

学位申請者 Applicants

研究倫理教育 Research Ethics
研究倫理科目の受講／単位修得(入学年度により異なる) Taking courses in research ethics and obtaining credits for completion of the doctoral program.(It depends on the year of enrollement.)

教室会議受理申請書類提出 Submission of appliction documents for acceptance at Dept. Meeting
1) 論文(原稿でも可) Doctoral dissertation (copy not final can be accepted) 2) 履歴書 CV 3) 研究業績リスト List of academic achievements 4) 発表論文別刷り等 Offprints of articles which have been made public ※詳細は専攻・主査に確認してください。 For more details on each document above, please confirm with your dept. / principal referee

受理申請書類提出 Submission of documents for application of doctorate with Graduate School Steering Committee (<i>Kenkyuka Un-ei linkai</i>)
1) 学位申請書・誓約書(原本1部) Application Form with Written Oath (one original hardcopy) 2) 博士論文概要書(原本1部) Synopsis (one original hard copy) 3) 申請時情報フォーム(Excel) Data entry form 4) 博士学位申請(受理)チェックリスト(Excel) Check List for Application ※研究科運営委員会2週間前までに理工学術院統合事務所(教学支援課)へ、1)-4)の申請書類のデータを提出してください。 ※1)と2)の原本は、教学支援課での確認後、ご提出頂きます。 The data of above application documents 1)-4) must be submitted to Academic & Student Affairs Section by no later than two weeks before Graduate School Steering Committee. The original documents of 1) & 2) shall be submitted after being checked at the Office.

審査料納付【課程外のみ】 Payment of screening fees (only applicable to <i>Kateigai</i> application)
審査料20万円を納入 ※教学支援課からメールでご案内します。 Please pay JPY 200,000 according to instructions mentioned on a email to be sent by the office to <i>Kateigai</i> applicants after Graduate School Steering Committee

予備審査 Preliminary Screening
博士論文の執筆継続可否の決定 開催通知は(理工学術院教員へ) MyWASEDAで公開 To decide whether the applicant is allowed to continue to prepare doctoral dissertaion according to his/her current plan/schedule. Notice of Preliminary Screening to be made public on MyWASEDA

研究指導の主担当教員 Principal dissertation supervisor

専攻主任 Head of Dept.

教室会議 Dept. Meeting
専攻による論文受理の決定 Dept. to decide whether the applicant is allowed to make official application for doctorate with Graduate School Steering Committee (<i>Kenkyuka Un-ei linkai</i>)

研究科運営委員会受理決定 Graduate School Steering Committee (<i>Kenkyuka Un-ei linkai</i>) to decide whether to accept doctorate application
研究科による論文受理および審査、委員の決定、学識確認科目、諮問委員決定 Acceptance & screening by Graduate School Steering Committee of doctorate application and its documents, approval by it on dissertation referees and on subjects to confirm applicant's academic knowledge and examiners of them (applicable to <i>Kateigai</i> application)

審査委員へ委嘱状発行 ※教学支援課が対応します Letter of Appointment to be issued for dissertation referees
研究科外の審査委員からは承諾書の返送が必要です。 Referees affiliated with bodies outside of Waseda need to send back Letter of Acceptance for the Appointment.

公聴会 Doctoral Dissertation Defense
博士論文の公聴会(最終口頭試問)開催通知は(理工学術院教員へ) MyWASEDAで公開 Final oral examination on doctoral dissertation. Notice of Doctoral Dissertation Defense to be made public on MyWASEDA

主査 Principal Referee

予備審査開催通知申請 Application for Notice of Preliminary Screening
MyWasedaの申請フォームを通じて、予備審査開催2週間前までに予備審査開催通知を提出してください。 Application for Preliminary Screening: please submit the information through MyWaseda Application Form by no later than 2 weeks before the Preliminary Screening is held.

受理申請書類(原案)作成 Preparation of documents for application of doctorate with Graduate School Steering Committee (<i>Kenkyuka Un-ei linkai</i>)
1) 申請者の申請資格・提出資料の確認 Confirmation of eligibility of applicant and forms & documents submitted 2) 審査委員会および審査分科会構成員 Referees for doctoral dissertation and Members of Dept. Screening Committee (<i>Shinsa Bunka kai</i>) 3) 学識確認科目・諮問委員(課程外のみ) Subjects to confirm applicant's academic knowledge and examiners of them (applicable only to <i>Kateigai</i> application)

受理申請書類提出 Submission of documents for application of doctorate with Graduate School Steering Committee (<i>Kenkyuka Un-ei linkai</i>)
受理申請書 ※研究科運営委員会2週間前までに、理工学術院統合事務所(教学支援課)へ提出してください。 Application form (Excel): to be submitted to Academic & Student Affairs Section by no later than two weeks before Graduate School Steering Committee.

研究上の不正有無の確認 Confirmation of academic dishonesty / plagiarism on doctoral dissertaion
電子的類似判定ツールによる剽窃・盗用の検査 Check on doctoral dissertation in terms of plagiarism by electronic checking tools

公聴会開催通知申請 Application for Notice of Doctoral Dissertation Defense
論文受理決定翌日以後、公聴会開催2週間前までに、MyWasedaの申請フォームを通じて公聴会開催通知を提出してください。 After acceptance of the application by Graduate School Steering Committee, please submit the information on Doctoral Dissertation Defense through MyWaseda Application Form by no later than two weeks before a Doctoral Dissertation Defense is held.

