

## How to Prepare “Evaluation Sheet”

**You may submit “Evaluation Sheet” as follows, only when any of the conditions (A) to (I) stated on the Evaluation Sheet applies to you.**

### **<Required Documents>**

1. Evaluation Sheet
2. A proof which shows you cannot take the designated tests.
  - \* If the standardized tests are canceled/postponed or not administered in the country where you live, submit an official notice issued by a third-party or organization (such as e-mails and webpages).
  - \* If you are not allowed to take the standardized tests due to the rules set by the country where you live or an organization administering the test, submit either one of the following.
    - A screenshot of the notice published on the web by the country where you live or the organization administering the test.
    - A medical certificate
  - \* Note that we do not answer any inquiries regarding the validity of the submitted proof.

### **<Who Should Write>**

The Evaluation Sheet must be written by your secondary/high school teachers for each subject.

### **<Contents to be Included>**

Your teachers must include the following information in your Evaluation Sheet:

- 1) The areas of each subject that you have covered.
  - The areas of Mathematics that you have covered, such as linear algebra, calculus and/or statistics etc.
  - The areas of Physics that you have covered, such as Mechanics, Electricity and Magnetism, Waves and/or Optics etc.
  - The areas of Chemistry that you have covered, such as Structure of Matter, States of Matter, and/or Reaction Types etc.
- 2) Your study hours of each subject per week in secondary/high school
- 3) Your class rank in the latest exam in each subject at school (Mathematics, Physics, and Chemistry) or percentile rank of your grades on the examinations

\* Use the format designated by Waseda University to prepare your sheet.

The format of Evaluation Sheet is available from the following link.

[https://www.waseda.jp/fsci/en/admissions\\_us/](https://www.waseda.jp/fsci/en/admissions_us/)

### **<Attachments to the Evaluation Sheet>**

To support your Evaluation Sheet, we highly recommend that you submit at least one of the following documents. It is preferable to submit several documents (any format available). Your files to be uploaded must not exceed five. If the files exceed five, please combine them into five files or less.

- The curriculum guidelines of the country where you live (Something that shows learning area or subject in a high school/secondary school in the country where you live .)
- The syllabus for each subject
- Letters of evaluation from your secondary/high school teachers of both Mathematics and Science
- Details of your research (e.g., a graduation thesis topic)
- An award or other certificates which demonstrate your ability of mathematical sciences.
- Copies of a sample of the last school year's examinations in each subject (Mathematics, Physics, and Chemistry)
- Your school's average SAT or ACT score for the 12th-grade students