

Faculty of Science and Engineering, Waseda University
School of Advanced Science and Engineering
Department of Electrical Engineering and Bioscience

Faculty Recruitment Information

Posted date	March, 4, 2024
Number of Positions	1
Status	Professor non-tenure-track
Position	Associate Professor(tenure-track) or Assistant Professor (tenure-track) ※Waseda University will decide an employment position based on your educational / research experience and age, and will inform you before the final interview.
Education /Research Area	Electrical Energy Engineering Field.
Affiliated Faculty	Undergraduate/Graduate, Faculty of Science and Engineering. Affiliation (main affiliation) will be the Faculty of Science and Engineering, School of Advanced Science and Engineering, Faculty of Electrical Engineering and Bioscience of Waseda University.
Starting Date	April 1, 2025,
Duration of Employment	<ul style="list-style-type: none"> •Associate Professor(tenure-track) or Assistant Professor(tenure-track) : <ul style="list-style-type: none"> ➤ It may have an extension for within 2 years maximum upon considering on the basis of the research achievements and work attitude. ➤ Associate Professor (tenure-track) or Assistant Professor (tenure-track) can be employed total 7 years maximum. Screening will be finished in the 5 years and you may begin your job-hunting last 2 years. ➤ The first screening will be in the 3rd year. After passing the first screening, you have an extension for 2 years and the final screening will be in the 5th year. After passing the final screening, you are employed as a full-time faculty with tenure. •In the first and final screening, the performance of teaching and research activities and contributions to the administration of the department/division will be evaluated in the position, the educational performance (appropriateness of teaching and research guidance, teaching in English, participation in FD activities, etc.), research performance (execution of research plan), work effort (active participation in the management of the department, awareness, qualifications, and aptitude as a teacher, etc.), and

	<p>other conditions presented at the time of appointment. (details will be set in the "full-time faculty with tenure criteria document" and will be explained by the time of hiring).</p> <p>※Whether or not reappointment will be judged comprehensively by taking into consideration.</p> <p>※You can not renew your contract beyond the age of 70 years old.</p> <p>※Regardless of qualification, there had been employment contract with the university at any time since April 1, 2013. There is an upper limit on the duration of the continuing employment contract period, in principle, if there is no period for which employment contracts have not been concluded for more than half a year until this adoption date. Therefore, the period of employment and the possibility of reappointment itself may differ from the above description.</p>
Duties	<p>(1) Lecture courses on recruitment area and other education related works</p> <p>(2) Participate in individual and group research activities and other related research activities</p> <p>(3) Participate in faculty committee, other committees, entrance exams and other university related works</p> <p>(4) Participate in social activities and other activities related to contribution to society</p> <p>(5) Other works (duties) determined by university regulations</p>
Job Location	Mainly at Nishi-Waseda campus and other campus in Waseda University.
Working Hours	<p>Prescribed working days and hours (time at which work begins / ends, rest periods) are determined by the Waseda University regulations.</p> <p>Discretionary work system for professional work applies and working hours will be deemed as 8 hours per day.</p>
Holidays	Saturday, Sunday, year-end and new year holidays, national holidays except the days the university determined to hold classes, and anniversary of establishment of the university.
Leave of Absence	The Holidays determined based on the labor standards act and the Waseda University regulations.
Salary	Determined based on the university regulations.
Additional payment・Transportation fee	Determined based on the university regulations.
Retirement Benefits	None if retired as tenure-track.
Social insurance・	Employer's pension, health insurance, industrial accident compensation insurance, labor insurance are available

Labor insurance	
Required Qualifications	<p>It is expected that the successful candidate will satisfy the following qualifications.</p> <ul style="list-style-type: none"> ① PhD in electrical engineering or closely related fields ② Chairing a laboratory as PI and supervising the student and engaging at the research actively. ③ Sufficient both English and Japanese skills for teaching and research supervision as well as sufficient Japanese skills for daily duties and cooperation with other staff. ④ Actively involving in the administration of the department.
Application Procedure	<p>Please send all documents to the address indicate below by the deadline.</p> <p>※Please use the mail service that delivery completion is recorded such as register mail or parcel delivery.</p> <p>※Please write "Department of Electrical Engineering and Bio-Science, School of Advanced Science and Engineering faculty recruitment documents enclose" in red ink.</p>
Application Materials	<ul style="list-style-type: none"> ① Curriculum vitae ② Education and Research achievements <p>The above ① and ② should be completed using the form provided by the University, which can be downloaded from the following URL: https://waseda.box.com/v/faculty-recruitment</p> <ul style="list-style-type: none"> ③ Reprints of major papers (not more than 3) ④ Summary of Past and Future Research ⑤ Educational aspirations and teaching experience, if any. ⑥ Previous experience in the management activities of your organization, if any ⑦ Your expected position and aspirations in the Department of Electrical and Bioscience (please make it more specific, referring to the department's website, etc.) ⑧ List of names of courses that can be taught in the existing lecture courses of the department. <p>Please refer to the following URL for more information about our department's educational system: https://www.eb.waseda.ac.jp/index.html</p> <p>URL for syllabus: https://www.wsl.waseda.jp/syllabus/JAA101.php?pLng=en</p> <ul style="list-style-type: none"> ⑨ References of two persons who know the individual well (name, affiliation, contact information, e-mail, telephone number) <p>(Note)The total number of pages for ④ to ⑧ should not exceed 7 pages in</p>

	<p>A4 size.</p> <p>※None of the application materials submitted will be returned and it will be securely disposed after the screening.</p> <p>※We might ask you additional documents.</p>
Submission address	<p>3 – 4 – 1, Okubo Shinjyuku-ku Tokyo 169-8555</p> <p>Waseda University, Advanced Science and Engineering, Department of Electrical and Bioscience, Department Office (Faculty Recruitment)</p>
Deadline for Application	<p>Applications must arrive no later than Jun 3rd, 2024 (Mon.) 17:00</p> <p>※Mailing from Japan must be postmarked by the deadline date</p> <p>※Mailing from outside of Japan must reach us by 17:00 on the deadline date</p> <p>※Under any reasons, submitting after deadline shall not be allowed</p>
Selection Procedure	<p>•Document screening and interview (scheduled for September 7. Travel expenses are to be borne by the applicant.)</p> <p>※Interviews are scheduled on September 7.</p> <p>※The dates and time for interview will be notify only for candidates.</p> <p>※Transportation and accommodation fee for interview at your burden.</p>
Other	<p>We do not accept any inquiry regarding the selection procedure and result.</p> <p>Waseda University is committed to enhancing the diversity of its faculty in order to promote globalization and gender equality on campus. In all matters related to faculty recruitment and promotion, the University prohibits any form of discrimination on the basis of sex, disability, sexual orientation and gender identity, nationality, ethnicity, creed, and age.</p> <p>The Faculty of Science and Engineering at Waseda University provides research grants to newly appointed female faculty members as a career support program to improve their research environment and to promote their research.</p>
Contact Information	<p>Director of Prof. Atsuko Takamatsu.</p> <p>Zip169-8555, 3-4-1 Okubo, Shinjuku-Ku, Tokyo-to.</p> <p>Department of Electrical and Bioscience, School of Advanced Science and Engineering, Waseda University Liaison Office (in charge of faculty recruitment)</p> <p>Tel : 03-5286-3006、Fax : 03-5286-3487</p> <p>E-mail : office -at- eb.waseda.ac.jp ※ (Replace -at- with @)</p> <p>Office hours : Mon~Fri 9:00 – 17:00</p> <p>Department HP : http://www.eb.waseda.ac.jp</p> <p>※Closed for Saturday, Sunday, Holiday and Annual leave shut down periods</p>