

2025 September Admission Guide for Non-degree Students

Graduate school of Information, Production and Systems, WASEDA UNIVERSITY

There might be changes to the screening conditions. In such cases, we will provide notifications on our website. Please check our website regularly for updates. Additionally, if any changes occur after the application period, we may notify applicants via email. Please also check the email on a regular basis.

- **Dispatched non-degree students**

A student who wishes to register for subjects or to receive research guidance offered by the Graduate School of Information, Production and Systems, Waseda University (here in after, IPS), and who will be dispatched as such entities by national and local governments, foreign governments, education institutions or private organizations.

- **Ordinary non-degree students**

A student other than the above who wishes to register for subjects or to receive research guidance offered by IPS.

1. Number of students to be admitted

A few

2. Subject, Credit

Master's non-degree students can receive research guidance and take subjects (fundamental, advanced, laboratory work) unless it hinders regular students from smoothly studying.

The maximum number of credits that they can earn is 14 credits per semester and 28 credits per year, with no credits earned for receiving research guidance.

Doctoral non-degree students can receive research guidance only.

Please refer to the following Web page for the information of IPS subjects.

<https://www.waseda.jp/fsci/gips/other-en/2024/07/23/26339/>

* In order to obtain "Student" residence status, Master's non-degree students must take at least **10 hours of courses (6 courses/12 credits) per week**. (If Doctoral non-degree students receive research guidance, they can obtain "Student" residence status without taking any other courses).

* If Master's non-degree students become Master's degree students, up to 14 credits (excluding research guidance) earned in the Master's non-degree program can be converted to the credits of Master's Degree program.

3. Qualifications for application

【Master's Non-degree Program】

Applicants must fulfill one of the following requirements:

- Graduated or are scheduled to graduate from a university in Japan by the time the applicants wish to enroll.
- Received or are scheduled to receive a bachelor's degree from the National Institution for Academic Degrees and Quality Enhancement of Higher Education by the time applicants wish to enroll.
- Completed or are scheduled to complete 16 years of formal education outside Japan by the time applicants wish to enroll.
- Received or are expected to receive a degree equivalent to a bachelor's degree from a university or other school outside of Japan by completing a course of study lasting three years or more by the time the applicants wish to enroll.
- Designated by the Minister of Education, Culture, Sports, Science, and Technology by the time applicants wish to enroll.
- Enrolled at a university for three years or more (or have completed or are scheduled to complete 15 years of formal education overseas by the time applicants wish to enroll) and have been recognized by the Graduate School of Information, Production and Systems as having earned a specified number of credits with an excellent academic record.
- Recognized individually by the Graduate School of Information, Production and Systems as having academic credentials equivalent or superior to those of university graduates and will reach 22 years of age by the time applicants wish to enroll.

* "University" mentioned in Requirements a, and f, refers to a university that is approved by the Ministry of Education, Culture, Sports, Science and Technology of Japan.

* "Those who have completed 16 years of formal school education in a foreign country" implies "those who have completed the '16th year' of formal school education outside of Japan." It is not based on whether or not you have received 16 years of education, but on whether or not you have completed the "16th year" of education.

* Applicants who have graduated from university in countries where 16 years of education is not required before university graduation, or those who may meet category f. or g. should contact the admissions office before the application period starts. They should then

submit their application (Form 1) along with documentation of their scholastic ability or research achievement (graduation certificate, grade transcript, personal history, list of publications and research summary, patent, etc.).

- * “Those who have completed 16 years of formal school education in a foreign country” implies “those who have completed the ‘16th year’ of formal school education outside of Japan.” It is not based on whether or not you have received 16 years of education, but on whether or not you have completed the “16th year” of education. “Those who have completed 16 years of formal school education in a foreign country” implies “those who have completed the ‘16th year’ of formal school education outside of Japan.” It is not based on whether or not you have received 16 years of education, but on whether or not you have completed the “16th year” of education. Graduates from three-year specialized college (zhuanke) programs in China do not meet Requirement f. However, those who have graduated from a 4-year (benke) program after graduating from a 3-year and completed 16 years of formal education will be considered as fulfilling Requirement c.
- * Students with outstanding grades may apply to enter the graduate school upon completion of the third year of university. They should contact the admissions office before the application period starts. In this case, who under 22 years of age are also eligible.

【Doctoral Non-degree Program】

Applicants must fulfill one of the following requirements:

- holders of a Master's Degree, Professional Master's Degree, or Professional Doctoral Degree in Law, or those expected to obtain such a degree by the time applicants wish to enroll.
 - holders of a master's degree, professional master's degree, or an equivalent from an institution overseas or those expected to obtain such degree by the time the applicants wish to enroll.
 - Designated by the Minister of Education, Culture, Sports, Science, and Technology by the time applicants wish to enroll.
 - Completed postgraduate programs and obtained a degree equivalent to a master's degree from United Nations University or those who are expected to obtain such degree by the time the applicants wish to enroll.
 - Recognized individually by the Graduate School of Information, Production, and Systems as possessing academic ability equivalent to that of holders of a master's degree, professional master's degree, or professional doctoral degree in law through an individual entrance requirement screening process and expected to reach the age of 24 by the time the applicants wish to enroll. Those who have completed the first two years of a continuous five-year doctoral course are included.
- * “Master's degree” mentioned in requirement a, refers to a master's degree which was obtained in Japan or is expected to be obtained in Japan.
 - * Applicants who may meet category e. should contact the admissions office **before the application period starts**, and then submit their application (Form 1) along with documentation of their scholastic ability or research achievement (graduation certificate, grade transcript, personal history, list of publications and research summary, patent, etc.).

Faculty members of Waseda University, including Waseda University Junior/Senior High School, Waseda University Honjo Senior High School, and Art and Architecture School, are not allowed to enroll as students at the University. However, there are a few exceptions according to the University regulations. If you have any questions, please contact the relevant administration office.

4. Limit of enrollment term

For one semester (half a year) or two semesters (one year)

- Enrollment period for those taking courses only in the spring semester: April 1 – September 15
- Enrollment period for those taking courses only in the fall semester: September 21 – March 15 of the following year

[Note for International Students]

* Owing to visa restrictions, international students are allowed to study at Waseda University as non-degree students only for a period of one year. In case you wish to be a non-degree student for one year, you must apply and pass the examination every semester. If you are enrolled as a non-degree student (research student) at another university, it is very difficult to obtain permission from the Immigration Bureau to change or renew your status of residence even if you wish to become a non-degree student at Waseda University in the following academic year. Please check with the Immigration Bureau for more details. Please note that unless you register for at least 10 hours of class (6 courses/12 credits) per week, you will not be able to obtain the status of residence as a “Student.” (If they receive research guidance, they can obtain “Student” residence status without taking any other courses).

If you have any questions, contact the Admissions Office before applying. (E-mail: gakumu-ips@list.waseda.jp)

5. Screening Fee

30,000 JPY

6. Screening Fee Waiver

If you fall into one of the categories below, your screening fee will be waived. Confirm the details with the IPS admissions office (E-mail: gakumu-ips@list.waseda.jp).

- * Those who were a regular student of Graduate school of Waseda University before and are entering Waseda University as a non-degree student.
- * Those who are currently enrolled as a non-degree student at Waseda University and are renewing your non-degree student status. However, this applies only during a period of two years from the time you became a non-degree student for the first time.

- * Those who have been selected as a MEXT scholarship program student at the time of application for graduate school at Waseda University and have continued to enter as a non-degree student.

<Screening fee waiver program for applicants from specified countries>

Applicants who meet the conditions shown below (1. Eligibility) are eligible to have their screening fees waived.

1. Eligibility

The applicant must reside in one of the countries listed below AND hold nationality of one of those countries.

*The applicant's country of residence and nationality do not necessarily have to be the same.

*Applicants with dual nationality are only eligible if BOTH nationalities are included in the list of eligible countries.

2. Procedures

Along with the application documents, please submit the following documents in place of the proof of payment for the screening fee.

- 1) Form for Screening Fee Waiver (prescribed form)
- 2) Passport Copy (including all details of the applicant)

3. Notes

- 1) The screening fee waiver form will not be accepted if submitted after the application deadline under any circumstances.
- 2) Be careful not to pay the screening fee if you are claiming the waiver. The screening fee, once paid even by mistake or accident, will not be returned.
- 3) In the event that the applicant is found to be ineligible for the screening fee waiver program or has made a false claim, the application for admission to Waseda University itself might be revoked immediately.

[Eligible Countries]

Afghanistan, Angola, Bangladesh, Benin, Bhutan, Burkina Faso, Burundi, Cambodia, Central African Republic, Chad, Comoros, Democratic People's Republic of Korea, Democratic Republic of the Congo, Djibouti, Eritrea, Ethiopia, Gambia, Guinea, Guinea-Bissau, Haiti, Kiribati, Lao People's Democratic Republic, Lesotho, Liberia, Madagascar, Malawi, Mali, Mauritania, Mozambique, Myanmar, Nepal, Niger, Rwanda, Sao Tome and Principe, Senegal, Sierra Leone, Solomon Islands, Somalia, South Sudan, Sudan, Syrian Arab Republic, Tanzania, Timor-Leste, Togo, Tuvalu, Uganda, Yemen, Zambia

*The above countries are classified as "Least Developed Countries" or "Low Income Countries which are not LDCs" in the list of ODA recipients as published by OECD/DAC.

7. Method of transfer the screening fee

1) Transfer in Japan

Using the transfer-request form.

Please order the transfer-request form to IPS Admissions Office by e-mail(gakumu-ips@list.waseda.jp) .

2) Transfer from outside Japan

Please follow the procedure below to remit 32,500 yen (the screening fee of 30,000 yen plus the lifting charge of 2,500 yen) from a local financial institution. If the local financial institution requires a separate handling/lifting fee, you must pay the fee in addition to the above remittance. Be sure to enclose a copy of the overseas-remittance request with the other application documents.

送金種類 (Type)	電信送金 (Telegraphic Transfer)
支払方法 (Payment method)	通知払 (Advise and Pay)
振込銀行手数料 (Bank Transfer Fee)	依頼人負担 (Payer's Responsibility)
円為替手数料 (Lifting Charge)	受取人負担 (Payee's Account)
送金金額 (Amount)	32,500円 (選考料30,000円 + 手数料2,500円)
送金目的 (Purpose)	選考料 (Screening Fee)
連絡事項 (Message)	志願者本人の英字氏名 (Applicant's name in English)
送金先 (Bank information)	銀行名 (Bank name) : 三菱UFJ銀行 (MUFG Bank, Ltd.) 支店名 (Branch) : 江戸川橋支店 (Edogawabashi Branch) 口座番号 (Account number) : 0035967FKK 受取人 (Beneficiary) : 早稲田大学 (Waseda University) 銀行住所 (Bank address) : 〒162-0825 東京都新宿区神楽坂3-7 (3-7, Kagurazaka, Shinjuku-ku Tokyo 1620825, Japan) スウィフトコード (Swift code) : BOTKJPJT

- ◎ When remitting, be sure to fill in your (the applicant's) name and write "screening fee" in the message space.
- ◎ Remittance of screening fee by check, cash, etc., is not allowed; nor may a transfer of funds be combined with that of another applicant.
- ◎ Please do NOT write any alphabet such as "ORDINARY DEPOSIT" or "A/C No." before or after Account number 「0035967FKK」 .

8. Application

	Domestic application	Overseas application
Application Procedure	Applicants residing in Japan must send a written application from within Japan regardless of their nationality.	Applicants residing outside Japan must send a written application from overseas regardless of their nationality.
Application period	May 8 (Thu), 2025 - May 22 (Thu), 2025 (Documents must arrive by the final day) ★	
Submission method	Send via Postal Mail or Submit in Person	
Address & time for submission	Admissions Office Graduate School of Information, Production and Systems, Waseda University 2-7 Hibikino, Wakamatsu-ku, Kitakyushu, Fukuoka 808-0135, Japan TEL: +81-93-692-5017 10:00 a.m. - 4:00 p.m.(Excluding Saturdays, Sundays, and National/School Holidays)	
Application documents	<p>① Application form for Non-degree Program (Download form) ②③④⑤ A certificate of graduation or expected graduation, a degree certificate of the school an applicant is or was previously enrolled (Details are on the next page) *1 ⑥ A transcript of all grade for undergraduate studies and above ⑦ A copy of a certificate of English language ability(required) ⑧ A copy of a certificate of Japanese language ability(certificated holders only) ⑨ Written proof verifying payment of a screening fee ⑩ A letter of dispatch (Dispatched non-degree students only)</p> <p>-Application documents are non-returnable. Once a document has been submitted, it cannot be copied. -You may be deemed to have committed a dishonest act if you falsified, fabricated, plagiarized, or modified a document, material, or information submitted in your application. In such a case, any decision taken regarding your application may later be invalidated, without the application documents and screening fee being returned.</p> <p>*1 If you submitted a certificate indicating that you are expected to meet the qualifications required to enter Waseda University in order to meet the eligibility requirements stated in the application guidelines at the time of application, you must submit a certificate indicating that you have indeed met the requirement prior to enrollment. You will not be permitted to enter Waseda University, even if you pass the screening, unless you submit the relevant certificate.</p>	

***Please note that we do not send acknowledgment of receipt for application documents.**

Applicants should use postal tracking services to confirm the status of their submission.

★ Changes from September 2025 Admission

The application period for Non-Degree Students, which previously differed between domestic and international applicants, has been unified starting from the recruitment for September 2025 admission.

①Application form for Non-degree Program

-The application form should be written in Japanese or English with a black or blue ballpoint pen by an applicant.

-Photo Requirements

1. Prepare a color photo taken within 3 months before the time of application. The requirements for the photo are as follows: A vertical to horizontal ratio of H4:W3; borderless, must capture the upper body; must provide a front view with no hats; must be taken against a plain background; and must be printed on photo paper. Please write your name on the back of the photo. Use glue or paste to affix the photo to the relevant field on the application form. As will be detailed later, as part of the enrollment procedure, you will be required to upload an electronic version of the photo you submitted with your application. Therefore, please keep the file of the submitted photo until you complete the enrollment procedure.
2. Photos taken wearing scarves or sunglasses will not be accepted.
A head piece will not be permitted except for medical or religious reasons.
3. We do not accept unclear photos such as snapshots or photos that make it difficult to identify the pictured individual or verify their identity owing to differences in hairstyle, etc.
4. Photographs taken and printed by individuals themselves using smartphones, etc., will not be accepted. Be sure to take an ID-quality photo (photo taken at an instant photo booth is acceptable).
5. During the enrollment procedure, you will be required to upload a photo for your student ID card separately. Please use the same photo you submitted with your application. Please note that the photo uploaded during the enrollment procedure will be used as personal information in various student web portal services, and for identity verification in various on-campus procedures.

②Certificate of Graduation/ Certificate of Expected Graduation or Certificate of Enrollment (in English)

■Except for applicants who obtained or are expected to obtain a degree from a university or college in mainland China (excluding Hong Kong, Taiwan, and Macau).

Your Status	Necessary Certificate
Graduated	Certificate of Graduation in English
Current Student	Certificate of Expected Graduation or Certificate of Enrollment

Apply for Your university status	Master's program	Doctoral program
Graduated applicant	1 certificate below • Bachelor's Certificate of Graduation	2 certificates below • Bachelor's Certificate of Graduation • Master's Certificate of Graduation
Current student	1 certificate below • Bachelor's Certificate of Expected Graduation Or Certificate of Enrollment	2 certificates below • Bachelor's Certificate of Graduation • Master's Certificate of Expected Graduation or Certificate of Enrollment

*Applicants who graduated from both Bachelor and Master's program need to submit the certificates of **both** Bachelor and Master's program.

- **Must be officially issued from your university. Photocopies are not accepted.**
- We will NOT give back your Certificates which can be reissued by your university.
Please do not submit diploma (学位記) which cannot be reissued.
- If your academic transcript shows degree awarded date, you do not need to submit your Certificate of Graduation.
- Please submit the document written in Japanese or English. If the applicant cannot obtain the document written in Japanese or English, you must also provide officially certified translation. Get the translation from your institution or have it verified by the notary office to prove that the translation is accurate.
Please submit the translation TOGETHER WITH the original verification documents by the notary office.
- If there are any changes in the Certificate of Graduation or Academic Transcripts, enclose a document to proves the facts. ex) Changing of Surname.
- If you have obtained (or are expected to obtain) a Degree in English from a university in Japan (except for Waseda University), submit an official document to prove that the medium of instruction is English in your university.

③Online Verification Report of Higher Education Qualification Certificate (in English)

④Online Verification Report of Higher Education Degree Certificate (in English)

⑤Online Verification Report of Student Record (in English)

■Only applicants who obtained or are expected to obtain a degree from a university or college in mainland China (excluding Hong Kong, Taiwan and Macau).

Your Status	Necessary Certificate
University or College in mainland China (Excluding Hong Kong, Taiwan and Macau)	Graduated • Online Verification Report of Higher Education Qualification Certificate (in English) • Online Verification Report of Higher Education Degree Certificate (in English)
Current Student	• Online Verification Report of Student Record (in English)

- The certificates must be sent directly to our office (koho-ips@list.waseda.jp) from CSSD (CHESICC) via email by the deadline of the application period. Even if the certificate is sent to our office before the application period, it is accepted.
- Visit CSSD (CHESICC) website (<https://www.chsi.com.cn/en/>) and contact them directly for more information.
- Only **ENGLISH** version of the certificates sent directly from CSSD (CHESICC) will be considered valid.
- **We don't send an acknowledgement of receipt.**
- Applicants who have **NOT YET graduated** from a university in mainland China when applying for our admission, you must submit the necessary certificates after your graduation. **We need to check your graduation status and academic results before your enrollment.**
- If you have graduated (completed), or are expected to graduate(complete) from multiple Degree Programs, submit the Certificates of (Expected) Graduation/ Enrollment / Degree and Academic Transcripts from "ALL" the programs.

⑥ Academic Transcripts (in Japanese or English)

- Must be officially issued from your university. Photocopies are not accepted.
- We will NOT give back your academic transcripts which can be reissued by your university.
- If you cannot submit your original academic transcripts, please submit the certified true copy issued by your university with an original seal or a stamp.
- The document should include the date of issue.
- It should provide full details of the grades you received in each unit or module, and all information of the courses taken.
- If you haven't completed your program in your university, please provide the latest transcript at the time of application. After you graduate, you must submit the final version of your academic transcripts to our office during the enrollment procedures later.
- You must submit official certificates for all undergraduate and graduate schools attended. Applicants for Doctoral program need to submit academic transcripts of both Bachelor and Master program.
- For those who have transferred, a transcript from the previous institution must also be submitted.
- If the transcript does not include an explanation of the grading system, you must provide an official document which explains the grading system at your university.
- If you cannot obtain the official academic transcripts in Japanese or English from your university, please attach an English or Japanese translation notarized by an Embassy or another appropriate office officially approved by the government WITH your original transcripts in your native language.
- Students graduated universities in China may submit "Verification Report of China Higher Education Student's Academic Transcript" issued by CSSD (CHESICC). Please arrange for an official English version "Verification Report of China Higher Education Student's Academic Transcript" to be sent directly to our office (koho-ips@list.waseda.jp) from CSSD (CHESICC). Visit CSSD (CHESICC) website (<https://www.chsi.com.cn/en/pvr/>) for more information.

9. Note on Submitted Application Documents and Screening Fee Refund

As a general rule, application documents and screening fees are not returned. However, a full screening fee will be returned if you fall into one of the categories below, so please contact IPS Office, Waseda University (E-mail: gakumu-ips@list.waseda.jp).

- 1) You paid a screening fee but failed to submit the required application documents.
- 2) You paid a screening fee but submitted the application documents after the deadline.
- 3) You paid a screening fee and submitted the application documents, but your application was rejected before screening due to the following reasons.

*If you have made a payment by credit card, handling fees which may be incurred for refund must be paid by the applicant. Also, if you have made a payment by wire transfer from the bank outside of Japan, all handling fees to be charged for refund to that bank must be paid by the applicant.

10. Dispatch of an application card

After all the required application documents have been received and accepted, an application card will be sent to you at the address that you wrote on the application form.

If you apply for Domestic application and have not received the application card 2 days before the screening date, please contact our office.

* The application card will be sent separately at a later date only for Overseas successful applicants.

* Keep the application card in a safe place since it will be needed for the admission procedure and the issuing of a student identification card after you have passed the selection.

11. Screening/Announcement of Admission Results

	Domestic application/ Overseas application
Screening method	Document screening ★
Announcement of Admission Results	June 17 (Tue), 2025 The result will be sent to the email address written on an application form. Only successful applicants will receive the documents for entrance procedures.

★ Changes from September 2025 Admission

The screening process for Non-Degree Students, which previously differed between domestic and overseas applicants, will be unified starting with the recruitment for the September 2025 intake. The screening will be based on document review, and no interview evaluation will be conducted.

12. Entrance Procedures

After the payment of tuitions, submission of documents for the 1st and 2nd admission procedures, and WEB registration, your entrance procedures will be completed.

	Domestic application/ Overseas application
Entrance procedure period	June 17 (Tue), 2025 – June 27 (Fri), 2025 *Documents must arrive by the final day.
Submission method	Send via Postal Mail or Submit in Person
Address and time for submission	Admissions Office Graduate School of Information, Production and Systems, Waseda University 2-7 Hibikino, Wakamatsu-ku, Kitakyushu, Fukuoka 808-0135, Japan TEL: +81-93-692-5017 10:00 am - 4:00 pm (Excluding Saturdays, Sundays, and National/School Holidays)
Fees	Tuition fee: 146,200 JPY per 2 credits (Master Non-degree Program only) Research guidance fee: Master Program 365,500 JPY per semester : Doctoral Program 226,750 JPY per semester *As a rule, we do not return submitted documents or refund tuition and fees (tuition fee and Research guidance fee). However, if you do not enter Waseda University due to unavoidable circumstances or fail to meet the entrance qualifications prior to enrollment, we may refund the tuition and fees. For more information about the procedure for receiving such refund, refer to the guide to entrance procedures mailed to successful applicants.
Date of enrollment	September 21, 2025

Dishonest Acts

Waseda University has established the following precautions to ensure that the entrance examination is conducted in a strict manner, and that all applicants may take the examination fairly and impartially. Please read these precautions carefully before taking the entrance examination and approach the examination with the appropriate attitude of seriousness.

- Any falsification, fabrication, plagiarism, modification, etc., of documents, materials, or information submitted to the University at the time of application may be considered misconduct.
- If misconduct is suspected, the University may respond as follows. Failure to comply with these actions may be considered an admission of wrongdoing.
 - The University may inquire about the authenticity, etc., of documents, materials, theses, and information, etc. submitted to the University (hereafter, "Submitted Documents") by providing them to the issuers, providers, theses review entities, etc. By submitting or providing the Submitted Documents to the University, the applicant agrees to the University's right to make such inquiries.
- The following actions may be taken in the case of confirmed misconduct.
 - The applicant will not be permitted to take any entrance examination of the University in the relevant academic year (screening fees will not be refunded).
 - The results of all entrance examinations of the University for the relevant academic year shall be null and void.

If, after enrollment, a student is found to have committed misconduct, he/she may be subject to revocation of admission, in accordance with the University's rules and regulations.

In cases of misconduct that Waseda University find it vicious and serious, the University may report to the police or contact the dishonest individual's guardians and/or home university.

Your reason for application, research plan, etc. are a chance to explain yourself to the school and should be completed by yourself. Using generative AI to create these documents and presenting them as your own work may be considered as cheating and could affect the evaluation of your application.

Others

1. Handling of Personal Information

Waseda University will use the personal information (address, name, date of birth, etc.) collected at the time of application to discharge duties relating to entrance examinations, announcement of successful applicants, enrollment procedures, and other related work. In doing so, the University will take necessary and appropriate measures to prevent the leakage, outflow, or unauthorized use of such information. The University may outsource all or part of the above-stated items. In such cases, the University will oblige, by contract or other means, the subcontracted entity or entities to perform necessary and appropriate management of the information. The University may inquire about the authenticity, etc., of documents, materials, theses, and information, etc., submitted to the University (hereafter "Submitted Documents") by providing them to the issuers, providers, theses review entities, etc. By submitting or providing the Submitted Documents to the University, the applicant agrees to the University's right to make such inquiries. Personal information that has been statistically processed, keeping individual identities confidential, will be used as material for surveys and research for the University's admission selection processes.

2. Collecting Information Related to Gender

For the sake of administering entrance exams in an efficient manner and carrying out enrollment procedures, Waseda University collects information regarding your sex on legal documents such as family register or passport. The information is collected only for reasonably justifiable purposes, and these cases are limited to a minimum. If your sex is marked as neither male nor female on the legal documents, please contact at IPS Admissions Office prior to application. The information does not affect the screening result.

<https://www.waseda.jp/inst/diversity/en/support/sexual-minority/>

3. Applicant with disability and chronic illness

If you expect to require special care after entering the University owing to a disability or serious medical condition, etc., please contact IPS Admissions Office at Waseda University before submitting your application.

4. Disclaimer

➤ Accidents/incidents owing to force majeure.

In the event of a natural disaster— such as typhoons, floods, earthquakes, tsunamis, etc.—fires, power outages, or other force majeure accidents or transportation disruptions, measures including delaying the start and end of the exam or postponing the exam, etc. may be taken. However, in such an event, the University will not be liable for any inconvenience, expense, or other personal damage incurred by examinees as a result of such measures.

5. Security Export Controls

At Waseda University, we have established security export control regulations and operational guidelines in accordance with the "Foreign Exchange and Foreign Trade Act". We conduct evaluations when providing technology or admitting researchers and students from abroad to ensure that the educational and research activities for foreign students do not compromise international security and peace. Please be aware that if the evaluation determines that you fall under the regulated conditions, your desired educational and research activities may be subject to restrictions.

Contact Address

IPS Admissions Office

Graduate School of Information, Production and Systems, Waseda University

2-7 Hibikino, Wakamatsu-ku, Kitakyushu, Fukuoka 808-0135, Japan

TEL: +81-93-692-5017 FAX: +81-93-692-5021

E-mail: gakumu-ips@list.waseda.jp URL: <https://www.waseda.jp/fsci/gips/en/>