

Faculty of Science and Engineering, Waseda University
School of Fundamental Science and Engineering
Department of Computer Science and Engineering

Faculty Recruitment Information

Posted date	May 9th, 2022
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Number of Positions	1
Status	Professor (with tenure)
Position	<p>Professor, Associate Professor or Assistant Professor</p> <p>* Waseda University will decide employment position based on your educational / research experience and age, and inform you before the final interview.</p> <p>* According to the human resources rules of the university, applicants at the age of 61 or above (at the time of the arrival at the post) can only be considered for the position of Professor (Tokunin Kyouju).</p> <p>* It is not possible to continue being employed after reaching 70 years of age.</p>
Education /Research Area	Information security or artificial intelligence. Other areas in computer science and engineering in general would be considered if applicants have excellent achievements.
Affiliated Faculty	<p>Undergraduate/Graduate School of Science and Engineering.</p> <p>Affiliation (main affiliation) will be the Faculty of Science and Engineering, School of Fundamental Science and Engineering, Department of Computer Science and Engineering of Waseda University.</p>
Starting Date	April 1st, 2023, or earliest after that
Duties	<p>1) Lecture courses on recruitment area and other education related works: The applicant will be responsible for lecture courses and laboratory works in the Department of Computer Science and Engineering as well as others, including lecture courses in the Department of Computer Science and Communication Engineering, Graduate School of Fundamental Science and Engineering. These may be in Japanese or English.</p> <p>2) Participate in individual research activities by leading an independent laboratory, group research activities, and other related research activities</p> <p>3) Participate in faculty committees, other committees, entrance exams, and other university-related works</p> <p>4) Participate in social activities and other activities related to contribution to society</p>

	5) Other works (duties) determined by the university regulations
Job Location	Nishi-Waseda campus, 3-4-1 Okubo, Shinjuku-ku, Tokyo
Working Hours	Prescribed working days and hours (time at which work begins/ends, rest periods) are determined by the university regulations. A discretionary work system for professional work applies, and working hours will be deemed as 8 hours per day.
Holidays	Saturday, Sunday, year-end and new year holidays, national holidays, and temporary holidays established by holding classes on some of the national holidays, except the days the university determined to have classes.
Leave of Absence	The Holidays determined based on the labor standards act and the university regulations.
Salary	Determined based on the university regulations.
Additional Payment • Transportation Fee	Determined based on the university regulations.
Retirement Benefits	Determined based on the university regulations.
Social insurance • Labor insurance	Employer's pension, health insurance, industrial accident compensation insurance, and labor insurance are available. The faculty member has to subscribe to these pensions and insurances.
Required Qualifications	<p>The applicant must satisfy all the following qualifications.</p> <p>1) The applicant must have a Ph.D.</p> <p>2) The applicant must have sufficient English skills for teaching and research supervision in undergraduate and graduate school. Experience studying or working abroad is desirable. The applicant whose native language is not Japanese must have at least N1 level of Japanese Language Proficiency Test (JLPT).</p> <p>3) The applicant must have high motivation for participation in faculty committees, other committees, entrance exams, and other university-related works.</p>
Application Procedure	<p>All application materials must be submitted by the deadline electronically. No postal submissions will be accepted.</p> <p>Six documents (1) through (6) specified in the "Application Materials" must be merged into a single PDF file. This PDF file and (7) the entry data file must be packaged into a single zip file. Only the single zip file must be submitted. Both file names must use Roman alphabet characters only.</p> <p>The file names must be made by concatenating names. (E.g., Waseda_Hanako.pdf Waseda_Hanako.xlsx Waseda_Hanako.zip)</p>

	<p>The zip file must be submitted via "Web Application" from the JREC-IN Portal site.</p> <p>https://jrecin.jst.go.jp/seek/SeekJorDetail?fn=3&id=D122041850&ln_jor=0</p> <p>Note the file size limit (20MB) for JREC-IN web submissions. The applicant must contact us at the e-mail address provided below if there is a difficulty in keeping within the limit.</p>
Application Materials	<p>(1) Curriculum vitae (in the specified format)</p> <p>(2) Education and research achievements (in the specified format)</p> <p>(3) Three selected and prioritized papers, with the reasons to be selected as your major contribution (in free format)</p> <p>(4) Reprint of the above-selected papers.</p> <p>(5) Essay describing plans for educational activities, and vision and view regarding research activities (in free format)</p> <p>(6) At least two letters of recommendation from persons who know the applicant well; the letter must include their affiliation, telephone number, and email address. If the applicant cannot prepare letters at the time of application, the applicant must provide the names, affiliations, and contact information (address, telephone number, and email address) of at least two persons who can inquire about the applicant.</p> <p>(7) Entry data file (in the specified format)</p> <p>* Specified format: The specified formats and examples for (1)(2)(7) are available at https://waseda.box.com/v/cs-recruitment-2022</p> <p>* We might ask applicants additional documents.</p> <p>* We will properly manage the personal information in the application documents in accordance with the university regulations and will not use it for any purpose other than the selection process. We will dispose of the information responsibly after the selection process is completed.</p>
Deadline for Application	<p>Applications must arrive no later than July 25th, 2022 11pm JST</p> <p>* Only electronic data submissions will be accepted.</p> <p>* Under any reasons, submitting after deadline shall not be allowed.</p>
Selection Procedure	<p>Selection will be carried out by document screening and interview (including a demo lesson). Only those who pass the document screening will be interviewed. Interview is planned on September 3rd or 4th.</p> <p>* If no qualified candidate is found, the position may not be filled at this time.</p> <p>* The dates and time for interview will be notified only to applicants.</p> <p>* Transportation and accommodation fee for interview at your burden.</p>
Notification of Result	<p>Result of document screening: Late August 2022 (tentative)</p> <p>Result of interview: Late September 2022 (tentative)</p> <p>Final result of selection: December 2022 or later (tentative)</p>
Notification	<p>Notification of the result will be e mailed to the address listed in the application</p>

Procedure	<p>document (7): Entry data file.</p> <p>* We do not accept any inquiry regarding the selection procedure and result.</p>
Others	<p>* At this moment, the interview will be conducted in person (this will be decided based on the situation at the time of the interview), but applicants living overseas or in remote areas of Japan may choose to have the interview conducted online.</p> <p>* If the applicant wishes to be considered for a period of interruption in research due to childbirth, childcare, or nursing care, the applicant must indicate those in the curriculum vitae.</p> <p>* Waseda University is committed to enhancing the diversity of its faculty in order to promote globalization and gender equality on campus. In all matters related to faculty recruitment and promotion, the university prohibits any form of discrimination on the basis of sex, disability, sexual orientation and gender identity, nationality, ethnicity, creed, and age. The following website of the Office for Promotion of Equality and Diversity of Waseda University provides more information on the university's efforts and supports https://www.waseda.jp/inst/diversity/en/</p> <p>As a part of the Career Support Program to promote the research environment and research promotion, the Faculty of Science and Engineering of Waseda University has a system of providing research grants to newly-appointed female faculty members.</p>
Contact Information	<p>3-4-1 Okubo Shinjuku-ku Tokyo 169-8555</p> <p>Waseda University School of Fundamental Science and Engineering</p> <p>Department of Computer Science and Engineering</p> <p>Department Head: Prof. Hironori Washizaki</p> <p>E-Mail: washizaki-at-waseda.jp (@ is described as - a t -)</p>