

Washington D.C., U.S.A.
Inter-American Development Bank
Infrastructure and Energy Sector (INE/ENE)

HQ University-Sponsored Internship | Graduate Student
Waseda University-Japan

TERMS OF REFERENCE

Background

The Inter-American Development Bank (hereinafter referred to as the “Bank” or “IDB”), established in 1959, is a public international organization whose purpose is to contribute to the acceleration of the process of economic and social development of its regional developing member countries in Latin America and the Caribbean, individually and collectively.

The Waseda University, is a higher educational and independent research institution in central Tokyo, Japan. Waseda was founded by former Japanese Prime Minister Shigenou Okuma, with the aim of fostering contemporary Japanese leaders.

The Bank and Waseda have formalized an Institutional Internship Agreement with regard to a sponsored unpaid internship program (the “Program”) through which students at Waseda University in Japan, may participate in an unpaid internship with the Bank.

The Energy sector in LAC has many challenges and the technological transformation of this sector requires a fully understand of where the region is positioned and what are the potential to benefit from the transition. The research team of the Energy Division is mainly focused in working to produce inputs for the DIA 2020 (Development in Americas). It demands an important effort to gather information and to analyze it. The work on the new input products for the DIA chapters will be especially developed during 2018. The inclusion of an intern in our team during summer will help us to gather and to process information on regulation and national available databases, as it will be the period that we will be fully dedicated to this process.

Internship objective

The purpose of the HQ University-Sponsored Internship program is to provide an opportunity for full-time university students pursuing university-level degrees to learn about the operations of the IDB, and to acquire work experience at the professional level through on-the-job training before returning to their studies.

Main activities

The selected intern will:

- Gather data from the experiences of smart metering and distributed energy in selected LAC countries.
- Gather, process and analyze data from renewables auctions results in selected LAC countries.

- Collect data and experiences of innovative energy services in LAC (comparing it with international best practice experiences).
- Participate in weekly meetings to discuss the knowledge products and agenda of the team.
- Other activities as agreed with the internship supervisor.

Internship Program Specific Restrictions

- be a citizen of the Bank's member where the University is located.
- Be a full-time university student
- Has not reached age 33 by the start date of the internship
- be first-time participants in an internship program held by the Bank or IDB Invest;
- not be former staff members, Complementary Workforce ("CW"), contractors to the Bank or the IDB Invest or have previously provided services to the Bank or the IDB Invest through a contractor or under any other CW modality;
- be exempt from mandatory military service from their Country for the duration of the Program.

Qualifications

- A current graduate student working towards a PhD, Master's degree or graduate program in areas related to energy economics or regulation economics in WASEDA University.
- Proficient in at least one of the official languages of the Bank (English, Spanish, Portuguese, and French), preferably with a working knowledge of a second one.
- Soft skills: Team player, innovative and creative, client-oriented, results-driven, with strong communication skills.
- Technical skills: ability to build, classify and analyze qualitative/quantitative database

Characteristics of the internship

- *Category and modality:* Unpaid Internship (University-Sponsored)
- *Contract duration:* Two months
- *Place(s) of work:* IDB Headquarters in Washington DC, U.S.A.
- *Schedule:* 9am to 5:30pm (40 hours/week)
- *Responsible person:* Michelle Carvalho, Energy Specialist

Unpaid Internship Conditions: Interns under the HQ University-Sponsored Internship Program do not receive from the Bank any compensation, allowances or benefits that the Bank provides to its staff members or CW, nor shall receive any reimbursement for expenses including, but not limited to, travel, per diem, insurance, or any other expense, unless otherwise agreed to in writing by the Bank.

Visa and Work Permit: The Bank, pursuant to applicable policies, may submit a visa request to the applicable immigration authorities; however, the granting of the visa is at the discretion of the immigration authorities. Notwithstanding, it is the responsibility of the candidate to obtain the necessary visa or work permits required by the authorities of the country(ies) in which the services will be rendered to the Bank. If a candidate cannot obtain a visa or work permit, any internship offer will be automatically withdrawn.

Consanguinity and Affinity: Pursuant to applicable Bank regulations, candidates with relatives (including the fourth degree of consanguinity and the second degree of affinity, including spouse)

working for the Bank or the IDB Invest as staff members, CW or as contractors, will not be eligible to provide services for the Bank.

Diversity: The Bank is committed to diversity and inclusion and to providing equal opportunities to all candidates. We embrace diversity on the basis of gender, age, education, national origin, ethnic origin, race, disability, sexual orientation, religion, and HIV/AIDS status. We encourage women, Afro-descendants and persons of indigenous origins to participate in our internship programs.