

APPENDIX 1-1
IPSE REGULAR STUDENTS (UNDERGRADUATE):
COURSE REGISTRATION SCHEDULE IN SPRING SEMESTER 2020

	Date and Time	Registration Via	Courses to be Registered					Course Cancellation	Announcement Days of Registration Results (* days on which you must check by yourself if courses are officially confirmed "Registered.")	
			IPSE Group A1	IPSE Group A2	IPSE Groups B and C	JBSE courses (Group A, B, and C) offered by 3 Schools (Fundamental, Creative, Advanced) of Faculty of Science & Engineering (FSE)	Courses offered by Schools <u>OUTSIDE OF</u> Faculty of Science & Engineering (e.g., SILS)			Courses offered by Centre for Japanese Language (CJL), Centre for International Education (CIE), Global Education Centre (GEC)
			(Multidisciplinary Studies)	(Foreign Language)						
1st course registration period	From Mar. 19 (Thu.) 9:00 through Mar.21 (Sat.) 17:00 <i><u>*Not available from 2:00 to 8:00 everyday due to maintenance</u></i>	Web (MyWaseda)	Possible Spring semester courses only	Possible Spring semester courses only	Possible Spring semester courses only	Possible Spring semester courses only (* if applicants exceed class quota at the end of this period, automatic drawings will be conducted, and your registration application may be rejected)	* Courses offered through Global Education Center (GEC): <u>Possible</u> (see GEC's HP for more details). * Courses offered by outside Schools themselves: <u>Not possible</u> .	Possible From Mar. 19 (Thu.) 9:00 through Mar.21 (Sat.) 17:00 For more details on courses available to registration and related information, please refer to websites of them and relevant syllabi.	Within this period, you can cancel courses for which you have done registration procedures in this period (i.e., courses with "Registration submitted"status) you CANNOT cancel courses automatically registered by university.	Available within Apr. 4 (Sat.) on "Course Registration" screen on MyWaseda
2nd course registration period	From Apr. 6 (Mon.) 9:00 through Apr.7 (Tue.) 17:00 <i><u>*Not available from 2:00 to 8:00 everyday due to maintenance</u></i>	Web (MyWaseda)	Possible Spring semester courses only	Possible Spring semester courses only	Possible Spring semester courses only	Possible Spring semester courses only (* if applicants exceed class quota at the end of this period, automatic drawings will be conducted, and your registration application may be rejected) * As regards Group A and part of Group B, available are only Spring semester courses whose quotas were not filled in the previous registration period.	* Courses offered through GEC: <u>Not Possible</u> . * Courses offered by outside Schools themselves: <u>Not possible</u> .	Possible From Apr. 6 (Mon.) 9:00 through Apr.7 (Tue.)17:00 For more details on courses available to registration and related information, please refer to websites of them and relevant syllabi.	Within this period, you can cancel: (1) courses for which you have done registration procedures in this period (i.e., courses with "Registration submitted"status) (except for ones automatically registered by university), (2) courses offered by 3 Schools of FSE and by CJL which have been confirmed "Registered"on 1st Announcement day. * You CANNOT cancel courses offered by Schools outside of FSE, or courses offered by GEC or CIE, which have already been confirmed "Registered" on 1st Announcement day.	Available within Apr. 10 (Fri.) on "Course Registration" screen on MyWaseda
3rd (final) course registration period	From Apr.10 (Fri.) 9:00 through Apr.11 (Sat.) 17:00 [Change] From Apr.27 (Mon.) 9:00 through Apr.28 (Tue.) 17:00 <i><u>*Not available from 2:00 to 8:00 everyday due to maintenance</u></i>	Web (MyWaseda)	Possible Spring semester courses only	Possible Spring semester courses only	Possible Spring semester courses only	Possible Spring semester courses only (* if applicants exceed class quota at the end of this period, automatic drawings will be conducted, and your registration application may be rejected) * As regards Group A and part of Group B, available are only Spring semester courses whose quotas were not filled in the previous registration period.	* Courses offered through GEC: <u>Not Possible</u> . * Courses offered by outside Schools themselves: <u>Possible</u> (see their HPs for more details).	Possible From Apr.10 (Fri.) 9:00 through Apr.11 (Sat.) 17:00 [Change] From Apr.27 (Mon.) 9:00 through Apr.28 (Tue.) 17:00 For details on courses available to registration and related information, please refer to websites of them and relevant syllabi.	WITHIN this period, you can cancel: (1) courses for which you have done registration procedures in this period (i.e., courses with "Registration submitted"status) (except for ones automatically registered by university), (2) courses provided by 3 Schools of FSE and by CJL which have been confirmed "Registered"on 1st / 2nd Announcement day. * You CANNOT cancel courses offered by Schools outside of FSE, or courses offered by GEC or CIE which have been confirmed "Registered" on 1st / 2nd Announcement day. * After the end of this period, you CANNOT change registration status (i.e., you cannot drop / add courses).	Available within Apr.15 (Wed.) May.2 (Sat) [Change] May 9 (Sat.) on "Course Registration" screen on MyWaseda The results released on this day are FINAL.
[Additional] 4th course registration period	We will additionally provide the 4th registration period intended for FSE courses. From May 12 (Tue.) 9:00 through May 13 (Wed.) 17:00						NO	NO	Cancel will be accepted only for courses offering by Faculty of science and engineering. Not for such as CJL,GEC or other faculties courses.	Available within May 18 (Mon.) on "Course Registration" screen on MyWaseda
Provisional Graduate Enrollment System	From Apr. 15 (Wed.) 9:00 through Apr. 17 (Fri.) 17:00 [Change] From May 7 (Thu.) 9:00 through May 8 (Fri.) 17:00 <i><u>*Not available from 2:00 to 8:00 everyday due to maintenance</u></i>	Web (MyWaseda)	* The course list for the system is released on the website. * Please confirm whether you are eligible for the system or not on the department bulletin boards or ask your class academic advisor.					Not possible		Available within Apr.25 (Sat.) [Change] May 12 (Tue.) on "Course Registration" screen on MyWaseda

Note 1: "JBSE" courses offered by Faculty of Science & Engineering are taught in Japanese. You need to have a good command of Japanese language like native Japanese students. There is no special arrangement or consideration for classes and exams due to your Japanese language proficiency.

Note 2: For more details on each of course Groups mentioned above, please refer to relevant pages in the **Course Registration Guide ("Guidebook")** and in the **Handbook ("Handbook")** issued for your enrollment year.

Note 3: Among the "courses offered by outside Schools themselves", those by SILS can be registered on MyWaseda. But be careful that lists of courses available for non-SILS students will be released on SILS HPs. You must refer to the list of such available courses in a timely manner before registration. And you are allowed to register only one course / semester.