

# 2024-2025 Capstone Project Procedure Schedule

Procedure	Schedule		Remarks
	for Students Expecting Graduation		
	in September 2024	in March 2025	
Submission of Capstone Project Plan	November 24, 2023	May 17, 2024	Student submits plan to the school office by the form of electronic data.
Review for Capstone Project Plan*1	Early December, 2023	Early June, 2024	Reviewed by the English Language Degree Program Steering Committee
Re-Submission of Capstone Project Plan(1st)	January 10, 2024	July 5, 2024	*Only for students who have been asked to re-submit their plan.
Review for Revised Capstone Project Plan	Mid-January, 2024	Mid-July, 2024	Reviewed by the English Language Degree Program Steering Committee
Re-Submission of Capstone Project Plan(2nd)	January 26, 2024	July 22, 2024	*Only for students who have been asked to re-submit their plan.
Review for Revised Capstone Project Plan	February, 2024	August, 2024	Reviewed by the English Language Degree Program Steering Committee
Registration for Capstone Project	April 2024	September 2024	Registration of this course will be done automatically.
Deadline for "Capstone Project" Change Request*2	April 12, 2024	October 11, 2024	New Capstone Project Plan is needed.
Submission of Capstone Project	June 10, 2024	December 9, 2024	Student submits assignment to the Seminar advisor by the form of electronic data.
Period for Feedback*3	June 12, 2024 - July 1, 2024	December 11, 2024 - January 6, 2025	
Deadline for Re-submission of Capstone Project	July 12, 2024	January 17, 2025	*Only for students who have been asked to re-submit their assignment.
Announcement of Results*4	Late-August, 2024	Early-March, 2025	
Submission of the final version	September 15, 2024	March 15, 2025	Students are allowed to submit the final version of the deliverables which have been amended for the publication to the Seminar advisor by the form of electronic data.
Release date of the deliverables	Late-October, 2024	Late-April, 2025	The deliverables of Capstone Projects (thesis, project reports) will be made public in the School of Social Sciences.

(Notes) 1) Capstone Project Plan for students who choose Project will be reviewed by the English Language Degree Program Steering Committee to determine if the activity is worthy of credit. If it is not approved, it will be returned to the student with suggestions for revision and it must be revised by the next meeting of the Committee. Resubmissions are allowed up to two times, but if it is not approved on the second attempt, it will be submitted during the submission period of the following semester.

2) If there are any changes to the assignment Thesis or Project after the approval of the "Capstone Project Plan," they will be discussed at the English Language Degree Program Steering Committee. Requests for changes must be submitted at least two months prior to the submission of the proposal.

3) A Capstone Project Hearing may be scheduled if deemed necessary.

4) Announcement of Results will be posted on the same day and in the same manner as Announcement of Semester Grade Results.