

Announcement of Faculty Position (Non tenured)

Department of Business Design and Management, Graduate School of Creative Science & Engineering, Waseda University

Position Details

- Affiliation: Department of Business Design and Management, Graduate School of Creative Science and Engineering, Waseda University
- Rank: Professor (Non-tenured) or Associate Professor (Non-tenured)
- Start Date: April 1, 2027, or as soon as possible thereafter
- Number of Positions: 1

Education and Research Fields

The successful candidate will be expected to teach and conduct research in one of the following areas within the department of business design and management.

1. Market and Customer Development
2. Product and Service Development
3. Logistics and Supply Chain Management
4. Production Management
5. Business Management

Note: Applicants must clearly indicate the number(s) of the field(s) they are applying for at the beginning of Application Document “Summary of Past Research and Future Research Plan and Prospects” (multiple selections permitted).

Qualifications

- A doctoral degree, or expected to obtain a doctoral degree by April 1, 2027
- Ability to supervise master’s theses and doctoral dissertations
- Strong commitment to both research and education
- A willingness to contribute to departmental and school administration.
- Excellent communication skills and the ability to work collaboratively.
- Ability to teach and conduct research in both Japanese and English (Overseas education and research experience is preferred.)

Additional Information

- The appointment will be made at the rank of Professor (Non-Tenure-Track) or Associate Professor (Non-Tenure-Track), depending on the candidate’s qualifications and experience, as determined through the selection process.
- The initial term of appointment is 3 years from the start date.
- Following the initial term, reappointment for up to 2 additional years may be granted based on educational achievements, research accomplishments, and job performance. Further reappointments may be possible;

however, the total period of continuous employment in this position may not exceed 10 years. In accordance with university regulations, the appointment will not be renewed beyond the academic year in which the faculty member reaches the age of 70.

- If there had been employment contract with the university at any time since April 1, 2013, and if there is no period for which employment contracts have not been concluded for more than half a year until this adoption date in principle, there is an upper limit on the duration of the continuing employment contract period. Therefore, the period of employment and the possibility of reappointment itself may differ from the above description.
- Whether or not reappointment will be judged comprehensively by taking into consideration educational performance, research achievement and work situation etc.

Responsibilities

The successful candidate will be responsible for teaching courses in one of the five areas listed above, including project-based learning (PBL) courses; supervising graduate research; participating in entrance examination duties and faculty meetings; and undertaking other administrative responsibilities.

Work Location, Working Hours, and Holidays

(1) Work Location

The primary campus will be Nishi-Waseda; however, duties may require work at other Waseda University campuses.

(2) Working Hours and Holidays

Working days and hours (including start and end times and breaks) are determined in accordance with university regulations.

A discretionary labor system for professional work will apply, with a deemed working time of 8 hours per day.

Due to the nature of research activities, the method of task execution and allocation of working hours are left to the discretion of the faculty members.

Holidays include Saturdays, Sundays, national holidays, year-end and New Year holidays, temporary university-designated holidays (including substitute holidays established in lieu of holding classes on certain national holidays), and the university's foundation anniversary. However, this excludes days designated in advance by the university as instructional days. If work on a holiday becomes necessary due to operational reasons, an alternative day off may be provided.

In accordance with the department's curriculum structure, classes may be held on Saturdays. For details, please visit [the department website](#).

(3) Leave

Leave will be granted in accordance with the Labor Standards Act of Japan and other applicable laws, as well as university regulations.

Compensation and Benefits

- Salary, allowances, and commuting expenses: In accordance with university regulations.
- Retirement allowance: Not provided.
- Social insurance: Enrollment in Employees' Pension Insurance, Health Insurance, Workers' Accident Compensation Insurance, and Employment Insurance

Equal Employment Opportunity Statement

Waseda University is committed to promoting Diversity and Inclusion. The University does not discriminate on the basis of gender, disability, sexual orientation, gender identity, nationality, ethnicity, beliefs, or age in faculty hiring and promotion. The University strongly encourages applications from women.

For details on gender equality initiatives, support for female researchers, and childcare and caregiving support, please visit [the website of the Waseda University Office for Diversity and Inclusion](#).

Application Instructions

Applicants should apply online via the JREC-IN portal website.

<https://jrecin.jst.go.jp/seek/SeekJorDetail?id=D126031835>

(1) Application Package:

Application packages should include the following:

- A) Curriculum Vitae (Waseda University format)
- B) List of Educational and Research Achievements (Waseda University format)
- C) Summary of Past Research and Future Research Plan and Prospects (within 2 pages, A4 size)
- D) Educational Achievements and Statement of Teaching Philosophy (within 1 page, A4 size)
- E) Contact Information for Two References: Name, affiliation, email address, phone number, and relationship to the applicant
- F) Offprints (or copies) of up to five major publications

Note: Please download the designated university forms for A and B from the following URL.

<https://waseda.app.box.com/v/faculty-recruitment>

(2) Application Deadline

June 30th, 2026, 23:59 (JST) (must arrive by this time)

Applicants will receive a confirmation email upon receipt of their application materials. If you do not receive confirmation within approximately one week, please contact the office. Application materials will not be returned.

Selection Process

- First stage: Document screening
- Second stage: Interview

Travel expenses for interviews will be borne by the applicant.

Contact Information

Department of Business Design and Management (Faculty Recruitment Office)
Graduate School of Creative Science and Engineering
Waseda University
3-4-1 Okubo, Shinjuku-ku
Tokyo 169-8555, Japan

Email: bdm-koubo@list.waseda.jp

If there is no suitable candidate, we may decide not to hire anyone.

All personal information provided in the application documents will be handled in accordance with university regulations and used solely for the purpose of faculty recruitment and selection.