

Department of Architecture, School of Creative Science and Engineering
Faculty of Science and Engineering, Waseda University

Faculty Recruitment Information

Posted date	April 15th, 2026
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Number of Positions	1Person
Status	Professor with tenure, Professor (tenure-track) or Professor (non-tenure-track)
Position	<p>(1) Professor with tenure : Professor, Associate Professor or Assistant Professor</p> <p>(2) Professor (tenure-track) : Professor (tenure-track), Associate Professor (tenure-track) or Assistant Professor (tenure-track)</p> <p>(3) Professor (non-tenure-track) : Professor (non-tenure-track) or Associate Professor (non-tenure-track)</p> <p>※According to the human resources rules of the university, applicants for Professor with tenure at the age of 61 or above (at the time of the arrival at the post) can be considered for the position of Professor (non-tenure-track).</p> <p>※It is not possible to continue being employed after reaching 70 years of age.</p> <p>※Regarding the details of Tenure track, please refer to the section "Tenure track" as well as its duration of employment.</p>
Education /Research Area	Urban Design and Planning in the field of Architecture
Affiliated Faculty	Affiliation (main affiliation) will be the Department of Architecture, Undergraduate/Graduate School of Creative Science and Engineering, Faculty of Science and Engineering, Waseda University.

Starting Date	April 1st, 2027, or the date of the earliest convenience thereafter
Duration of Employment	<p>(1) Professor with tenure : None</p> <p>(2) Professor (non-tenure-track) : for 3 years</p> <ul style="list-style-type: none"> • At the end of their term, Waseda University may reappoint to the extent that it does not last more than two years. However, the total number of continuing employment periods under the relevant qualifications of our university can not exceed ten years. • Whether or not reappointment will be judged comprehensively by taking into consideration the educational performance, research achievement and work situation etc. • If there had been employment contract with the university at any time since April 1, 2013, and if there is no period for which employment contracts have not been concluded for more than half a year until this adoption date in principle, there is an upper limit on the duration of the continuing employment contract period. Therefore, the period of employment and the possibility of reappointment itself may differ from the above description.
Tenure track	<ul style="list-style-type: none"> • Professor (tenure-track) : for 3 years <ul style="list-style-type: none"> ➤ Professor (tenure-track) can be employed total 5 years maximum. Screening will be finished in the first 3 years, and you may begin your job-hunting in the last 2 years. ➤ The first screening will be in the 2nd year. After passing the first screening, the final screening will be in the 3rd year. After passing the final screening, you are employed as a full-time faculty with tenure when you conclude your tenure as a tenure-track professor. • Associate Professor (tenure-track) or Assistant Professor (tenure-track) : for 3 years <ul style="list-style-type: none"> ➤ Associate Professor (tenure-track) or Assistant Professor (tenure-track) can be employed total 7 years maximum. Screening will be finished in the first 5 years, and you may begin your job-hunting in the last 2 years. ➤ The first screening will be in the 3rd year. After passing the first screening, you have an extension for 2 years and the final screening will be in the 5th year. After passing the final screening, you are employed as a full-time faculty with tenure. • In the first and final screening, the performance of teaching, research activities and contributions to the administration of the department/division will be evaluated in the position (details will be set in the "full-

	<p>time faculty with tenure criteria document” and will be explained by the time of hiring).</p> <ul style="list-style-type: none"> •If there had been employment contract with the university at any time since April 1, 2013, and if there is no period for which employment contracts have not been concluded for more than half a year until this adoption date in principle, there is an upper limit on the duration of the continuing employment contract period. Therefore, the period of employment and the possibility of reappointment itself may differ from the above description.
Duties	<p>(1) Lecture courses on recruitment area and other education related works</p> <ul style="list-style-type: none"> •The candidate must be able to teach undergraduate and graduate courses in both Japanese and English and supervise undergraduate thesis research. The ability to supervise graduate research (master’s and doctoral levels) is desirable. •For appointments to the positions of Assistant Professor or Assistant Professor (tenure-track), candidates are generally not eligible to supervise graduate thesis research (Master’s and Ph.D. candidates). •Undergraduate Courses <ul style="list-style-type: none"> Architectural Expression I or Architectural Expression II Omnibus course (taught by multiple instructors) Architecture and Society or Environmental Aspects of Buildings and Cities Omnibus course (taught by multiple instructors) Architectural Design I (taught by multiple instructors) City Planning (taught by multiple instructors) Architectural Design IIIa (taught by multiple instructors) Exercises in Architectural Design(A) (taught by multiple instructors) Exercises in Architectural Design(F) (taught by multiple instructors) Exercises in City Planning (taught by multiple instructors) Graduation Project of Architectural Design (taught by multiple instructors) Bachelor's Thesis (taught by multiple instructors) •Graduate Courses <ul style="list-style-type: none"> Research Supervision on Graduate Thesis/Dissertation (Master and Doctoral courses) Seminar A (Laboratory Seminar Course) Seminar B (Laboratory Seminar Course) Seminar C (Laboratory Seminar Course)

	<p>Seminar D (Laboratory Seminar Course)</p> <p>Advanced Lecture in the Field of Urban Design (in Japanese and English)</p> <p>Advanced Topics in Architectural Design and Engineering A or Advanced Topics in Architectural Design and Engineering B (in English, taught by multiple instructors)</p> <p>Advanced Exercise of Architectural Design and Work A [Spring Semester] and Advanced Exercise of Architectural Design and Work B (taught by multiple instructors)</p> <p>Architectural special exercise for doctor degree A and Architectural special exercise for doctor degree B (Doctoral Courses)</p> <p>Master's Thesis (Department of Architecture)</p> <p>Courses of the English-Based Graduate Program</p> <p>(2) Participate in individual and group research activities and other related research activities</p> <p>(3) Participate in faculty committee, other committees, entrance exams and other university related works</p> <p>(4) Participate in social activities and other activities related to contribution to society</p> <p>(5) Other works (duties) determined by university regulations</p>
Job Location	Mainly at Nishi-Waseda campus and other campus at Waseda University
Working Hours	<p>Prescribed working days and hours (time at which work begins / ends, rest periods) are determined by the Waseda University regulations.</p> <p>Discretionary work system for professional work applies and working hours will be deemed as 8 hours per day.</p>
Holidays	Saturday, Sunday, year-end and new year holidays, national holidays except the days the university determined to hold classes, and anniversary of establishment of the university.
Leave of Absence	The Holidays determined based on the labor standards act and the Waseda University regulations.
Salary	Determined based on the university regulations.
Additional Payment•	Determined based on the university regulations.

<p>Transportation Fee</p>	
<p>Retirement Benefits</p>	<p>(1) Professor with tenure : Determined based on the university regulations. (2) Professor (tenure-track) and Professor (non-tenure-track) : None</p>
<p>Social insurance · Labor insurance</p>	<p>Employer's pension, health insurance, industrial accident compensation insurance, labor insurance are available</p>
<p>Required Qualifications</p>	<p>It is expected that the successful candidate will satisfy the following qualifications.</p> <ul style="list-style-type: none"> ① Applicants who hold a doctoral degree, or who are expected to have obtained a doctoral degree by the time of appointment (if expected, please specify the anticipated date of completion). ② Ability to teach undergraduate and graduate courses in Japanese and English, as well as to supervise undergraduate research. The ability to supervise graduate research (master's and doctoral levels) is desirable. ③ Possess the necessary knowledge, research capabilities, and ability to mentor students, as well as a passion for these areas, to effectively supervise research in the field of urban design and planning at the undergraduate and graduate levels (including doctoral programs). ④ Business-level proficiency in Japanese is necessary. Be able to teach undergraduate and graduate courses and provide research guidance in both Japanese and English. ⑤ Understand the university's commitment to the field of architectural design, pioneer new areas of urban design and planning, and drive further development. ⑥ Have a track record of research publications, such as academic papers and books, demonstrating the ability to independently conduct domestic and international research activities in the field of urban design and planning, and to validate the results of such work.

<p>Application Procedure</p>	<p>Please send all documents to the address indicate below by the deadline. ※Please convert all files to PDF, upload them to the file-sharing system, and submit them (see “Submission Instructions”)</p>
<p>Application Materials</p>	<p>① Curriculum vitae ② Education and Research achievements The above ① and ② should be completed using the form provided by the University, which can be downloaded from the following URL: https://waseda.box.com/v/faculty-recruitment ③ Up to five of the major works listed above ④ Future Goals After Taking Office (Open-ended. Please describe your vision and ideas regarding educational and research activities should you be appointed.) ⑤ The names and contact information (address, phone number, email address) of three people who can be contacted regarding the applicant ※Please ensure that all of the above documents are in A4 format. Name each PDF file using the format “①_Name_Date of Birth.pdf,” and convert items ⑤ through ⑥ into separate PDF files. ⑥ Confirmation Letter regarding the Applicability of the Specific Categories for Compliance with Article 25 (1) and (2) of the Foreign Exchange and Foreign Trade Act We have been notified by the Ministry of Economy, Trade and Industry that beginning May 1, 2022, in accordance with the November 2021 revisions to the “Regulations of Deemed Export Controls” management system of the Foreign Exchange and Foreign Trade Act (FEFTA), those applying to Waseda University must submit a “Confirmation Letter regarding the Applicability of the Specific Categories for Compliance with FEFTA” (prepared assuming Waseda affiliation). Download the form from the following URL, and complete it. https://waseda.box.com/v/faculty-recruitment Effective May 1, 2022, the technology transfer to person falling under the “Specific Categories” should be controlled as the deemed export and it continues to be controlled by the FEFTA even after the employment. ※None of the application materials submitted will be returned and it will be securely disposed after the screening. ※We might ask you additional documents.</p>

Submission Address	<p>Please compress all of the PDF documents listed above into a single ZIP file (named "Last Name_Date of Birth.zip") and upload it via the URL below (which clearly states "早稲田大学創造理工学部建築学科都市計画系人事のための応募資料アップロード用フォーム", Department of Architecture, School of Creative Science and Engineering, Waseda University").</p> <p>https://waseda.app.box.com/f/1b85839f6a694702ad79e3b7f720f0bf</p>
Deadline for Application	<p>Applications must arrive no later than 11:00 PM on Tuesday, June 30th, 2026, Japan Standard Time (must be received by this time)</p> <p>※Under any reasons, submitting after deadline shall not be allowed</p>
Selection Procedure	<ul style="list-style-type: none"> •First Round (Document Screening) •Second Round (Interviews and mock lectures for candidates who pass the first round; scheduled for mid-September) <p>※The dates and time for interview will be notified only to candidates.</p> <p>※Transportation and accommodation fee for interview at your burden.</p> <p>※We do not respond to inquiries regarding the selection process or results.</p>
Notification Procedure	<p>We will contact you at the email address listed on your resume.</p>
Other	<ul style="list-style-type: none"> •Personal information contained in application materials will be managed appropriately in accordance with the university's regulations and will not be used for any purpose other than the selection process for faculty recruitment. •Waseda University is committed to enhancing the diversity of its faculty in order to promote globalization and gender equality on campus. In all matters related to faculty recruitment and promotion, the University prohibits any form of discrimination on the basis of sex, disability, sexual orientation and gender identity, nationality, ethnicity, creed, and age.
Contact Information	<p>3 – 4 – 1 Okubo, Shinjyuku-ku, Tokyo 169-8555 Japan</p> <p>Takashi Ariga, Ph.D. (Professor)</p> <p>Department of Architecture</p> <p>School of Creative Science and Engineering, Waseda University</p> <p>E-mail : tariga-a t -waseda.jp ※ (@ is described as - a t -)</p>