

## Kitakyushu Campus Parking Lot Usage Guidelines for Faculty, Staff and Researcher

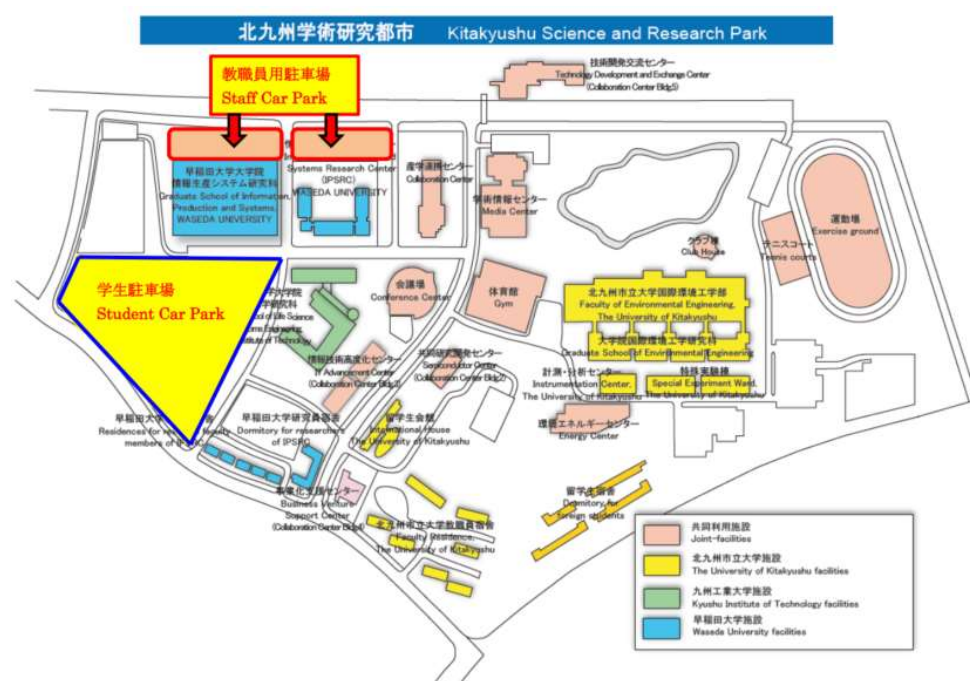
These rules are based on the "Terms and Conditions for commuters Parking lot in the Kitakyushu Science and Research Park" established by Kitakyushu Foundation for Advancement of Industry Science and Technology (hereinafter referred to as FAIS), which manages the Kitakyushu Campus Parking Lot, and are intended for faculty members and researchers of the School of Information, Production and Systems (hereinafter referred to as IPS) or the Information, Production and Systems Research Center (hereinafter referred to as IPSRC) of Waseda University.

### ◆Eligibility

Faculty, Staff and Researcher of IPS or IPSRC (excluding Research Associate )

### ◆Designated parking area

Please use the "Faculty and Staff Parking Lot". The "Student Parking Lot" is not available. The east side of the IPSRC building is a public vehicle space managed by the City of Kitakyushu, so temporary parking is only allowed for two vehicles (not available when the City of Kitakyushu is using the space). When using temporary parking, it is mandatory to borrow and present a temporary parking permit at the IPSRC office on the first floor of the IPSRC building.



### ◆Caution

1. Please follow the procedures and rules stipulated in the "Kitakyushu Science and Research Park Commuter Parking Lot Usage Regulations."
2. Please drive slowly following traffic instructions in the parking lot for your own safety. If you damage facilities or equipment while driving in the parking lot, you will be responsible for the actual cost of repairs.
3. Accidents or damage caused by people while driving in the parking lot or while parked shall be resolved between the parties concerned. FAIS and Waseda University will not be responsible for damage or theft caused by natural disasters.
4. Long-term parking is not permitted. The parking lot may not be used as a home parking lot.
5. If there is a problem when entering or leaving the parking lot, please contact the central monitoring room (security office) on the first floor of IPS Building (Building N) or IPSRC office on the first floor of IPSRC Building.
6. Use of the parking lot may be restricted or cancelled due to events, facility repairs, etc.
7. If you violate the above rules or engage in any dangerous behavior and do not follow the instructions, your parking permit will be cancelled through FAIS.

### ◆Remarks

These guidelines shall come into effect on January 23th, 2023, and shall apply to users on and after April 1st, 2023.