaneously pursuing a master’s or doctoral degree.

If you are considering further studies but have not yet decided on a specific institution, register under “Preparing for Further Studies” in “■ Other (Other than Employment and Further Studies).”

(2) Details on How to Enter

I. Selecting a Career Path Category

The screenshot shows a dropdown menu titled "Please select your career category ▲" with the following options:

- Advancement
- Graduate School (Waseda University)
- Graduate School (Japan, other universities)
- Graduate School (Overseas (Home Country))
- Graduate School (Overseas (Outside of Home Country))
- Faculty (Waseda University)
- Faculties (Japan, other universities)
- Undergraduate (Overseas (Home Country))
- Faculty (Overseas (Outside of Home Country))
- Junior College (Japan)
- Major (Japan)
- Beska (Japan)
- Vocational Schools, Vocational Schools, and Language Schools (Japan)
- Overseas Schools (Non-University)

Red callout boxes provide the following explanations:

- A box labeled "Master's, Professional Master's, and Doctoral Programs" points to the four Graduate School options.
- A box labeled "Undergraduate Program" points to the Faculty and Undergraduate options.
- A box labeled "Please select the appropriate category for your intended program." points to the entire dropdown menu.

II. Enter Career Path Details

Career Paths	Graduate School (Waseda University)	
	<p>*Please select if you are employed for further education</p> <p>Employed by going on to higher education ▾</p> <p>Not selected</p> <p>(Required)</p>	
Decision date	Not selected ▾ yearly	Not selected ▾ Monthly
Career destination: Furigana	進路先フリガナ (within 50 characters in half width)	
Career Name	進路先名称 (No more than 30 characters in full width, no more than 60 characters in half-width and alphabetical notation)	
Career Destination Location	〒	<input type="text"/> - <input type="text"/>
	Prefecture	Not selected ▾
	Location:	住所 (Full width 25 characters or less)
		ビル名等 Building name, etc. (within 25 c
	TEL	TEL (e.g., 052-XXX-XXXX)
Industry Classification	Not selected	
Occupation	Not selected	

If you will be employed while pursuing further studies, or if you are already employed at the time of enrollment, please select "Employed while pursuing further studies / Employed upon enrollment."

*Due to automatic translation, this option may appear with an incorrect or unnatural translation (e.g., "employed by going on to higher education"). Please select this option if you fall under the category described above.

●Postal Code
If the address is outside Japan, please enter "000-0000."

●Prefecture
Select the prefecture.
For overseas locations, select "Foreign Countries" at the bottom.

●Industry Classification and Occupation
If you select "Employed while pursuing further studies," please enter your Industry Classification and Occupation (Job type).

III. Entering Career Satisfaction, etc.

Please refer to "2. Registration Method (Common for All Career Paths)" – "(1) How to Enter Information" – "V. Entering Career Satisfaction, etc." and follow the instructions to complete your entry.

5. How to Enter Information for Other Categories (Other than Employment and Further Studies)

(1) Eligible Individuals

This category is intended for students whose future plans do not involve employment or further studies.

Note: If you plan to take a civil service exam, or are currently preparing for one, select “Job hunting (ongoing)” rather than “Certification exam (Qualification exam).”

*Due to automatic translation, some options in the web system may appear with incorrect or unnatural wording (for example, “Job hunting continues and activities”). These labels refer to ongoing job-hunting activities.

(Input Example)

- Continuing job search (actively seeking employment, including those preparing for or planning to take civil service examinations)
- Preparing for certification or qualification exams (e.g., bar exam, CPA exam)
- Judicial trainee (legal apprenticeship)
- Considering further studies (including preparation for entrance examinations)
- Part-time employment and other activities

(2) Details on How to Enter

I. Select Career Path Category

■ Other (other than employment and further education) ▲
Please select your career category

Study Abroad

Qualification exam (excluding civil service exam)

Civil Service Examination

Part-time job

Preparing for higher education

Undecided

Job hunting continues and activities

Students enrolled in courses

Judicial Trainee

Extension of graduation (repeat year)

Others

● Study Abroad

This refers to non-degree programs (e.g., short-term language study), not enrollment in a degree program.

Please select the applicable category.

If you are continuing your job search or plan to start one after graduation, please select “Job hunting (ongoing)”

*Due to automatic translation, some options may appear with incorrect or unnatural wording (e.g., “Job hunting continues and activities”). This refers to continuing job hunting.

II. Enter Career Path Details

Career Paths	Job hunting continues and activities		
Decision date	Not selected ▾	yearly	Not selected ▾ Monthly
Career destination: Furigana	Career destination: Furigana (within 50 characters in half width)		
Career Name	Name of career destination (No more than 30 characters in full width, no more than 60 characters in half-width and alphabetical notation) *Enter in full-width and official name.		
Career Destination Location	〒	<input type="text"/>	<input type="text"/>
	Prefecture	Not selected ▾	
	Location:	Location: (Full width 25 characters) Building name, etc. Building name, etc.	
	TEL	TEL (e.g., 052-XXX-XXXX)	

Please enter the appropriate details based on your category. However, if you select "Others", you must provide details.

●Postal Code
If the address is outside Japan, please enter "000-0000."

●Prefecture
Select the prefecture. For overseas locations, select "Foreign Countries" at the bottom.

<NOTES ON ENTRY>

- Furigana, Name, and Location

Enter the required information according to the selected detailed category.

If "Others" is selected, additional details must be provided to describe your situation.

III. Entering Career Satisfaction, etc.

Please refer to "2. Registration Method (Common for All Career Paths)" – "(1) How to Enter Information" – "V. Entering Career Satisfaction, etc." and follow the instructions to complete your entry.

6. Checking and Updating (Changing) Registered Information

You can check your registered career path using the following procedure. You may update this information as many times as needed until graduation. If your job offer (your final career destination) changes, please update your registered information.

(1) How to Update

- I. Log in to Career Compass via MyWaseda, just as you did when registering
- II. Select "Career Report (registration required by graduation)" in Career Compass
- III. Your previously registered information will be displayed.

VI.-① If there are no changes to your career path category, select "Content Confirmation" to update.

VI.-② If you need to change your career category, select a new category and enter your career information.

Current Registration Status

Decision date	Updated on	Career Category	
		Registration Details	
2026/02/01	2026/04/21	Graduate School (Waseda University)	VI.-① Content Confirmation
		Test Daigaku	

■ Please select a career path category from employment, further education, and others, and register your determined career path.

■ Employment and employment (including civil servants, teachers, self-employed, etc.) Please select your career category ▼

■ Advancement Please select your career category ▼

■ Other (other than employment and further education) Please select your career category ▼

*If you want to change your registered path, please re-register your new path.

VI.-②

7. Input Methods for Common Cases (FAQ)

(1)	Freelancers, Self-Employed Individuals	19
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(6)	If you are employed as a civil servant in a foreign country,.....	21
(7)	National Defense Academy, Police Academy, Military, Armed Force.....	21
(8)	Legislator (Politician)	22
(9)	Professional Athlete.....	22
(10)	Entertainment Industry (Actors, Models, Comedians, etc.).....	23
(11)	If you have multiple career paths at the same time	23

(1)Freelancers, Self-Employed Individuals

Please register under "**Self-employed (sole proprietor, entrepreneur, or inheriting the family business)**" within the "Employment (Including civil servants, teachers, and self-employed, etc)" category.

Since freelancers and sole proprietors are rarely found via company name search, please refer to the section starting with "IV. Company Name Search – **If No Matches are Found.**"

See also: 3.How to Enter Employment Information (Including civil servants, teachers, and self-employed, etc)

→ (2) Details on How to Enter

→ IV. Company Name Search – If No Matches are Found

(2)If you are employed by a company or organization outside Japan

Please register under the "Employment (including civil servants, teachers, self-employed, etc.)" category. If you cannot find your employer in the search results, please refer to "IV. Company Name Search – If No Matches are Found " and subsequent sections. **In the free-text field for the head office location, please enter the full address, including the country name.**

See also: 3.How to Enter Employment Information (Including civil servants, teachers, and self-employed, etc)

- (2) Details on How to Enter
- IV. Company Name Search – If No Matches are Found

(3)(As a working student) Enrolling in school while employed

If you will be both employed and enrolled in higher education after graduation or completion, this should be registered under the “Further Studies” category.

Within this category, also provide information about your employment status and industry.

See 4. How to Enter Information for Further Studies → (2) Details on How to Enter

(4)Planning to take the civil service exam after graduation

Please register under "Civil Service Examination" in the "Other (Other than Employment and Further Studies)" category.

Please note that taking (or preparing for) the civil service exam is different from " Qualification Exam."

(5) I am a postdoc; should I select "Employment" or "Other"?

For doctoral students and postdoctoral researchers, the appropriate category depends on whether you have an employment contract and receive a salary.

	If you have an employment contract with a university or research institution	If you do not have an employment contract and are receiving a research grant or fellowship
Major Category	"Employment/Work (including civil servants, teachers, self-employed, etc.)"	"Other (Other than Employment and Further Studies)"
Career Path Category	Self-employment (sole proprietorship, starting a business, taking over a family business)	Other
Name of Destination	Search for or enter employer	Program Name/Category Name (e.g., Japan Society for the Promotion of Science (JSPS) Research Fellow DC1)
Employment Type	Select based on employment status	(No input required)
Job Type	Researcher, University Faculty, etc. (select applicable)	(No input required)

Q. I will be working as a postdoctoral researcher at another university. Does this count as employment?

A. Yes, it is considered employment.

Even if the position is temporary, if you have an employment contract, select **"Employment (Non-regular employment)."**

Q. The term "employment" may seem unclear or inappropriate.

A. Fixed-term and non-regular employment are also included under "Employment."

Regardless of whether the position is "regular" or "non-regular," if you are working under an employment contract, it is considered employment.

Q. I have an employment contract but also receiving research grants.

A. If you have an employment contract with a university or research institution as a faculty member (e.g., Assistant Professor or Specially Appointed Assistant Professor), **please select "Employment (Faculty)" even if you are concurrently receiving a JSPS fellowship or similar support.**

(6) If you are employed as a civil servant in a foreign country,

Please register under "United Nations, international organization staff, and overseas civil servants." in the "Employment (including civil servants, teachers, self-employed, etc.)" category.

If you cannot find your employer in the search results, please refer to "IV. Company Name Search — If No Matches Are Found" and subsequent sections.

See also: 3. How to Enter Employment Information (Including civil servants, teachers, and self-employed, etc) → (2) Detailed Entry Instructions

(7) National Defense Academy, Police Academy, Military, Armed force

If you are enrolling in the National Defense Academy or the Police Academy, please register under "National Civil Servant (Other)" in the "Employment/Work (including civil servants, teachers, self-employed, etc.)" category.

(8) Legislator (Politician)

Please register under the "Employment (Including civil servants, teachers, and self-employed, etc)" category as follows.

Main Category	"Employment (Including civil servants, teachers, and self-employed, etc)"
Career Category	<ul style="list-style-type: none"> National Diet or Local Assembly outside Japan: United Nations, international organization staff, and overseas civil servants
Employer	<ul style="list-style-type: none"> Members of the National Diet: Please refer to " IV. Company Name Search — If No Matches Are Found" and enter "Member of the National Diet." Local Assembly Member: For convenience, please search for and register the government office in your district. (Example) For Tokyo Metropolitan Assembly members: Tokyo Metropolitan Government National Diet or Local Assembly outside Japan: Please refer to " IV. Company Name Search — If No Matches Are Found" and enter details.
Employment Type	For convenience, please select "Full-time employment."
Job Type	Group: Business Owner, Executive, Manager, Council Member Job Type: Assembly Member

(9) Professional Athlete

Please select "Employment (including civil servants, teachers, self-employed individuals, etc.)."

Please note that the registration procedure differs depending on whether you are engaged under a professional (service) contract or employed as a salaried athlete by a company or organization.

	Professional contract	Employed as a salaried athlete
Main Category	"Employment (Including civil servants, teachers, and self-employed, etc)"	"Employment (Including civil servants, teachers, and self-employed, etc)"
Career Path Category	Self-employment (sole proprietor, entrepreneur, or inheriting the family business)	"Private Companies" or "Various Organizations," etc., Organizations to Which You Belong
Place of Employment	Official Name of Team	Company or organization with which you have an employment contract
Employment Type	(No input required)	Based on the employment contract
Job Type	Group: Literature, Culture, Arts, Expression, Sports Job Type: Professional Athlete (including corporate teams)	Group: Literature, Culture, Arts, Performance, Sports Job Type: Professional Athlete (including corporate teams)

(10) Entertainment Industry (Actors, Models, Comedians, etc.)

Please register under the "Employment (Including civil servants, teachers, and self-employed, etc)" category. **Please note that the registration procedure differs depending on your contract type.**

	Management Contracts, Agent Contracts	Employment Contract
Main Category	"Employment and Work (Including civil servants, teachers, and self-employed, etc)"	"Employment (Including civil servants, teachers, and self-employed, etc)"
Career Path Category	Self-employment (sole proprietors, entrepreneurs, or those taking over a family business)	"Private Companies" or "Various Organizations," etc., Organizations to Which You Belong
Place of Employment	Title/Group Name, etc. (Actor, Model, etc.)	Company or organization with which you have an employment contract
Employment Status	(No input required)	Based on the employment contract
Job Type	Group: Literature, Culture, Arts, Expression, Sports Job Type: (Select the closest option)	Group: Literature, Culture, Arts, Expression, Sports Job Type: (Select the closest option)

(11) If you have multiple career paths at the same time

If you are pursuing multiple career paths simultaneously (e.g., running your own business while also working for a company), select the career path you consider primary.

However, if you plan to pursue further studies*1 while also being engaged in work*2 after graduation or completion of your program (for example, as a working student), register under the "Further Studies" category and enter information about both your educational institution and your work situation.

*1: This refers to becoming a full-time student at a university, graduate school, junior college, specialized course, or high school special course as defined by the School Education Act, or becoming a full-time student at an equivalent overseas institution. This does not include vocational schools or language schools.

*2: Part-time work is excluded.

End