

3. Master's Thesis Regulations for September Enrollees

1. Degrees

A Master of Arts in Social Sciences shall be conferred on students who fulfill all the following requirements: students must have attended the master's program of the Graduate School of Social Sciences for at least two years and not more than four years, must have obtained at least 32 credits for courses, must have received the required research supervision, and must have passed both the master's thesis examination and the final examination.

2. Submission Eligibility

All of the following conditions shall be satisfied in order to become eligible for submission of a master's thesis.

- (1) The student must have obtained, or is expected to obtain, the required number of credits.
- (2) The student must have submitted a master's thesis plan.
- (3) The student must have presented his or her master's thesis.

3. Master's Thesis Plan (schedule to be announced later)

- (1) The student shall submit a Master's Thesis Plan form (which can be obtained from the school office) to his or her supervisor at the middle of September and shall then receive instructions regarding the content thereof.
- (2) The student shall submit a Master's Thesis Plan form to the school office at the beginning of October.
- (3) Any student having completed steps (1) and (2) above shall attend the Master's Thesis Presentation held in early April and shall present his or her master's thesis thereat.
- (4) If any changes must be made to the main title or subtitle of a master's thesis after submission of a Master's Thesis Plan, the student shall provide notification thereof and shall make the aforementioned changes only when authorized by the graduate school steering committee.

4. Submission of Master's Thesis

- (1) Submission deadline: Early June

- 2) Submission point: Online Submission

* Submissions made after the deadline cannot be accepted under any circumstances.

5. March Completion

The schedule for master's thesis submission by students intending to complete their studies in March differs from that described above and details thereof shall be indicated separately.

6. Master's Thesis Summaries

Master's thesis summaries shall be approximately 1,200 words in length if submitted in English and 2,000 Japanese characters in length if submitted in Japanese. The prescribed forms shall be used, and submitted via the prescribed online format.

7. Preparation of Master's Thesis

- (1) Master's Thesis: Electronic Data *PDF file

- (2) In principle, a master's thesis shall be typed horizontally on one side of A4 sheets of paper using a word processor. If it is typed in English, the text must be double-spaced in font size 11. If it is typed in Japanese, each sheet shall contain up to 28 lines of text, each comprising up to 40 Japanese characters (giving 1,120 characters per sheet).

- (3) Manner of submission: Combine the cover page with the master's thesis (final version) and submit online in the prescribed manner.

8. Master's Thesis Examiners

- (1) Each master's thesis shall be examined by one chief examiner and two deputy examiners.
- (2) Members of academic staff supervising research projects shall serve as chief examiners for master's theses.
- (3) Examiners shall be decided through deliberation of the graduate school steering committee.

<p>Note: The original text of these regulations is in the Japanese language. In the event of any discrepancies between the English translation and the Japanese original, the Japanese original shall prevail.</p>
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