



# Faculty of Science and Engineering

## School of Fundamental Science and Engineering

## School of Creative Science and Engineering

## School of Advanced Science and Engineering

# WASEDA UNIVERSITY

## English-based Undergraduate Program

## AO Admission

(for entrance in September 2018)

# Application Guidelines

### Timeline for 2018 Admission:

	Application Period and Payment period of the screening fee	Announcement of Document Screening Results and Invitation of Interview	Interview (Local time) * For those with a Conditional Offer	Final Announcement	Enrollment Procedure
<b>1st Application Period</b>	October 13, 2017 - October 26, 2017	December 15, 2017	January 13, 14, 20 or 21, 2018 ** One of the dates above	January 29, 2018	January 29, 2018 - February 16, 2018
<b>2nd Application Period</b>	January 26, 2018 - February 13, 2018	April 13, 2018	May 12, 13, 19, or 20, 2018 ** One of the dates above	May 28, 2018	May 28, 2018 - June 22, 2018
<b>Reference Page in the guideline</b>	Page. 8-15	Page. 20-21	Page. 20-21	Page. 24	Page. 25

The schedule above is indicated by Japan Standard Time [JST]

## &lt;Table of Contents&gt;

Roadmap to Enrollment	2
Admissions Policy	3
I. Academic Year and Number of Students to be Admitted	4
II. Applicant Eligibility	5
III. Individual Review of Eligibility	7
IV. Application Procedures	8
V. Screening Methods and Schedule	19
VI. Final Announcement	24
VII. Enrollment Procedures	25
VIII. School Expenses and Other Fees	26
IX. Dormitories	28
X. Scholarships	28
XI. Details of Application Documents	29

# Roadmap to Enrollment

\* The following chart explains the general process of application. Please note that it may be different for each individual.

\* Reading those carefully, you must prepare and submit the appropriate documents indicated in each page.

Preparation	Reference Page in the guideline
1. Confirm Application Eligibility	.....Page. 5-7
2. Make a Payment of Screening fee	.....Page. 9-15
3. Register an Online Application System Account	.....Page. 16
4. Prepare Application Documents	.....Page. 29-55



Application	Reference Page in the guideline
1. Create an Application Form via the Online Application System	.....Page. 16, 29-30
2. Submit the Application Documents by Postal Service	.....Page. 17-18 29-55
<b>The required Application Documents are as follows;</b> <ul style="list-style-type: none"> <li>• Application Form</li> <li>• Reason for Application (Essay)</li> <li>• Certificate of (expected) graduation</li> <li>• Academic Transcript</li> <li>• Certificate of university entrance qualification examinations/standardized tests</li> <li>• Score card of English Language Proficiency Test</li> <li>• Recommendation letter</li> <li>• School Profile (if possible)</li> <li>• Other Documents</li> </ul>	



Announcement of Document Screening Results	Reference Page in the guideline
• For those with Unconditional Offer: <b><u>Accepted (NO interview Required)</u></b>	
• For those with Conditional Offer: <b><u>Invitation to Interview (Interview Required)</u></b>	.....Page. 20
• For those with no offer: <b><u>Rejected</u></b>	



Interview (for those with Conditional Offer)	Reference Page in the guideline
	.....Page. 20



Final Announcement and Enrollment Procedures	Reference Page in the guideline
1. Final Announcement	.....Page. 24
2. Enrollment Procedures	.....Page. 25

## Admissions Policy

Under the Waseda University's motto of "independence of learning", the School of Science and Engineering welcomes many students from both within and outside of Japan who have a certain level of high fundamental academic skills, strong intellectual curiosity, "enterprising spirit" which is the philosophy of the university, and a high motivation to learn.

### School of Fundamental Science and Engineering

In line with Waseda University's founding principle, "the preservation of the independence of scholarship," the school invites applications from a wide range of researchers and engineers from Japan and overseas who have the desire to acquire advanced knowledge, and who are capable of leading society and looking to impact the future of science and technology. Applicants will be selected based on their ability to study a science and technology curriculum in English, in order to obtain an English degree, and also based on their motivation to master the theoretical and practical abilities necessary in order to tackle both general and specialized courses. To this end, the school considers it a prerequisite that applicants not only have a reasonable command of English but also have basic academic skills at a high school level or equivalent. The school will also take into consideration the applicant's personal character, such as whether or not they have the communication skills required to play an active role on the world stage.

### School of Creative Science and Engineering

In line with Waseda University's founding principle, "the preservation of the independence of scholarship," the School of Creative Science and Engineering welcomes applications from individuals from Japan and overseas who possess a solid grounding in basic scholarship, a powerful intellectual curiosity, an enterprising spirit in line with the university's principles, and a strong motivation to pursue further study. When selecting applicants, the school places particular importance (among other things) on whether or not the applicant possesses the following: outstanding abilities in the natural sciences, sufficient command of English to study the various fields covered in that language, sufficient logical thinking ability, and the ability to play a leading role in future society, drawing on global insights, and a comprehensive grounding in the liberal arts.

### School of Advanced Science and Engineering

In line with Waseda University's founding principles "the preservation of the independence of scholarship," "the promotion of the practical application of scholarship," and the "fostering of good citizens," the School of Advanced Science and Engineering invites a broad range of individuals from Japan and overseas who have a solid grounding in basic scholarship, a powerful intellectual curiosity, an enterprising spirit, and a strong motivation to study. The school strives to select applicants who:

1. Are motivated to study natural science and related fields in English
2. Have sufficient command of English to study in that language or the potential to do so
3. Have sufficient logical thinking skills and can engage in the study of applying basic scholarship
4. Have the motivation to apply a general grounding in natural sciences and contribute to the international community
5. Have international perspectives or the flexibility to acquire international perspectives
6. Have sufficient grounding in basic scholarship at a high school (or equivalent thereof).

## I. Academic Year and Number of Students to be Admitted

- Please select one of the Majors listed for the English-based program.

You are not allowed to apply for more than one Major.

Academic Year	School	Major	Number of Students to be Admitted	Degree	Time of enrollment
First Year	School of Fundamental Science and Engineering	• Major in Mathematical Sciences	30	B. Science B. Engineering	September, 2018
		• Major in Computer Science and Communications Engineering		B. Engineering	
	School of Creative Science and Engineering	• Major in Mechanical Engineering	30	B. Engineering	
		• Major in Civil and Environmental Engineering		B. Engineering	
	School of Advanced Science and Engineering	• Major in Physics	20	B. Science B. Engineering	
		• Major in Chemistry		B. Science B. Engineering	
		• Major in Bioscience		B. Science B. Engineering	

### NOTE:

- In the English-based Undergraduate Program in Science and Engineering, the term "Major" refers to a program of study that leads to a Bachelor's degree in one of seven academics fields.  
To receive a Bachelor's degree, students must earn at least 136 credits as specified by their major.
- All students in September admission must obtain 4 credits in the Japanese language class to graduate.
- This admission does **not admit second- or third-year transfer students**.
- The decision to apply to a particular Major cannot be changed after you submit your application.
- The application for a place in Faculty does not prevent you from applying for other undergraduate schools in Waseda University or other universities.

## II. Applicant Eligibility

Please make sure to read this section carefully, and meet one of the three requirements below.

**You are recognized as having or exceeding the academic abilities required in Section 150 of Japan's Regulations of School Education Law by meeting or being scheduled to meet one of qualifications 1) to 3) below by September 20, 2018.**

**1) You have completed or are scheduled to complete a 12-year education curriculum outside Japan by September 20, 2018. Or, you have completed or are scheduled to complete an equivalent curriculum as designated by the Minister of MEXT. [\*See "NOTE" below]**

**NOTE:**

- In 1) above, those who have completed "a 12-year education curriculum outside Japan" refers to those who have completed elementary and secondary school education through a standard process, whether in Japan or outside it, and who in the end graduated from a foreign secondary educational institution.
- Having completed or being scheduled to complete "the equivalent curriculum as designated by the Minister of MEXT" in 1) above means that you meet one of qualifications a. to c. below, and are 18 years old or older as of September 20, 2018.
  - a. You have passed a qualification exam that proves you are equivalent to or higher in academic ability than those who have completed a 12-year school curriculum outside Japan.
  - b. You have completed a Japanese preparatory education curriculum designated by the Minister of MEXT after being educated in a country that has a less-than-12-year standard elementary and secondary school education curriculum.
  - c. You have completed an international school curriculum or a curriculum at a school for foreign students in Japan that is recognized in the foreign country's school education system as being equivalent to or higher than a high school curriculum.

**2) You have been designated as having skills appropriate for this school by the Minister of MEXT meet one of the qualifications a. to e. below or are scheduled to meet one by September 20, 2018, and are 18 years old or older as of September 20, 2018.**

- a. You hold an International Baccalaureate diploma.
- b. You hold an Abitur diploma.
- c. You hold a Baccalaureate diploma.
- d. You have passed an examination on one or more subjects at General Certificate of Education Advanced Level.
- e. You have completed an international school course in Japan accredited by the Minister of MEXT.

**3) You are 18 years old or older as of September 20, 2018, and recognized through an individual review by Waseda University as being equivalent to or higher than a high school graduate in academic ability. [See "III. Individual Review of Eligibility" below]**

**NOTE:**

- If you skipped a grade or accelerated to complete a standard educational curriculum in less than 12 years and are younger than 18 years old as of entry into university, please be sure to contact the International Admissions Office, Waseda University to inquire about your qualifications to apply for admission at least 3 weeks before filling an application.
- If you have studied at schools both in and outside Japan, there is no requirement set on the periods during which you were registered at those schools. However, certificates of your academic results for the entire period during which you studied at secondary high school or its equivalent must be submitted.
- Eligibility is not decided by nationality or length of period living abroad.

### III. Individual Review of Eligibility

If you are planning to apply with the requirement “3)” in “II. Applicant Eligibility”, you are required to apply for an individual review of eligibility by the respective deadline below. Only those who are acknowledged to be qualified based on these reviews will be allowed to apply for admission.

If you require verification of your eligibility, please **make a request for eligibility review before the deadline below.** (If you are not sure whether you meet the applicant eligibility criteria, inquire at the International Admissions Office, Waseda University before the deadline as well.) **Please note that your application may not be accepted if you fail to make a request for eligibility verification before the deadline. Those who are reviewed for qualification are required to have graduated (or are expected to graduate) from a high school course at an educational institution established in Japan with the aim of providing education for non-Japanese students.**

Deadline for individual eligibility review	
Those planning to apply for the First Application Period	October 6 (Fri.), 2017 [JST]
Those planning to apply for the Second Application Period	January 19 (Fri.), 2018 [JST]

- If you have graduated or are scheduled to graduate by September 20, 2018, from a school for foreign students in Japan or another similar institution, such as an ethnic school or an international school, which is not covered by Section 1-1 of the School Education Law of and is not accredited by the Minister of MEXT, your qualifications for application will be determined by the International Admissions Office, Waseda University, according to this provision.
- For further details, please inquire at the International Admissions Office, Waseda University.



## IV. Application Procedures

### (1) Application periods

Application Period	
First Application Period	October 13 (Fri.), 2017 - October 26 (Thu.), 2017 [JST]
Second Application Period	January 26 (Fri.), 2018 – February 13 (Tue.), 2018 [JST]

#### NOTE:

- **You MAY MAKE AN APPLICATION ONLY ONCE during either the first or second application period.**

**You CANNOT APPLY TWICE.**

- **You cannot make applications of different Schools within the Faculty of Science and Engineering in the respective periods** (For example, you cannot apply for School of Fundamental Science and Engineering in the first application period and School of Creative Science and Engineering in the second application period.)

- **You must complete the following procedures within the proper application period.**

**1) Paying the screening fee**

**2) Composing the Application Form through the Waseda Online Admissions Application – hereafter, the “Online Application System” as well as FINALIZING**

**3) Sending your application documents to the International Admissions Office, Waseda University**

- For both application periods, application documents must be sent by postal service and received by the International Admissions Office, Waseda University no later than the respective deadline. Also, we do not accept applications that arrive after the application period closed for whatever reason including postal delay. Late submission and submission by hand or email will be considered invalid submission. Please make sure to prepare and mail application documents well in advance.

## (2) Screening Fee

Please be sure to pay the screening fee before you apply for admission. The amount you must pay depends on where you live at the time of application, as follows (regardless of nationality). In some cases, you may be asked to provide documentary proof of residence if you reside outside Japan.

(In Japanese yen)

Place of residence at the time of application	Screening fee
Outside Japan	5,000
Japan	35,000

### NOTE:

- Applications cannot be accepted unless the screening fee is paid.
- The screening fee, once paid, will not be returned under any circumstances. However, a screening fee will be refunded if you fall into one of the cases below.

- 1) You paid a screening fee, but failed to apply.
- 2) You paid a screening fee, but submitted application documents after the deadline.
- 3) You paid a screening fee and submitted application documents, but your application was returned before screening, since you do not meet any of the eligibility criteria.

\* If you fall into one of the categories above, please contact the International Admissions Office, Waseda University.

\* Any handling fees which may be incurred for refund must be paid by an applicant.

### (3) Payment of Screening Fee

Payment methods are as follows:

Payment Method	Applicability
a. Credit card, China Union Pay, or Alipay	Both inside and outside Japan
b. Overseas remittance	Only from <b>overseas to Japan</b>
c. Payment at a convenience store	Only <b>in Japan</b>

#### 1. Payment by credit card, China Union Pay, or Alipay (online payment)

Period for paying the screening fee by credit card, China Union Pay, or Alipay	
First Application Period	October 13 (Fri.), 2017 – October 26 (Thu.), 2017 [JST]
Second Application Period	January 26 (Fri.), 2018 – February 13 (Tue.), 2018 [JST]

To make a payment by credit card or online payment system (China Union Pay or Alipay), please access the online screening fee payment website (<https://e-shiharai.net/ecard>) and complete the required procedure. In the “Category Selection” page of the website, make your selections as follows:

First Selection	English-based Degree program
Second Selection*	<u>* Select the school to which you are applying</u> School of Fundamental Science and Engineering School of Creative Science and Engineering School of Advanced Science and Engineering
Third Selection	September 2018 Admission
Fourth Selection	(In the case of payment from <b>outside Japan: JPY 5,000</b> ) English-based Undergraduate PG [Applicant Residing <u>Outside</u> of Japan]
	(In the case of payment from <u>Japan: JPY 35,000</u> ) English-based Undergraduate PG [Applicant Residing <u>in</u> Japan]

#### NOTE:

- After completing the transaction, print out the “Result” page and attach it to the Application Form.
- The payment can be made 24 hours a day, seven days a week.
- The payment can be made with a credit card held in the name of a person other than you. However, your information must be entered in the “Basic Information” page of the screening fee payment website.

**2. Overseas remittance (Payment from overseas to Japan only)**

Period for paying the screening fee by overseas remittance	
First Application Period	October 13 (Fri.), 2017 - October 26 (Thu.), 2017 [JST]
Second Application Period	January 26 (Fri.), 2018 – February 13 (Tue.), 2018 [JST]

Please follow the procedure below.

Type	Telegraphic Transfer	
Payment Method	Advise and Pay	
Wire transfer Fee	Payer's Responsibility	
Lifting Charge	Payee's Account	
Amount	Total of 7,000 yen <i>(a screening fee of 5,000 yen plus a wire transfer fee of 2,000 yen)</i>	
Purpose	Screening fee	
Remittance Destination	Bank name	The Bank of Tokyo-Mitsubishi UFJ, Ltd
	Branch name	EDOGAWABASHI BRANCH
	Account number	0035967KAH
	Account holder	Waseda University
	Bank address	1-48-13, SEKIGUCHI, BUNKYO-KU, TOKYO 112-0014, JAPAN
	Swift code	BOTKJPJT

**[Important]** Please be sure to enter "Screening Fee" in the "Purpose of Remittance" field and the following two-digit school code and your name in the "Message to Payee" field.

<b>School code of the School of Fundamental Science and Engineering</b>	<b>26</b>
<b>School code of the School of Creative Science and Engineering</b>	<b>27</b>
<b>School code of the School of Advanced Science and Engineering</b>	<b>28</b>

**NOTE:**

- If the local financial institution requires a separate handling/wire transfer fee, you must pay the fee in addition to the above remittance.
- Enclose a copy of the remittance form in your application documents.

**3. Payment at a convenience store (Payment in Japan only)**

Period for paying the screening fee from a convenience store	
First Application Period	October 13 (Fri.), 2017 - October 26 (Thu.), 2017 [JST]
Second Application Period	January 26 (Fri.), 2018 – February 13 (Tue.), 2018 [JST]

Please pay the screening fee at a convenience store. To make the payment, you must complete the designated payment registration in advance by accessing the “screening fee convenience store payment site” (<https://e-shiharai.net/>) [Japanese only] on the Internet.

**NOTE:**

- After making the payment, detach the “Certificate of Payment of the Screening Fee” on the Screening Fee Handling Description, paste it to the designated space (“Screening Fee Payment Certificate”) on the Application Form, and submit it. Check the details on screening fee payment method on page 16.
- The payment can be made 24 hours a day, seven days a week. However, please note that the application via the website will end at 23:00 on the last day of the payment period. Similarly, you will not be able to make a payment at a convenience store after 23:30 on the last day of the payment period.
- If the family member or your acquaintance conducts the procedure for you instead, the family member or acquaintance must enter your information.

# Waseda University

## Examination Fee Payment by Credit Card, Union Pay, and Alipay

24 hours a day, 365 days a year, you can pay anytime! Easy, Convenient and Simple!

You can pay the Examination Fee by using Credit Card, Union Pay, and Alipay.



Web Application - Online Transaction

Access

<https://e-shiharai.net/ecard/>



You can access from our website too!

### 1. Top Page

Click "Examination Fee".

### 2. Terms of Use and Personal Information Management

Please read the Terms of use and Personal Information Management.  
Click "Agree" button located in the lower part of this page if you agree with these terms.  
Click "Not agree" button located in lower part of this page if you do not agree with these terms.

### 3. School Selection

Click "Waseda University".

### 4. School Information

Read the information carefully and click "Next".

### 5. Category Selection

Choose First to Fourth Selection and click "Add to Basket".

### 6. Basket Contents

Check the contents and if it is OK, click "Next".

### 7. Basic Information

Input the applicant's basic information.  
Choose your credit card and click "Next".

### Paying with Credit Card

Input Credit Card Number (15 or 16-digits),  
expiration date and security code.

All of your application information is displayed.  
Click "Confirm" to verify.

Click "Print this page" button and print out  
"Result" page.

### Paying with Union Pay, Alipay

Follow the onscreen instructions to complete the card payment.

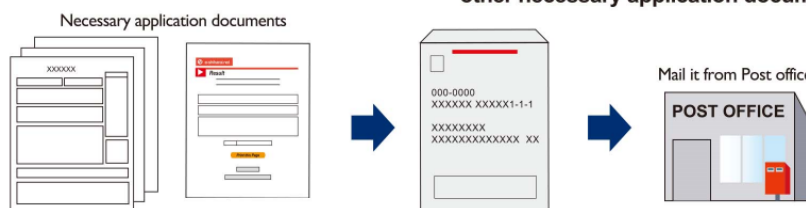
Please click the "Application Results" button in the upper part of this site (e-shiharai.net).

Please write down the "Receipt Number" given when you complete your application, and enter your "Payment Method", "Receipt Number" and "Birth Date".  
Please make sure your printer is ready.

Please print out the "Payment Inquiry - Inquiry result" page.

Application

Enclose the printed "Result" page in an application envelope with other necessary application documents.



### [NOTICE/FAQ]

- During the payment periods and application periods specified in the application guidelines, you can make payment anytime. Please consult the application guidelines and complete payment in time for the application period.
- On the last date of the payment period, please complete the transaction by 11:00pm Japan time.
- It is possible to use a card which carries a name different from that of the applicant. However, please make sure that the information entered in the Basic Information page is the applicant's information.
- If you did not print out the "Result" page, you can display it later on the Application Result page. Please enter "Receipt Number" and "Birth Date" to redisplay.
- Please contact the credit card company if your card is not accepted.

### ■ Payment Commission

There is a fee for this payment transfer service, which applicants must pay in addition to the entrance exam fee.

Entrance exam fee	Payment Commission
~ 29,999 yen	555 yen
30,000 yen ~ 49,999 yen	987 yen
50,000 yen ~ 69,999 yen	1,420 yen
70,000 yen ~ 99,999 yen	1,800 yen
100,000 yen ~ 199,999 yen	2,037 yen
200,000 yen ~ 299,999 yen	2,571 yen
300,000 yen ~	4,320 yen

For questions or problems not mentioned here, please contact :

**E-Service Support Center Tel : +81-3-3267-6663 (24 hours everyday)**



## Only for the applicants residing in Japan

### Convenience Store Easy-Pay Systems for Entrance Exam Fees

Now you can transfer funds to pay for your entrance examination - 24 hours a day - from your nearest Lawson, Ministop, FamilyMart, Seven-Eleven, Circle K or Sunkus store.

- 1** Before going to the convenience store, you will need to obtain an application number which you can get from going online on either your cellphone or computer. This number will be required when you make your payment.



**<https://e-shiharai.net/>**



To obtain your application number, please follow the instructions on the screen and input all necessary information. This number will be required when you make your payment.

If you input the wrong information when trying to obtain your application number, please start again from the beginning and make your payment.  
If you are not able to make the required payment before the due date you will receive this deadline upon completing the online application, all the information you had input will be canceled automatically.

- 2** Convenience Store Payment ●The application fee cannot be paid through an ATM. Be sure to make your payment at the cash register.

<p><b>7</b> Paying at SEVEN-ELEVEN [13-digit Payment Slip Number] 払込票番号</p> <p>Tell the counter staff that you want to make an "Internet shiharai." Then provide your Payment [払込票番号] Payment Slip Number</p> <p>※If a payment slip is not printed out, just tell your number to the counter staff.</p> <p>A multifunction copier can not be used to make payment.</p>	<p><b>K</b> Paying at CIRCLE K or SUNKUS [11-digit Online Transaction Number] オンライン決済番号</p> <p>Use the CIRCLE K or SUNKUS information terminal ※If the terminal is not installed in the store, just tell your "Online Transaction Number" to the counter staff.</p> <p>Select the "各種支払い" button on the touch screen</p> <p>Touch the "オンライン決済番号を入力して支払い" option Enter your Online Transaction Number to make a payment.</p> <p>Enter your [オンライン決済番号] Online Transaction Number</p>	<p><b>LAWSON</b> Paying at LAWSON or MINISTOP [11-digit Customer Number] お客様番号 [4-digit Verification Code] 確認番号</p> <p>Use the Lawson information terminal Touch the "各種サービスメニュー" option Select the "各種代金・料金支払い" button on the touch screen Touch the "各種代金お支払い" option Touch "マルチペイメントサービス" Enter your [お客様番号] [確認番号] Customer Number Verification Code</p>	<p><b>FamilyMart</b> Paying at FamilyMart [11-digit Customer Number] お客様番号 [4-digit Verification Code] 確認番号</p> <p>Use the FamilyMart information terminal Select the "代金支払い" button on the touch screen Touch the "各種代金お支払い" option Enter your [お客様番号] [確認番号] Customer Number Verification Code</p>
<p>●Make the payment at the register. ●Receive an Application Fee Statement. Detach the Certificate of Payment (receipt) portion.</p>			
<p>●Loppi, FamiPort, or Karuwaza Station issues a funds transfer receipt. You will need to take this to the cash register within 30 minutes and make the actual payment. ●Receive an Application Fee Statement. Detach the Certificate of Payment (receipt) portion. * Design and layout of the touch screen buttons is subject to change without notice.</p>			

- 3** Application

Affix the receipt portion to "Form for Submission of the Certificate of Payment of Application Fee" in the designated location.

●Seven-Eleven

Detach the receipt portion of the Exam Fee Statement and affix it to the application packet in the designated location. Hold onto the proof of bank transfer for your records.



The appearance of the ticket you receive may differ from the illustration above.

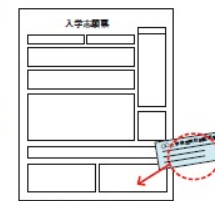
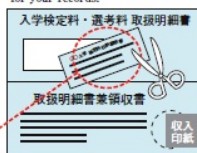
●Circle K ●Sunkus

Detach the receipt portion of the Application Fee Statement and affix it to the application packet in the designated location. Hold onto the Online Transaction Receipt for your records.



●Lawson ●Family Mart ●Ministop

Detach the receipt portion (Certificate of Payment) of the Application Fee Statement and affix it to the application packet in the designated location. Hold onto the remainder of the Fee Statement ("Applicant's Copy" portion) for your records.



※When paying at a convenience store, proof of payment via bank stamp is not necessary.

**Attach Your Receipt (Certificate of Payment) to the Application**

※When attaching the certificate of payment, be sure to use glue which is suitable for use with thermal paper and pressure-sensitive paper. Please check the glue label.

- Be sure to complete your convenience store payment before the time limit expires. All the payment information you entered will be deleted automatically if the payment is not completed before the deadline.
- Please note: After application fee payment has been made at any of the above shops, refund is not possible.
- Please double-check the application deadline in your application guide. Post your payment early enough to be sure it is received in time.

**Payment Commission**

(transfer fee charged by all participating stores)

There is a fee for this payment transfer service, which applicants must pay in addition to the entrance exam fee. The payment commission is as the same at all participating stores.

convenience stores:	Entrance exam fee ¥29,999 or less	420 yen
	Entrance exam fee ¥30,000 or more	630 yen

Questions about paying your entrance exam fees at convenience stores? Please visit:  
Note: Convenience store staff cannot answer questions about the service.

**<https://e-shiharai.net/>**

## **(4) Screening Fee Waiver Program (limited to the applicants from SPECIFIED Countries)**

Waseda University provides a screening fee waiver program for the applicants from SPECIFIED countries. They are required to read the instructions in the following section and submit requests along with their application documents.

### **1. Eligible Countries**

Afghanistan, Angola, Bangladesh, Benin, Bhutan, Burkina Faso, Burundi, Cambodia, Central African Rep., Chad, Comoros, D. P. R. Korea, Democratic Republic of the Congo, Djibouti, Equatorial Guinea, Eritrea, Ethiopia, Gambia, Guinea, Guinea-Bissau, Haiti, Kenya, Kiribati, Laos, Lesotho, Liberia, Madagascar, Malawi, Mali, Mauritania, Mozambique, Myanmar, Nepal, Niger, Rwanda, Sao Tome and Principe, Senegal, Sierra Leone, Solomon Islands, Somalia, South Sudan, Sudan, Tajikistan, Tanzania, Timor-Leste, Togo, Tuvalu, Uganda, Vanuatu, Yemen, Zambia, Zimbabwe

### **2. Outline**

You are eligible to apply for a screening fee waiver if you reside in one of the countries designated by Waseda University AND hold nationality of one of those countries above.

### **3. Eligibility**

The following conditions must be fulfilled:

- 1) You must reside in one of the countries classified as "Least Developed Countries" or "Other Low Income Countries" in the list of ODA recipients as published by OECD/DAC AND hold nationality of one of those countries (your country of residence and nationality do not necessarily have to be identical).
  - For the list of eligible countries, refer to "Eligible Countries" above.
  - You are not eligible in case of residing in Japan.
- 2) In case that you have dual nationality, you are only eligible if both nationalities are included in the list of eligible countries described in 1) above.

### **4. Procedures**

When applying to an undergraduate school or graduate school of Waseda University, please enclose the following documents in the application documents instead of the certificate of payment for the screening fee (copy of the remittance form etc.).

- a. Application Form for Screening Fee Waiver
- b. Copy of passport (including all details)

The application for the screening fee waiver program must be made along with the application for admission. Applications made afterwards will not be accepted under any circumstances.

- You are not required to pay the screening fee. However, if payment was made before the application for the screening fee waiver program, the screening fee will not be reimbursed.
- In the event that you are found to be ineligible for the screening fee waiver program, or have made a false claim, you will be guided to settle the screening fee by the deadline of application period.



## (5) Application method

To apply for admission, you must complete all of the following steps by the deadline:

**Step 1: Make a payment of screening fee**

**Step 2: Register an Online Application System Account**

**Step 3: Create an Application Form via the Online Application System**

**Step 4: Submit the Application documents by Postal Service**

**If you fail to complete all of the steps, your application procedure will be considered invalid.**

### **Step 1: Make a payment of screening fee**

For detailed information, see the page 10-16 of the guidelines.

### **Step 2: Register an Online Application System Account**

Access the URL below. Then, follow the onscreen instructions, and enter the required information to register an account to use the Online Application System.

**<https://www.apply.waseda.jp/>**

### **Step 3: Create an Application Form via the Online Application System**

Sign in to your online application account and prepare and print the Application Form for Faculty of Science and Engineering International Program AO Admissions by following the onscreen instructions. You can prepare and print the Application Form via the Online Application System only during the “Online Application Period” (the period during which the Application Form can be prepared and printed online) below.

Online Application Period	
First Application Period	October 13 (Fri.), 2017 - October 26 (Thu.), 2017 The Online Application System will open at 10:00 AM [JST] on October 13 (Fri.), 2017 and close at 12:00 PM [JST] on October 26 (Thu.), 2017.
Second Application Period	January 26 (Fri.), 2018 – February 13 (Tue.), 2018 The Online Application System will open at 10:00AM [JST] on January 26 (Fri.), 2018 and close at 12:00 PM [JST] on February 13 (Tue.), 2018.

### **NOTE:**

- You do not have to create a new account again if you have already created an Online Application System account in order to apply to Waseda University for admission (your account is valid for one year from the date of creation).
- After the online application deadline, you will not be able to prepare and print the Application Form, so please make sure to do so during the online application period.
- Even if you prepare and print the Application Form during the online application period, your application procedure will not be considered complete unless all of the application documents including the Application Form reach the International Admissions Office, Waseda University, by postal service before the deadline for application documents.

**Step 4: Submit the Application Documents by Postal Service**

Enclose all application documents (including the Application Form prepared online) in an envelope and send them to the address below by, if mailing from within Japan, Simplified Registered Mail (or Simplified Registered Express Mail when the application deadline is near) from a post office. If mailing from outside Japan, make sure to use an Express Mail Service (EMS) or an international courier service.

**NOTE:**

- On the envelope, write Faculty of Science and Engineering the English-based Program AO Admission Application.
- For both application period, application documents must be received by the respective deadline. We do not accept application documents that arrive after the application period. Even sent via Express Mail Service (EMS) or international courier service, your application may take more than one week to reach us. Therefore, please send your application documents as early as possible so that it has enough time to reach us.
- **To check whether your application documents have been received or not, contact the post office or the courier with the tracking number given by them.** You can also find out whether your application has been received by the International Admissions Office, Waseda University, by checking the “Update Your Application” page of the Online Application System (please note that it may take a couple of days after the arrival of your application packet for the status of your application documents to be reflected on the page).
- **Application documents must be sent by postal service. They will not be accepted if brought in person, faxed or e-mailed to the International Admissions Office, Waseda University.**

**Send application documents to:**

Faculty of Science and Engineering English-based Program AO Admission Application  
 International Admissions Office, Admission Center, 1<sup>st</sup> floor, Bldg. 1, Waseda University  
 1-6-1, Nishi-Waseda, Shinjuku-ku, Tokyo, 169-8050, Japan  
 Tel: +81-3-3204-9073 Fax: +81-3-3204-9464

## (6) Notes on application

- **The application procedure cannot be considered complete unless all of the application documents (including the Application Form prepared online) are submitted by postal service and received by the International Admissions Office, Waseda University, before the end of the application period (If you completed only one of the two steps - the preparation of the Application Form via the Online Application System and the submission of application documents by postal service - your application procedure is not considered complete).**
- The school and Majors that you are applying to cannot be changed after you submit your application.
- If you submitted a certificate to demonstrate that you are expected to meet the qualification to enter Waseda University in order to meet the eligibility stated in the application guidelines at the time of application, you must submit a certificate to certify that you have indeed met the requirement before enrollment. You will not be allowed to enter Waseda University if you fail to do so.
- Application documents must be complete for you to qualify to be screened. In the event that there are still some imperfect documents after the application period, you will be placed at a disadvantage. If we contact you concerning your application, please follow our instructions immediately.
- You may be deemed to have committed a dishonest act if you falsified, fabricated, or plagiarized a document, material or information submitted in your application. In such case, any decision taken on your application may later be invalidated, and the application documents submitted and screening fee will not be returned.
- If there is a change of address, telephone number or e-mail address after application, promptly notify the International Admissions Office, Waseda University (please note that you cannot change your information online once you finalize your application form). Also, if you notify Waseda University that you have changed your address, telephone number, or e-mail address just before Waseda University is scheduled to send you your examination documents (e.g. examination admission card, etc), Waseda University may already have sent them to the old address. Please make sure to notify Waseda University of the change as early as possible.

If you expect to require special care during the entrance examination or after entering the university due to physical impairment etc., please contact the International Admissions Office, Waseda University immediately. In addition, contact us if a serious injury or illness is expected to affect your ability to take the entrance examination. Please contact us immediately even if you find yourself in such situation after submitting your application.

### **Handling of personal information:**

Waseda University utilizes your information (addresses, names, and dates of birth, etc.) collected at the time of application in order to carry out operations such as the entrance examination, announcement of screening results, and enrollment procedures. We will take necessary and proper measures to protect such information from leakage, disclosure or unauthorized use. All or part of the above operations may be outsourced to an agency. In such cases, the agency will be contractually required to maintain necessary and proper management. Please note that the personal information may be used as materials for studies and researches to improve our entrance examinations. The information will be statistically processed to prevent any individuals from being identified.

## V. Screening Methods and Schedule

### (1) Screening Methods: Document Screening and Interview (Interview is conducted only for those with a Conditional Offer)

You are screened in a holistic manner based on your application documents. Emphasis will be placed upon the results of university entrance qualification examinations/standardized tests or the Examination for Japanese University Admission for International Students (EJU) and score card of English language proficiency test in the document screening. As for the document screening,

You will receive one of the three results:

Unconditional offer

Conditional offer

Fail

If you receive an unconditional offer, you can be admitted without any further interview or other test. **If you receive a conditional offer, you will be invited for an interview, and your admission will be judged according to the result of the interview.**

Based on the application period, results of the document screening will be sent to you at your “Mailing Address” specified on the Application Form by Express Mail Service (EMS) or by Simplified Registered Mail, etc. **For those with a conditional offer, an interview invitation and an examination admission card (with an examinee number) will also be sent, in addition to the document screening result.** Notification will be sent from Japan according to the schedule below. **It may take over a week for you to receive the notification**, depending on the country of your residence (please be sure to contact the International Admissions Office, Waseda University if there is any change in your mailing address). In principle, inquiries regarding the results of document screening will not be answered via telephone or e-mail. However, in some cases, the examination admission card may be sent separately to you at a later date. You may also receive a phone call or an e-mail message to notify you of the same, in addition to the notification by postal service, when the interview date is near.

## (2) Announcement of Document Screening Results and Interview Invitation

First Application Period	December 15 (Fri.), 2017 [JST]
Second Application Period	April 13 (Fri.), 2018 [JST]

## (3) Interview (For those with a Conditional Offer)

The interview will be conducted in English via a teleconference system or in person.

### NOTE:

- Your interview date and time will be specified by Waseda University. Your interview schedule will not be changed under any circumstances. Please make sure to keep your schedule open for all of the four days specified.
- You will be notified of your interview date and time in the invitation to be sent to those with a Conditional Offer in addition to the document screening result.
- You may be asked some questions to evaluate your knowledge related to mathematics and science during the interview.

## (4) Interview location (For those with a Conditional Offer)

Please make sure to select your preferred interview location in advance (ONE LOCATION ONLY) on “Step 6” in the Online Application System when you apply.

• Tokyo	• Beijing	• Shanghai	• Taipei
• Seoul	• Singapore	• Bangkok	• Jakarta
• San Francisco	• New York	• Frankfurt	

### NOTE:

- The use of PCs or other items brought by applicants to the interview is strictly prohibited.
- Please make your own arrangements for travel and accommodation related to screening interviews, as we do not offer any assistance.
- You cannot have an interview at any locations other than those specified by the Waseda University. Interviews at home or high school will not be conducted.
- **Please note that the interview locations may change owing to unforeseen circumstances. The International Admissions Office, Waseda University will not assume any responsibility for any inconveniences, costs, and other personal disadvantages associated with changes in the interview location.**

## (5) Screening Schedule

Based on the application period, screening is scheduled as follows:

### 1. First Application Period:

Application Period (Applications must be received by the respective deadlines)	Announcement of Document screening Results and Invitation of Interview	Interview (For those with a Conditional Offer)	Final Announcement
October 13 (Fri.), 2017 – October 26 (Thu.), 2017	December 15 (Fri.), 2017 (Document screening results will be <b><u>mailed out ON THIS DAY</u></b> . This is not the date you will receive the results. Document screening results are not announced on the website.)	January 13 (Sat.), 14 (Sun.), 20 (Sat.), or 21 (Sun.), 2018 (Just one of the dates above.)	January 29 (Mon.), 2018 (Final screening results will be <b><u>mailed out ON THIS DAY</u></b> . This is not the date you will receive the results.)

The schedule above is indicated by Japan Standard Time [JST]

### 2. Second Application Period:

Application Period (Applications must be received by the respective deadlines)	Announcement of Document screening Results and Invitation of Interview	Interview (For those with a Conditional Offer)	Final Announcement
January 26 (Fri.), 2018 – February 13 (Tue.), 2018	April 13, 2018 (Fri.) (Document screening results will be <b><u>mailed out ON THIS DAY</u></b> . This is not the date you will receive the results. Document screening results are not announced on the website.)	May 12 (Sat.), 13 (Sun.), 19 (Sat.), or 20 (Sun.), 2018 (Just one of the dates above.)	May 28, 2018 (Mon.) (Final screening results will be <b><u>mailed out ON THIS DAY</u></b> . This is not the date you will receive the results.)

The schedule above is indicated by Japan Standard Time [JST]

## **(6) Misconduct**

Waseda University has provided the following matters so that all examinations can be properly administered and all examinees have an opportunity to perform in a fair and equitable environment. Please read the guidelines carefully and approach the examination in a serious manner.

**1. You may be deemed to have committed a dishonest act if Waseda University determines that you have falsified, fabricated, or plagiarized the document(s), statement(s), or information submitted for your application.**

**2. Your actions may be considered dishonest if you commit any of the following acts:**

- 1) Cheating (concealing or glancing at a cheat sheet or reference book during the examination, glancing at another examinee's answer sheet, or gaining answers from others)
- 2) Providing benefits to other examinees (providing them with answers etc.) during the examination
- 3) Keeping your mobile communication device with you or using it during the examination
- 4) Letting your cell phone or wristwatch emit noise (incoming call alert, alarm, vibration, etc.) during the examination
- 5) Conducting acts that could be considered a nuisance to other examinees at the examination venue
- 6) Not following instructions from examination supervisors at the examination venue
- 7) Pretending to be an applicant and taking the examination for the applicant
- 8) Conducting other acts impairing the fairness of the examination

**3. The following responses may be taken if you are suspected of committing a dishonest act:**

- 1) A supervisor may warn or question the applicant.
- 2) You may be requested to take the examination in another room.

**4. In addition, the following responses may be taken if a dishonest act is identified:**

- 1) You may not be allowed to continue taking the examination or allowed to take any other entrance examination given by Waseda University during the year (screening fees will not be returned).
- 2) The results of all entrance examinations taken by you at Waseda University during the year may become invalid.

## **(7) Other notices**

### **1. The exam environment**

We will do our best to provide you with a quiet and fair exam environment. However, please be aware of the following unavoidable conditions that may occur:

- 1) Everyday noise (airplanes; motor vehicles; wind and rain; the sound of air conditioner; coughs, sneezes and snuffles from the other examinees; the distant noise of cell phones, etc.) is sometimes unavoidable. As a general rule, no special treatment will be given to any examinee (or group of examinees) due to any occurrence of “everyday noise”.
- 2) In the event that a cell phone or wristwatch rings, vibrates or otherwise causes a disturbance during the exam, and the exam supervisor can identify the particular device as the source of the disturbance, he/she will remove the device from the exam site, with or without the consent of its owner. The item will be kept at the exam headquarters.
- 3) While desks, chairs, air conditioning, acoustic equipment, etc., may vary between classrooms used as test sites, this will not be taken as a handicap to any examinee.
- 4) If, by the actions of a certain examinee, other examinees are disturbed, the examinee causing the problem may be asked to take the exam in a different room.

### **2. Unforeseen problems that are beyond human control:**

In cases of unforeseen circumstances that are beyond human control, such as a natural disaster (e.g., typhoons, earthquakes, flooding, tsunamis) and/or accident, such as fire, power failure, and so on, measures including delaying the start of the exam or postponing of the exam, etc. may be taken. However, in such an event, we will bear no responsibility for any resulting inconvenience, expenses or other personal loss that you may incur.



## VI. Final Announcement

### (1) Final Announcement

Based on the application period, successful applicants will be announced according to the following schedule:

First Application Period	January 29 (Mon.), 2018 [JST]
Second Application Period	May 28 (Mon.), 2018 [JST]

### (2) Method for Final Announcement

#### 1. Notification by postal service

Either the certificate of acceptance or notification of the examination results will be sent out to the interviewees' "Mailing Address" specified on the Application Form by Express Mail Service (EMS) or by simplified registered mail on the date of the final announcement above. As the letter will be sent from Japan, it may take over a week to arrive depending on where you live.

#### 2. Website:

The list of examinee numbers of successful applicants (both those with an unconditional offer and final successful applicants among those with a conditional offer) will be posted on the website of Faculty of Science and Engineering ([http://www.waseda.jp/fsci/en/admissions\\_us/](http://www.waseda.jp/fsci/en/admissions_us/)).

First Application Period: January 29 (Mon.), 2018, 12:00 [JST] - February 16 (Fri.), 2018 [JST]

Second Application Period: May 28 (Mon.), 2018, 12:00 [JST] - June 22 (Fri.), 2018 [JST]

#### NOTE:

- While the applicants wait for the notification to reach their "Mailing Address", they may be able to find the list of examinee numbers of successful applicants posted on the website to assist the applicants to check the result in advance. Please make sure to verify your final result by the official notification sent by postal service.
- Any inquiries regarding the results will not be answered by telephone or e-mail.
- Successful applicants (both those with an unconditional offer and final successful applicants among those with a conditional offer) will receive a handbook on enrollment procedures along with a certificate of acceptance.

## VII. Enrollment Procedures

Complete the enrollment procedures according to the following schedule:

First Application Period	January 29 (Mon.), 2018, 12:00 [JST] - February 16 (Fri.), 2018 [JST]
Second Application Period	May 28 (Mon.), 2018, 12:00 [JST] - June 22 (Fri.), 2018 [JST]

The enrollment procedure consists of the following two steps.

### (1) Payment of Registration Fee, School Expenses and Other Fees

Remit the Admission fee (amount equivalent to the Registration fee), School expenses and other fees (for the fall semester of 2018) in the period designated above. Relevant details including the instructions on how to remit the fees from overseas will be sent to successful applicants.

### (2) Submission of Enrollment Documents

Successful applicants will receive documents to submit for enrollment. These documents will be sent to the “Mailing Address” specified on the Application Form by Express Mail Service (EMS) or by Simplified Registered Mail, etc. Follow the “Handbook on Enrollment Procedures” enclosed to complete and submit these documents during the designated period above.

#### NOTE:

- As a rule, we do not return submitted documents or refund school expenses and fees (the entrance fee and school expenses for the fall semester). However, if you do not enter Waseda university due to unavoidable circumstances, or fail to meet the entrance qualification prior to enrollment, we may refund only the school expenses for the fall semester (but not the entrance fee). For more information about the procedure for receiving such refund, refer to the handbook on enrollment procedures mailed to successful applicants.
- If you have been accepted by one of the undergraduate schools at Waseda University and completed the payment of entrance fee, school expenses and other fees to that school and are later accepted by another one which you prefer to enter, you can enter the preferred undergraduate school and request to have the amount you have already paid transferred to that school. However, this procedure can be done only when the enrollment procedure periods of the two schools do not overlap in the same academic year AND the date of enrollment of both schools is exactly same. For more information about the procedure, please refer to the handbook on enrollment procedures sent to successful applicants.

## VIII. School Expenses and Other Fees

[First Year]

(In Japanese Yen)

School of Fundamental Science and Engineering	Payment period		Upon entry (Expenses for the fall semester of 2018)	Expenses for the spring semester of 2019	Total
	Admission fee (Registration fee)		200,000	-	200,000
	School expenses	Tuition	723,000	723,000	1,446,000
		Seminar fee	36,000	36,000	72,000
	Association fees	Waseda University Student Health Promotion Mutual Aid Association fee	1,500	1,500	3,000
	<b>Total</b>		<b>960,500</b>	<b>760,500</b>	<b>1,721,000</b>

School of Creative Science and Engineering	Mechanical Engineering	Payment period		Upon entry (Expenses for the fall semester of 2018)	Expenses for the spring semester of 2019	Total
		Admission fee (Registration fee)		200,000	-	200,000
		School expenses	Tuition	723,000	723,000	1,446,000
			Seminar fee	51,000	51,000	102,000
		Association fees	Waseda University Student Health Promotion Mutual Aid Association fee	1,500	1,500	3,000
		<b>Total</b>		<b>975,500</b>	<b>775,500</b>	<b>1,751,000</b>
	Civil and Environmental	Payment period		Upon entry (Expenses for the fall semester of 2018)	Expenses for the spring semester of 2019	Total
		Admission fee (Registration fee)		200,000	-	200,000
		School expenses	Tuition	723,000	723,000	1,446,000
			Seminar fee	52,000	52,000	104,000
		Association fees	Waseda University Student Health Promotion Mutual Aid Association fee	1,500	1,500	3,000
		<b>Total</b>		<b>976,500</b>	<b>776,500</b>	<b>1,753,000</b>

School of Advanced Science and Engineering	Payment period		Upon entry (Expenses for the fall semester of 2018)	Expenses for the spring semester of 2019	Total
	Admission fee (Registration fee)		200,000	-	200,000
	School expenses	Tuition	723,000	723,000	1,446,000
		Seminar fee	60,000	60,000	120,000
	Association fees	Waseda University Student Health Promotion Mutual Aid Association fee	1,500	1,500	3,000
	<b>Total</b>		<b>984,500</b>	<b>784,500</b>	<b>1,769,000</b>

- Waseda University uses an automatic account transfer system for payment of school expenses and other fees. School expenses and other fees for the spring semester are scheduled to be transferred on May 1. School expenses and other fees for the fall semester are scheduled to be transferred on October 1 in the second and subsequent years. If financial institutions are closed on May 1 or October 1, the account transfer will be processed on the following business day.
- Association fees are subject to change.
- Some specific courses may require separate fees for field work. Examples are as follows:
  - Sport, Field Practice Fee 1,500–40,000 yen (For Health and Physical Education courses)
  - Teacher Training Course Auditing Fee 10,000 yen (For teaching licenses)
  - Librarian Training Course Auditing Fee 7,000 yen (For librarian certification, including certification for school librarians)
- The school expenses and other fees required for the second and subsequent years include tuition, and the Waseda University Student Health Promotion Mutual Aid Association Fees (student health insurance fee). In addition, 40,000 yen for the alumni association membership fee (for 10 years after graduation) is required in the fourth year.
- If you are currently enrolled in, graduated from, completed, or withdraw from an undergraduate, graduate, or specialized program of Waseda University, you are not required to pay the admission fee (equivalent to registration fee). For more information, please refer to the handbook on enrollment procedures sent to successful applicants or contact the International Admissions Office, Waseda University.

## IX. Dormitories

By completing the required application procedure and passing the screening, students admitted through this entrance examination, if they choose to, may apply for our student dormitories. For detailed information about the dormitories, refer to the following website;

<http://www.waseda.jp/rlc/eng/index.html>

## X. Scholarships

There are scholarships for Japanese students and international students separately.

Scholarship programs available for international students are as below. Programs vary every year, therefore the programs introduced below may not be available in the year of your study. These scholarships are given to privately-financed international students. Government-sponsored international students and students whose tuition is being paid by a foreign government or scholarship organization will not be eligible to apply for these scholarship programs. Listed below are scholarships you can apply for after enrolling at Waseda University. If you want to apply for the scholarship programs, you are required to submit an application form after enrollment according to the designated procedure. Details (application method, etc.) will be notified to the successful applicants.

### 1. For privately funded international students (except for Japanese nationals, permanent residents, long-term residents and spouses of Japanese Nationals)

(In Japanese Yen)

Scholarship Program	Eligibility	Scholarship Amount	Duration
Waseda University Partial Tuition-Waiver Scholarship for Privately Financed International Students	Privately-financed international students with outstanding academic records	50% of the annual tuition exempted	1 year
Azusa Ono Memorial Scholarship (for International students)	Privately-financed international students who need financial support	400,000	1 year

#### NOTE:

- Scholarship details are subject to change.
- For more information about scholarships, please see the website below:  
<http://www.waseda.jp/inst/cie/en/life/aid>
- If you hold a Japanese nationality including dual nationality, you cannot apply for the scholarship programs for the international students.

### 2. For Japanese nationals, permanent residents or long-term residents in Japan

(In Japanese Yen)

Scholarship Program	Eligibility	Scholarship Amount	Duration
Okuma Memorial Scholarship	Students with outstanding academic records	1,000,000	1 year
Azusa Ono Memorial Scholarship	Students who need financial support	400,000	1 year

For scholarships for students in other categories (Japanese nationals, permanent residents, long-term residents, and spouses of Japanese nationals), refer to the following website (available in Japanese only):

<http://www.waseda.jp/syogakukin/index.html>

## XI. Details of Application Documents

• Create an Application Form via the Online Application System. Download the other application documents (format designated) from the website of Faculty of Science and Engineering International Program, Waseda University and enter information in the required fields or print it out and fill it in.

URL <http://www.sci.waseda.ac.jp/abroad/english/admission.html>

- Before posting, check the documents using the Application Documents Checklist, and enclose the list in your application documents.
- Do not staple. Attach all documents with a clip according to the order of categories specified in the check list.
- Do not put the documents in a file or a folder.
- Do not attach any sticky notes to your application documents.
- Do not use double-sided printing when you print the form.

### (1) Application Form

#### 1. Create an Application Form:

Following the onscreen instructions, enter the required information on each of the pages and print out the Application Form.

Application Form.

Personal Details	<p><b><u>Information entered here will appear in the “Personal Information” section of your Application Form (page 1)</u></b></p> <ul style="list-style-type: none"><li>• The information registered at the time of creating an account will be automatically entered. Please review the information to check if they are correct.</li><li>• <b>You cannot change the name, date of birth, and gender that you registered by yourself. If you need to change them, please email to the following address: <a href="mailto:woaa-iao@list.waseda.jp">woaa-iao@list.waseda.jp</a></b></li><li>• As we will be using the e-mail address registered in this section for contacting you regarding your application, please be sure to check your e-mail regularly and please notify the International Admissions Office, Waseda University if you change your e-mail address.</li></ul>									
Major of Choice (1) (2)	<p><b><u>Information entered here will appear in the “School and Major of Choice” section of your Application Form (page 2)</u></b></p>									
Test Information	<p><b><u>Information entered here will appear in the “Test Information” section of your Application Form (pages 3)</u></b></p> <ul style="list-style-type: none"><li>• For details of results of university entrance qualification examinations and other standardized tests, and English language proficiency test, refer to pages 37-50.</li><li>• If you have taken the SAT multiple times, <b>choose your best score (the sitting with the highest total score)</b> and enter the information.</li><li>• For university entrance qualification examinations and standardized tests other than the SAT, enter the information in the “Other University Entrance Qualification Examinations/Standardized Tests” field.</li></ul>									
Educational Background & Interview Location & Questionnaire	<p><b><u>Information entered here will appear in the “Education Background”, “Interview Location” and “Questionnaire” section of your Application Form (pages 2 and 4)</u></b></p> <ul style="list-style-type: none"><li>• Enter your educational background to date, starting chronologically from elementary school as shown in the example below.</li></ul> <table><tr><td>Tokyo / Japan</td><td>Waseda Primary School</td><td>September / 2006 – June / 2012</td></tr><tr><td>Seoul / Korea</td><td>Waseda Junior High School</td><td>September / 2012 – June / 2015</td></tr><tr><td>Beijing / China</td><td>Waseda High School</td><td>September / 2015 – June / 2018</td></tr></table>	Tokyo / Japan	Waseda Primary School	September / 2006 – June / 2012	Seoul / Korea	Waseda Junior High School	September / 2012 – June / 2015	Beijing / China	Waseda High School	September / 2015 – June / 2018
Tokyo / Japan	Waseda Primary School	September / 2006 – June / 2012								
Seoul / Korea	Waseda Junior High School	September / 2012 – June / 2015								
Beijing / China	Waseda High School	September / 2015 – June / 2018								

## 2. After Printing out the Application Form

### 1) Affix Photograph:

- Affix a color photograph of yourself taken within three months of the time of your application in the area for affixing photographs on the Application Form. The photograph should be 4 cm long and 3 cm wide, borderless, and taken against a plain background. In the photograph, you should be looking straight ahead with your head uncovered. Put your name on the back of the photograph. Do not submit a photograph that might cause difficulty in identifying you in the interview examination. The photograph should convey the way you will look in the examination, including your hairstyle, glasses, and the like. The photograph on the Application Form will be used for your student ID card after enrollment.
- **Please keep 3 additional copies of the photograph, as you will be required to submit them at the time of enrollment procedures.**
- The color-printed images that does not look like a photograph will not be acceptable.

### 2) Complete the Remaining Sections by Hand:

- If you have a name in Chinese characters, please enter it in the “Name in Chinese Characters” section (page 1) by hand. If you know how to write your name in *katakana*, please enter it in the “Name in Katakana” section (page 1) by hand.

### NOTE:

- For items (2), (3), (4), (5), (6), and (7) below, be sure to present **original documents**. If you cannot submit an original document of the items from (3) or (4), ask your senior high school or another appropriate office officially approved by the government to authenticate a copy of the document with the original, and send it directly to us.  
**If the certificate extends over two or more pages, all pages of the certificate will need the school stamp or the signature of the person issuing the document.**
- As a general rule, we will not return application documents. However, we will return the originals of documents that can be issued only once (i.e., high school or college diplomas) upon request.

## (2) Reason for application (Essay)

- Submit an essay in which you describe the reasons for wishing to attend the School of Science and Engineering and study at the Major to which you are applying, as well as your vision for the future.
- Within 1,000 words in English.
- Use white A4 or letter-size paper to print out your essay in black ink.
- Prepare your essay on a computer, using font size 12 and double spacing.
- Put your name and the title at the top of the essay. Do not write your name or include a photo of yourself in the text.
- Enter “The End” at the end of the essay. If your essay extends over two or more pages, number the pages.

### (3) Certificate of graduation / Certificate of expected graduation

Submit the certificate proving you have completed or are scheduled to complete the Secondary Education Curriculum.

(Examples) The graduation certificate of a senior high school, the certificate of expected graduation from the senior high school, the document certifying you have passed the high school equivalency examination.

#### IMPORTANT:

**The certificate of graduation / expected graduation SHOULD BE IN THE SEALED ENVELOPE, and SENT DIRECTLY TO THE FOLLOWING ADDRESS DURING THE APPLICATION PERIOD BY THE HIGH SCHOOL.**

- The certificate which reaches the International Admissions Office prior to the first date of the Application Period will be accepted.
- The certificate of graduation / expected graduation may be sent in a sealed envelope along with the academic transcript / school report and the recommendation letters.

#### Send to:

FSE Undergraduate AO Admission Application  
International Admissions Office, Admission Center, 1st floor, Bldg. 1, Waseda University  
1-6-1, Nishi-Waseda, Shinjuku-ku, Tokyo 169-8050, Japan  
Tel: +81-3-3204-9073

Following cases will not be accepted;

- The certificate is not in the sealed envelope, or without school stamp.
- The certificate does not arrive within the application period.
  - \* The certificate arrived after the application period will not be accepted under any circumstances. Even sent via Express Mail Service (EMS) or international courier service, it may take more than one week to reach us. Therefore, please ask your high school to send the certificate as early as possible in advance, so that it has enough time to reach us.

However, this does not apply to the following certificates or documents;

- The Japanese or English translation notarized by the embassy or another appropriate office officially authorized by the government (**The original certificate should be still in the sealed envelope, and sent directly to us by your high school**).
- The result of the University Entrance Qualification Test (the high school equivalency examination)
- The certificate issued by the university or other higher educational institution

#### NOTE:

- The documents to be submitted should be written in English or Japanese. For documents in other languages, attach the Japanese or English translation notarized by the embassy or another appropriate office officially authorized by the government.
- If your high school does not use a fixed format for the certificate of graduation (or expected graduation), please download the “Template for Certificate of Graduation / Expected Graduation” from the website of Faculty of Science and Engineering International Program, Waseda University, fill out the template, and submit it (with the official stamp or seal of your high school on it).



- If you did not graduate from high school, but passed the university entrance qualification examinations/standardized tests (the high school equivalency examination) outside Japan, please submit the documents certifying that you have passed the exam (In that case, you are not required to submit the certificate of graduation of high school).
- Submit a proof of your degree if you graduated from a university and obtained a degree.
- If you leave the university or other higher educational institution on the way, or are enrolled in the university (including leave of absence), submit the certificate proving the period of enrollment (including the certificate of withdrawal and certificate of leave of absence).

#### (4) Academic transcript / School Report

Submit the academic transcript / school report issued by your high school (or the equivalent institution) for the last three years of school (corresponding to three years of High School Education in Japan). **If you were enrolled in two or more high schools, you need to submit the academic transcript / school report for all the high schools you were enrolled in.**

##### IMPORTANT:

**The academic transcript / school report SHOULD BE IN THE SEALED ENVELOPE, and SENT DIRECTLY TO THE FOLLOWING ADDRESS DURING THE APPLICATION PERIOD BY THE HIGH SCHOOL.**

- The academic transcript / school report which reaches the International Admissions Office prior to the first date of the Application Period will be accepted.
- The academic transcript / school report may be sent in one sealed envelope along with the certificate of graduation / expected graduation and the recommendation letter.

##### Send to:

FSE Undergraduate AO Admission Application  
International Admissions Office, Admission Center, 1st floor, Bldg. 1, Waseda University  
1-6-1, Nishi-Waseda, Shinjuku-ku, Tokyo 169-8050, Japan  
Tel: +81-3-3204-9073

Following cases are not acceptable;

- Not sealed in the envelope, or without school stamp.
- Sent directly from the school but reach the International Admissions Office after the deadline of the application period.\*

\* The academic transcript / school report arriving after the application period will not be accepted under any circumstances. Even sent via Express Mail Service (EMS) or international courier service, it may take more than one week to reach us. Therefore, please ask your high school to send a certificate as early as possible in advance, so that it has enough time to reach us.

However, this does not apply to the following certificates or documents;

- The Japanese or English translation notarized by the embassy or another appropriate office officially authorized by the government (**The original certificate should be still in the sealed envelope, and sent directly to us by your high school**).
- The result of the University Entrance Qualification Test (the high school equivalency examination)
- The certificate issued by the university or other higher educational institution

##### NOTE:

- If you are scheduled to graduate from (or complete) the high school, please submit the academic transcript as specified below;

##### 1) Those who apply during the first application period

The transcript including grades for the period until the most recent academic term at the time of application

##### 2) Those who apply during the second application period

The transcript with grades for the period up to the first term (semester) of the last academic year of school

- If you skipped a grade or accelerated to complete a standard secondary education curriculum and your academic transcript does not specify the grade you skipped or the reason, submit the document prepared by the school explaining your acceleration.

- If you have passed the high school equivalency examination, present documents certifying the fact and the result (If you have been enrolled in high school in the past, submit an academic transcript for the entire period during which you were enrolled).
- If you have already studied at the tertiary level educational institution (university, junior college, etc.) after graduating from high school, please submit the following documents in addition to the high school transcript as indicated below.
  - 1) If you have already graduated from the tertiary level educational institution:  
The academic transcript with grades for the entire period until graduation.
  - 2) If you are still enrolled in the tertiary level educational institution:  
The academic transcript with grades for the period until the most recent academic term at the time of application.
  - 3) If you have already left the tertiary level educational institution before graduation or are on a leave of absence:  
The academic transcript with grades for the period up to the time you left (or took the leave of absence from) the institution.
- \* If the academic transcript with grades cannot be issued because your period of enrollment at the institution was too short, please submit the certificate of enrollment instead.
- Documents to be submitted should be written in English or Japanese. For documents in other languages, attach the Japanese or English translation notarized by the embassy or another appropriate office officially authorized by the government.

## (5) Certificate of University Entrance Qualification Examinations/Standardized Tests/Examination for Japanese University Admission for International Students (EJU)

Reference  
page: 38-49

**If your education system is not listed, please inquire at the International Admissions Office, Waseda University prior to submitting your application.**

- Documents to be submitted should be written in English or Japanese. For documents in other languages, attach a Japanese or English translation notarized by the embassy or another appropriate office officially authorized by the government.
- If you have not taken a university entrance qualification examinations/standardized tests in your country, or Examination for Japanese University Admission for International Studies (EJU), and if you are from the education system where no such examination is conducted, **you are strongly advised to take the SAT or the ACT Test (\*Please refer to "USA" in the "List of Application Documents by Education System" for details about the SAT Test and ACT Test).**
- **Certificates must be submitted by the deadline (Even if the score cards are directly sent from the testing organizations, only those that have arrived before or during the application period will be considered valid).**
- Enter the scores of English, mathematics, physics and chemistry on your application form (required subjects for each exam/test are indicated in the "List of Application Documents by Education System". If mathematics and science exams are categorized into exams for humanities majors and exams for science majors, submit scores of the exams for science majors for each subject. If you have taken an examination in which science is not divided into physics and chemistry, enter the score in the "science" field.
- **If you have not taken physics and chemistry, please take the missing exam subjects in a standardized test such as the SAT (Subjects Tests) and submit the scores. If it is impossible to supplement the missing subjects by SAT, etc., write a Statement on Missing Subjects (format designated) stating the fact and attach it to the application document.** If you have taken biology as a subject in your standardized test or university entrance qualification examination, please submit the result.
- **The scores must be taken during the following designated periods.**

	Valid Period (From)	Valid Period (to)
1st Application Period	October 27, 2013	<b>AUGUST 31, 2017</b>
2nd Application Period	February 14, 2014	<b>DECEMBER 31, 2017</b>

If you took a university entrance qualification/standardized test before the designated period and cannot submit scores obtained within the designated period, you must take one of the exams/tests in the "List of Application Documents by Education System", such as the SAT (as offered outside the U.S.) and then submit the scores.

- If you ask the College Board to send your SAT Score Card directly to Waseda University, **use the Waseda University code: 0837.** If you ask the ACT, Inc to send your test certificate directly to Waseda University, **use the Waseda University code: 5473.**
- **It often takes several weeks for test scores to reach us.** Please make sure to order your test score report well in advance. If you are ordering a SAT score report right before or during the application period, please do so by using "Rush Reporting".
- If you have any AP (Advanced Placement) scores, please submit them with the academic transcript (please indicate in the "NOTE" column of "(5) Certificate of university entrance qualification examinations/standardized tests" in the Application Documents Checklist that you will be submitting AP scores in your application documents). Please note that you still should submit the certificate of results of a university entrance qualification examination or standardized test, such as the SAT, since AP scores do not satisfy the requirements in the category "Certificate of Results of University Entrance Qualification Examination and Standardized Tests". If you completed high school curriculum in other place than the United States and have scores, submit the scores as well. When you ask the College Board to send your test certificate directly to Waseda University, use the Waseda University code: 0837.

**NOTE:**

If you are a high school (secondary school) student at the time of application, and if you cannot submit the results of your country's university entrance qualification examinations/standardized tests (during the application period) due to the timing of graduation, please act as follows.

If you cannot submit the result of the following standardized tests by the last day of the application period, submit a “Statement on the Certificate of University Entrance Qualification Examinations/Standardized Tests” (Please download the designated format from the website of the Faculty of Science and Engineering, Waseda University to prepare the letter of explanation).

- Gaokao [National College Entrance Examination] (China)
- UN [Ujian Nasional] (Indonesia)
- O-Net [Ordinary National Educational Testing], or GAT/PAT (Thailand)
- UEE [University Entrance Examination] (Vietnam)
- Abitur (Germany)
- Baccalaureate (France)

If you cannot submit the result of the following standardized tests by the last day of the application period, submit “predicted score”.

- International Baccalaureate (IB)
- A-level

For other than the above tests, submit the score of SAT or ACT. For details and SAT/ACT, please refer to the List of Application Documents by Education System.

## **List of Application Documents by Education System**

- Category:

A -->Those who have graduated from high school at the time of application

B -->Those who are enrolled in high school at the time of application

- **Please note that documents to be submitted may vary by the application period (first/second application period).**
- Be sure to **submit original documents**. If you cannot submit an original document, ask the International Admissions Office, Waseda University, your senior high school or another appropriate office officially approved by the government to authenticate a copy of the document with the original before presenting the copy. If the certificate extends over two or more pages, **all pages of the certificate must contain the official school seal or stamp, and penned signature of the person issuing the document such as the register. Documents bearing Digital Signatures or printed pictures of the stamps will be considered INVALID.**
- Documents to be submitted should be written in English or Japanese. For documents in other languages, attach a Japanese or English translation notarized by the embassy or another appropriate office officially authorized by the government.
- If your education system is not listed, or if you are not sure which category your case falls into, please inquire at the International Admissions Office, Waseda University, prior to submitting your application.

Education System	Category	Certificate of (expected) graduation	Academic Transcript	Results of University Entrance Qualification and Other Standardized Tests	
				Test/certificate Name	Note
China	A	Certificate of graduation	Academic transcript (for a period of 3 years including the last year of high school)	Either I, II, III, or IV	* Gaokao: English, Mathematics, Physics and Chemistry must be included in the exam subjects
	B	Certificate of expected graduation	<b>&lt;First Application Period&gt;</b> Academic transcript (for a period of 2 years including the most recent academic term at the time of application)  <b>&lt;Second Application Period&gt;</b> Academic transcript (for a period of 2.5 years including the first term/semester of the last year of high school)	I. Results of the Gaokao* (National College Entrance Examination) II. SAT Reasoning Test and SAT Subject Tests III. SAT (Redesigned) and SAT Subject Tests IV. ACT and SAT Subject Tests	See NOTE (page 36)
Korea	A	Certificate of graduation	Academic transcript (for a period of 3 years including the last year of high school)	Either I, II, III, or IV I. Results of the CSAT* (College Scholastic Ability Test) II. SAT Reasoning Test and SAT Subject Tests III. SAT (Redesigned) and SAT Subject Tests IV. ACT and SAT Subject Tests	* CSAT: English, Mathematics B (for science majors), Physics and Chemistry must be included in the test subjects
	B	Certificate of expected graduation	<b>&lt;First Application Period&gt;</b> Academic transcript (for a period of 2.5 years including the first term/semester of the last year of high school)  <b>&lt;Second Application Period&gt;</b> Academic transcript (for a period of 3 years including the last year of high school)	<b>&lt;First Application Period&gt;</b> If you are applying in the First Application Period with either the SAT Reasoning Test or ACT, you are strongly recommended to submit the result of Pre-CSAT (大学修学能力試験模擬評価)  <b>&lt;Second Application Period&gt;</b> Either I, II, III, or IV I. Results of the CSAT* (College Scholastic Ability Test) II. SAT Reasoning Test and SAT Subject Tests III. SAT (Redesigned) and SAT Subject Tests IV. ACT and SAT Subject Tests	* CSAT: English, Mathematics B (for science majors), Physics and Chemistry must be included in the test subjects  See NOTE (page 36)

Education System	Category	Certificate of (expected) graduation	Academic Transcript	Results of University Entrance Qualification and Other Standardized Tests	
				Test/certificate Name	Note
Taiwan	A	Certificate of graduation	<p>Both I and II: I. Academic transcript (for a period of 3 years including the last year of high school) II. 學生個人成績暨排名百分比對照表* (Prepared by the high school) * Prepare in accordance with the explanation of "在校成績" as described in "大學甄選入學招生簡章". * Items that must be listed - 各學期之平均成績以及含德行之學業成績 - 學業成績之總平均 - 總平均以及各科目的百分比</p>	<p>Either I, II, III, IV, or V I. Results of the GSAT* (General Scholastic Ability Test) II. Results of the DRT* (Department Required Test) or the AST*(Advanced Subjects Test) III. SAT Reasoning Test and SAT Subject Tests IV. SAT (Redesigned) and SAT Subject Tests V. ACT and SAT Subject Tests</p>	*GSAT/DRT/AST: English, Mathematics for Science Majors, Physics and Chemistry (or Natural Science) must be included in the exam subjects in both cases.
	B	Certificate of expected graduation	<p><b>&lt;First Application Period&gt;</b> Academic transcript (for a period of 2 years including the most recent academic term at the time of application)  <b>&lt;Second Application Period&gt;</b> Both I and II: I. Academic transcript (for a period of 2.5 years including the first term or semester of the last year of high school) II. 學生個人成績暨排名百分比對照表* (prepared by the high school) * Prepare in accordance with the explanation of "在校成績" as described in "大學甄選入學招生簡章". * Items that must be listed - 各學期之平均成績以及含德行之學業成績 - 學業成績之總平均 - 總平均以及各科目的百分比</p>	<p><b>&lt;First Application Period&gt;</b> <b>See NOTE (page 36)</b> Please apply for the second application period if you have not taken the SAT or ACT.  <b>&lt;Second Application Period&gt;</b> Either I, II, III, or IV I. Results of the GSAT* (General Scholastic Ability Test) II. SAT Reasoning Test and SAT Subject Tests III. SAT (Redesigned) and SAT Subject Tests IV. ACT and SAT Subject Tests</p>	<p>*GSAT: English, Mathematics for Science Majors, Physics and Chemistry (or Natural Science) must be included in the exam subjects.  See NOTE (page 36)</p>



Education System	Category	Certificate of (expected) graduation	Academic Transcript	Results of University Entrance Qualification and Other Standardized Tests	
				Test/certificate Name	Note
Singapore	A Junior College	Certificate of graduation from the Junior College	Both I and II: I. Academic transcript (for O-Level or Secondary 4) II. Academic transcript (for a period of 2 years including the last year of Junior College)	Either I, II, III, or IV I. Certificate of the results of Cambridge GCE* (three A-level H 2 subjects) II. SAT Reasoning Test and SAT Subject Tests III. SAT (Redesigned) and SAT Subject Tests IV. ACT and SAT Subject Tests	* Cambridge GCE: Mathematics, Physics and Chemistry must be included in the exam subjects.
	B Junior College	Certificate of expected graduation from the Junior College	Both I and II: I. Academic transcript (for O-Level or Secondary 4) II. Academic transcript (for a period of 1.5 years at Junior College)	Either I, II, III, or IV I. Certificate of the predicted scores of Cambridge GCE* (three A-Level H2 subjects) II. SAT Reasoning Test and SAT Subject Tests III. SAT (Redesigned) and SAT Subject Tests IV. ACT and SAT Subject Tests	* Cambridge GCE: Mathematics, Physics and Chemistry must be included in the exam subjects.
	A Others	Certificate of graduation from the senior high school or Polytechnic	Both I and II: I. Academic transcript (for O-Level or Secondary 4) II. Academic transcript (for a period of 2 years of Secondary 5 or Secondary 6 or 3 years of Polytechnic)	Either I, II, or III I. SAT Reasoning Test and SAT Subject Tests II. SAT (Redesigned) and SAT Subject Tests III. ACT and SAT Subject Tests	See NOTE (page 36)
	B Others	Certificate of expected graduation from the senior high school or Polytechnic	<b>&lt;First Application Period&gt;</b> Both I and II: I. Academic transcript (for O-Level or Secondary 4) II. Academic transcript (For a period of 1 year of Secondary 5 and 2 years of Polytechnic)  <b>&lt;Second Application Period&gt;</b> Both I and II: I. Academic transcript (for O-Level or Secondary 4) II. Academic transcript (For a period of 1.5 years of Secondary 5 and Secondary 6 or 2.5 years of Polytechnic)	Either I, II, or III I. SAT Reasoning Test and SAT Subject Tests II. SAT (Redesigned) and SAT Subject Tests III. ACT and SAT Subject Tests	See NOTE (page 36)

Education System	Category	Certificate of (expected) graduation	Academic Transcript	Results of University Entrance Qualification and Other Standardized Tests	
				Test/certificate Name	Note
Indonesia	A	Certificate of graduation	Academic transcript (for a period of 3 years including the last year of high school)	Either I, II, III, or IV I. Results of the UN* (Ujian Nasional) II. SAT Reasoning Test and SAT Subject Tests III. SAT (Redesigned) and SAT Subject Tests IV. ACT and SAT Subject Tests	* UN (-2016): English, Mathematics, Physics and Chemistry must be included in the exam subjects. * UN (2017-): English, Mathematics, Physics and Chemistry must be included in the exam subjects. However, if you have not taken physics or chemistry, please take the missing subjects in a standardized test such as the SAT (Subjects Tests) and submit the scores.
	B	Certificate of expected graduation	< <b>First Application Period</b> > Academic transcript (for a period of 2 years including the most recent academic term at the time of application) < <b>Second Application Period</b> > Academic transcript (for a period of 2.5 years including the first term/semester of the last year of high school)		See NOTE (page 36)

Education System	Category	Certificate of (expected) graduation	Academic Transcript	Results of University Entrance Qualification and Other Standardized Tests	
				Test/certificate Name	Note
Thailand	A	Certificate of graduation	Academic transcript (for a period of 3 years including the last year of high school)	Either I, II, III, IV, or V I. Results of the O-NET* (Ordinary National Educational Testing)	* O-NET, GAT and PAT: English, Mathematics, Physics and Chemistry must be included in the exam subjects.
	B	Certificate of expected graduation	< <b>First Application Period</b> > Academic transcript (for a period of 2 years including the most recent academic term at the time of application) < <b>Second Application Period</b> > Academic transcript (for a period of 2.5 years including the first term/semester of the last year of high school)	II. Results of the GAT and PAT* III. SAT Reasoning Test and SAT Subject Tests IV. SAT (Redesigned) and SAT Subject Tests V. ACT and SAT Subject Tests	* O-NET, GAT and PAT: English, Mathematics, Physics and Chemistry must be included in the exam subjects.  See NOTE (page 36)
Vietnam	A	Certificate of graduation	Academic transcript (for a period of 3 years including the last year of high school)	Either I, II, III, IV, or V I. Results of the UEE* (University Entrance Examination) II. National High School Examination III. SAT Reasoning Test and SAT Subject Tests IV. SAT (Redesigned) and SAT Subject Tests V. ACT and SAT Subject Tests	* UEE/National High School Examination: Mathematics, Physics and Chemistry must be included in the exam subjects.
	B	Certificate of expected graduation	< <b>First Application Period</b> > Academic transcript (for a period of 2 years including the most recent academic term at the time of application) < <b>Second Application Period</b> > Academic transcript (for a period of 2.5 years including the first term/semester of the last year of high school)	Either I, II, or III I. SAT Reasoning Test and SAT Subject Tests II. SAT (Redesigned) and SAT Subject Tests III. ACT and SAT Subject Tests	See NOTE (page 36)

Education System	Category	Certificate of (expected) graduation	Academic Transcript	Results of University Entrance Qualification and Other Standardized Tests	
				Test/certificate Name	Note
Malaysia 1	A (Form 6)	Certificate of graduation	Academic transcript from Form 4 to Form 6	Either I, II, III, or IV: I. Results of the STPM* (Sijil Tinggi Persekolahan Malaysia) II. SAT Reasoning Test and SAT Subject Tests III. SAT (Redesigned) and SAT Subject Tests IV. ACT and SAT Subject Tests	* STPM: English, Mathematics, Physics and Chemistry must be included in the exam subjects.
	B (Form 6)	Certificate of expected graduation	Academic transcript from Form 4 to the first term of Form 6	<b>&lt;First Application Period&gt;</b> See NOTE (page 36) Please apply for the Second Application Period if you have not taken the SAT or ACT  <b>&lt;Second Application Period&gt;</b> Either I, II, III, or IV I. Results of the STPM* (Sijil Tinggi Persekolahan Malaysia) II. SAT Reasoning Test and SAT Subject Tests III. SAT (Redesigned) and SAT Subject Tests IV. ACT and SAT Subject Tests	* STPM: English, Mathematics, Physics and Chemistry must be included in the exam subjects.
	A (Form 5+ preparatory education curriculum in Japan)	Certificate of completion of the preparation education curriculum in Japan	Academic transcripts (from Form 4 to Form 5, result of the SPM [Sijil Pelajaran Malaysia], and the whole period of the preparatory education curriculum in Japan)	Either I, II, or III I. SAT Reasoning Test and SAT Subject Tests II. SAT (Redesigned) and SAT Subject Tests III. ACT and SAT Subject Tests	See NOTE (page 36)
	B (Form 5+ preparatory education curriculum in Japan)	Certificate of expected completion of the preparation education curriculum in Japan	Academic transcripts (from Form 4 to Form 5, results of the SPM [Sijil Pelajaran Malaysia], and the first term of the last year of the preparatory education curriculum in Japan)	Either I, II, or III I. SAT Reasoning Test and SAT Subject Tests II. SAT (Redesigned) and SAT Subject Tests III. ACT and SAT Subject Tests	See NOTE (page 36)

Education System	Category	Certificate of (expected) graduation	Academic Transcript	Results of University Entrance Qualification and Other Standardized Tests	
				Test/certificate Name	Note
Malaysia 2	A (Form 5+ Pre-University)	Certificate of the results of A-level	Academic transcript for Form 4 and Form 5 and a certificate of grades for the one-year period of the Pre-University course (school reports etc.)	Either I, II, III, or IV I. Certificate of the results of A-level* (three A-level subjects) II. SAT Reasoning Test and SAT Subject Tests III. SAT (Redesigned) and SAT Subject Tests IV. ACT and SAT Subject Tests	* A-level: Mathematics, Physics and Chemistry must be included in the exam subjects.
	B (Form 5+ Pre-University)	Certificate of the predicted scores of A-level	Academic transcript for Form 4 and Form 5 and a certificate of grades for the half year period of the Pre-University course (school reports etc.)	Either I, II, III, or IV I. Certificate of the predicted scores of A-level* (three A-level subjects) II. SAT Reasoning Test and SAT Subject Tests III. SAT (Redesigned) and SAT Subject Tests IV. ACT and SAT Subject Tests	* A-level: Mathematics, Physics and Chemistry must be included in the exam subjects. * If you have already obtained the final results of A-level subjects before application, please submit a certificate of the results.
	A (UCSCAM school)	Certificate of graduation	Academic transcript (for a period of 3 years including the last year of high school)	Either I, II, III, or IV I. Results of the UEC* (MICSS Unified Examination Certificate) II. SAT Reasoning Test and SAT Subject Tests III. SAT (Redesigned) and SAT Subject Tests IV. ACT and SAT Subject Tests	* UEC: Mathematics, Physics and Chemistry must be included in the exam subjects.
	B (UCSCAM school)	Certificate of expected graduation	<b>&lt;First Application Period&gt;</b> Academic transcript (for a period of 2 years including the most recent academic term at the time of application)  <b>&lt;Second Application Period&gt;</b> Academic transcript (for a period of 2.5 years including the first term/semester of the last year of high school)	Either I, II, or III I. SAT Reasoning Test and SAT Subject Tests II. SAT (Redesigned) and SAT Subject Tests III. ACT and SAT Subject Tests	See NOTE (page 36)

Education System	Category	Certificate of (expected) graduation	Academic Transcript	Results of University Entrance Qualification and Other Standardized Tests	
				Test/certificate Name	Note
India	CBSE	A Either I, II, or III I. Graduation certificate of the senior high school II. Senior Secondary School Leaving Certificate III. Certificate of the results of AISSCE (Grade XII)	All I, II, and III I. Certificate of the results of AISSCE (Grade X) II. Academic Transcript for a period of one year of Grade XI III. Certificate of the result of AISSCE (Grade XII)	Either I, II, III, or IV I. Certificate of the results of AISSCE (Grade XII) II. SAT Reasoning Test and SAT Subject Tests III. SAT (Redesigned) and SAT Subject Tests IV. ACT and SAT Subject Tests	*AISSCE (The All-India Senior School Certificate Examination) : Mathematics, Physics and Chemistry must be included in the exam subjects
		B Certificate of expected graduation of the senior high school	Both I and II I. Certificate of the result of AISSCE (Grade X) II. Academic transcript for a period of Grade XI & Academic transcript for the most recent academic term of Grade XII at the time of application.	Either I, II, III, or IV I. Predicted result of the AISSCE (Grade XII) *If your school does not provide a predicted score of AISSCE (Grade XII), please submit a "Statement on the Certificate of University Entrance Qualification Examinations / Standardized Tests." II. SAT Reasoning Test and SAT Subject Tests III. SAT (Redesigned) and SAT Subject Tests IV. ACT and SAT Subject Tests	*AISSCE (The All-India Senior School Certificate Examination): Mathematics, Physics and Chemistry must be included in the exam subjects
	CISCE	A Either I, II, or III I. Graduation certificate of the senior high school II. Senior Secondary School Leaving Certificate III. Pass Certificate of ISCE (Year-12)	All I, II, and III I. Certificate of the results of ICSE (Year-10) II. Academic Transcript for a period of one year of Year 11 III. Certificate of the result of ISCE (Year- 12)	Either I, II, III, or IV I. Certificate of the result of ISCE (Year-12) II. SAT Reasoning Test and SAT Subject Tests III. SAT (Redesigned) and SAT Subject Tests IV. ACT and SAT Subject Tests	*ISCE(Indian School Certificate (Year-12) Examination): Mathematics, Physics and Chemistry must be included in the exam subjects
		B Certificate of expected graduation of the senior high school	Both I and II I. Certificate of the results of ICSE (Year-10) II. Academic Transcript for a period of one year of Year-11	Either I, II, III, or IV I. Predicted result of the ISCE (Year-12 ) *If your school does not provide a predicted score of ISCE (Year-12), please submit a "Statement on the Certificate of University Entrance Qualification Examinations / Standardized Tests." II. SAT Reasoning Test and SAT Subject Tests III. SAT (Redesigned) and SAT Subject Tests IV. ACT and SAT Subject Tests	*ISCE(Indian School Certificate (Year-12) Examination) : Mathematics, Physics and Chemistry must be included in the exam subjects
	Others	A Either I, II, or III I. Graduation certificate of the senior high school II. Senior Secondary School Leaving Certificate III. Certificate of Higher Secondary Examination (HSC)Year-12 recognized by the State Board	Either I, or II I. Academic Transcript (for a period of 3 years including the last year of high school)  II. Certificate of the results of the SSC Year 10& HSC Year 12 recognized by the States Board, and Academic Transcript of Year – 11.	Either I, II, III, or IV I. Certificate of the results of HSC (Year-12) Examination II. SAT Reasoning Test and SAT Subject Tests III. SAT (Redesigned) and SAT Subject Tests IV. ACT and SAT Subject Tests	*HSC(Higher Secondary School Certificate) : Mathematics, Physics and Chemistry must be included in the exam subjects
		B Either I, or II I. Certificate of expected graduation of the senior high school II. Certificate of the predicted scores of Higher Secondary Examination (HSC)Year-12 recognized by the by the State Board	Either I, or II I. Academic Transcript (for a period of 2 years including the most recent academic term of high school)  II. Certificate of the results of the SSC Year 10 recognized by the State Board, and Academic Transcript for a period of 1 year of Year 11.	Either I, II, or III I. SAT Reasoning Test and SAT Subject Tests II. SAT (Redesigned) and SAT Subject Tests III. ACT and SAT Subject Tests	See NOTE (page 36)

Education System	Category	Certificate of (expected) graduation	Academic Transcript	Results of University Entrance Qualification and Other Standardized Tests	
				Test/certificate Name	Note
USA	A	Certificate of graduation	Academic transcript (for a period of 3 years including the last year of high school)	Either I, II, or III I. SAT Reasoning Test and SAT Subject Tests II, SAT (Redesigned) and SAT Subject Tests III. ACT and SAT Subject Tests	* In all cases (I, II and III), you must submit scores of Mathematics Level 2, Physics and Chemistry in SAT Subject Tests
	B	Certificate of expected graduation	<p><b>&lt;First Application Period&gt;</b> Academic transcript (for a period of 2 years including the most recent academic term at the time of application)</p> <p><b>&lt;Second Application Period&gt;</b> Academic transcript (for a period of 2.5 years including the first term/semester of the last year of high school)</p>		<p>* If you are submitting an ACT test report, your test report must include a score for “Writing.”</p> <p>[ SAT Test] When you are requesting the College Board to send your score card directly to Waseda University, use the WASEDA University code: 0837</p> <p>[ACT] When you are requesting the ACT Inc. to send your score card directly to Waseda University, use the WASEDA University code: 5473</p>
France	A	Certificate of graduation	Academic transcript (for a period of 3 years including the last year of high school)	Either I, II, III, or IV I. Certificate of the results of the Baccalaureate* II. SAT Reasoning Test and SAT Subject Tests III, SAT (Redesigned) and SAT Subject Tests IV. ACT and SAT Subject Tests	* Baccalaureate: English, Mathematics, Physics and Chemistry must be included in the exam subjects.
	B	Certificate of expected graduation	<p><b>&lt;First Application Period&gt;</b> Academic transcript (for a period of 2 years including the most recent academic term at the time of application)</p> <p><b>&lt;Second Application Period&gt;</b> Academic transcript (for a period of 2.5 years including the first term/semester of the last year of high school)</p>	Either I, II, or III I. SAT Reasoning Test and SAT Subject Tests II, SAT (Redesigned) and SAT Subject Tests III. ACT and SAT Subject Tests	See NOTE (page 36)

Education System	Category	Certificate of (expected) graduation	Academic Transcript	Results of University Entrance Qualification and Other Standardized Tests	
				Test/certificate Name	Note
Germany	A	Certificate of graduation	Academic transcript (for a period of 3 years including the last year of high school)	Either I, II, III, or IV I. Certificate of the results of the Abitur* II. SAT Reasoning Test and SAT Subject Tests III. SAT (Redesigned) and SAT Subject Tests IV. ACT and SAT Subject Tests	* Abitur: English, Mathematics, Physics and Chemistry must be included in the exam subjects.
	B	Certificate of expected graduation	<b>&lt;First Application Period&gt;</b> Academic transcript (for a period of 2 years including the most recent academic term at the time of application)  <b>&lt;Second Application Period&gt;</b> Academic transcript (for a period of 2.5 years including the first term/semester of the last year of high school)	Either I, II, or III I. SAT Reasoning Test and SAT Subject Tests II. SAT (Redesigned) and SAT Subject Tests III. ACT and SAT Subject Tests	See NOTE (page 36)
UK	A	Certificate of the results of the A-level	Certificate of the results of GCSE (IGCSE) and certificate of grades for a period of 2 years for Form 6 (school reports etc.)	Either I, II, III, or IV I. Certificate of the results of the A-level* (three A-level subjects) II. SAT Reasoning Test and SAT Subject Tests III. SAT (Redesigned) and SAT Subject Tests IV. ACT and SAT Subject Tests	* A-level: Mathematics, Physics and Chemistry must be included in the exam subjects.
	B	Certificate of expected graduation  *A letter from the high school certifying that you will complete Form 6 if the high school cannot issue such a certificate.	<b>&lt;First Application Period&gt;</b> Certificate of the results of GCSE (IGCSE) and certificate of grades for a period of 1 year of the Lower Sixth (school reports etc.)  <b>&lt;Second Application Period&gt;</b> Certificate of the results of GCSE (IGCSE) and certificate of grades for a period of 1.5 years including the first term/semester of the Upper Sixth (school reports etc.)	Either I, II, III, or IV I. Certificate of the predicted scores of the A-level (three A-level subjects) II. SAT Reasoning Test and SAT Subject Tests III. SAT (Redesigned) and SAT Subject Tests IV. ACT and SAT Subject Tests	* Mathematics, Physics and Chemistry must be included in the exam subjects.  * If you have already obtained the results of the A-level (one or more A-level) before application, please submit a certificate of the results, and if you are expected to obtain them after application, please submit a certificate of graduation along with the A-level predicted score.



Education System	Category	Certificate of (expected) graduation	Academic Transcript	Results of University Entrance Qualification and Other Standardized Tests	
				Test/certificate Name	Note
IB (International Baccalaureate)	A	Certificate of graduation or IB Diploma	Academic transcript (for a period of 3 years including the last year of high school)	Certificate of the results of IB Score (and IB Diploma if you passed the exam)	<p>* You must be in the Diploma Program (your results will not be accepted if you are in the Certificate Program), and your exam subjects must include Mathematics, Physics and Chemistry.</p> <p>* Both Standard Level and Higher Level subjects are accepted.</p> <p>* If your diploma program is/was offered in French or Spanish, English must also be included in the exam subjects.</p> <p>* When you are requesting the IBO to send your score report directly to Waseda University, use the WASEDA University code: 00549</p>
	B	Certificate of expected graduation	<p><b>&lt;First Application Period&gt;</b> Academic transcript (for a period of 2 years including the most recent academic term at the time of application)</p> <p><b>&lt;Second Application Period&gt;</b> Academic transcript (for a period of 2.5 years including the first term/semester of the last year of high school)</p>	Certificate of IB Predicted Score	<p>* You must be in the Diploma Program (your results will not be accepted if you are in the Certificate Program), and your exam subjects must include Mathematics, Physics and Chemistry.</p> <p>* Both Standard Level and Higher Level subjects are accepted.</p> <p>* If your diploma program is/was offered in French or Spanish, English must also be included in the exam subjects. If you have already obtained the final IB results at the time of application, please submit a certificate of the results.</p> <p>* When you are requesting the IBO to send your score report directly to Waseda University, use the WASEDA University code: 00549</p>
High school equivalency exam	Those who have passed the exam	Documents certifying that you have passed the test	<p>Results of “high school equivalency examination”</p> <p><b>NOTE:</b> If you have been enrolled in high school in the past, please submit an academic transcript for the entire period during which you were enrolled in high school.</p>	<p>Either I, II, III, or IV</p> <p>I. Certificate of the results of entrance qualification exam or other standardized test in this list</p> <p>II. SAT Reasoning Test and SAT Subject Tests</p> <p>III. SAT (Redesigned) and SAT Subject Tests</p> <p>IV. ACT and SAT Subject Tests</p>	

Education System	Category	Certificate of (expected) graduation	Academic Transcript	Results of University Entrance Qualification and Other Standardized Tests	
				Test/certificate Name	Note
EJU (Examination for Japanese University Admission for International Students)	A	Certificate of graduation	Academic transcript (for a period of 3 years including the last year of high school)	Certificate of the results of the EJU	* Accepted for applicants to the School of Advanced Science and Engineering only. * You must take the exams in English and your test result must include the following subjects (Mathematics (Course 2) and Science (Physics and Chemistry))
	B	Certificate of expected graduation	<b>&lt;First Application Period&gt;</b> Academic transcript (for a period of 2 years including the most recent academic term at the time of application)  <b>&lt;Second Application Period&gt;</b> Academic transcript (for a period of 2.5 years including the first term/semester of the last year of high school)		

## (6) Score Card of English Language Proficiency Test: 1 original score card

Submit the **original score card of one of the following tests.**

- 1) TOEFL-iBT (TOEFL-ITP is not accepted.)  
(The Waseda University code is 9342 when sent directly from ETS.)
- 2) TOEIC L&R (TOEIC-IP is not accepted)
- 3) IELTS (Academic)

### NOTE:

- Those who will submit the score card of TOEFL-iBT or IELTS:

**ONLY SCORES SENT DIRECTLY FROM THE ORGANIZATION WILL BE CONSIDERED VALID.**

**Make sure to order the organization to send the scores to us.**

- Those who will submit the score card of TOEIC:

**The photocopy authenticated with the original by your high school CANNOT BE ACCEPTED.**

- Scores taken during the following designated period will be considered valid.

	Valid Period (From)	Valid Period (to)
1st Application Period	October 27, 2015	<b>AUGUST 31, 2017</b>
2nd Application Period	February 14, 2016	<b>DECEMBER 31, 2017</b>

- Scores must be submitted by the deadline (Even if the score cards are being sent directly from the organization that administered the examination, only those that arrive before or during the application period are considered valid). It often takes several weeks for test scores to reach us, so allow yourself sufficient time to order your test scores.
- If you submit a certificate of university entrance qualification examination/standardized test administered for an educational system in which the first language is English (such as SAT, ACT, GCE, IB taught in English, etc.), you are not required to submit a score card of English Language Proficiency Test.

## **(7) Recommendation Letter from the principal or a faculty member of the last school attended: 1 original letter**

### **IMPORTANT:**

**The ONE ORIGINAL recommendation letter SHOULD BE IN THE SEALED ENVELOPE, and SENT DIRECTLY TO THE FOLLOWING ADDRESS DURING THE APPLICATION PERIOD BY THE HIGH SCHOOL.**

- The recommendation letter may be sent in one sealed envelope along with the certificate of graduation / expected graduation and the academic transcript / school report.

### **Send to:**

FSE Undergraduate AO Admission Application

International Admissions Office, Admission Center, 1st floor, Bldg. 1, Waseda University

1-6-1, Nishi-Waseda, Shinjuku-ku, Tokyo 169-8050, Japan

Tel: +81-3-3204-9073

Following cases are not acceptable.;

- Not sealed in the envelope, or without school stamp.
- Sent directly from the school but reach the International Admissions Office after the deadline of the application period\*.

\* A certificate arriving after the application period will not be accepted under any circumstances. Even sent via Express Mail Service (EMS) or international courier service, it may take more than one week to reach us. Therefore, please ask your high school to send letters as early as possible in advance, so that it has enough time to reach us.

### **NOTE:**

- Please have the letter written in English or Japanese (if written in other languages, attach an English or Japanese translation; notarization is not required).
- Use the form designated by Waseda University. If your recommender cannot use the designated form, please submit a letter written in a similar format.
- The letter must be written by the principal or a faculty member of the last school attended (high school or college). If you are enrolled in a tertiary level educational institution (university, junior college, etc.) after graduating from high school, the letter written by the principal or a faculty member of the last school you graduated is also acceptable. If you cannot obtain the letters from your tertiary level educational institution, you may request your high school to issue them.
- A recommendation letter from a language school or a vocational school is not acceptable.
- The letter must be dated and signed in the recommender's own handwriting.
- The date of issue for the recommendation letter must be after November 2016.
- If you did not graduate from high school, but passed the high school equivalency examination, you are not required to submit a recommendation letter.
- **If the recommendation letter extends over two or more pages, all the pages must contain the penned signature of the recommender and the official school seal or stamp. Digital signature and the printed pictures of the school seal or stamp are not accepted.**

## **(8) School Profile**

- Submit the School Profile of the last school you attended (if possible). It is preferable that you submit the School Profile of a tertiary level educational institution (university, junior college, etc.) as well as a high school, if you are enrolled in a tertiary level educational institution.

## **(9) Personal Identification**

- Submit the copy of your passport, or if you do not have a passport at the time of application, submit the copy of other Identification verification documents that display with your name in alphabet, katakana or Chinese characters.

**If your nationality is not Japanese and you do not have a status of residence in Japan, submit the following documents in addition to documents (1) to (9).**

**(10) Statement of Financial Resources and certificates to prove your ability to pay for school and living expenses for one year**

The documents and certificates below must be prepared in Japanese or in English. If the bank cannot issue a certificate of deposit balance in English, attach an English translation. If the provider of funds prepared an Agreement for Defraying Expenses in a language other than Japanese or English, attach a Japanese or English translation.

**1. Statement of Financial Resources:**

In the Statement of Financial Resources, indicate how expenses required during your stay at the School (school and living expenses for one year) will be paid.

- **Use the designated form.**
- Please make sure that the statement is signed by the applicant.

**2. Certificate of the deposit balance of a bank account (only certificates issued during the three months prior to the date of application are valid):**

If you plan to depend on allowances from a family member or relative, submit a certificate of the deposit balance of a bank account established in the provider's name. If you plan to pay your school and living expenses on your own, submit a certificate of the deposit balance of a bank account established in your own name.

- **Make sure to submit the original copy.**
- Copies of passbook pages or monthly account statements issued by banks are not acceptable as certificates.
- Certificates of balances of securities accounts of securities companies (stocks, etc.) are not acceptable as certificates of deposit balances.

**3. Agreement for Defraying Expenses:**

An agreement for Defraying Expenses signed by the holder of the bank account used in the certificate of deposit balance is required.

- **Use the designated form.**
- If you name a scholarship as a source of funds in the Statement of Financial Resources, submit a scholarship certificate that specifies the scholarship amount and the scholarship period.

## (11) Documents related to application for Certificate of Eligibility (“1” through “4”)

### 1. Application for a Certificate of Eligibility (CoE):

Use the required forms. Of the whole five pages of the Application you are to submit, fill out only the part for the applicant (3 pages). Waseda University will fill out and seal the part relating to the institution (2 pages).

### NOTE:

- Do not use double-side printing when you print the form.

### 2. Curriculum Vitae:

Fill out the required form in English.

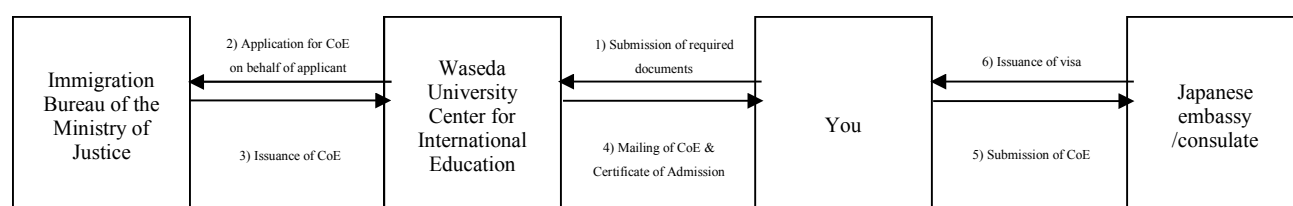
### 3. Photographs:

Affix

one photograph to the application form for a CoE (put your name on the back).

- As a rule, successful applicants of nationalities other than Japanese must acquire a “Student” visa after completing the enrollment procedure. To apply for a “Student” visa, you will need to obtain a CoE (Certificate of Eligibility) from the Tokyo Regional Immigration Bureau of the Ministry of Justice in Japan. Waseda University Center for International Education will apply for a CoE by proxy for students admitted to Waseda University through this admission process if they are foreign nationals without resident status in Japan. If you do not submit the necessary documents or submitted documents are incomplete, we will not be able to apply for a CoE on behalf of you. If you apply for a CoE or a visa separately (make double applications), we will not be able to support your application. In some cases, you may be required to submit additional documents by the Immigration Bureau of Japan.
- Waseda University will assist students only with obtaining “Student” visas. You must apply for other types of visas on your own.
- You will be requested to return your CoE to Waseda University along with a statement of reason in case that you are unable to enroll due to changes in circumstances.
- Be sure not to make multiple applications for CoE. If you make multiple applications, a CoE will not be issued.

### “College Student” visa acquisition process [1) --> 2) --> 3) --> 4) --> 5) --> 6)]



**If your nationality is not Japanese and you already have a status of residence in Japan, submit the following document in addition to documents (1) to (9).**

### **(12) Certificate of residence in Japan**

If you have a status of residence in Japan at the time of application, submit copies of either one of the following:

- Certificate of Residence (“Juminhyo”) which shows your nationality, residence status, period of residence, expiration date of your period of residence and your Residence Card number.
- Copies of both sides of your Residence Card

**NOTE:**

- If you have a status of residence in Japan other than “Permanent Resident,” “Spouse or Child of Japanese National,” “Spouse or Child of Permanent Resident”, or “Long Term Resident” change the status of residence to “College Student” on your own after you are accepted by the school, if necessary.



**International Admissions Office, Waseda University  
(English-based AO Admission,  
Faculty of Science and Engineering)**

1-6-1, Nishi-Waseda, Shinjuku-ku, Tokyo 169-8050, Japan

TEL: +81-3-3204-9073

Business hours: 09:00 to 17:00 (Japan Standard Time),  
Mon. through Fri.

E-mail: [admission@list.waseda.jp](mailto:admission@list.waseda.jp)

**NOTE: Departmental Affiliation and Degree:**

When students enroll in the English-based Undergraduate Program in Science and Engineering, Waseda University, each student is automatically affiliated with the School responsible for administering the students' chosen major program. At the end of their third year, each student's departmental affiliation is determined by the School taking into account the student's academic performance and preference. The table below shows the departments which students may be affiliated with according to their chosen major (e.g. students who choose to major in Mathematical Sciences will be affiliated with either the Department of Mathematics or the Department of Applied Mathematics at the beginning of their fourth year).

As shown in the table below, the type of degree (i.e. a Bachelor of Science degree or a Bachelor of Engineering degree) a student will be conferred upon graduation will depend on the student's departmental affiliation.

Departmental Affiliation and Type of Degree

<b>Major</b>	<b>Degree</b>	<b>Department</b>	<b>School</b>
<b>Mathematical Sciences</b>	◆ <b>Bachelor of Science</b>	● Mathematics	<b>Fundamental Science and Engineering</b>
	◆ <b>Bachelor of Engineering</b>	● Applied Mathematics	
<b>Computer Science and Communications Engineering</b>	◆ <b>Bachelor of Engineering</b>	● Computer Science and Engineering ● Communications and Computer Engineering	
<b>Mechanical Engineering</b>	◆ <b>Bachelor of Engineering</b>	● Modern Mechanical Engineering	<b>Creative Science and Engineering</b>
<b>Civil and Environmental Engineering</b>	◆ <b>Bachelor of Engineering</b>	● Civil and Environmental Engineering ● Resources and Environmental Engineering	
<b>Physics</b>	◆ <b>Bachelor of Science</b>	● Physics	<b>Advanced Science and Engineering</b>
	◆ <b>Bachelor of Engineering</b>	● Applied Physics	
<b>Chemistry</b>	◆ <b>Bachelor of Science</b>	● Chemistry and Biochemistry	
	◆ <b>Bachelor of Engineering</b>	● Applied Chemistry	
<b>Bioscience</b>	◆ <b>Bachelor of Science</b>	● Life Science and Medical Bioscience*	
	◆ <b>Bachelor of Engineering</b>	● Electrical Engineering and Bioscience	

\*In the Department of Life Science and Medical Bioscience, the type of bachelor's degree (i.e. a Bachelor of Science degree or a Bachelor of Engineering degree) a student will be conferred upon graduation depends on the type of research (i.e. science or engineering) that is conducted by the faculty research group to which the student belongs.