

## 2019 September Enrollees Schedule (English Program)

Attendance is mandatory for events highlighted in orange.

Date / Time	Place or Method	Event	
Sept. 5 (Thu) or 6 (Fri)	Dormitories	University Dormitory Entrance Day (Applicable students only) [Organizer: Residence Life Center]	(1)
Sept. 13 (Fri) 11:00 am~12:05 pm	Room 801, Building 14	<b>Orientation I</b> (General Information Session, Obtaining your Waseda ID) [Organizer: School of Social Sciences]	(2)
Sept. 13 (Fri) 1:05 pm~3:45 pm	Room 614, Building 14	<b>Japanese Placement Test</b> [Organizer: School of Social Sciences]	(3)
Sept. 11 (Wed) or 25 (Wed) 1:00 pm~5:00 pm	11 (Wed): Room 708/709/711, Building 11  25 (Wed): Room 309/310/311, Building 8	WID · Recommended Dormitories Contract Explanation Session (Applicable students only) [Organizer: Residence Life Center]	(4)
Sept. 19 (Thu) 9:30 am~12:00 pm	Room 614, Building 14	<b>Orientation II</b> (Explanation of Course N@vi, Credit Registration Limits, Course Registration using the Web System) [Organizer: School of Social Sciences]	(5)
Sept. 19 (Thu) 1:00 pm~3:00 pm	Room 106, Building 8	2019 Orientation for International Students [Organizer: Center for International Education]	(6)
Sept. 19 (Thu) 10:00 am~ Sept. 21 (Sat) 5:00 pm	Online Application	1st Course Registration for Fall Semester	(7)
Sept. 21~ (Sat)	The Office of SSS (Room 310), Building 14	<b>Issuance of Student ID Cards</b> (Pick up your Student ID cards any time during office hours)	(8)
Sept. 21 (Sat) 11:00 am~	Waseda Arena	September Enrollees Entrance Ceremony [Organizer: Waseda University]	(9)
Sept. 25 (Wed)	TBA	<b>Welcome Reception</b> [Organizer: School of Social Sciences]	(10)
Sept. 27 (Fri)	Designated Classrooms	<b>Commencement of Fall Semester Classes</b>	(11)
Sept. 26 (Thu) by 8:00 am	Email only	Announcement of the 1st Registration Results	(12)
Sept. 27 (Fri) 10:00 am~ Sept. 28 (Sat) 5:00 pm	Online Application	2nd Course Registration for Fall Semester	(13)
~Sept. 27 (Fri)	The Office of SSS (Room 310), Building 14	<b>Submission due date of residence certificate (Jyumin-hyo 住民票)</b>	(14)
Oct. 2 (Wed) by 8:00 am	Email only	Announcement of the 2nd Registration Results	(15)
Oct. 2 (Wed)~Oct. 3 (Thu)	Okuma Garden Hall, Bldg 25	Physical Examination for September Enrollees [Organizer: Health Support Center]	(16)
Oct. 3 (Thu) 10:00 am~ Oct. 4 (Fri) 5:00 pm	Online Application	3rd Course Registration for Fall Semester	(17)
Oct. 8 (Tue) by 8:00 am	Email only	Announcement of the 3rd Registration Results	(18)
Oct. 9 (Wed) ~Oct. 15 (Tue) 11:59 pm	Audit Fee / Course Enrollment Fee Payment Period (Applicable students only)		(19)
Dec. 24 (Tue) ~ Jan. 5 (Sun), 2020	Winter Break		
Feb. 5 (Wed) ~ Mar. 31 (Tue)	Spring Break		
Mar. ~ Apr.	2020 Spring Semester Course Registration		(20)

**Note:** Dates listed above are subject to change. Please check the SSS Website (<http://www.waseda.jp/fsss/sss/en/>) again in late August.

## Explanation of Events (1)~(20)

(1) University Dormitory Entrance Day (Organizer: Residence Life Center)

(2) Orientation I **Compulsory**

※**Students must bring their Proof of Identification on orientation day.**

- A general outline and information about taking courses at the TAISI program will be provided as well as an explanation of how to register your new address.

Please carefully read and bring to orientation the following documents previously sent to you by the University:

1) TAISI Course Registration Guide ( 2019)

2) School Study Guide 2019

- Obtaining your Waseda ID (e-mail)

Course registration is carried out online via MyWaseda, therefore each student must obtain their own Waseda ID.

(3) Japanese Placement Test (J-CAT) **Compulsory**

- This test places students in the appropriate level for Japanese languages courses offered by the Center for Japanese Language (CJL).
- A web test will be held after an explanation at the designated classroom.

(4) WID・Recommended Dormitories Contract Explanation (Organizer: Residence Life Center)

- Residents of WID and other recommended dormitories will receive an explanation and sign a contract. Note that residents of University dormitory and other private housing are not required to attend.

(5) Orientation II **Compulsory**

※**Make sure you have your Waseda ID and password.**

- An explanation about registering for TAISI courses will be given. Actual registration will take place while receiving guidance at a computer terminal. Please carefully read and bring to orientation the following documents previously sent to you by the University:

1) TAISI Course Registration Guide (2019)

2) TAISI School Study Guide 2019

- Matters regarding curriculum, graduation requirements, course registration limits, course registration methods, and Course N@vi will be explained.
- A classroom orientation will be given by the academic supervisor.

(6) 2019 Orientation for International Students by Center for International Education

- General orientation about visa-related procedures and life support for International Students will be given.

(7) 1st Course Registration for Fall Semester

※**If you do not register during this period, it might not be possible for you to register for the courses you are expected to take.**

- Please register for courses after attending the orientation noted above at (5).
- You can register for University-wide Open Courses offered by other undergraduate schools only during this period.
- For details, please refer to the Flow of Course Registration section of your Course Registration Guide.

#### (8) Issuance of Student ID Card

※**Make sure to bring the printed e-mail sent from TAISI Admissions Office which includes your full name and examinee number, or Proof of Identification.**

- Your Student ID Card will be given to you personally in exchange for your printed e-mail sent from TAISI Admissions Office, which includes your full name and examinee number. No one else is permitted to collect your card on your behalf.
- After you receive your Student ID Card, please check to see that all of the details are correct (including your name, photo and address on the back side). You will be issued with a new sticker to attach to the back side of your Student ID Card annually. The same Student ID Card will remain with you for the duration of your study.

#### (9) September Enrollees Entrance Ceremony

- A joint entrance ceremony for new students entering in September conducted by the University.

#### (10) Welcome Reception Compulsory

- The Dean of the School of Social Sciences will be there to greet the students. Faculty members of the school will also attend the reception.

#### (11) Commencement of Fall Semester classes

- Classes will be held in the designated classrooms from September 27.
- Please attend classes that you intend to register for even if you have not registered for it yet.

#### (12) Announcement of the 1st Registration Results

- The first registration results will be emailed to your Waseda mail account by 8 am. Please check the results carefully, and attend the specified classes.

#### (13) 2nd Course Registration for Fall Semester

- For details, please refer to the Flow of Course Registration section of your Course Registration Guide.
- Course drop and category change (both from countable to non-countable and from non-countable to countable) are possible for courses offered by the CJL.

#### (14) Submission due date of residence certificate (住民票)

- Go to the municipal office (*kuyakusho* or *shiyakusho*) where you live, show your residence card (在留カード), get the certificate (paper document), and submit it to the School of Social Sciences Office no later than September 27.

#### (15) Announcement of the 2nd Registration Results

- The second registration results will be emailed to your Waseda mail account by 8 am.
- For details, please refer to the Flow of Course Registration section of your Course Registration Guide.

(16) Physical Examination for September Enrollees (Organizer: Health Support Center)

Details will be announced separately.

(17) 3rd Course Registration for Fall Semester

- You can register for courses at other undergraduate schools (*Tagakubu Cho-ko*) only during this period.
- Course drop and category change (both from countable to non-countable and from non-countable to countable) are possible for courses offered by the CJL.
- Course drop is possible for TAISI courses and courses offered by the School of Social Sciences.
- Category change is possible for courses of other undergraduate schools and centers from countable to non-countable.

(18) Announcement of the 3rd Registration Results

- The third registration results will be emailed to your Waseda mail account by 8 am.
- For details, please refer to the Flow of Course Registration section of your Course Registration Guide.

(19) Audit Fee / Course Enrollment Fee payment period

- For details, please refer to the pertinent chapter of your Course Registration Guide.

(20) Spring Semester Course Registration

- The course registration schedule for the Spring Semester is tentatively scheduled from mid-March to early April. For more details, please refer to the SSS website or the SSS Bulletin Board located on the 3rd floor, Building 14.