

# APPENDIX 1

## IPSE EXCHANGE STUDENTS (UNDERGRADUATE PROGRAM) :

### COURSE REGISTRATION SCHEDULE IN SPRING SEMESTER 2021

\* Abbreviation:  
 IPSE = International Program in Science and Engineering  
 FSE = Faculty of Science and Engineering  
 CIE = Center for International Education  
 GEC = Global Education Center  
 CJL = Center for Japanese Language

	Date and Time	Registration Via	Courses to be Registered			Course Cancellation	Announcement Days of Registration Results  * days on which you must check by yourself if courses are officially "Registered."
			IPSE Group A1 Courses by Schools of Fundamental, Creative, Advanced Sci. & Eng. in FSE.  (Multidisciplinary Studies)	IPSE Group C Courses by Schools of Fundamental, Creative, Advanced Sci. & Eng. in FSE.  (Specialized courses)	Courses offered by bodies OUTSIDE of FSE, CJL, GEC  * You may <b>have to pay separate fees depending on your status</b> when taking CJL courses. If you have to pay them, you need to complete the payment with a special transfer form you have to collect at CJL office within a specific period. For more details, please refer to CJL web or contact CJL office.		
1st course registration period	<b>NEW STUDENT</b> who enrolled in 2021 spring: Mar. 29 (Mon.) 9:00 - Mar. 31 (Wed.) 17:00  <b>CURRENT STUDENT</b> who enrolled in and before 2020 fall: Mar. 18 (Thu.) 9:00 - Mar. 20 (Sat.) 17:00  *Not available from 2:00 to 8:00 everyday due to maintenance.	Web (MyWaseda)	Possible  Spring semester courses and courses opens for exchange students.  Where the numbers of applicants for some courses exceeded their quotas drawings /lotteries are automatically & randomly performed by the university, as a result of which your registration application may be rejected.	Possible  Spring semester courses opens for exchange students.  The courses must be chosen from those offered by the Department you are to enroll in and your department's course list. Any courses related to graduation work (including graduation theses) or laboratory work/experiments are not available.	<b>NEW STUDENT</b> who enrolled in 2021 spring: Mar. 29 (Mon.) 9:00 - Mar. 31 (Wed.) 17:00  <b>CURRENT STUDENT</b> who enrolled in and before 2020 fall : Mar. 18 (Thu.) 9:00 - Mar. 20 (Sat.) 17:00  For more details on courses available to registration and related information, please refer to websites of them and relevant syllabi.  Where the numbers of applicants for some courses exceeded their quotas drawings /lotteries are automatically & randomly performed by the university, as a result of which your registration application may be rejected.	Within this period, you can cancel courses for which you have done registration procedures in this period (i.e., courses with "Registration submitted"status)	Apr. 3 (Sat.) on "Course Registration" screen on MyWaseda
2nd course registration period	Apr. 5 (Mon.) 9:00 - Apr.6 (Tue.) 17:00  *Not available from 2:00 to 8:00 everyday due to maintenance	Web (MyWaseda)	Possible  Spring semester courses and courses opens for exchange students.  Where the numbers of applicants for some courses exceeded their quotas drawings /lotteries are automatically & randomly performed by the university, as a result of which your registration application may be rejected.	Possible  Spring semester courses opens for exchange students.  The courses must be chosen from those offered by the Department you are to enroll in and your department's course list. Any courses related to graduation work (including graduation theses) or laboratory work/experiments are not available.	Apr. 5 (Mon.) 9:00 - Apr.6 (Tue.) 17:00  For more details on courses available to registration and related information, please refer to websites of them and relevant syllabi.  Where the numbers of applicants for some courses exceeded their quotas drawings /lotteries are automatically & randomly performed by the university, as a result of which your registration application may be rejected.	Within this period, you can cancel:  (1) courses for which you have done registration procedures in this period (i.e., courses with "Registration submitted"status),  (2) courses offered by Schools of Fundamental, Creative, or Advanced Sci. & Eng. and by CJL which have been confirmed "Registered"on 1st Announcement day.  * You CANNOT cancel courses offered by GEC which have already been confirmed "Registered" on 1st Announcement day.	Apr. 9 (Fri.) on "Course Registration" screen on MyWaseda
3rd (final) course registration period	Apr.9 (Fri.) 9:00 - Apr.10 (Sat.) 17:00  *Not available from 2:00 to 8:00 everyday due to maintenance	Web (MyWaseda)	Possible  Spring semester courses and courses opens for exchange students.  Where the numbers of applicants for some courses exceeded their quotas drawings /lotteries are automatically & randomly performed by the university, as a result of which your registration application may be rejected.	Possible  Spring semester courses opens for exchange students.  The courses must be chosen from those offered by the Department you are to enroll in and your department's course list. Any courses related to graduation work (including graduation theses) or laboratory work/experiments are not available.	Apr.9 (Fri.) 9:00 - Apr.10 (Sat.) 17:00  For details on courses available to registration and related information, please refer to websites of them and relevant syllabi.  Where the numbers of applicants for some courses exceeded their quotas drawings /lotteries are automatically & randomly performed by the university, as a result of which your registration application may be rejected.	WITHIN this period, you can cancel:  (1) courses for which you have done registration procedures in this period (i.e., courses with "Registration submitted"status),  (2) courses provided by Schools of Fundamental, Creative, or Advanced Sci. & Eng. and by CJL which have been confirmed "Registered" on 1st / 2nd Announcement day.  * You CANNOT cancel courses offered by GEC which have been confirmed "Registered" on 1st / 2nd Announcement day.  * After the end of this period, you CANNOT change registration status (i.e., you cannot drop / add courses).	Apr. 14 (Wed.) on "Course Registration" screen on MyWaseda  The results released on this day are FINAL.

#### 【Important notes for attending online courses】

\* If the course is taught online, you need to complete course registration first to attend the course. It would not be possible to attend courses as a trial without registration like face-to-face classes. Please select and register courses based on syllabus and information provided by faculty in charge.

\* Faculty of Science and Engineering decided not to allow students to take the overlapping class as same as the AY2020 for the following reasons.

①Initially scheduled online course might be conducted In-Person, depending on current circumstances and based on the student's agreement.

②We will conduct a certain number of online courses in Realtime streaming to enhance the content of the class.

\* In order to allow students to participate in online classes as soon as possible, if you register for an online course during the 2nd and 3rd registration periods (including Course for the Provisional Graduate Enrollment System), those courses will be temporarily registered in Waseda Moodle from the day after each registration period. However, this does not mean that the courses you have applied for are guaranteed to be "registered". Please confirm the registration results of each course on the announcement day.