

Procedure for registering / dropping / changing Advanced Seminar or Thesis

The following procedures for Advanced Seminars and Thesis courses are not available through the course registration system. If you wish to apply for them, please note the following rules and complete the procedure during the specified period.

*** If you are applying to enroll an Advanced Seminar for the first time, please follow the specific rules and procedures detailed in a separate document.**

*** For information and procedures related to JDP-zemi, please refer to “【2026 年秋学期用】専門演習 登録・取消・変更申請について”.**

1. Applicable Procedures

- 1) Dropping Advanced Seminar or Thesis
- 2) Registering for Thesis
- 3) Returning to Advanced Seminar after a Leave of Absence
- 4) Changing Advanced Seminar II to IV after Studying Abroad

2. Types of Applications and Eligible Students

1) Dropping Advanced Seminar or Thesis

- a.** Dropping Advanced Seminar II (including Advanced Seminars III, IV, and Thesis)

Those who passed Advanced Seminar I, and wish to drop Advanced Seminar II (including Advanced Seminars III, IV, and Thesis).

* Once Advanced Seminar is dropped, students will not be able to apply for another Advanced Seminar.

- b.** Dropping Advanced Seminar IV and Thesis

Those who passed Advanced Seminar III, and wish to drop Advanced Seminar IV and Thesis.

* Once Advanced Seminar and Thesis are dropped, students will not be able to apply for another Advanced Seminar.

- c.** Dropping Thesis only

Those who passed Advanced Seminar III, and wish to drop Thesis only.

* Advanced Seminar IV will be registered automatically.

d. Postponing Thesis only

Those who passed Advanced Seminar III, and wish to postpone Thesis only.

* Students must apply for enrolling postponed Thesis during the course registration period of the semester in which they wish to take Thesis.

2) Registering for Thesis

a. Re-enroll Thesis

Those who have failed Thesis and wish to re-enroll it.

* Students are allowed to re-enroll Thesis only once during their enrollment at Waseda University.

b. Enrolling postponed Thesis

Those who have completed the procedure for postponing their Thesis course and wish to take Thesis.

3) Returning to Advanced Seminar after a Leave of Absence

a. Enrolling Advanced Seminar II

Those who passed Advanced Seminar I in the semester just before the Leave of Absence, and wish to enroll Advanced Seminar II.

* Students will not be able to take Advanced Seminar IV.

b. Enrolling Advanced Seminar IV only

Those who passed Advanced Seminar III in the semester just before the Leave of Absence, and wish to enroll Advanced Seminar IV only.

c. Enrolling Advanced Seminar IV and Thesis

Those who passed Advanced Seminar III in the semester just before the Leave of Absence, and wish to enroll Advanced Seminar IV and Thesis.

* Students who meet the conditions below will not be able to enroll the Advanced Seminar and Thesis in this semester. They are requested to apply in the spring semester (application period will be in the beginning of March).

- The students who passed Advanced Seminar II in the semester just before the Leave of Absence, and wish to enroll Advanced Seminar III.

4) Changing Advanced Seminar II to IV after Studying Abroad

a. Changing from Advanced Seminar II to Advanced Seminar IV only

Those who studied abroad for 1 year from 2025 fall semester, and are in their 4th school year.

* Students will not be able to enroll Advanced Seminar III after enrolling Advanced Seminar IV.

b. Changing from Advanced Seminar II to Advanced Seminar IV, and enroll Thesis

Those who studied abroad for 1 year from 2025 fall semester, and are in their 4th school year.

* Students will not be able to enroll Advanced Seminar III after enrolling Advanced Seminar IV.

< Note >

For EX program students and privately funded study-abroad students, it is required to apply for credit transfer in order to count the time spent abroad towards their years of enrollment. If you do not apply for credit transfer, your years of enrollment remains lower than required, which can result in not meeting the condition to take Advanced Seminar courses.

For CS program and DD program students, it is not mandatory to apply for credit transfer in order to count the time spent abroad towards their years of enrollment.

3. Application method

Please apply from the application form below.

【AY2026 Fall】 Advanced Seminar application form for registering / dropping / changing
<https://forms.cloud.microsoft/r/VseaAzxQxe>

Please submit the document that shows the instructor's approval (e.g. an email exchange).

【Note】

Please do not submit excerpts of the exchange. Be sure to submit the entire exchange so that all of exchange can be identified.

4. Schedule

Date	Event	Time	Confirmation and Application method
September 1 (Tue)	Announcement of academic results	12:00 noon	Grade Inquiry System
September 1 (Tue) ~ October 8 (Thu)	Application period	October 8 (Thu) <u>by 4:00 PM</u>	MyWaseda application form

< Schedule to be reflected in the course registration system >

Application Date	Date to reflect
September 1 (Tue) ~ September 9 (Wed) 11:59 PM	September 14 (Mon) Note: Start Date of the First Registration
September 10 (Thu) ~ September 16 (Wed) 11:59 PM	September 24 (Thu) Note: Start Date of the Second Registration
September 17 (Thu) ~ October 8 (Thu) 4:00 PM	Around October 22 (Thu) after course registration period

5. Notes

- ◆ The procedure is completed when the application form is submitted.
- ◆ Please confirm that the course which you applied is registered (or dropped) during the course registration.
- ◆ You may not withdraw your application. Please consider carefully when applying.
- ◆ Please note that this application form is **ONLY** for the fall semester of 2026. We will open a separate application form before the start of the semester, so please apply for the procedures there.
- ◆ If you are planning to cancel your registration for the Advanced Seminar and register for another course during the same time slot, please note that unless you submit a cancellation request for the Advanced Seminar by the end of the second application period (Wednesday, September 16 at 23:59), you will not be able to register for another course during the second or third registration periods.

END

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