

## 【For Master students】 Course registration of Undergraduate courses

Master students who wish to register for Undergraduate courses need to apply online course registration via MyWaseda during the designated course registration period (For the schedule, please refer to the FSE website).

Please follow the steps below:

- 1) Get your Academic supervisor's approval to register for courses of Undergraduate program.
- 2) Apply for the online course registration via MyWaseda by yourself.

Refer to the application period in “◆Appendix1: Course Registration Schedule Table” on the following URL: [https://www.waseda.jp/fsci/en/students/registration/#anc\\_6](https://www.waseda.jp/fsci/en/students/registration/#anc_6)

- 3) Inform the faculty in charge of your registered courses after you confirmed your registration result on result announcement day.

### 【Important Notes】

- ▶ Group C courses offered by School of Fundamental Science and Engineering, Creative Science and Engineering and Advanced Science and Engineering are available.
- ▶ If the course has a capacity limit, priority will be given to undergraduate students when the number of applications exceeds the capacity.
- ▶ Credits cannot be counted toward graduation.
- ▶ You cannot register for courses that you've already earned credits while you were in Undergraduate program.
- ▶ It is necessary to get your Academic supervisor's approval to register for courses in Undergraduate program. If you apply for course registration without your Academic supervisor's approval, your application may not be accepted.
- ▶ After you confirmed your course registration on the result announcement day, you need to inform the faculty in charge of your registered courses and get approval. If you don't have approval, you may not be allowed to take the course.
- ▶ You can cancel the course ONLY during the course registration period.

### How to apply for course registration via MyWaseda:

The screenshot shows the MyWaseda login and course search interface. Two callout boxes provide instructions:

- Callout 1:** Points to the 'School' dropdown menu. Text: "Select School which have your desired course (FSE or CSE or ASE) and press ENTER".
- Callout 2:** Points to the 'Course' dropdown menu. Text: "Select 'EBSE Undergraduate program of School of \*\*\*\*\* Sci. & Eng.'".

The interface includes fields for 'School', 'Course', 'Search', and 'Registration'. A table of course results is visible below the search area.

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