

【For Master students】 Course registration of Undergraduate courses

Master students who wish to register for Undergraduate courses need to apply online course registration via MyWaseda during the designated course registration period (For the schedule, please refer to the FSE website).

Please follow the steps below:

- 1) Get your Academic supervisor's approval to register for courses of Undergraduate program.
- 2) Apply for the online course registration via MyWaseda by yourself.

Refer to the application period in “◆Appendix1: Course Registration Schedule Table” on the following URL: https://www.waseda.jp/fsci/en/students/registration/#anc_8

- 3) Inform the faculty in charge of your registered courses after you confirmed your registration result on result announcement day.

【Important Notes】

- ▶ Group C courses offered by School of Fundamental Science and Engineering, Creative Science and Engineering and Advanced Science and Engineering are available.
- ▶ Credits cannot be counted toward graduation.
- ▶ You cannot register for courses that you've already earned credits while you were in Undergraduate program.
- ▶ Taken courses cannot be applied to subjects either for a Teacher's License or any courses related to obtaining qualifications (To take such courses, you need to be enrolled as a Non-degree Students in Undergraduate program).
- ▶ It is necessary to get your Academic supervisor's approval to register for courses in Undergraduate program. If you apply for course registration without your Academic supervisor's approval, your application may not be accepted.
- ▶ After you confirmed your course registration on the result announcement day, you need to inform the faculty in charge of your registered courses and get approval. If you don't have approval, you may not be allowed to take the course.
- ▶ You can cancel the course ONLY during the course registration period.

How to apply for course registration via MyWaseda:

The screenshot shows the MyWaseda login and course selection page. Two callout boxes provide instructions:

- Callout 1:** Select School which have your desired course (FSE or CSE or ASE) and press ENTER. This points to the dropdown menu where '学部選択' (School Selection) is set to '理学院' (Faculty of Science and Engineering).
- Callout 2:** Select "EBSE Undergraduate program of School of ***** Sci. & Eng." This points to the dropdown menu where '学部・学科' (School/Department) is set to '理学院工学研究科 大学院前期課程' (Faculty of Science and Engineering School of Graduate Science and Engineering Undergraduate Program).

The main interface includes fields for '学部選択' (School Selection), '学部・学科' (School/Department), '学年' (Year), and '学期' (Semester), along with a '科目検索' (Course Search) button.

End