

**Faculty of Science and Engineering, Waseda University**  
**Major in Mechanical Engineering**

## Faculty Recruitment Information

Posted date	April 7 <sup>th</sup> , 2026
Number of Positions	1
Status	Professor (non-tenure-track)
Position	<p>Professor (non-tenure-track) : Professor (non-tenure-track) or Associate Professor(non-tenure-track)</p> <p>※Waseda University will decide an employment position based on your educational / research experience and age, and will inform you before the final interview.</p> <p>※It is not possible to continue being employed after reaching 70 years of age.</p>
Education /Research Area	A candidate who can cover one of the three fundamental areas of mechanical engineering in the interdisciplinary field of architecture and mechanical engineering.
Affiliated Faculty	<p>The Major in Mechanical Engineering.</p> <p>Affiliation (main affiliation) will be the Faculty of Science and Engineering, School of Creative Science and Engineering of Waseda University.</p>
Starting Date	October 1st, 2026, or the date of the earliest convenience thereafter
Duration of Employment	<p>Professor (non-tenure-track) : for 3 years</p> <ul style="list-style-type: none"> <li>•At the end of their term, Waseda University may reappoint to the extent that it does not last more than two years. However, the total number of continuing employment periods under the relevant qualifications of our university can not exceed ten years.</li> <li>•Whether or not reappointment will be judged comprehensively by taking into consideration the educational performance, research achievement and work situation etc.</li> <li>•If there had been employment contract with the university at any time since April 1, 2013, and if there is no period for which employment contracts have not been concluded for more than half a year until this adoption date in principle, there is an upper limit on the duration of the continuing employment contract period. Therefore, the period of employment and the possibility of reappointment itself may differ from</li> </ul>

	the above description.
Duties	<p>( 1 ) Lecture courses on recruitment area and other education related works</p> <p>Courses in Major in Mechanical Engineering (Required and elective)</p> <ul style="list-style-type: none"> <li>• Environmental Science A (Co-taught with other lecturers)</li> <li>• Mechanical Engineering Laboratory A &amp; B (Co-taught with other lecturers)</li> <li>• Introduction to Mechanical Engineering (Co-taught with other lecturers)</li> <li>• Environmental Science Fundamentals (Co-taught with other lecturers)</li> <li>• Basic Science Laboratory (Co-taught with other lecturers)</li> <li>• Physics Laboratory for Mechanical Engineering (Co-taught with other lecturers)</li> <li>• Co-Habitable Design and Planning</li> <li>• Mechanical Engineering Frontiers C</li> <li>• Environmental Infrastructure and Social Business</li> <li>• Community-Based Collaborative Design and Development</li> </ul> <p>Those who wish to supervise graduate-level research will hold a concurrent appointment with the Department of Architecture.</p> <p>( 2 ) Participate in individual and group research activities and other related research activities</p> <ul style="list-style-type: none"> <li>• Active involvement in collaborative research with other faculty and industry, and in securing external funding, is expected.</li> </ul> <p>( 3 ) Participate in faculty committee, other committees, entrance exams and other university related works</p> <ul style="list-style-type: none"> <li>• The candidate should be able to actively work in cooperation with other faculty and staff in the administration of the major.</li> </ul> <p>( 4 ) Participate in social activities and other activities related to contribution to society</p> <p>( 5 ) Other works (duties) determined by university regulations</p>
Job Location	Mainly at Nishi-Waseda campus and other campus at Waseda University
Working Hours	Prescribed working days and hours (time at which work begins / ends, rest periods) are determined by the Waseda University regulations. Discretionary work system for professional work applies and working hours will be deemed as 8 hours per day.

Holidays	Saturday, Sunday, year-end and new year holidays, national holidays except the days the university determined to hold classes, and anniversary of establishment of the university.
Leave of Absence	The Holidays determined based on the labor standards act and the Waseda University regulations.
Salary	Determined based on the university regulations.
Additional Payment・Transportation Fee	Determined based on the university regulations.
Retirement Benefits	Professor (non-tenure-track) : None
Social insurance ・ Labor insurance	Employer's pension, health insurance, industrial accident compensation insurance, labor insurance are available
Required Qualifications	<p>It is expected that the successful candidate will satisfy the following qualifications.</p> <ul style="list-style-type: none"> <li>① A person who holds a doctoral degree, or who is recognized as having equivalent qualifications and abilities.</li> <li>② A person who understands and is sympathetic to private university education and is capable of delivering lectures in English.</li> <li>③ A person who can engage in interdisciplinary research and activities spanning the fields of architecture and mechanical engineering.</li> <li>④ A person who can actively work in cooperation with other faculty and staff in the administration of the major.</li> <li>⑤ Business-level proficiency in Japanese is necessary.</li> </ul>
Application Procedure	<p>Please send all documents to the address indicate below by the deadline.</p> <p>※Please use the mail service that delivery completion is recorded such as register mail or parcel delivery.</p> <p>※Please write "Major in Mechanical Engineering, faculty recruitment documents enclose" in red ink.</p>
Application Materials	<ul style="list-style-type: none"> <li>① Curriculum vitae</li> <li>② Education and Research achievements</li> </ul> <p>The above ① and ② should be completed using the form provided by the University, which can be downloaded from the following URL:  <a href="https://waseda.box.com/v/faculty-recruitment">https://waseda.box.com/v/faculty-recruitment</a></p> <ul style="list-style-type: none"> <li>③ Statements of teaching philosophy and research plan (approximately one A4 page each).</li> <li>④ Up to five reprints (copies acceptable) of major publications, or materials introducing architectural design works or related</li> </ul>

	<p>professional activities.</p> <p>⑤ Contact information of two referees.</p> <p>⑥ Confirmation Letter regarding the Applicability of the Specific Categories for Compliance with Article 25 (1) and (2) of the Foreign Exchange and Foreign Trade Act</p> <p>We have been notified by the Ministry of Economy, Trade and Industry that beginning May 1, 2022, in accordance with the November 2021 revisions to the “Regulations of Deemed Export Controls” management system of the Foreign Exchange and Foreign Trade Act (FEFTA), those applying to Waseda University must submit a “Confirmation Letter regarding the Applicability of the Specific Categories for Compliance with FEFTA” (prepared assuming Waseda affiliation). Download the form from the following URL, and complete it. <a href="https://waseda.box.com/v/faculty-recruitment">https://waseda.box.com/v/faculty-recruitment</a></p> <p>Effective May 1, 2022, the technology transfer to person falling under the “Specific Categories” should be controlled as the deemed export and it continues to be controlled by the FEFTA even after the employment.</p> <p>※All documents must be prepared in A4 format and submitted as originals by postal mail. In addition, electronic versions in PDF format should be sent to the designated email address.</p> <p>※None of the application materials submitted will be returned and it will be securely disposed after the screening.</p> <p>※We might ask you additional documents.</p>
Submission Address	<p>3 – 4 – 1 , Okubo Shinjyuku-ku Tokyo 169-8555</p> <p>Waseda University, Creative Science and Engineering, Department of Architecture, Department Office (Faculty Recruitment)</p> <p>E-mail : mmech-recruit-2026 -a t- list.waseda.jp</p> <p>(@ is described as - a t -)</p>
Deadline for Application	<p>Applications must arrive no later than April 30th, 2026, 17:00 (PM)</p> <p>※Mailing from Japan must be postmarked by the deadline date</p> <p>※Mailing from outside of Japan must reach us by 17:00 on the deadline date</p> <p>※Under any reasons, submitting after deadline shall not be allowed</p>
Selection Procedure	<ul style="list-style-type: none"> <li>• Primary selection: Document-based review of applications.</li> <li>• Secondary selection: Final interview conducted at Waseda University, Nishi-Waseda Campus.</li> </ul> <p>※The dates and time for interview will be notified only to candidates.</p> <p>※Transportation and accommodation fee for interview at your burden.</p>

Notification of Result	May 21st, 2026 (tentative)
Notification Procedure	E-mail
Other	<p>We do not accept any inquiry regarding the selection procedure and result.</p> <p>Waseda University is committed to enhancing the diversity of its faculty in order to promote globalization and gender equality on campus. In all matters related to faculty recruitment and promotion, the University prohibits any form of discrimination on the basis of sex, disability, sexual orientation and gender identity, nationality, ethnicity, creed, and age.</p> <p>The Faculty of Science and Engineering at Waseda University provides research grants to newly appointed female faculty members as a career support program to improve their research environment and to promote their research.</p>
Contact Information	<p>3 – 4 – 1 , Okubo Shinjyuku-ku Tokyo 169-8555</p> <p>Waseda University, Creative Science and Engineering, Department of Architecture</p> <p>Hiroto Takaguchi</p> <p>TEL: 03-5286-2494</p> <p>E-mail : mmech-recruit-2026 -a t- list.waseda.jp</p> <p>※ (@ is described as - a t -)</p> <p>Office hours : Mon~Fri 9:00 – 17:00</p> <p>※Closed for Saturday, Sunday, Holiday and Annual leave shut down periods</p>