

Announcement for Students and Faculty members on the Nishi-Waseda Campus

Center for Science and Engineering

**Precautions of the summer holidays on the Nishi-Waseda campus****【Campus Closed】 From August 10 to August 19**

Month	Day		Nishi-Waseda Campus	Offices	Can enter the campus if marked ○	Science & Engineering library	Students' Reading room	Campus Shuttle Bus								
			Hours Gate open 8:00~22:30	Hours open 9:00~17:00 (Art&Architecture School 12:30~19:30)		Hours open 9:00~20:00	Hours open 9:00~18:00									
8	3	Sat	Open Campus 8:00~18:00	Closed	○	Closed	tour of a facility only 9:30~16:00	Operational: special time table								
	4	Sun														
	5	Mon	Open	Open	○	Open	Open	Operational: special time table								
	6	Tue														
	7	Wed														
	8	Thu														
	9	Fri														
	10	Sat	Entirely Closed all day	Entirely Closed all day	×	Entirely Closed all day	Entirely Closed all day	Not operational								
	11	Sun														
	12	Mon														
	13	Tue														
	14	Wed														
	15	Thu														
	16	Fri														
	17	Sat														
	18	Sun														
	19	Mon	Open	Open	○	Entirely Closed all day (Under Construction)	Open	Operational: special time table								
	20	Tue														
	21	Wed														
	22	Thu														
	23	Fri														
	24	Sat							Closed all day	Closed all day	laboratory only	Closed all day	Not operational			
	25	Sun														
	26	Mon	Open	Open	○	Entirely Closed all day (Under Construction)	Open	Operational: special time table								
	27	Tue														
	28	Wed														
	29	Thu														
	30	Fri														
	31	Sat	Closed all day	Closed all day	laboratory only	Entirely Closed all day (Under Construction)	Closed all day	Not operational								
	9	1							Sun							
		2							Mon	Open	Open	○	Open	Operational: Saturday time table		
3		Tue														
4		Wed														
5		Thu														
6		Fri														
7		Sat							Closed all day	Closed all day	laboratory only	Closed all day	Not operational			
8		Sun														
9		Mon							Open	Open	○	Entirely Closed all day (Under Construction)	Open	Operational: Saturday time table		
10		Tue														
11		Wed														
12		Thu														
13		Fri														
14		Sat													Closed	Closed all day
15		Sun							Main gate only	Closed all day	Saturday time table					
16		Mon							Closed			Not operational				
17		Tue							Open	Open	○	Entirely Closed all day (Under Construction)	Open	Operational: Saturday time table		
18		Wed														
19		Thu														
20	Fri															

## 1 Campus gate open/closed

(1) Check the above table. See WEB site for more information.

(2) Hours campus opened : 8:00~22:30.

Campus closed all day on Saturdays, Sundays, National holidays. Campus entirely closed from August 10 to August 19.

(3) Office Business Hours : 9:00~17:00 (Art & Architecture School:12:30~19:30)

(4) Note the campus gate closed at 22:30.

Faculty members are responsible with discretion for use of their labos/offices and for their students after the gate closed.

## 2 When you enter the campus on Saturdays, Sundays and holidays.

(1) Main gate, West gate and the Subway gate (with Rotary gate) are only available. Touch of Student/Faculty/Staff ID card will be required.

(2) If outside party/academia would like to enter the campus, the request for admission pass is required in advance. Please submit the prescribed request form to the General Affairs Section of the Center for Science and Engineering. When completing the form, seal on the form by Waseda's fulltime faculty/staff members is needed.  
The prescribed request form in Japanese: 「休日入講許可申請書」

## 3 Entering the campus during the Summer holidays lock-out period.

Students are not allowed to enter the campus during the Summer holidays lock-out period (From August 10 to August 19).

## 4 Use and return of keys to enter

(1) Check out keys at the main gate security showing student/faculty ID. Fill out the checkout/return request form, too.

(2) Make sure to return the keys when you leave the campus at the main gate security. Fill out the checkout/return request form, too.

In case the keys are not returned, some penalty restricting/limiting the use of labos may be imposed.

## 5 Maintenance Schedules

Build. Date	51	52~54	55	56~57	58~61	62	63	65	66
August 10									water outage
August 14	power outage water outage	power outage water outage	power outage water outage	power outage water outage	power outage water outage	power outage water outage	power outage water outage	power outage water outage	power outage water outage
August 17	water outage				water outage	water outage			
August 18		water outage		water outage				water outage	

During the following period of time, due to the server maintenance, power outages, network services will be temporarily unavailable. Since Nishi-waseda campus network is down, you will not be able to connect to the Internet connection and various systems.

Services	Date and Time for suspension
Nishi-Waseda Campus Network hosting service (Web,Mail,DNS) Wired LAN,Wireless LAN,General Proxy etc.	Aug.13(Tue.) 17:00 - Aug.14(Wed.) 19:00

Please see [HERE](#) for other maintenance.

## 6 Campus shuttle buses

Entire campus shuttle buses will not be in operation on Saturdays, Sundays, national holidays, the university's special holiday and during the Summer holidays lock-out period(Aug.10-Aug.19).

Shuttle bus will be in operation by Saturday time-table from September 2 to September 20.

## 7 In an emergency

### (1) Injury, illness, sickness

Contact the Health Support Center Nishi-Waseda branch (Extension 2640).

When the branch closed, call the main gate security (extension 2000) or call the following hospitals directly and follow their instructions.

Daido Hospital (Surgery, Internal Medicine, Orthopedic Surgery)

Phone: 03-3981-3213

Tokyo Women's Medical University Hospital (whole course)

Phone: 03-3353-8111

Center Hospital of the National Center for Global Health and Medicine (whole course)

Phone: 03-3202-7181

Tokyo Yamate Medical Center (whole course)

Phone: 03-3364-0251

In Japanese:

大同病院 (救急指定)	0 3-3 9 8 1-3 2 1 3	内科・外科・整形外科
東京女子医科大学病院	0 3-3 3 5 3-8 1 1 1	全科 (河田町)
国立国際医療研究センター病院	0 3-3 2 0 2-7 1 8 1	全科 (戸山)
JCHO東京山手メディカルセンター	0 3-3 3 6 4-0 2 5 1	全科 (新大久保)

If considered fatal/critical, call 119 for ambulance.

Report to the main gate security, too.

### (2) Fire, theft, water leak, glass breakage, etc.

Call the main-gate security (extension 2000) or report to them.

## Phone numbers

Contact	Campus extension phone numbers	Direct dial numbers
In an emergency (Main Gate Security)	2 0 0 0	0 3-5 2 8 6-3 0 2 2
Health Support Center Nishi-Waseda branch	2 6 4 0	0 3-5 2 8 6-3 0 2 1
Technical support section	8 0 2 0	0 3-5 2 8 6-3 0 5 0
General affairs section	2 5 1 0	0 3-5 2 8 6-3 0 0 0