

【Spring Semester 2024】 Doctoral Dissertation Review Schedule (Internal Doctorates)

For the spring semester 2024, the review process and deliberation will be made according to the schedule in the table below.

- **The dates and application deadlines for 'Joint Seminar of Graduate Students and Academic Staff', 'Final Presentation before Submission' and 'Dissertation Hearing'**

The dates for each month for the above three review processes are listed in the table below.

If you wish to hold a seminar, please consult with your supervisor to decide on a date and submit your application by the due date.

*If you wish to request a different date due to your supervisor's availability, please contact the GSSS office as soon as possible.

Deadline for application*1 (Up to 14 days before)	Deadline for submission of materials*2 (Up to 3 days before)	Date of event*3
(Thu.) 4 April	(Mon.) 15 April	(Thu.) 18 April
(Thu.) 2 May	(Mon.) 13 May	(Thu.) 16 May
(Thu.) 6 June	(Mon.) 17 June	(Thu.) 20 June
(Thu.), 27 June	(Mon.), 8 July	(Thu.), 11 July

*1 Applicants applying to hold a 'Joint Seminar of Graduate Students and Academic Staff' must submit to the office original documents certifying that they have completed 'Introduction to Research Ethics' / 'Introduction to Academic and Research Integrity' or a similar programme.

Applicants for the 'Final Presentation before Submission' should submit electronic data of their published papers related to their dissertation (hereby referred to as published papers) and the doctoral dissertation data to the office.

*2 Materials to be used on the day of your presentation must be submitted to the office at least three working days prior to the date of the review process. The submitted documents will be made publicly available for viewing in the GSSS, together with a list of the schedule of the review process.

*3 As a general rule, the office will accept applications for the 'Joint Seminar of Graduate Students and Academic Staff' and the 'Final Presentation before Submission' that have been submitted at least 14 days prior to the date of the event. The 'Joint Seminar of Graduate Students and Academic Staff', 'Final Presentation before Submission' and 'Dissertation Hearing' are held in order from 16:00 to 20:00 on the day of the event in principle.

- **The dates of meetings of GSSS Steering Committee (Examination / Deliberation)**

The dates of GSSS Steering Committee meetings for each month are given below. The deadlines for submissions to be examined and judged by the Graduate School Steering Committee are as follows:

- Deadline for submission of Doctoral Dissertation.
- (After the 'Dissertation Hearing') Deadline for submission of Doctoral Dissertation (bound final version) and Errata.

Deadline for submission (14 days in advance)	Date of the meeting of GSSS Steering Committee
(Thu.) 28 March	(Thu.) 11 April
(Thu.) 25 April	(Thu.) 9 May
(Thu.) 30 May	(Thu.) 13 June
(Thu.) 20 June	(Thu.) 4 July