April admission, 2026

Course Guidance

Graduate School of Information, Production and Systems

1.Method of completing course subjects
2.Evaluation of exam results
3. Security Export Control System in Japan
4.Rules for dealing with a dishonest act
5.Explanation of laboratory assignment
6.The Midterm Presentation for the Master's Thesis
7.The screening procedures of the master's thesis

Course Subjects

The master's degree program consists of Fundamental Subjects, Advanced Subjects, Laboratory Work and Specialized Subjects and Exercises.

Fundamental Subjects	**Fundamental subjects are designed to help the student acquire the basic knowledge and skills necessary for the study of specialized subjects and research activities.**
Advanced Subjects	**These subjects form the nucleus of the Graduate School master's program and impart the most advanced technical knowledge required for acquisition of a master's degree.**
Laboratory Works	**Lab work is provided in Production Systems. Students become familiar with equipment and machines commonly used in actual production systems.**
Specialized Subjects	**These subjects are mainly comprised of lectures on advanced research provided by individual faculty members with the objective of imparting specialized knowledge linked to the student's chosen area of study and research.**
Exercises	**Faculty members managing the laboratories conduct exercises for students belonging to their field of study as part of the student's research towards their master's thesis.**

To encourage early corrective action, a prior warning will be issued if fewer than 12 credits have been earned from fundamental subjects, advanced subjects, and laboratory courses.

18 or more credits from fundamental subjects, advanced subjects, and laboratory courses (with no more than 4 credits from fundamental subjects), at least 4 credits from Specialized Subjects or Exercises, and completion of the research ethics education course are required as the credit requirements for the Master's Thesis Midterm Presentation.

	Mar. 25 –	Apr. 11	Aug. 28	Fall Semester	Oct.1	Mar. 1
1st Year	Provisional Laboratory Assignment Procedures	Start of Classes (Spring Semester)	Grade Announcement (Spring Semester)	Official Laboratory Assignment	Start of Classes (Fall Semester)	Grade Announcement (Fall Semester)

	Early Apr.	Late Aug.	Early Oct.	Late Jan.	Late Feb.	Late Mar.
2nd Year	Start of Classes (Spring Semester)	Grade Announcement (Spring Semester)	Master's Thesis Midterm Presentation / Start of Classes (Fall Semester)	Master's Thesis Presentation	Grade Announcement (Fall Semester)	Graduation Ceremony

Degree Completion Requirements:
Completion of at least 20 credits from fundamental subjects, advanced subjects, and laboratory courses(with no more than 4 credits from fundamental subjects),2 credits from Specialized Subjects, and 8 credits from Exercises, for a total of at least 30 credits, and successful completion of the Master's Thesis.

<Apr. admission>

Course Completion Requirements

The requirements for completing the master's degree program are:

Lectures and Laboratory Works	Specialized Subjects	Exercises	Thesis
20 or more credits (up to 4 credits for fundamental)	**2 credits**	**8 or more credits**	**1.5 years**

*** Take at least one subject of the faculty member to whom you wish to be assigned, provisionally or officially.**

*** Depending on the lab, there can be designated courses to be taken. So please confirm the faculty member.**

*** After being assigned to an official laboratory, students must acquire the designated number of credits in Specialized Subject and Exercises given by their supervising faculty member.**

*** Fundamental subjects are certified only up to 4 credits as the requirements for completion of the master's degree program.**

*** Take the course "Introduction to Academic and Research Integrity (For Life Sciences, Biological Science and Engineering)" offered by the Global Education Center within one year of enrollment.**

Recommended Course Plan

(April admission)

		1st year		2nd year		Total required credits for graduation
		Spring	Fall	Spring	Fall	30 or more
Lectures and Laboratory works	Fundamental Subjects	20				(up to 4)
	Advanced Subjects					20
	Laboratory Works					
Specialized Subjects (only in Fall)			2			2
Exercises			4	4		8
Master Thesis			Research Guidance/ Master Thesis			Pass

Timing for Taking Specialized Subjects and Exercises

(April admission)

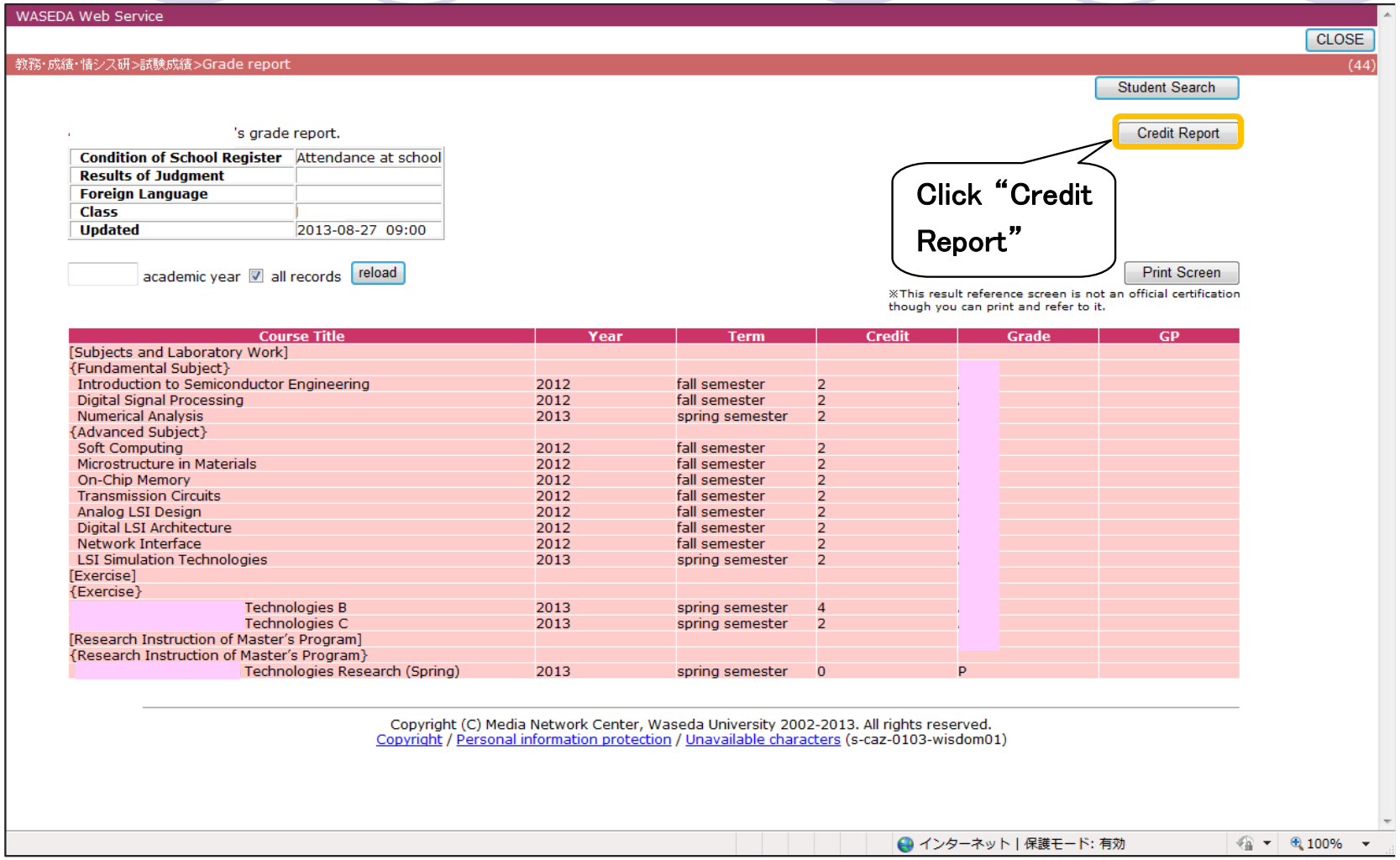
1st year		2nd year	
Spring	Fall	Spring	Fall
—	Exercises A (2 credits)	Exercises B (4 credits)	Master's Thesis
	Exercises D (2 credits)	Exercises C (2 credits)	
	Specialized Subjects (2 credits)		

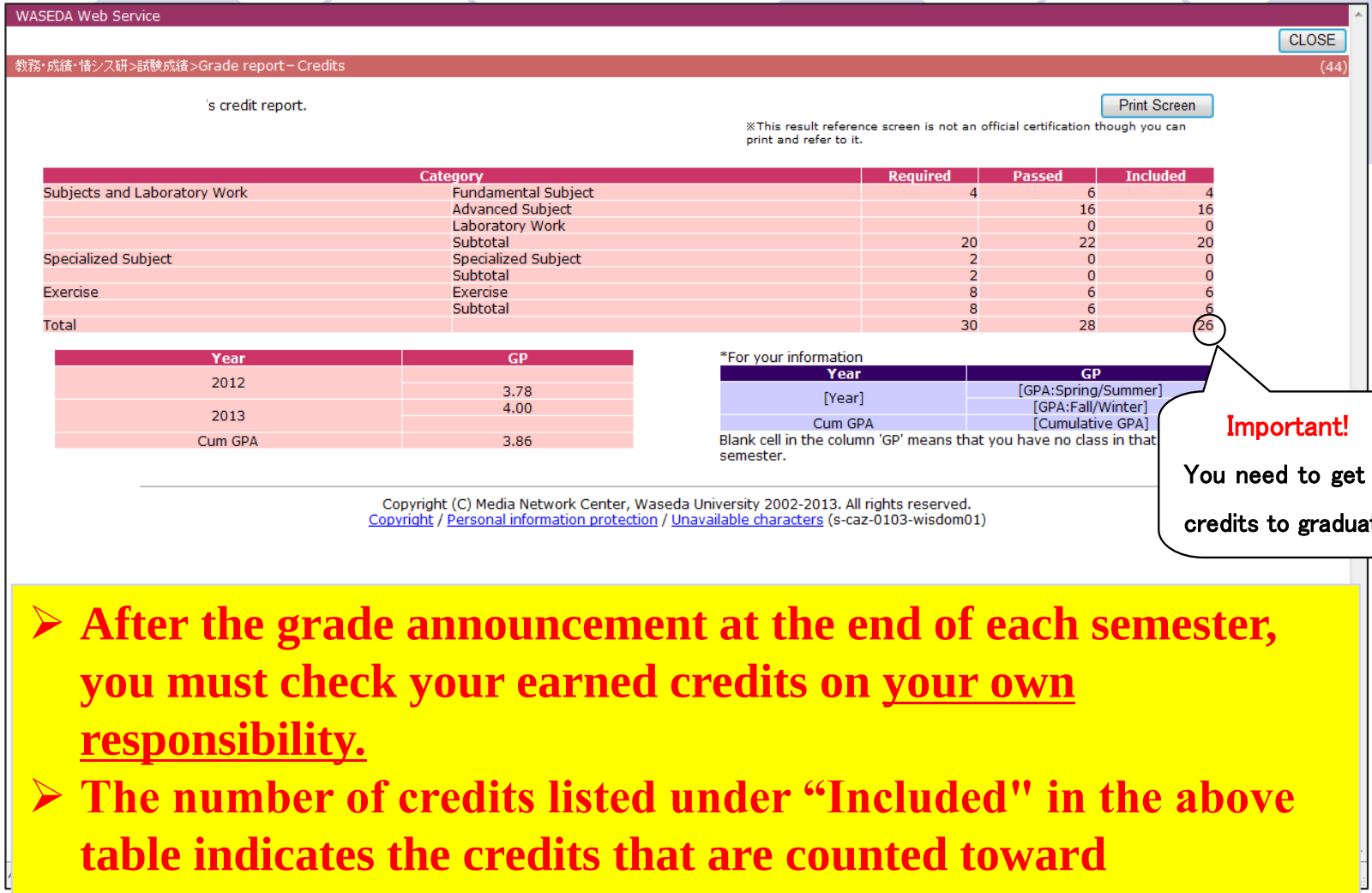
*Specialized Subject, Exercises, and Master's Thesis are automatically registered.

*Although Exercises A, B, C, and D total 10 credits, only up to 8 credits can be counted toward the completion requirements.

How to check the number of credits you have got

***Page of Grade Report on MyWaseda**





- **After the grade announcement at the end of each semester, you must check your earned credits on <u>your own responsibility.</u>**
- **The number of credits listed under “Included" in the above table indicates the credits that are counted toward completion.**
- **Please note that only up to 4 credits from Fundamental Subjects can be counted toward the completion requirements.**

Kitakyushu Science and Research Park Information

- **Joint Graduate School in Car Robotics and AI**

  Three graduate schools cooperate and manage for the development of human resources in Car electronics and Robotics field.

- **Credit transfer in Kitakyushu Science and Research Park**

  Some lectures in Kitakyushu University and Kyushu Institute of Technology are available and are transferred as IPS credits.

Research Ethics Education

- **Global Education Center (Graduate Students)**
  "Introduction to Academic and Research Integrity (For Life Sciences, Biological Science and Engineering)"
  - **Automatically registered, Summer Quarter, The course starts on Jun. 4.**
    ***The Summer Quarter runs from Jun. 4 to Jul. 22.**
  - https://www.waseda.jp/inst/ore/en/subject/introduction/
- **Required for Master Thesis Process**
  - **To give a Midterm Presentation of Master's thesis and to submit a master's thesis, it is necessary to pass this course in the first year.**

Webによる科目登録
Course Registration by web

登録期間：

1次登録　3月31日（火）9:00　～　4月2日（木）17:00
2次登録　4月7日（火）9:00　～　4月8日（水）17:00
3次登録　4月17日（金）9:00　～　4月18日（土）17:00

Course Registration:

1st registration period　Mar. 31（Tue.）9:00　－　Apr. 2（Thu.）17:00
2nd registration period　Apr. 7（Tue.）9:00　－　Apr. 8（Wed.）17:00
3rd registration period　Apr. 17（Fri.）9:00　－　Apr. 18（Sat.）17:00

Webによる科目登録
Course Registration

- 修士課程の学生は必ず科目登録期間中に今学期の履修登録を行うこと。3次登録期間終了後は登録出来ませんのでご注意下さい。
- **Please register your courses during the course registration period. No registration will be accepted After 3rd registration period.**
  Please be aware.

Webによる科目登録
Course Registration

- 時間割や講義について、追加や変更もあります。登録期間中も事務所横の掲示板やWebサイト（IPSスクエア）にて随時ご確認下さい。
- **There can be updates on information of classes. When you do registration, check the bulletin board at the IPS office or website (IPS Square).**

＜IPSスクエア＞
https://www.waseda.jp/fsci/gips/campuslife/gakumu/
＜IPS Square＞
https://www.waseda.jp/fsci/gips/en/campuslife/gakumu/

Webによる科目登録
Course Registration

- 毎学期始めの科目登録期間にその学期に履修する科目を登録してください。登録しなければ単位を取得できず、修了ができなくなる可能性がありますので登録もれのないよう注意してください。
- **Please be careful not to miss the course registration period at the beginning of every semester. You might miss the graduation, if you miss the registration.**

講義出席について
Attending the lectures

- 2026年度も、対面授業が実施されます。
- Web科目登録した科目について、各登録最終日の翌日からWaseda Moodle にゲストとして仮登録され、講義情報を入手することができます。（科目登録期間中に取消した科目は、結果発表後にゲスト登録が解除され、Waseda Moodle には表示されなくなります。）
- 出来る限り履修希望の第一回目の講義に出席できるように1次・2次登録期間中に科目登録をしてください。
- **Classes in 2026 will be conducted face-to-face.**
- **For courses registered on the Web, you will be temporarily registered as a guest in Waseda Moodle from the day after the last registration day. You can then get the lecture information.**
  (For courses canceled during the course registration period, the guest registration will be canceled after the results are announced. It will also be deleted in Waseda Moodle.)
- **Please register during the 1st and 2nd course registration periods so that you can attend the 1st lecture as much as possible.**

授業成績の評価
Evaluation of exam results

目的

奨学生決定、就職推薦、修了時総代決定の際、参考にされることがある。

Purpose

It might be used for deciding:
Screening of Scholarship recipient,
Job recommendation, Representative of commencement ceremony, etc.

1. Calculation Formula

Waseda University uses an evaluation system with a set of conversion rates called Grade Points (4 points for A+, 3 points for A, 2 points for B, 1 point for C, and 0 points for failed grades).

A Grade Point Average (GPA) is a score calculated by multiplying "total number of credits by grade point(A+, A, B etc.)" and "corresponding grade point (4 for A+, 3 for A etc.)", then totaling the obtained figures for the all grades and dividing the result by "total number of registered credits".

The total number of registered credits includes credits earned for failed grades. This will be calculated in the following formula:

Calculation Formula

$$\frac{[(\text{No. of A+ credits} \times 4) + (\text{No. of A credits} \times 3) + (\text{No. of B credits} \times 2) + (\text{No. of C credits} \times 1) + (\text{No. of Failed Grades} \times 0)]}{\text{Total number of registered credits}} = \text{GPA}$$

(* The GPA will be rounded to the second decimal place.)

2. 対象科目

卒業算入対象科目として登録した科目でA+、A、B、C、F評価された科目

2. Subjects used in the GPA calculation

The GPA calculation considers only the subjects registered as the subjects to count toward graduate credits.
The subjects which are evaluated A+, A, B, C, or F.

3. GPAの通知・証明

GPAは、MyWaseda 成績照会画面にて参照可能です。また、GPA対象科目の成績およびGPAが記載された「GPA証明書」も発行可能です。「GPA証明書」発行希望の場合は、事務室にてお申し込みください。なお「成績証明書」には、GPAは記載されません。

3. GPA on Grade Report and Transcript of Academic Record

Please note that the GPA will appear on the Grade Report in MyWaseda, but not on the Transcript of Academic Record.
"Transcript of Academic Record / GPA" indicating the GPA is available at IPS office.

Security Export Control System in Japan

Foreign Exchange and Foreign Trade Act (FEFTA) & "Deemed Export"

- Under FEFTA, **providing technology overseas is regulated**. Now, **offering technical information to non-residents in Japan** is also considered an "export" ("deemed export").
  - 2021.11.18 Announced, 2022.5.1 Enforcement
  - https://www.meti.go.jp/policy/anpo/anpo07.html (in Japanese)
- If you are engaged in **joint research, co-authoring papers, or providing technical guidance** to non-residents, **consult your academic advisor in advance**.
- If necessary, your advisor will **request university approval and apply to METI** (Ministry of Economy, Trade and Industry).
- **Violation may result in legal penalties.** Please take care.

▸ Details: Waseda Univ. Export Control Website (in Japanese)
https://dpt-stc.w.waseda.jp/first/index.html

Overview of the Pledge for Security Export Control

- All students are required to submit a Pledge Regarding Security Export Control to their academic supervisor.

➢ The following is its explanation.

- Researchers at Waseda University must pledge to comply with the below in order to prevent the use of research findings such as technical data and technology, or research devices and materials (measuring devices, samples etc.) in the development or production of weapons of mass destruction:

Overview of the Pledge for Security Export Control (2)

1. Unauthorized transfer or export of university property as well as technical data and technology is prohibited. It is prohibited to transfer university property and technical data and technology for military use.
2. The provision or export of technical data and technology to a foreign country, or to a non-resident of Japan (including individuals who fall under “Specific Categories”), must be carried out in compliance with the Waseda University Regulations for Security Export Control.
3. Export of items and materials abroad shall be carried out in compliance with the Waseda University Regulations for Security Export Control.
4. All GAITAMEHO must be followed in the event that the knowledge, technology, and know-how gained during the researcher’s stay at Waseda University is to be exported abroad or to a non-resident of Japan after the researcher leaves Waseda University.

試験およびレポートに関する不正行為への対処

Rules for Dealing with a Dishonest Act on an examination / a report

1. Kind of dishonest act

1) Dishonest act on an examination

(1) Cheating on an examination(Illegal Use of Mobile phone, Smartphone & Tablet etc.)

(2) Taking an examination unjustly

(3) Obtaining/distributing the examination questions prior to the examination

2) Dishonest act on a report

(1) Plagiarizing or imitating other people's reports/thesis

(2) Writing a report for other student

(3) Helping others plagiarize or imitate other people's reports/thesis

2. Penalty for the dishonest act

- **In principle, the penalty is three-month suspension from school (the starting date of the suspension from school is the date on which the dishonest act was done)**
- **The student will fail all the subjects in which he/she enrolled for the semester automatically .**
- **When the penalty is imposed on the student, Dean of the graduate school will inform the student of the school's decision. In principle, the name of the student and the content of his/her dishonest act will be announced publicly.**

Prior Penalty for the dishonest act

- Student A‥2 months suspension from school, all subjects were failed in the semester
- Student B‥ 2 months suspension from school, concerned subject was failed
- Student C ‥2 months suspension from school, all subjects were failed in the semester

All the names of students and the contents of their dishonest act were announced publicly.

Plagiarism versus Quotation/Citation/Reference

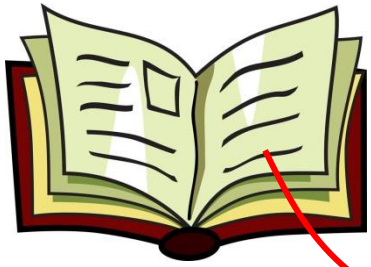
- **Definition of Plagiarism (Quoted from [1])**
  - **In [1], plagiarism is defined as "Usage of other researchers' idea, methods, data, results, or sentences without the agreement of the researches or without the proper notification."**
- **Quotation/Citation/Reference**
  - **Use other researchers' idea, methods, data, results, or sentences with the clear notification of the source**
- **Other person's idea and information should be shown as other persons**

[1] MEXT (Ministry of Education, etc.), http://www.mext.go.jp/b_menu/shingi/gijyutu/gijyutu12/houkoku/attach/1334660.htm, Access at Jan. 31, 2019.

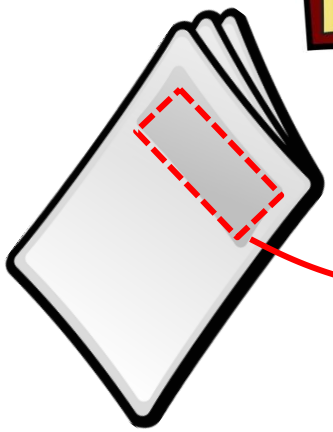
Typical Plagiarism

Others' or your literary works

Book



Your report or paper



Academic paper

Plagiarism

Sentences, formulas, or charts is cut-and-paste.

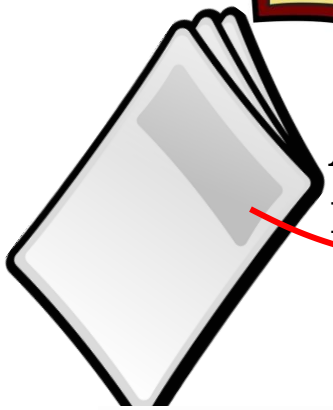
Web.Info.

Basically, copy of other's work is inhibited.
Copy with translation is also unacceptable.
Exception: tech term, well-known formula, etc.

Quotation/Citation/Reference

Others' or your literary works

Book

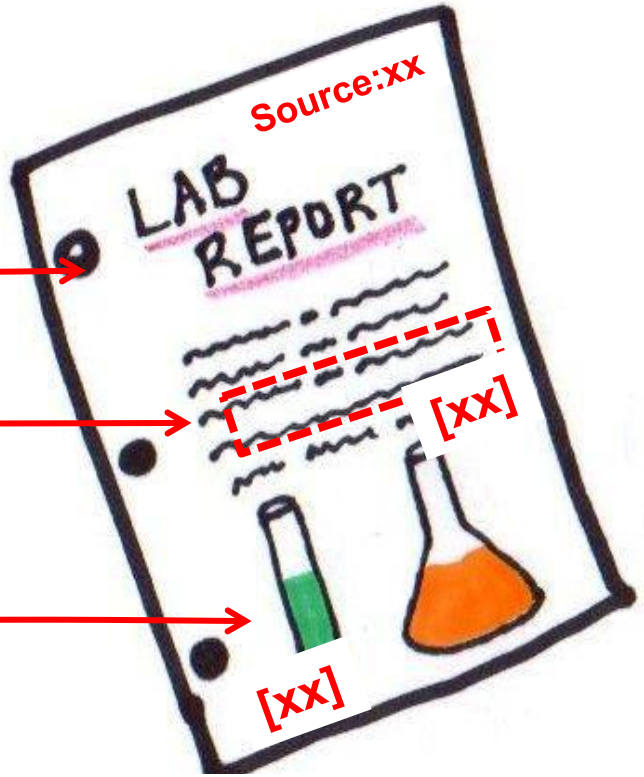


Academic paper

Note the source name In sentence or chart used in your report。
e.g. Source: xxxxx
[*Ref Num*]

Web.Info.

Your report or paper



Cut-and-past over a paragraph is mostly inhibited even if with quote. Quote a precedent including yours or your colleagues'.

Quotation/Reference (Cited from [2])

- **Direct Quotation**
  - **Use other person's sentences as it is**
  - **The author said that "…" [???].**
    - **Show the part of quotation using "", and the sentence cannot be changed**
    - **[???] show the ID of the source of the sentence**
      - **The sources are at a footnote or at the last part of the manuscript**
- **Indirect Quotation**
  - **Contents are summarized and used**
  - **The author ??? proposed a new method in [???].**
    - **First ??? is author's name, [???] is the ID of the source**
  - **New clock gating methods have been proposed ([3], [4]).**

[2] http://www.juen.ac.jp/psych/nakayama/making/02.html, Access at Jan. 21, 2016.

[3] A. Hurst, "Automatic Synthesis of Clock Gating Logic with Controlled Netlist Perturbation," Proc. DAC 2008, pp.654-657, June 2008.

[4] Pietro Babighian, Luca Benini, Enrico Macii, "A Scalable Algorithm for RTL Insertion of Gated Clocks Based on ODCs Computation," IEEE Trans. on CAD, Vol. 24, No. 1, pp.29-42, Jan. 2005.

参考文献
Reference / Bibliography

[1] MEXT (Ministry of Education, etc.), http://www.mext.go.jp/b_menu/shingi/gijyutu/gijyutu12/houkoku/attach/1334660.htm, Access at Jan. 21, 2016.

[2]http://www.juen.ac.jp/psych/nakayama/making/02.html, Access at Jan. 21, 2016.

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[4] Pietro Babighian, Luca Benini, Enrico Macii, "A Scalable Algorithm for RTL Insertion of Gated Clocks Based on ODCs Computation," IEEE Trans. on CAD, Vol. 24, No. 1, pp.29-42, Jan. 2005.

Judgement of Plagiarism and Quotation/Citation/Reference

- **Other person's idea/sentences should be shown as other person's**
  - **Correctly quote or refer**
  - **This is the minimum manner**
- **Judgement depends on each professor**
  - **Quotation is allowed in some case and is not allowed in another case**
  - **Please follow each professor's direction**
- **On the report theme, you should think by yourself and write with your own words based on other ideas with correct quotation (reference)**
    - **The report same as a senior student's is not allowed anyway**

修士課程学生
研究室配属
Master Course
Laboratory Assignment

2026年4月/ Apr. 2026

研究室配属について
Laboratory Assignment

1. 仮配属と本配属
   Provisional and Official laboratory assignment
2. 研究室配属方法
   Method of laboratory assignment
3. 配属の手続に関する日程
   Schedule for Laboratory Assignment Procedures
4. 今年度の研究室配属定員数
   Maximum number of students for laboratory assignment

1.仮配属と本配属
Provisional and Official Laboratory Assignment

- 2026年4月入学者はまず研究室への仮配属を行う必要がある
  - 7月に研究室を最終的に決定する(本配属)
  - 仮配属先を本配属先とする学生がほとんど
- Students who entered in April should apply for provisional laboratory assignment
  - At July, students need to decide the official laboratory
  - Most students select the provisional laboratory as the official one

2-1. 研究室配属方法
Method of Laboratory Assignment

1）希望する研究室の教員と面談する(メールなどで予約)
教員が受け入れを合意すれば、研究室への配属ができる
Please contact to a professor of an expected laboratory.
(Please make an appointment of interview via mail.)
It is necessary to obtain the agreement of the supervisor to join.

2）選択範囲を広げて複数の教員と面談する
希望の多い研究室は早期に枠が埋まる
Please think several choices and meet several professors.
Popular laboratories reach the assignment limit earlier.

3）仮配属先に本配属となることが多いので、仮配属が重要
Provisional laboratory assignment is important since it is usual to select the same laboratory for provisional and official ones.

2-2. 配属定員
Maximum Number of Students

１）入学年度毎に研究室への最大配属者数が決められている
　　最大配属者数を超えての配属はできない

The maximum number of students of each laboratory is fixed at each academic year of the enrollment.
Professor can accept students under the maximum number.

２）最大配属者数は仮配属と本配属の時で変化しない

The maximum number of students is the same at provisional and official laboratory assignment.

３）本配属を遅らせて次年度の配属枠に応募するのはできない

It is not possible to delay the final laboratory assignment and apply for the assignment slots of the next academic year.

2–3. 仮配属の規則

Rules Related to Provisional Laboratory Assignment

1）仮配属先は変更前後の教員の許可を得て変更できる

Students can change provisionally assigned laboratory under the agreement of the supervisors of both laboratories.

2）仮配属学生は教員の許可を得て仮配属を中止できる

Provisional assignment can discontinue under the supervisor's agreement by submitting "*Provisional assignment discontinuance application form*".

3）仮配属は本配属のための必要条件ではないが、本配属までの継続を推奨、本配属は修了に必須

The provisional assignment is not a necessary condition of the official assignment but it is recommended to continue until the official one.
The official laboratory assignment is necessary for the graduation.

4）不明点は事務へ相談

Please ask to IPS office on details.

3－1．仮配属の日程

Schedule of Provisional Laboratory Assignment

1次ラウンド / 1st round		
希望研究室の教員と連絡をとり、面談等を行う ※先生とメールでコンタクトを取る際、自己紹介シートを送ること **Contact the faculty member of your desired laboratory and conduct an interview or other necessary meetings.** *Send “Self-Introduction Sheet” when you have a contact with supervisors by email.	学生 Students	3/25(Wed)- 4/8(Wed)
結果を掲示およびメールでお知らせ。なお右記の日程より前に、仮配属の途中経過を発表する。 **The results will be posted and notified via email. Additionally, the interim status of the provisional assignment will be announced before the specified date.**	事務所 Office	4/9(Thu)

2次ラウンド / 2nd round

※1次ラウンドで決定しなかった学生のみ

*Only for students who were not assigned in the first round.

未配属学生に公開される、各教員の「受入要件」の文書を熟読する。そのうえで定員に空きがある研究室全てについて希望順位を記入した仮配属希望調書を事務所に提出。 **Carefully read the "Laboratory Entry Requirements (as specified by each professor)" available to unassigned students. Then, fill out and submit the application form to the office, listing all laboratories with available slots in order of preference.**	未配属の学生 Unassigned students	4/9(Thu)- 4/14(Mon)
希望順位と入試成績により仮配属決定。結果を掲示およびメールでお知らせ ※2次ラウンドで決まらない学生は、仮配属研究室は無しとなります。 **Provisional laboratory assignments will be determined based on preference order and entrance exam results. The results will be posted and notified via email.** ****Students who are not assigned in the 2nd round will not have a provisional laboratory assignment.****	事務所 Office	4/15(Tue)

３－２．本配属の流れ

Official Laboratory Assignment Process

詳細な日程は、改めてIPSスクエアおよびメールにて案内します。
The detailed schedule will be announced later via IPS Square and email.

7月上旬	1次研究室本配属希望登録締切り
Early July	Deadline for 1st-Round Official Laboratory Assignment Registration

↓

7月中旬まで	希望研究室の教員と連絡をとり、面談等を行う
By mid-July	Contact the faculty member of your desired laboratory and conduct an interview or other necessary meetings.

↓

7月中旬	「1次研究室本配属決定者」を結果を掲示およびメールでお知らせ
Mid-July	Announcement of 1st assignment results reflecting interview

↓

★研究室未定の学生
Students not assigned

↓

★研究室未定の学生
Students not assigned

8月上旬以降	希望研究室の教員と連絡をとり、面談等を行う。2次研究室本配属申請（第1希望～第3希望を記入）を提出。希望順位と第1学期の成績に基づき配属先決定。結果を掲示およびメールでお知らせ。
From early August onward	Contact the faculty member of your desired laboratory and conduct an interview or other necessary meetings. Submit the 2nd Research Laboratory Assignment Form (listing your first to third preferences). The assignment will be determined based on your preference order and first semester grades. The results will be posted and notified via email.

Information Architecture Field

Research Name	The maximum number for assignment April 2026 admission	Supervisor
Smart Industry	3	Professor Fujimura
Neurocomputing Systems	4	Professor Furuzuki
Data Engineering	4	Professor Iwaihara
Image Media	4	Professor Kamata
Bio Information Sensing	6	Professor Kameoka
Example-based machine translation/NLP	4	Professor Lepage
Bio-Robotics & Human-Mechatronics	4	Professor Matsumaru
Community Computing	3	Professor Yoshie
Network Intelligence and Security	Not Recruiting	Professor Wu
Humanity-Centered Interaction Research	3	Associate Professor Ieiri

Production Systems Field

Research Name	The maximum number for assignment	Supervisor
	April 2026 admission	
Design Engineering and System	5	Professor Arakawa
Mobile Robotics Platform	5	Professor Hashimoto
Micro and Nano Fluidic Device	4	Professor Mawatari
Bioiontronics	4	Professor Miyake
Mechanical System Design	4	Professor Tanaka
Production Process	5	Professor Tateno
Intelligent Semiconductor Engineering	5	Professor Ueda
Semiconductor Materials and Device Engineering Research	4	Professor Shimura
Biomedical Engineering	4	Professor Takahashi
Powertrain System	3	Associate Professor Yamaguchi

Integrated Systems Field

Research Name	The maximum number for assignment April 2026 admission	Supervisor
Micro Electro-Mechanical Systems	5	Professor Ikehashi
Image Information Systems	3	Professor Ikenaga
Light Emitting Systems	5	Professor Kakitsuka
High-Level Verification Technologies	5	Professor Kimura
Intelligent Acoustic Systems	Not Recruiting	Professor Makino
Opto-electronic Integrated Systems	5	Professor Takahata
Green Integrated Systems	5	Professor Tanzawa
Integrated System Optimization	5	Professor Yamasaki
Wireless Communication Circuits Technologies	3	Professor Yoshimasu
Terahertz Integrated Systems	7	Associate Professor Serita

修士論文中間発表会

The Intermediate Presentation for Master's Thesis

早稲田大学大学院

情報生産システム研究科

1. 目的および提出書類

Purpose and Submission Document

- 目的/Purpose
  - ・修士論文の進捗状況
    To examine the progress of the master's thesis
  - ・履修科目の理解度
    To examine comprehension of subjects

研究および科目履修がおもわしいかどうかの判定を行なう

- 提出書類/Submission Document
  中間発表概要書
  The outline of Intermediate Presentation

2. 実施時期および対象学生
Schedule For Presentation

実施時期/Schedule

修了希望半年前（4月初旬または10月初旬）

6 months before your target graduation (Either beginning of April or October).

対象学生/Qualification

以下のすべての条件を満たす者/Must meet all of the following conditions:

1. 休学期間を除き、修士課程に1年半以上在籍していること
   Has been enrolled in a master's program for at least 1.5 years (excluding periods of leave of absence)
2. 修了希望時期の半年前であること
   Is six months away from the intended completion date
3. 入学から1年後の時点（休学期間を除く）で、以下の単位を取得していること
   At the point one year after enrollment (excluding periods of leave of absence), the following credits have been earned:

・講義科目（基礎講義科目、専門講義科目、実験科目）を18単位以上取得すること（このうち、基礎講義科目は最大4単位まで算入される）
18 or more credits from lecture subjects (fundamental subjects, advanced subjects, and laboratory courses), including up to 4 credits from fundamental subjects

・演習または特論4単位以上　4 or more credits from Exercises or Specialized Subjects

・合計22単位以上　A total of 22 or more credits

3. 審査委員と判定方法

Examiners and Screening Procedures

- 審査員/Examiners
  研究指導を担当する教員を含む３名の本研究科教員が審査する。
  The examiners consist of three faculty members including the student's supervisor as a chief-examiner.
- 修士論文中間発表の判定は合否により行う。
  The result of screening will be pronounced as success or failure.
- 審査員のうち２名以上の審査員が否の判定をした場合、警告を発する。
  In the case two or more examiners reject the presentation, the warning will be issued to the student.

修士修了審査

The screening procedures of the master's thesis

早稲田大学大学院
情報生産システム研究科

1. 目的および提出書類
Purpose and Submission Documents

- 目的 / Purpose

  修士修了の判定を行う

  Evaluation of master course completion.

- 提出書類 / Submission documents

  １．修士論文概要書

  The outline of master's thesis

  ２．修士論文 / The master's thesis

2. 対象学生 / Qualifications

- 原則として修士課程在籍(休学期間を除く)２年目(以降)の学生

  The students who are in one's 2nd years of the master's course in principle (the period of leave of absence will not be counted).

- 修士論文、修士論文概要書を期限までに提出した学生

  The students who submit the master's thesis and the outline of master's thesis by the deadline.

3. 実施時期および審査員
Schedule and Examiners

- 実施時期 / Schedule

  各学期末(7月，２月)

  At the end of each semester.(in July or February)

- 審査員 / Examiners

  主審査員1名/ 1 chief-examiner

  副審査員2名/ 2 examiners

4. 審査方法 / Screening Procedures

審査方法 / Screening procedures

1.審査は修士論文と論文発表会の結果を考慮し合否判定を行なう。
Success or failure is determinate in consideration of the evaluation of the master's thesis and the oral presentation.

2.審査員のうち２名以上の審査員が合の判定を行った場合，合格と判定する。
Two or more examiners' judgment as success is required to pass.

注意 ： 修士修了判定は論文合格に加えて所定の取得単位要件を満たすことが必要である。

For completing the master's course, prescribed credit earning is also required.

5. 論文の外部発表
Publishing a paper

- 修士論文の内容で外部発表をする場合は、 IPS の指導教員に相談すること。

You should obtain the approval of your advisor in IPS when you will publish a paper on the results of your master thesis of IPS at some conference/workshop/journal/transaction.