学位申請者 Applicants

研究倫理の受講

Attendance of courses for research ethics / guidance for 1st year dr program students

・博士後期課程ガイダンス出席(課程内のみ)

Attendance of guidance session for 1st year dr program students (Only to Kateinai)

研究倫理科目の受講

Taking courses for research ethics

教室会議受理申請書類提出 Submission of applictiondocuments for acceptance at Dept. Meeting

1) 論文(原稿でも可)

Dr thesis (copy not final can be accepted)

- 2) 履歴書 CV
- 3) 研究業績リスト

List of academic achievements

4) 発表論文別刷り等

Offprints of articles which have been made public

※詳細は専攻・主査に確認してください。

For more details on each document shown above, please refer to your dept. / principal referee

受理申請書類提出

Submission of documents for application of doctorate with Graduate School Steering Committee (Kenkyuka Un-ei linkai)

1) 学位申請書·誓約書(原本1部)

Application Form with Written Oath (one original hardcopy)

2) 博士論文概要書(原本1部、コピー1部)

Synopsis (one original hard copy & one photocopy of it)

3) 申請時情報フォーム(xls file) ※メール送付

Data entry form to be sent by email to:

メール送付先:dr@sci.waseda.ac.jp 4)博士学位申請(受理)チェックリスト(原本1部)

Check List for Application

※研究科運営委員会2週間前までに理工学術院統合事務 所 (教学支援課)へ提出してください。

All documents mentioned above to be submitted to Academic & Student Affairs Section at 1st fl. of No. 51 BLDG. of Nishi-Waseda Campus no later than two weeks before Graduate School Steering Committee.

審査料納付【課程外のみ】 Payment of screening fees (only applicable to Kateigai application)

審査料20万円を納入

※教学支援課からメールでご案内します。

Please pay JPY 200,000 according to instructions mentioned on a email to be sent by the office to Kateigai applicants after Graduate School Steering Committee

専攻主任・主査 Head of Dept. / Principal Referee

予備審查開催通知申請

Application of Notice for Preliminary Screening being held

1) 予備審査開催通知申請書

※予備審査開催2週間前までに理工学術院統合事務所(教学支援 課)へ提出してください。

Application form for notice of Preliminary Screening: please submit this form to Academic &Student Affairs Section at 1st fl. of No.51 BLDG. of Nishi-Waseda Campus no later than 2 weeks before the Preliminary Screening is held.

研究指導の主担当教員

予備審査

Preliminary Screening

博士論文の執筆継続可否の決定 開催通知

は(理工学術院教員へ)MyWASEDAで公開

To decide whether the applicant is allowed to

continue to prepare dr thesis according to his/her current plan/schedule. Notice of

MyWASEDA

Preliminary Screening to be made public on

Principal thesis supervisor

専攻主任

Head of Dept.

教室会議 Dept. Meeting

専攻による論文受理の決定

Dept. to decide whether the applicant is allowed to make official application for doctorate with Graduate School Steering Committee (Kenkyuka Un-ei Iinkai)

受理申請書類(原案)作成

Preparation of documents for application of doctorate with Graduate School Steering Committee (Kenkyuka Un-ei linkai)

1) 申請者の申請資格・提出資料の確認

Confirmation of eligibility of applicant and forms & documents submitted

2) 審査委員会および審査分科会構成員

Referees for dr thesis and Members of Dept. Screening Committee (Shinsa Bunka kai)

3) 学識確認科目・諮問委員(課程外のみ)

Subjects to confirm applicant's academic knowledge and examiners of them (applicable only to Kateigai application)

受理申請書類提出

Submission of documents for application of doctorate with Graduate School Steering Committee (Kenkyuka Un-ei linkai)

1) 受理申請書

※研究科運営委員会2週間前までに理工学術院統合事務所(教学 支援課)へ提出してください。

Application form: one original hard copy to be submitted to Academic & Student Affairs Section at 1st fl. of No. 51 BLDG. of Nishi-

Waseda Campus no later than two weeks before Graduate School

Graduate School Steering Committee (Kenkyuka Un-ei linkai) to decide whether to accept doctorate application

研究科運営委員会受理決定

研究科による論文受理および審査、委員の決 定、学識確認科目、諮問委員決定 Acceptance & screening by Graduate School Steering Committee of doctorate application and its documents, approval by it on thesis referees and on subjects to confirm applicant's academic knowledge and examiners of them (applicable to *Kateigai* application)

審査委員へ委嘱状発行

Letter of Appointment to be issued for

thesis refrees

研究科外の審査委員からは承諾書の返送が

Referees affiliated with bodies outside of

Waseda need to send back Letter of

Acceptance for the Appointment

研究上の不正有無の確認

Confirmation of academic dishonesty / plagiarism on dr thesis

電子的類似判定ツールによる剽窃・盗用の検査

Check on dr thesis in terms of plagiarism by electronic checking tools

公聴会開催通知申請

Submission of Application of Application form for Thesis Defense

1) 公聴会開催通知申請書

※論文受理決定翌日以後、公聴会開催2週間前までに理工学術院 統合事務所(教学支援課)へ提出してください。

After acceptance of application by Graduate School Steering Committee, please submit Application of Application form for Thesis Defense to Academic & Student Affairs Section at 1st fl. of No. 51 BLDG. of Nishi-Waseda Campus no later than two weeks before a Thesis Defense is held.

公聴会

Thesis Defense

博士論文の公聴会(最終口頭試問)開催通知 は(理工学術院教員へ)MyWASEDAで公開 Final oral examination on dr thesis. Notice of Thesis Defense to be made

public on MyWASEDA

必要です。

博士論文提出 博士論文閲覧 Submission of final dr thesis (one hard copy) Dr thesis being available for reading at Dept. liason office 審査分科会で審議する論文閲覧期間(閲覧は審査分科会メンバー 1) 博士論文(最終版 紙媒体)を1部提出 のみ)※審査分科会開催前1週間 ※審査分科会開催1週間前までに学位を申請する専攻の 審查分科会 連絡事務室へ提出してください。 This final version of dr thesis submitted to Dept. liason office Dept. Screening Committee will be available for members of Dept. Screening Committee Submit one hard copy of final dr thesis to the liason office of 審査分科会としての合否決定 your home Dept. no later than one week before Dept. for one week before the Dept. Screening Committee is held. Decision by Dept. to pass dr thesis or not Screening Committee is held. 合否申請書類提出 Submission of documents for final decision by Graduate 進路報告書提出 School Steering Committee (Kenkyuka Un-ei linkai) Submission of Postdoctoral career survey 1) 進路報告書(課程内のみ) 1) 合否申請書(書面1部) ※研究科運営委員会2週間前までに理工学術院統合事務 Application form for final decision for dr thesis (one hardcopy) 所(教学支援課)へ提出してください。 2) 博士論文審査報告書(書面・2部) Alumni Career Path Survey (only applicable to those who ※審査委員全員の署名が必要です applied in Kateinai category) (one hardcopy) to be submitted Screening Reports signed by all referees (two hardcopies) to Academic & Student Affairs Section no later than two weeks before Graduate School Steering Committee 3) 博士論文(紙媒体)2部 研究科運営委員会合否決定 ※審査委員全員の確認日記入および署名が必要です (Kenkyuka Un-ei Iinkai). Final decision by Graduate School Dr thesis booklets signed by all referees with signature date (two Steering Committee (Kenkyuka Un-ei signed hardcopies) linkai) 研究科で最終合否判定 4) 博士論文、博士論文概要書(履歴書除く)、博士論文、審査報告 ※主任会受理2か月以降~1年以内の研究科 書のPDF/A ファイルを格納したCD-ROM 運営委員会で最終合否判定 PDF/A separae files of Dr thesis, Screening Reports, and Synopsis Final decision by Graduate School (without CV part) to be put into a CD-ROM Steering Committee 5) 題目変更申請書(変更があった場合のみ) This final judgement needs to be made Form to report a change to dr thesis title (only if there has been a in two months time at earliest but 6)博士学位申請(合否)チェックリスト within one year at latest from the date Check List for the Final Decesion when dr thesis was officially accepted by the 1st Graduate School Steering Committee ※研究科運営委員会2週間前までに理工学術院統合事務所(教学 支援課)へ提出してください。 Submit all the aforementioned documents to Academic & Student 報告 Affairs Section no later than two weeks before Graduate School Steering Committee (Kenkyuka Un-ei Iinkai) 教務部 Results to be reported to Academic Affairs Division (Kyomubu) 学位授与式 **Degree Award Ceremony**

博士論文, 審査報告書, 概要の公開 Publication of dr thesis, Synopsis, Screening Report

To be made public on repository of Waseda

本学リポジトリにて公開

Central Library