



ERIA (Economic Research Institute for ASEAN and East Asia)

[ERIA Annex Office] 6th Floor, Sentral Senayan 2, Jalan Asia-Afrika No.8,
Gelora Bung Karno, Senayan, Jakarta Pusat 10270, INDONESIA.

TEL: +62-(0)21-5797-4460 FAX: +62-(0)21-5797-4463

TERMS of REFERENCE

Intern Recruitment Guidelines for ERIA

Introduction of ERIA

The Economic Research Institute for ASEAN and East Asia (ERIA) is an international organization based in Jakarta, Indonesia that conducts in-depth research on issues facing the people and governments of ASEAN and East Asia. ERIA works closely with the ASEAN secretariat and research institutes from across East Asia and beyond to provide innovative and analytical research and policy recommendations. Our projects are organized under three research pillars: Deepening Economic Integration, Narrowing Development Gaps, and Achieving Sustainable Development. ERIA's studies cover a wide range of policy areas, such as trade and investment, SMEs, infrastructure, connectivity, environment, and energy issues. Our experts represent diverse perspectives and come from many countries including Cambodia, China, India, Indonesia, Japan, Malaysia, Nepal, the Philippines, and Viet Nam.

Research Themes for Available Intern Positions

Please see the attached document.

Main Duties and Responsibilities

- Conduct research and analysis in order to draft a report that provides technical assistance to the intern's assigned adviser.
- Assist advisors in organizing and leading events / conferences / workshops/ forums.
- Perform other duties that may be assigned.

Education and Experience

- Waseda graduate students in at least their second year of a master's program or currently pursuing a PhD.
- Excellent drafting skills in English and a proven ability to organize and to clearly summarize complex material (preferably TOEFL iBT Score: 92 or higher, or IELTS Score: 6.5 or higher.)
- Essential skills in using economic databases, such as Econlit, CEIC, WITS, etc.
- Essential skills in using statistical or programming software packages, especially STATA.

Research Themes for Intern Positions

Economist	Theme	Content to request	Number	Others
①	<ul style="list-style-type: none"> Regulatory reform Trade reform and firm competitiveness 	<ul style="list-style-type: none"> Survey on related literature Supporting data collection Data construction and empirical analysis 	1	<ul style="list-style-type: none"> Period: Sept 20 onward. Students should have an interest or academic focus on the related theme. Good knowledge on econometric modelling and statistical software, including STATA. Knowledge of ArcGIS is a plus Experience working with micro-level data is a plus.
②	<ul style="list-style-type: none"> Digital trade Intellectual property right Asian regional integration Chinese economy 	<ul style="list-style-type: none"> Literature review Data analysis 	1	
③	<ul style="list-style-type: none"> Development Economics Industrial Economics Innovation Infrastructure 	<ul style="list-style-type: none"> Survey on related literature Supporting data collection 	1	<ul style="list-style-type: none"> Period: Sept 20 onward.
④	<ul style="list-style-type: none"> Human capital development 	<ul style="list-style-type: none"> Literature survey of academic articles Some analysis of household survey data (generating descriptive statistics and running regressions) 	1	<ul style="list-style-type: none"> Period : 6-8 weeks Student with research and data analysis skills using statistical software (e.g. STATA or R).
⑤	<ul style="list-style-type: none"> Circular economy and sustainable development goals Financing low carbon green growth Disasters Resilient Value Chains 	<ul style="list-style-type: none"> Locate and collect relevant documents and data from sources Compile, abstract and organize written materials into bibliographical form and summaries. Assist in research surveys and in processing primary and secondary data; including econometric and statistical analysis. Assist in organizing research workshops etc. 	1	