

EDP

(English-Based Degree Program)

Course Registration Guide 2026 Spring Semester

School of Political Science and Economics,
Waseda University

Support Anywhere

サポエ二



Support Anywhere is designed to help WASEDA students get the information they need online Anytime, Anywhere.

For example, you will find information about course registration, such as below!

What should I be aware of when registering for courses?
How do I register for courses using the Web Course Registration system?
Where can I ask for help with course registration?
What are University-wide Open Courses?
How are they different from Courses Offered at Other Undergraduate Schools?
Why is there an error in my course registration?
I want to know about Minor Programs! Etc...

※ For details regarding the courses and curriculum for each school or center, please refer to the course registration documents (study guides, course registration guides, course lists, etc.) provided by the respective school or center.

On Support Anywhere you will find information on...

**#Course Registration #Tuition and Scholarships #Grades #Facility
#Campus Life**

...and more!



Try searching for the information you want to know on first on Support Anywhere, and if you still can't find a solution, please contact us/book an appointment to visit us.

Bookmark this page! !

➤ URL: https://wnpspt.waseda.jp/student_en/supportanywhere/

2026 Spring Semester Schedule

Following dates are subject to change. All changes will be announced on the website of the School of Political Science and Economics.

Event	Date
Course Registration Periods (for Spring semester)	Please check p.4.
Spring Quarter Class Period	April 11 (Sat.) – June 3 (Wed.)
Summer Quarter Class Period	June 4 (Thur.) – July 22 (Wed.)
National Holidays (Classes will be held)	April 29 (Wed.), July 20 (Mon.)
University's closing period (no classes)	May 2 (Sat.) - May 6 (Wed.)
Absentee Examination for Spring Quarter Courses	June 11 (Thur.)-June 12 (Fri.)
Announcement of Spring examination schedule	June 17 (Wed.)
In-class examination period	July 16 (Thur.) – July 22 (Wed.)
Examination period (for specific classes only)	July 23 (Thur.) – July 29 (Wed.)
Summer Recess	July 30 (Thur.) - September 20 (Sun.)
Absentee Examination for Summer Quarter and Spring Semester Courses	August 4 (Tue.) and 5 (Wed.)
Announcement of academic results (including the absentee examination scores)	September 1 (Tue.)

Schedule of other schools may differ from that of SPSE. Please be sure to check the schedule when registering for the courses offered by other schools.

For Your Reference: Waseda Class Timetable

Period	Timetable
Period 1	8:50 AM ~ 10:30 AM
Period 2	10:40 AM ~ 12:20 PM
Period 3	1:10 PM ~ 2:50 PM
Period 4	3:05 PM ~ 4:45PM
Period 5	5:00 PM ~ 6:40 PM
Period 6	6:55 PM ~ 8:35 PM
Period 7	8:45 PM ~ 9:35 PM



Important Notices from SPSE Office

✔ Waseda ID and Initial Password required.

Waseda ID is the most important ID with which students can access such services as Waseda Mail, the Course Registration System, and the learning management system, Waseda Moodle.

✔ Understand the course registration rules by the time the registration period begins.

Please read this booklet thoroughly. Unless you understand the course registration rules when you register for courses, there may be cases where you cannot enroll in your desired classes because of procedural failures.

✔ Check the latest information.

For the latest information regarding course registration, check MyWaseda and the SPSE website regularly.

SPSE Website (course registration) <https://www.waseda.jp/fpse/pse/en/students/enrollment/>

✔ Check the registration periods (registration, category changes, dropping courses).

Course registration, category changes and dropping courses after the designated registration period will NOT be accepted under any circumstances. Make sure of the designated periods.

✔ Confirm your registration results.

The results of course registration will be shown on your Web registration page. You must check your results by yourself.

✔ Carry your student ID card at all times.

You will be asked to present your student ID card when taking any actions at the Office. You are also required to present your student ID when taking examinations.

Contents

AY 2026 Course Registration Schedule.....	4	Information of “Over Enrollment” results in the First Round	
0. Changes to Course Registration Rules from AY2026.....	5	Eligible Year	
1. Required for Graduation.....	6	Foreign Language Courses Offered by SPSE	
2. Required Courses for each major.....	8	SPSE Courses Conducted in Japanese	
Students entering from 2019 and on		Japanese Language Courses offered by the Center for Japanese Language (CJL)	
Students entering in and before 2018			
3. Seminar and Thesis.....	12	8. Course Registration Rule and Important Notes.....	22
Learning in Seminar Courses		Rules and Important Notes	
Precautions on Registering for Seminar Courses		Course Search (Course Category)	
4. 【Current Students】 AY2026 Changes in Courses.....	14	9. Courses Offered by Other Schools.....	23
5. Course Registration Timeline.....	15	Courses offered by other schools	
Point of Course Registration		Registration of University-wide Open Courses for AY2026	
Course Registration Timeline (Spring Semester)		10. Payment of Audit / Course Enrollment Fees.....	25
6. Explanations of Terminology.....	18	Period for payment	
7. Course Registration Rules.....	19	Payment method and Notes	
Maximum Number of Credits per Semester		11. Dropping Courses.....	26
Class Modality Category		About the dropping courses	
The Maximum Number of Online Course Credits Counted Towards Graduation		Courses and Periods for Dropping	
Study Hours per Credit and the Number of Credits		Web Operation Method	
Course Name with Symbols		12. Category Changes.....	27
Main Language and Course Title of SPSE Courses		Changes in the Course Category (SPSE Courses)	
Prohibition on Duplicate Enrollment in Courses		Changes in the Course Category (Non-SPSE Courses)	
Class Capacity		Web Operation Method	
		13. Q&A.....	28

.....Contact information for inquiries about Course Registration.....

Consultation about curriculum

If you have any questions about course registration, please feel free to ask at the SPSE Administrative Office (10F, Building No. 3).

【Office Hours】

Mon.-Fri. 10 a.m. to 4 p.m.

*The Admin Office is open on even National Holydays if classes are held on those days.

Web Course Registration

You can make inquiries through “Inquiry Form” in “Grade & Course Registration” page. You can access this page from the MyWaseda login screen, (You can send inquiry anytime, however, you may receive the reply on the next day or later depending on the inquiry.).

Waseda ID

If you have any problems or inquiries about Waseda ID, ask at the Portal office. (1F, Building No.7)

【Office Hours】

Monday to Friday, 8:40~20:00

*Close at 18:00 when no classes

Saturday, 8:40~16:00

*Closed when no classes



Course registration Dates: Spring Semester



Following dates are subject to change. All changes will be announced on the SPSE website.

***Starting from AY2026, the deadline for course registration on the final day of each registration period will be 16:00.**

Please make sure to complete your course registration in advance.

Registration Type	Registrable Courses	Registration Period *Not available every day between 2:00 - 7:00		Result Announcement Date *The result will be available on the Web Course Registration System
First Course Registration (*1)	Courses offered by School of Political Science and Economics (SPSE) ◇Courses offered by Global Education Center (GEC) ◇Courses offered by Center for Japanese Language (CJL) ◇Courses offered by Center for International Education (CIE) ◇Teacher Training Courses ◇Open Courses offered by other undergraduate schools	Current Students	9:00 March 17 (Tue.) ~ 16:00 March 19 (Thur.)	From 7:00 April 7 (Mon.) ◇Available Course Lists for Second Course Registration will be uploaded on the Website
		Students Entering in April 2026	9:00 March 31 (Tue.) ~ 16:00 April 2 (Thur.)	
Second Course Registration (*1)	◇Courses offered by SPSE ◇Courses offered by GEC ◇Courses offered by CJL ◇Courses offered by CIE ◇Teacher Training Courses	9:00 April 7 (Tue.) ~ 16:00 April 8 (Wed.)		From 7:00 April 11 (Sat.) ◇Available Course Lists for Third Course Registration will be uploaded on the Website
Start of Spring Semester : April 11 (Sat.) *Be sure to attend all the courses that you are planning to register during the Third Course Registration Period. (*5)				
Third Course Registration (*1)	◇Courses offered by SPSE ◇Courses offered by GEC ◇Courses offered by CJL ◇Courses offered by CIE ◇Teacher Training Courses ◇Courses offered by other undergraduate schools (*3)	9:00 April 17 (Fri.) ~ 16:00 April 18 (Sat.)		From 7:00 April 22 (Wed.)
Course Category Changes (*2)	◇Courses offered by SPSE ◇Courses offered by other undergraduate schools			
Course Dropping	◇Courses offered by SPSE ◇Courses offered by CJL (*4) ◇Courses offered by other undergraduate schools (except for some courses)			

From AY2025, we have eliminated the "Web Course Registration Daily Mail", that notified students of the previous day's their web registration information.

*1. Course categories for courses offered by other schools can be selected.

*2. Course categories for courses offered by other schools can be selected. Also, course categories for courses offered by other schools, which you have already registered, can be changed. For details, please refer to the Course Registration Guide.

*3 With regard to courses offered by School of International Liberal Studies, only one course can be registered.

*4. Courses offered by CJL can be dropped during the second registration period, as well.

*5. Students will be able to access the course information and other features on Waseda Moodle for the courses they have registered for during the 3rd course registration period on following day after the conclusion of that period, so students might not attend 1st (and 2nd) classes of online courses. Please note that provisional registration on Waseda Moodle, prior to the announcement of course registration results, does not mean that your registration is finalized. Courses with registration errors or that are over enrolled will be cancelled from Waseda Moodle after course registration results are announced. First, please do not miss out on the 1st and the 2nd course registration periods.

0. Changes to Course Registration Rules from AY2026

Below are the most significant changes to Course Registration Rules from AY 2026. For details, please refer to the relevant pages. For other changes not listed on this page, please be sure to check the other guidelines and announcements from SPSE as needed.

① Change in Course Registration Period Deadline (P.4)

Starting from AY2026, the deadline for course registration on the final day of each registration period will be 4:00 PM. Please make sure to complete your course registration in advance. Course registration after the designated registration period will NOT be accepted under any circumstances.

② Change to the Default Course Category for Courses offered by other schools (P.23)

When registering for courses offered by other schools via the Web Course Registration screen, the default category has been changed from "Voluntary Courses" to "Elective Courses: Other Schools/Institutes".



1. Required for Graduation

To graduate from SPSE, students must review the graduation requirements in the “School Study Guide” uploaded on the SPSE website and plan to register for the courses. Please refer to P.18 for “Explanations of Terminology” related to course registration.

The required number of credits for graduation for students who enrolled in AY2026 is as shown in the table below. Students enrolled in AY2025 or earlier should refer to their own “School Study Guide” or past “Course Registration Guide”. The numbers in () indicate the total number of credits for required or required elective courses.

Course Category		Political Science	Economics	Global Political Economy
Foreign Language / General Studies (SPSE/non-SPSE*1)	Academic Writing (2 Credit)	6 Credits or more		
	Others			
Political Science	Contemporary Politics	36 Credits or more (20 Credits)	8 Credits or more (6 Credits)	22 Credits or more (12 Credits)
	Comparative Politics			
	International Relations			
	Public Policy			
	Political Thought & Political History			
Economics	Economic Theory	8 Credits or more (4 Credits)	36 Credits or more (14 Credits)	22 Credits or more (10 Credits)
	Economic Thought & Economic History			
	Economic Policy			
	International Economy			
Methodology	Empirical Analysis	8 Credits or more (6 Credits)	12 Credits or more (10 Credits)	12 Credits or more (10 Credits)
	Game Theory			
	Mathematics			
Seminar	Introductory Courses	Basic Seminar	2 Credits	
	Intermediate Courses	Intermediate Seminar	6 Credits	
		Thesis		
Total		124 Credits or more		

*1 The maximum for “General Studies (non-SPSE)” is 48 credits (including credits transferred to this category after study abroad).

Number of Credits Required for Graduation by Category and Department
(Excerpt from 2018 School Study Guide) *Changes are shown in red.

Category name	Required number of credits			Required courses and Rules for enrollment
	Department of Political Science	Department of Economics	Department of Global Political Economy	
Japanese and Global Political Economy	28 credits or more			<p>[For students in the Department of Political Science] Japanese Economic History (Introductory), Japan in World Politics, Contemporary Japanese Politics→Japanese Politics, Law and Politics in Contemporary Japan→Japanese Constitutional Law</p> <p>[For students in the Department of Economics] Introduction to Japanese Political Economy→Japanese Economic History (Introductory), Japanese Economy</p> <p>[For students in the Department of Global Political Economy] Introduction to Japanese Political Economy→Japanese Economic History (Introductory),</p>
Political Science	32 credits or more	4 credits or more	18 credits or more	<p>[For students in the Department of Political Science and the Department of Global Political Economy] Introduction to Contemporary Political Analysis→Introduction to Political Analysis, Introduction to Contemporary Political Theory→Public Philosophy (Political perspectives), Introduction to International Relations</p>
Economics	4 credits or more	32 credits or more	18 credits or more	<p>[For students in the Department of Economics] Introduction to Microeconomics, Introduction to Macroeconomics, Microeconomics A → Microeconomics I, Macroeconomics A → Macroeconomics I</p> <p>[For students in the Department of Global Political Economy] Introduction to Microeconomics,</p>
Quantitative Approaches to Political Economy	6 credits or more			<p>[For students in the Department of Political Science and the Department of Global Political Economy] Introduction to Statistics→Statistics I</p> <p>[For students in the Department of Economics] Introduction to Statistics→Statistics I, Mathematics for Political Economy→Introduction to Mathematical Analysis→Introduction to Mathematical Analysis A (Linear Algebra) / Introduction to Mathematical Analysis B (Calculus)</p>
Workshops & Seminar	8 credits or more			<p>[For all students] Fresh-Start Seminar→Basic Seminar and at least one of the Intermediate Seminar.</p>
Foreign Language for Social Sciences	6 credits or more			It is possible to have up to 24 credits of Japanese Language courses count toward graduation.
General Studies				
Career Exploration and Experience				
Elective Courses				
Total	124 credits or more			

Category name	Required number of credits	Remarks
Voluntary courses (Credits not counting toward graduation)	none	Though not a requirement for graduation, if credits are obtained from such courses they will be indicated on the student's transcript.

*For the yellow highlighted courses, the number of credits has been changed ("Introduction to Political Analysis" is from AY2019, "Japanese Politics" is from AY2020, "Introduction to Mathematical Analysis A/B are from AY2023).

*Students entering before 2013 should look at the School Study Guide distributed upon their enrollment in Waseda.



2. Required Courses for each major

The rules for automatic registration differ according to the major and the curriculum based on the year you are enrolled in.

<Students entering from 2019 and on>

The following required courses under the **Introductory Course Category** (except [Microeconomics I] and [Macroeconomics I]), which are meant to be taken in your 1st year, will be held in Spring 2026. Please use this list as a check to see if you have registered the necessary courses. The full list of graduation requirements is shown on p6.

Course Name	Term	PS	E	GPE
Public Philosophy (Political Perspectives) 01	spring semester	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Introduction to International Relations 01	spring semester	<input type="radio"/>		<input type="radio"/>
Microeconomics I 01 (*1) Microeconomics I 02 (*1)	spring semester		<input type="radio"/>	<input type="radio"/>
Macroeconomics I 02 (*2)	spring semester		<input type="radio"/>	<input type="radio"/>
Statistics I 01 Statistics I 02 Statistics I 03	spring quarter	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Statistics II 01 Statistics II 02 Statistics II 03	summer quarter	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Introduction to Game Theory 01	spring semester	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Academic Writing and Discussion in English β (Academic skills for Intermediate learners)	spring quarter or summer quarter	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

(*1) (For students who enter in AY2025) If you failed [Introduction to Microeconomics] in last fall semester, "Microeconomics I" which is offered in the next semester will not be registered automatically. (You cannot also register it by yourself.)

(*2) (For students who enter in AY2025) If you failed [Introduction to Macroeconomics] in last fall semester, "Macroeconomics I" which is offered in the next semester will not be registered automatically. (You cannot also register it by yourself.)

Note that any request to change the required courses will NOT be accepted.

Required courses under the **Introductory Course category**, which are meant to be taken in your 1st year (*1), **will be automatically registered.**

Note that any request to change the following required courses will NOT be accepted.

Required and elective required courses under the **Intermediate Course category** (except [Microeconomics I] and [Macroeconomics I]), which are meant to be taken in your 2nd year (*1), **WILL NOT BE AUTOMATICALLY REGISTERED.** For these courses, you are able to take them according to your academic plan. Please refer carefully to the Graduation Requirements to check if you have taken all of the required courses and have met all of the required credits.

Course Name	Term	PS	E	GPE
Japanese Politics 01	spring semester	<input type="radio"/> *Elective Course		<input type="radio"/> *Elective Course
Comparative Politics 01	spring semester	<input type="radio"/> *Elective Course		<input type="radio"/> *Elective Course
History of Political Thought 01	spring semester	<input type="radio"/> *Elective Course		<input type="radio"/> *Elective Course
Public Philosophy (Economic Perspectives) 01	spring semester		<input type="radio"/>	<input type="radio"/>

***Listed up only courses offered in the spring semester.**

If you fail to pass a required course, you must register the same course in the following semester/year yourself through the Course Registration system. (Regarding elective required courses, it does not necessarily have to register the same course which you failed to pass in previous semesters.)

For “Academic Writing and Discussion in English β” (a required course for students entering from 2019 and on), if students fail the course, they have to retake the course by themselves. The classes name starts with “For retakers only:”, and these are only available for retaking students. Registration for any other classes will result in an error and will not be accepted. Please also note that your registration may not be accepted due to the over enrollment.

*Automatic registration for the AWADE β will only occur if you have never been automatically registered for this course before, such as due to taking a leave of absence during your first year. Please be sure to check your registered class on the Web Course Registration screen at the start of the registration period.

<Students entering in and before 2018>

The following required courses will be held in Spring 2025. Please use this list as a check to see if you have registered the necessary courses. The full list of graduation requirements is shown on p7.

Course Name	Term	PS	E	GPE
Japanese Economic History (Introductory) 01	spring quarter	○	○	○
Japan in World Politics 01	spring semester	○		○
Japanese Politics 01	spring semester	○		
Japanese Economy 01	spring semester		○	
Public Philosophy (Political Perspectives) 01	spring semester	○		○
Introduction to International Relations 01	spring semester	○		○
Microeconomics I 01	spring semester		○	
Microeconomics I 02				
Macroeconomics I 02	spring semester		○	
Statistics I 01	spring quarter	○	○	○
Statistics I 02				
Statistics I 03				

Required courses will be automatically registered at the beginning of each semester.

If students fail to pass a required course, those courses will be automatically registered in the following semester/year according to when the course will be held (excluding *Japan in World Politics*, you must register for this course yourself through the Course Registration system).

★ <Reference Information> The following information is the required course details for AY2025 Fall Semester★

<Students entering from 2019 and on>

The following required courses under the **Introductory Course Category**, which are meant to be taken in your 1st year, were held in Fall 2025. Please use this list as a check to see if you have registered the necessary courses. The full list of graduation requirements is shown on p6.

Course Name	Term	PS	E	GPE
Basic Seminar	Fall semester	○	○	○
Introduction to Political Analysis	Fall semester	○	○	○
Introduction to Microeconomics (*1)	Fall quarter	○	○	○
Introduction to Macroeconomics (*2)	Winter quarter	○	○	○
Introduction to Mathematical Analysis A (Linear Algebra)	Fall quarter		○	○
Introduction to Mathematical Analysis B (Calculus)	Winter quarter		○	○

Required courses under the **Introductory Course Category**, which are meant to be taken in your 1st year (*1), **will be automatically registered.**

(*1) (For students who enter in AY2025) If you failed [Introduction to Microeconomics] in last fall semester, "Microeconomics I" which is offered in the next semester will not be registered automatically. (You cannot also register it by yourself.)

(*2) (For students who enter in AY2025) If you failed [Introduction to Macroeconomics] in last fall semester, "Macroeconomics I" which is offered in the next semester will not be registered automatically. (You cannot also register it by yourself.)

Note that any request to change the required courses will NOT be accepted.

Changes in Required Courses under the Introductory Course Category

from Students Entered after 2022.

"Academic Writing and Discussion in English β" will be automatically registered in the 2nd semester (2025 Spring semester).

*Previously, this course had been automatically registered in the 1st semester.

Required and elective required courses under the **Intermediate Course category**, which are meant to be taken in your 2nd year (*1), **WILL NOT BE AUTOMATICALLY REGISTERED.** For these courses, you are able to take them according to your academic schedule. Please refer carefully to the Graduation Requirements to check if you have taken all of the required courses and have met all of the required credits.

Course Name	Term	PS	E	GPE
International Politics	Fall semester	○ *Elective Course		○ *Elective Course
Public Policy	Fall semester	○ *Elective Course		○ *Elective Course
Microeconomics II	Fall semester		○	
Macroeconomics II	Fall semester		○	

*Listed up only courses offered in the fall semester.

If you fail to pass a required course, you must register the same course in the following semester/year yourself through the Course Registration system. (Regarding elective required courses, it does not necessarily have to register the same course which you failed to pass in previous semesters.)

For "Academic Writing and Discussion in English β"(a required course for students entering from 2019 and on), if students fail the course, they have to retake the course by themselves. The classes name start with "R" are prepared only for retaking students.

<Students entering in and before 2018>

The following required courses were held in Fall 2025. Please use this list as a check to see if you have registered the necessary courses. The full list of graduation requirements is shown on p6.

Course Name	Term	PS	E	GPE
Basic Seminar	Fall semester	○	○	○
Japanese Constitutional Law	Fall semester	○		
Introduction to Political Analysis	Fall semester	○		○
Introduction to Microeconomics	Fall quarter		○	○
Introduction to Macroeconomics	Winter quarter		○	○
Introduction to Mathematical Analysis A (Linear Algebra)	Fall quarter		○	○
Introduction to Mathematical Analysis B (Calculus)	Winter quarter		○	○

Required courses will be automatically registered at the beginning of each semester.

If students fail to pass a required course, those courses will be automatically registered in the following semester/year according to when the course will be held (excluding *Japan in World Politics*, you must register for this course yourself through the Course Registration system).



3. Seminar and Thesis

Seminar courses are often called Zemi and provide students with step-by-step learning from the basics in small-sized classrooms. Seminar courses cover a wide range of fields beyond politics and economics.

Learning in Seminar Courses

Basic Seminar

This is a required course under the Introductory Course Category and is meant to be taken in the 1st year. It provides the foundation for your academic success by helping you to develop the essential skills of university life: conducting research, thinking critically, reading and writing academic texts, making presentations, participating in discussions, giving and receiving feedback, etc.

Intermediate Seminar

The purpose is to develop your academic literacy based on achievements in the Basic Seminar, such as communication, writing, presentation, analysis, critical thinking, global perspectives, reading and planning projects, all of which are essential for students. It is recommended that students take them from the spring semester of 1st year to 2nd year, and 2nd year students are in principle given the highest priority in lottery for Intermediate Seminar.

Advanced Seminar

The purpose is to provide opportunities for specialized study based on the achievements in Basic Seminar and Intermediate Seminar. Basically, students consecutively enroll in Advanced Seminar for 4 semesters and write thesis in the 4th semester.



Precautions on Registering for Seminar Courses

Seminars / Thesis	Notes
Basic Seminar	The Basic Seminar is registered automatically. If students fail to pass the course, they will automatically be registered for the course in the following academic year.
Intermediate Seminar	There will be only Intermediate Seminar without A and B from AY 2019. Submission of an application form is NOT needed.

Seminars / Thesis	Notes
Advanced Seminar	<p>Advanced Seminar must be taken in numerical order in principle. Submitting an application form through MyWaseda is required to register for Advanced Seminar I. There will be a notice for students who are only eligible to register Advanced Seminar I before the Spring course registration period. If a student passes one of the Seminars, the subsequent Advanced Seminar taught by the same instructor will be registered automatically. Students are ONLY permitted to change advanced seminars between Advanced Seminar II and Advanced Seminar III. The student must get PRIOR approval from the new professor in advance and submit an application to the SPSE office during the designated period before the Spring semester.</p> <p>Once you drop (cancel) an Advanced Seminar, you will not be able to apply for other Advanced Seminars, JDP-Zemis, or to be re-enrolled in your former seminar, so please consider carefully.</p> <p>Please see the Application and Course Registration Guide for Advanced Seminars posted on the SPSE website for more details; https://www.waseda.jp/fpse/pse/en/students/enrollment/seminars/</p>
Thesis	<p>The course "Thesis" is automatically registered, concurrently with Advanced Seminar IV, in the Fall semester. Instruction on writing the thesis will be given through the Advanced Seminar IV class with which the Thesis is registered.</p> <p>If students wish to drop (cancel) the Thesis, students must submit an application form with approval of the professor to the SPSE office during the designated period.</p> <p>Also, if students wish to submit a thesis (the main requirement of the Thesis class) in the semester after passing Advanced Seminar IV, the Thesis can be dropped in the Fall semester and can be re-enrolled in the Spring semester, even though students will have been receiving instructions related to thesis writing throughout the Advanced Seminar classes. In this case, the student must submit an application form with approval of the professor to the SPSE office during the designated period. Please note that there are two procedures:</p> <ol style="list-style-type: none"> 1. Submit an application form to drop the Thesis course 2. Submit a separate application form to register for the Thesis course. <p>Please see the Application and Course Registration Guide for Advanced Seminars posted on the SPSE website for more details; https://www.waseda.jp/fpse/pse/en/students/enrollment/seminars/</p>



4. 【Current Students】AY2026 Changes in Courses

New Courses, Changed Courses and Abolished Courses

For the Changes in Courses,
Please check the Website.

SPSE Website

> For Current Student

> [Lectures, Cancellations, Makeup Classes and Classroom Changes](#)

> About the Courses

> Course List

※Please refer to the course list for your enrollment year.



5. Course Registration Timeline

Point of Course Registration

① Plan your course registration

When registering for courses, please consider what courses you wish to register for by referring the materials below. Please review your current credits status, the courses and credits required for graduation, and the fields you wish to study when planning your registration.

Document	Content	URL
Course Registration Guide	Information of the Schedule, Rules and Notes of the Course Registration etc.	Course Registration – School of Political Science and Economics, Waseda University
School Study Guide	Information of the Required for Graduation and Curriculum etc. ※Please refer to the document for your enrollment year	School Study Guide – School of Political Science and Economics, Waseda University
Course List	The Course Lists offered by SPSE for that academic year	Lectures, Cancellations, Makeup Classes and Classroom Changes – School of Political Science and Economics, Waseda University
Web Syllabus	Information of the Course Outline, Evaluation, Term/Day/Period, Classroom etc.	Syllabus Search – Syllabus Search
Course Registration Guide (University-wide Open Course)	The Guideline of the Courses offered by other Schools	Course Registration Guide for Undergraduate Students – Global Education Center (GEC)

② Access the Web course registration system

Access the Web Course Registration System via the “Grade Inquiry/Course Registration Only” button in the lower left corner of the MyWaseda login screen.

All course registration-related operations including course registration, dropping, category changes, and result confirmation are performed on this page.

Please refer to the following page for specific operation instructions.

[02_Course Registration Procedure – Support Anywhere](#)

Course Registration Timeline (Spring Semester)

*For the course registration schedule for AY 2026 Spring semester, please see P4.

[Voluntary]CJL Level Check Test

CJL Level Check Test is a web-based test used to determine your Japanese proficiency level (according to Waseda standards). It is highly recommended that you take the test if you wish to register for Japanese language courses offered by the Center for Japanese Language. For more details, please refer to the brochure "Registration Guidebook & Syllabus" issued by CJL. Note that students are able to register up to 8 credits of Japanese Language courses per semester and 32 credits of them until graduation.

Confirmation of Automatically Registered Courses

Confirm the courses that have been registered automatically on MyWaseda. Although many required courses are registered automatically, these courses may vary from student to student depending on the department the student is enrolled in. Note that any request to change the following required courses will NOT be accepted: ex) Basic Seminar, Academic Writing (Academic Writing and Discussion). Also, note that students will not be able to confirm the courses unless they have obtained a Waseda ID. Students can check the courses by clicking "Grades & Course Registration" on MyWaseda login screen.

First Course Registration Period

After designing their own schedules and study plans, students need to register for courses during the designated period. In addition to courses offered by SPSE, it is also possible to register courses offered by GEC and CJL and open courses offered by other schools. It is possible to register for courses which are offered by SPSE and intended to be taken by students in later years. Please choose courses carefully depending on your progress in your study. Be sure to check the course registration results that students will see in their course registration system by the time the second course registration begins.

Second Course Registration Period

If course registration is not completed during the first registration period, students can register for courses during the second registration period. Courses that can be added during this period are those that have vacancies after the first registration period. The "Available Course List" for the second registration period will be posted on the SPSE website before the second registration period begins. Note that only CJL courses can be dropped during this period; no other courses are allowed to be dropped. Be sure to check the course registration results that students will see in their course registration system by the start date of that semester's classes.

Third Course Registration Period

If the course registration is not completed during the second registration period, students can register for courses during the third registration period.

💡 The Spring semester class period will start before the third course registration period. Please attend classes of courses you would register for, even if the registration has not yet been decided.

💡 Be sure to attend all the courses that you are planning to register for. Afterwards, confirm the registration results on your Web registration page. Students will be able to access the course information and other features on Waseda Moodle for the courses they have registered for during the 3rd course registration period on the following day after the conclusion of that period. Therefore, students might not be able to attend 1st (and 2nd) classes of online courses. First, please do not miss out on the 1st and the 2nd course registration periods.

*Please note that provisional registration on Waseda Moodle, prior to the announcement of course registration results, does not mean that your registration is finalized. Courses with registration errors or that are over enrolled will be cancelled from Waseda Moodle after course registration results are announced.



Courses that can be added during this period are those that have vacancies after the second registration period. The "Available Course List" for the third registration period will be posted on the SPSE website before the third registration period begins. Students are NOT able to register for EDP courses under the category of "voluntary courses" during the first and second registration periods; however, the category of "voluntary" can be selected during the third registration period if the course still has a vacancy.

During the Third Course Registration period, almost all of courses can be dropped, and the categories of the courses offered by other departments can be changed.

Students can check the results on their course registration page on the results announcement day.



If you have registered for courses that require audit/course enrollment fees during the registration periods, it will be necessary to make a payment within the specified period. Details will be sent by e-mail individually. Also, refer to the following website.
URL: <https://www.waseda.jp/inst/gec/en/undergraduate/registration/>



6. Explanations of Terminology

Terminology	Explanation
Course Registration	In principle, students design their own schedules in order to graduate within 4 years at a university (not including automatically registered courses). Students must decide which courses to take and attend classes by themselves. Students need 124 credits in order to graduate. Course registration is therefore an essential procedure for all students to design their study.
MyWaseda	MyWaseda is a portal site for various services offered by Waseda University. With MyWaseda, students can use services necessary for campus life, such as checking announcements from the university, using Waseda Mail, registering for courses online, and accessing the learning management system called Waseda Moodle.
Waseda Moodle	This is a learning management system where students can submit their essays, contact instructors individually, etc. As instructions regarding courses may be given through it, make sure to check it frequently. It can be found on the left side menu at the top page of MyWaseda.
Error	During course registration, an error occurs when students violate the rules prescribed by the school. Refer to p.22 for more details.
Class Modality Category	Class Modality Category indicates whether the method of delivery for each class is on-campus, on-demand or real-time streaming. The types and meanings of Class Modality Category and the category of each course can be checked on Web Syllabus Search System.
Seminar	Seminar is often conducted in smaller-sized classes, where lively interactions with professors and peers are expected. Advanced Seminar cannot be selected through the Web registration system. Selections for them will be held before taking Advanced Seminar. The courses will be automatically registered only for students who pass the selection,
Semester courses	Courses held once a week for two credits or twice a week for four credits, respectively, during a semester.
Quarter courses	Courses held once or twice a week during a quarter (either half of the spring/fall semester: spring quarter and summer quarter / fall quarter and winter quarter, respectively).
Intensive courses	Courses generally held in an intensive manner during a specific period. The period would include a vacation period.. If you wish to take these courses, you will need to check the class schedule yourself to make sure they do not interfere with your other course schedule since these courses will not be automatically checked for errors when there is duplicated registration.
Automatically registered courses	Courses that are registered automatically by the school. Although most of the required courses for Freshman students are registered automatically, please note that there are some required courses for which students must register by themselves.
Course list	The course list provides course information, including dates, periods, and credits. The latest information will be provided on the SPSE website. See the Web Syllabus for details of each course.
Reenroll	Refers to students re-registering and re-enrolling in course that they did not pass in previous semesters.
Audit/Course Enrollment Fees	Some courses—often courses involving fieldwork—require payment of audit/course enrollment fees. If not paid by the deadline, registrations for the courses are cancelled automatically.
Lottery system	If the number of students who wish to register exceeds the prescribed quota, permission to register will be decided by lottery.
Prerequisite course	A course for which students must have acquired the credits by the previous semester in order to enroll in a subsequent course.
Capacity	Maximum number of students that can be allocated to a course depending on the nature of the course and the size of the classroom.
Credits counted toward graduation	Credits that are counted as credits necessary for graduation.
Credits <u>NOT</u> counted toward graduation	Credits that are NOT counted as credits necessary for graduation. Also known as “voluntary courses.” These courses are not included in the GPA calculation but <i>are</i> indicated on students’ transcripts when students pass them.
Other departments	Refers to the departments outside SPSE, such as other Schools, Graduate Schools, or Centers. Example: School of International Liberal Studies, Global Education Center, etc.
Required course	Course whose credits students must obtain in order to graduate.
Courses to be taken during a specific year or “Eligible Year”	It is possible to enroll courses which are offered by SPSE and intended to be taken by students in later years. Please choose courses carefully depending on your progress in your study. *Please note that this rule may not apply for courses conducted by other school/centers.
Available course list	This list shows the courses that are still open for registration and the number of seats remaining for each course . It will be uploaded to the SPSE website after each registration period. For the course lists of other schools/centers, please visit their respective websites.
University-wide offered courses	Courses offered by each school that is open to other school students. *Available for registration during 1st registration period.
Courses offered by Other Schools	Courses offered by other schools that have available course list after the 2nd registration period.
Over enrollment	Each course has its assigned capacity, and if the number of applicants exceeds it, the computer system randomly chooses the students to be registered.



7. Course Registration Rules

Maximum Number of Credits per Semester

The maximum number of credits for courses in which students can enroll is 20 credits per semester. The maximum number of credits for Japanese language courses for which students can enroll is 8 credits per semester*.

If students wish to enroll in more than 20 credits, the extra classes can be registered as “voluntary courses,” which are not counted toward graduation. For details on registration for voluntary courses, refer to page 23.

*The maximum number of credits for Japanese language courses up to graduation is 32 credits.

Class Modality Category

Class Modality Category indicates whether the method of delivery for each class is on-campus, on-demand or real-time streaming. The types and meanings of Class Modality Category and the category of each course can be checked on Web Syllabus Search System.

Please be sure to attain all necessary information to select your ideal course depending on your studying environment.

Web Syllabus Search Page: <https://www.wsl.waseda.jp/syllabus/JAA101.php?pLng=en>

The Maximum Number of Online Course Credits Counted Towards Graduation

Online courses may not account for more than 60 credits of the prescribed number of credits required for graduation. Even if you registered more than 60 credits from online courses, the courses of the excess credits will be automatically dropped or changed to voluntary courses. The classifications for on-campus and online courses have been defined as “Class Modality Categories”. Please refer to 2. Class Modality Category for the details of “Class Modality Categories”.

Study Hours per Credit and the Number of Credits

At Waseda University, the number of credits registered in a year should basically be limited to 49, including not only courses that count toward graduation (completion) requirements, but also voluntary courses.

The number of credits for each course at Waseda University is standardized in accordance with 早稲田大学学則（早稲田大学大学院学則）, where one credit is to be comprised of course content that requires 45 hours of study. The number of class hours required per credit, regardless of the teaching method (lecture, seminar, etc.), is to be determined by each undergraduate or graduate school within the range of 15 to 45 hours. The number of class hours of 14 weeks with 1 class period (100 minutes) each week is regarded as 30 hours at the University (15 hours for 7 weeks).

A 2-credit course is to be comprised of course content that requires 90 hours of study. For example, to earn 2 credits in a lecture course (1 class period per week for 14 weeks), in addition to the 30 hours of class time, study outside of class hours is to be comprised of course content that requires approximately 60 hours of study. Therefore, for 14 weeks of classes, for each class, study outside of class hours is to be comprised of course content (preparation, review, etc.) that will amount to approximately 4 hours.

As you can see, in order to acquire credits, it is necessary to secure the necessary study time not only during class hours but also outside of class hours, so the number of credits registered in a year should basically be limited to 49.

Course Name with Symbols

Course names often include symbols such as “A”, “I.” As these symbols have the following meanings, take sufficient care when registering for such courses. Also, make sure to refer to the web syllabus of each course.

Symbol	Notes
Courses with “A / B”	They are different and can be taken separately and in either order.
Courses with “I / II”	They are related and should be taken in the order of I then II. However, II can be taken even if credits for I are not obtained, as it is not set as a prerequisite in the course registration system.

*For language courses at SPSE and Advanced Seminar, I is a prerequisite for II and credits for I need to be obtained in order to take II. For language courses at SPSE, courses must be taken also in the order of the level.

*“Introduction to Microeconomics” is a prerequisite for “Microeconomics I” and “Introduction to Macroeconomics” is a prerequisite for “Macroeconomics I”.

*For preconditions of each course, please refer to the syllabus.

Main Language and Course Title of SPSE Courses

You need to check the "Main Language" of each course on the web syllabus when registering for courses. Even if the course title is written in English, the course may be conducted in Japanese. For SPSE courses, those conducted in English have "[E]" in the course title, while those conducted in Japanese have "[J]" in the course title.

Prohibition on Duplicate Enrollment in Courses

You cannot take courses with the same name. Also, you cannot register for a course with the same name as one for which students have obtained credits up to the previous semester (even if the course has been taken under the category of "voluntary"). However, it is possible to register in multiple courses when the themes of the courses differ.

Some courses are offered in both Japanese and English with the same contents. If the student has already registered or passed one of the courses (e.g. World literature), students cannot register another course (e.g. 外国文学 [the same course offered in Japanese]). In that case, students can register the second course as a voluntary course. In so doing, you need to apply through the form on the right by the end of the 2nd registration period. Please note that your application will be accepted only if a course you wish to take still has a vacancy in the 3rd registration period, then it will be registered automatically. Additionally, if the number of the applicants exceeds the capacity in the 3rd registration period, it may not be registered completely due to over-enrollment.



Application for
Duplication
Enrollment in
Japanese-English
Contrast Courses

The list for the courses offered in both Japanese and English is indicated on the SPSE Course list. Courses shown in the same row teach the same content. The number of credits may differ in the Japanese course and English course. Please refer to it from the SPSE Website.

> For Current Students

> Lectures, Cancellations, Supplementary Classes, Classroom Changes
(<https://www.waseda.jp/fpse/pse/en/students/lectures/>)

> About the Courses

> Course List

> SPSE Course List (P1, I.カリキュラム表)

If you fail a course you took in the spring semester and wish to register for a course with the same content but in a different language for the fall semester of the same year, you will not be able to register it due to Web registration system error. If you have courses you wish to take in the situation, please consult the SPSE Admin Office (kamoku11@list.waseda.jp) during the course registration period (submitting application forms attached above will not be accepted).

Class Capacity

Waseda course registration is NOT conducted on a first-come, first-served basis. Each course has its assigned capacity, and if the number of applicants exceeds its capacity, the computer system randomly chooses the students to be registered. Although the order of priority differs for each course, the priority of registering for EDP courses comes before JDP students, and vice versa.

Information of "Over Enrollment" results in the First Round

This is the list of courses with more than 10 students whose registration result was "Over enrolled" in the first round of registration in AY2025. Each course has its assigned capacity, and if the number of applicants exceeds it, the computer system randomly chooses the students to be registered. If your registration result became "Over enrolled", you cannot take the class.

URL: [Over Enrollment Result in the period of 1st Course Registration \(AY2025\)](#)

Eligible Year

It is highly recommended to select and enroll in courses intended to be taken during a specific year in accordance with the course allocation.

Introductory Courses are intended to be taken in the 1st year, Intermediate Courses in the 2nd year, and Advanced/Specialized Courses in the 3rd year and on.

Although it is possible to enroll in courses that are intended to be taken by students in grades higher than your own, please choose courses carefully depending on your progress in your study.

* Please also note that this rule may not apply for some SPSE courses (the regulation will be mentioned on the course syllabus) and courses conducted by other school/centers.

Foreign Language Courses Offered by SPSE

Foreign language courses run by SPSE cannot be registered through the course registration system. An interview with a professor in charge of the language is required in order to have a student's language proficiency checked. To arrange the interview, students are required to apply through the following application form before course registration begins. In principle, to take those courses, the proficiency of Japanese language is required since those language courses are conducted in Japanese.

Application Form for Foreign Language Courses Offered by SPSE:

<https://forms.office.com/r/AmqNrmFjCZ>



Please refer to the following table regarding the deadline and the date to reflect of your application.

Application Period	Date to reflect after screening
March 17 (Tue.) ~ April 2 (Thur.) 4:00 PM	April 7 (Mon.) 7AM
April 2 (Thur.) 4:01 PM ~ April 8 (Wed.) 4:00 PM	April 11 (Sat.) 7AM
April 8 (Wed.) 4:01 PM ~ April 18 (Sat.) 5:00PM	April 22 (Wed.) 7AM

SPSE Courses Conducted in Japanese

SPSE encourages students who are proficient in Japanese to register for SPSE courses conducted in Japanese. Even if students are not confident of enrolling in Japanese-taught courses, the courses can be registered under the category of "voluntary courses" during the course registration periods. However, once they are registered and confirmed, you cannot change the category until the 3rd Course Registration Period.

Please note that some required courses for JDP students will not be open for EDP students.

Please also note that the Course Category Changing System that took place after the grades were announced (ex. changing the category of the voluntary JDP courses that you passed to count as credits toward graduation) HAS BEEN ABOLISHED in 2019 Spring. Be sure to make the necessary changes during the designated course registration period.

For restrictions when taking courses that you have already taken in English, please refer to page 14, "6. Prohibition on Duplicate Enrollment in Courses".

Japanese Language Courses offered by the Center for Japanese Language (CJL)

CJL conducts many Japanese language courses, and SPSE EDP students may register for them. For your information, please refer to the CJL website and the following announcements.

*Please confirm the column of "Maximum Number of Credits per Semester," p.19.

- CJL website: <https://www.waseda.jp/inst/cjl/en/students/registration/>
- **[IMPORTANT]** [Regarding the Japanese Language Course Registration](#)
- [Hiragana & Katakana Pre-Study for Beginners in Japanese](#)



8. Course Registration Rule and Important Notes

Rules and Important Notes

Please read and make sure you understand the registration rules and precautions concerning “Registration” ahead of time to prevent any errors. Even if you are unable to register for your desired courses due to an error or register for the courses you did not intend to do so due to an error, changing the registration contents will be not accepted.

Maximum Credits	For the credits counted toward graduation, please refer to P.19.
Prerequisite course	For certain courses, you must have passed the required prerequisite courses by the semester prior to registration.
Eligible Year	Please refer to P.21.
Traveling time	You need to make sure you have sufficient time to move between classes if you register for courses on different campuses. ■Waseda Campus — Toyama Campus or Nishi Waseda Campus* : No interval required *Please check that you can move to the campus in the breaktime (15min). ■Waseda Campus — Higashi Fushimi Campus : 50min ■Waseda Campus — Tokorozawa Campus : 90min
Duplicate in a day of the week or period	You may not register for multiple courses taking place on the same day and time. *On-demand courses with set days and times are also eligible.
Already acquired credits	You cannot register for courses from which you have already acquired credits in previous semesters.
Already registered	You cannot register for the same course in the same semester.

If you exceed the maximum credits limit for course registration, a “WARNING” message will be displayed on the Web course registration system”.

The following steps will be executed, and they may prohibit you from registering for course you wish to take.



- ① Among the courses you have registered for as “credits counted toward graduation”, errors will occur randomly to ensure the maximum credits remains within 20.
*Note: In this case, registration for courses that you wish to take may end up with errors.
- ② For courses that resulted in errors, the course category may be changed to “Voluntary Courses”.

Course Search (Course Category)

Generally, please search for Course Category according to Web Syllabus or [カリキュラム表] in the Course List.

However, please note that Course Category may differ depending on whether a course is “Required” or “Elective Required” and based on your major.

Please refer to the example below to search the correct Course Category.

Course Name	Political Science	Economics	Global Political Economy
World Literature	General Studies [Humanities]		
Introduction to International Relations	Political Science [Introductory Courses (Required)]	Political Science [Contemporary Politics: Introductory Courses]	Political Science [Introductory Courses (Required)]
Microeconomics I	Economics [Economic Theory: Intermediate Courses]	Economics [Intermediate Courses (Required)]	Economics [Intermediate Courses (Required)]
Introduction to Game Theory	Methodology [Game Theory: Introductory Courses]	Methodology (Required)	



9. Courses Offered by Other Schools

Courses offered by other schools

“Courses offered by other schools” refers to courses offered by department other than the SPSE.

These courses include foundational academic writing, mathematics, data science, information studies, and English courses. They also include language courses rarely available outside Waseda University, such as specialized sports practicums, and human capabilities courses incorporating problem-solving and experiential learning. This allows students to explore fields beyond their major.

While taking these courses is encouraged, please adjust your registration, accordingly, prioritizing the credits required for graduation from the SPSE.

Additionally, compared to courses offered by the Faculty of SPSE, the ‘registration period’ and ‘credit handling’ may differ. Information regarding course administration (including class cancellations and exam details) will be posted on the website of the department offering the course. Please be sure to check the information provided by that department.

*Please also refer to “Registration of University-wide Open Courses for AY2026” on the next page.

① University-Wide Open Courses*

◆ “University-wide Open Courses offered at Undergraduate Schools” refers to courses offered by Other Schools (only designated courses), Global Education Center, Center of International Education, Center of Japanese Language, and Other Universities.

◆ These courses are open to students from all Schools **during the first registration**.

◆ These courses have the “Open” label on their web syllabus pages.

◆ For the details of application or rules, please refer to the Website of Global Education Center.

<https://www.waseda.jp/inst/gec/en/>

② Courses offered at other undergraduate schools

◆ “Courses offered at other undergraduate school*” are open to students of other Schools only after their own students have registered, if there is still available. For the Available Course Lists, please refer to each Schools Website.

*It may include the University-Wide Open Courses.

◆ The registration period is the third course registration period of Spring/Fall semester. For the schedule, please refer to “Course registration Dates: Spring Semester”.

Notes

- ① The maximum for “General Studies (non-SPSE)” is 48 credits (including credits transferred to “General Studies (non-SPSE)” after study abroad.). For Course Category Change, please refer to p.27.
- ② From AY 2026, when registering for courses offered by other schools via Web Course Registration screen, the default category has been changes from “Voluntary Courses” to “Elective Courses: Other Schools/Institutes”. The process for changing or selecting course categories to register for courses remains unchanged. Please be sure to carefully check the course categories displayed on the Web system.

Registration of University-wide Open Courses for AY2026

- For information about the registration rule and schedule, please refer to the relevant websites or guidebooks.
- Please check the Online Syllabus for course information.
- For the spring registration, courses in the following terms can be registered: Full year, Spring semester, Spring Quarter, Summer Quarter, Summer Intensive, An intensive course(spring), An intensive course (spring /fall), spring semester and summer, Summer and fall semester, and Summer.
- For the fall registration, courses in the following terms can be registered: Fall semester, Fall Quarter, Winter Quarter, Winter Intensive Course, Spring Intensive, An intensive course (fall), and Winter.

Category	Course	Reference	Timing of Registration						Cancelable (*2)	
			Spring Registration			Fall Registration				
			1st	2nd	3rd	1st	2nd	3rd		
University-wide Open Courses	Offered by Global Education Center (GEC)		○	○	○	○	○	○	○ (*3)	
	Web Registration	Academic Writing	•Registration Guide of University-Wide Open Courses •GEC Website (https://www.waseda.jp/inst/gec/)	Twice a week Spring/Fall quarter courses cannot be registered during the 3rd registration period. <e.g.> Tue. 2nd & Fri. 2nd Wed. 4th & Wed. 5th Wed. 2nd & On-demand ※For the list of courses open for the 2nd and 3rd course registration, please refer to the "Available course list" on the GEC Website.						
		Mathematics								
		Data Science								
		Information								
		English*								
		Language								
		Physical Education								
		Natural Science								
		Human and Social Science								
Japanese Applied Linguistics										
Self-competence Development										
	Partner Universities	•University Consortium Manual •GEC Website (https://www.waseda.jp/inst/gec/) >Undergraduate Students >>Courses offered at Other Universities	Please refer to the GEC Website.						×	
	Offered by Center for International Education (CIE)	•Registration Guide of University-Wide Open Courses •CIE Website	○	○	○	○	○	○	○	
	Offered by Schools/ Graduate Schools	•Registration Guide of University-Wide Open Courses •Website of each school	○	—	—	○	—	—	○ (*5)	
	Courses offered at other undergraduate schools	Website of each undergraduate school	—	—	○	—	—	○	-	
	Teacher Qualification and Relevant Qualification Courses	Teacher-training course guide (Issued by Teacher Education Center)	○	○	○	○	○	○	○ (*4)	

*1 The course below is only available in the first registration due to the lesson group arrangement.

- Tutorial English (Spring Semester and Fall Semester)

*2 Indicates whether courses registered during the 1st and the 2nd registration periods can be canceled during the 3rd registration period. Some courses cannot be canceled; please refer to *3~*5 for the details. Courses registered during the 3rd registration period CANNOT be canceled under any circumstances.

*3 The following courses offered by the Global Education Center cannot be canceled.

- 学術的文章の作成, Courses that require audit/course enrollment fees

*4 教育実習演習, 教職実践演習 and 介護体験実習講義 in *Teacher Qualification and Relevant Qualification Courses* cannot be canceled.

*5 In addition to the courses listed in *3 and *4, there are a few other courses that cannot be canceled. Please check the "note" of each course on the Lists of University-wide Open Courses for more information.

Registering courses offered by the School of International Liberal Studies (SILS) at the 3rd registration

- Available course list for the students from other undergraduate schools will be announced on the SILS website (<https://www.waseda.jp/fire/sils/en/students/registration/>). Please make sure to check it prior to the 3rd registration.
 - A student can apply for one course only.** In case two or more courses are applied by a student, only one course chosen randomly by the system will be registered, and the remaining courses will be automatically canceled. Do not register more than two courses.
 - Students need to be at second year or above to apply for an Intermediate course, and at third year or above for an Advanced courses.**
- Although submission of the English test score is not required, the courses are targeted at the students who have a minimum TOEFL ITP score of



10. Payment of Audit / Course Enrollment Fees

When registering for a course that requires audit/course enrollment fees, it is necessary to make a payment within the specified period. Please check whether the courses you have registered for require an audit fee and be sure to pay the fees within the designated period. If you fail to pay them within the specified period, the courses will be dropped.

Period for payment

Semester	Subject that required payment	Period for payment
Spring	"Tutorial English" which are registered for during 1st registration period	April 8 (Wed) ~ 14 (Tue) 11 : 59 PM
	Other courses which are registered for during 1~3 registration period	April 23 (Thur) ~ 27 (Mon) 11 : 59 PM
Fall	"Tutorial English" which are registered for during 1st registration period	September 25 (Fri) ~ October 1 (Thur) 11:59 PM
	Other courses which are registered for during 1~3 registration period	October 14 (Wed) ~ 19 (Mon) 11 : 59 PM

* Payments before or after the specified period and refunds will not be accepted under any circumstances.

Payment method and Notes

For details, please refer to Support Anywhere.

[07_Payment of Audit/Course Enrollment Fees – Support Anywhere](#)



11. Dropping Courses

About the dropping courses

During the designated period, it is possible for students to drop courses for which they have successfully registered. Although it is possible for students to drop as many courses as they wish, there will be no opportunities for additional course registration after the third registration period. Once students drop a course, the registered course will no longer be displayed on the Web screen. If students wish to register for a course which conflicts with an already registered course, they must first drop the course in which they are registered, then register for the new course during the same time. Adding/dropping courses after the designated registration period will not be accepted under any circumstances.

Courses and Periods for Dropping

Course Category / Period to Register		1st Registration	2nd Registration	3rd Registration
SPSE Courses		<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Japanese Language Courses Offered by CJL		<input type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>
University-Wide Open Courses	GEC	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
	CIE	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
	Other Schools	<input type="radio"/>	x	<input checked="" type="radio"/> *For list of available courses, please refer to each school/center's Website.

: Add Only : Add & Drop

Note:

- (1) Open courses can be dropped, however there is some exceptions. Please refer to "Registration of University-wide Open Courses for AY2026".
- (2) Required courses registered automatically cannot be dropped.
- (3) GEC Courses that require audit/course enrollment fees cannot be dropped.

Web Operation Method

For details, please refer to Support Anywhere.

[I want to drop the course. – Support Anywhere](#)



12. Category Changes

About Category Changes

Only during the third registration period, it is possible to change the category of a course that has already been registered and confirmed if the course is offered by other departments. Please check the following rules.

Changes in the Course Category (SPSE Courses)

- Please note that the categories of EDP courses which you have already registered and confirmed cannot be changed.
SPSE-EDP students can register for SPSE-JDP courses as also “Voluntary courses” during 1st and 2nd course registration and can change course category for them from “Voluntary courses” to “Elective courses / General Studies (Non-SPSE)” (but not vice versa) during the 3rd course registration.
- If students wish to register for EDP courses as voluntary courses, you will need to register them during the third registration period, only when the courses still have seats available.
- The category of EDP courses cannot be chosen during the first and second registration periods, but you are able to select the categories for JDP courses.
- If you have mistakenly registered a course in the wrong category, the third course registration period will be the last timing to change them. **Changes after the designated period will not be accepted under any circumstances.**
- If changing the course category results in the total number of credits exceeding the maximum credits limitation per semester, the application of the category change will become invalid.

Changes in the Course Category (Non-SPSE Courses)

- The category of “Elective/General Studies (Non-SPSE)” or “Voluntary” can be chosen when students register for courses offered by other departments during each of the registration periods.
- Category changes from “Elective/General Studies (Non-SPSE) courses” to “Voluntary courses” and vice versa can only be made during the third registration period.
- If you have mistakenly registered a course in the wrong category, the third course registration period will be the last timing to change them. **Changes after the designated period will not be accepted under any circumstances.**
- If changing the course category results in the total number of credits exceeding the maximum credits limitation per semester, the application of the category change will become invalid.

Web Operation Method

For the details, please refer to Support Anywhere.

[02_Course Registration Procedure – Support Anywhere](#) > TIPS”: Category Change /Course Cancellation > ●Category Change



13. Q&A



This page compiles common inquiries received during the course registration period.

If you have any difficulties while registering for courses, [please review this first](#).

If you still have questions or cannot find the information you want to know, please feel free to contact the office.

Maximum Number of Credits per Semester

Q. How many credits can I register per semester?

A. You can register for a maximum of 20 credits in one semester. For details, please refer to P.19.

Q. Is it possible to register for more than 20 credits in one semester?

A. You cannot register for more than 20 credits in one semester. If you wish to register for courses for more than 20 credits, you can register for additional courses under the category of "voluntary courses." However, for the courses offered by SPSE, you can only register for the courses below as "voluntary courses," in general.

-The courses that are still available during the 3rd course registration period

-The courses that are not designated as required / elective required courses

For the courses offered by Other Schools, you can register for as "voluntary courses" from 1st course registration period. For change the course category changes, please refer to P.27.

Moreover, in order to acquire credits, it is necessary to secure the necessary study time not only during class hours but also outside of class hours, so the number of credits registered in a year should basically be limited to 49. For details, please refer to P.19.

Q. I would like to check how many online courses that I took before.

A. On the Web Grade Report page, courses whose class modality categories are online would have the word "[Online]" at the end of the course name (for courses in other departments, at the end of the department name). Students cannot take them more than 60 credits. Please refer to the information below.

-Course Registration Guide "The Maximum Number of Online Course Credits Counted Towards Graduation"

- [【Undergraduate Students\(excluding online degree programs\)】How many credits can I register for courses offered online? – Support Anywhere](#)

Web Syllabus

Q. I can find some courses on the Web Syllabus but cannot search on the Web Course Registration system.

A. There are some cases that courses cannot be searched as below. Please also refer to the Course Registration Rules and Available Lists.

1) The Web Syllabus displays courses intended only for students enrolled in or before the 2018 academic year and those enrolled in or before the 2013 academic year (old curriculum). Even if you can see a course in the Web Syllabus, the course may not necessarily be available for registration. Please carefully check the Course List appropriate for your own enrollment year.

2) The "Course Category" listed in the Web Syllabus and on the Web Course Registration system may differ. When searching for "Required Courses" or "Elective Required Courses," please select the Course Category labeled "(Required)" or "(Elective Required)," not those listed in the Web Syllabus or Course List.

3) Courses that have already reached capacity or closed for registration cannot be searched on the Web Course Registration system because they are unavailable for registration.

4) If there are changes to the course offering, you cannot search it on the Web system. Please check the following updated or revised information as needed:

Website > For Current Students > Lectures, Cancellations, Supplementary Classes, Classroom Changes > Course List
> "AY20XX (20XX.4-20XX.3) SPSE Course List - Updates / Corrections (Updated: yyyy/mm/dd)"

5) Courses offered by Graduate Schools are generally unavailable for registration. However, some courses offered by GSPS or GSE may be opened for students planning to advance to graduate school (or considering it).

Course Registration

Q. The schedule for the course I wish to register for conflicts with the automatically registered courses.

Can I change the day and period of the automatically registered course?

A. Please be sure that automatically registered courses cannot be changed for any circumstances.

Please register for the course you wish to take in the next semester or the next year.

Q. Can I register for all courses during the entire registration period?

A. No, you cannot. After the second registration period, you can only apply for courses listed on the "Available Course List".

Courses not listed on the "Available Course List" (i.e., courses that have reached capacity) cannot be searched for on the web course registration system.

Q. Can I register for the higher-level courses? I am a freshman / 2nd year student.

A. The Eligible Year of the courses offered by SPSE is a guideline, so you can register for higher-level courses (except some courses may be unavailable for registration). For details, please refer to p.20.

Q. Some courses that I registered for were "Overenrolled".

Can I register for the same course/classes again during the next course registration period?

A. No, you cannot. Courses/classes that exceeded capacity and required a lottery system cannot be registered for because course applications are closed. For the next registration period, you can register for courses only listed on the "Available Course List".

Q. How can I find the "Available Course List"?

A. It will be uploaded on the SPSE Website on the result announcement date.

SPSE Website > Current Student > Course Registration > Available Course List (Spring/Fall)

*For the "Available Course List" of other schools/centers, you can find it on the Website of each schools/centers.

Q. There is a course that I want to register for during the third registration period. Is it acceptable to attend the class even before I know the registration results?

A. Yes. Be sure to attend all the courses that you are planning to register for. Afterwards, confirm the registration results on your Web registration page. Students will be able to access the course information and other features on Waseda Moodle for the courses they have registered for during the 3rd course registration period on the following day after the conclusion of that period. Therefore, students might not be able to attend 1st (and 2nd) classes of online courses. First, please do not miss out on the 1st and the 2nd course registration periods.

*Please note that provisional registration on Waseda Moodle, prior to the announcement of course registration results, does not mean that your registration is finalized. Courses with registration errors or that are over enrolled will be cancelled from Waseda Moodle after course registration results are announced.

Reenroll

Q. I failed to pass some required courses. How can I reenroll?

A. For first-year students who fail to earn credits for required courses, some courses will be automatically registered for you, while others require to register for by yourself. Students in their second year or higher may register for courses during the semester they are offered. Please register for by yourself. Please refer to p.10~.

Q. Can I re-register for a course that I failed to pass before?

A. Yes. Regardless of the grade received (F, G, or H), you can re-register for the course.

*However, the grade from the retake cannot replace the existing grade. Grade of F, G, or H will remain and will be included in the GPA calculation.

About the courses

Q. Are JDP courses and EDP courses paired for all courses?

A. In some case, paired courses may not exist. Please refer to "Course List" > "カリキュラム表 (Curriculum Table)"

Q. I want to register for Foreign Language Course. May EDP students are eligible to take these courses?

A. Yes. However, it will be conducted in Japanese. For details, please refer to p. 21.

Q. Are there any points to note when registering for courses requiring an Audit / Course Enrollment Fees?

A. Please check the "period for payment" and "Payment method and Notes" beforehand.

Q. Are there any changes to the class schedule?

A. Changes may occur. In addition to schedule changes, some courses may be canceled and not conducted.

For courses with changes from the information listed in the Course List, details are uploaded on the SPSE Website.

https://www.waseda.jp/fpse/pse/en/students/lectures/#anc_1

For Current Student > Lectures, Cancellations, Supplementary Classes, Classroom Changes > About the Courses > Course List

Courses offered by Other Schools

Q. I would like to know the difference between "University-wide Open Courses offered at Undergraduate Schools" and "Courses offered at other undergraduate school"

A. Both are included in the Courses offered by Other Schools. "Courses offered at other undergraduate school" are open to students at other Schools only after their own students have registered, if there is still room. On the other hand, "University-wide Open Courses offered at Undergraduate Schools" are open to students at other Schools from the first registration.

Q. Can I drop the courses offered by other schools?

A. Yes. You can drop the courses (except some courses) offered by other schools. For details, please refer to p.26.

Q. How can I find the class for courses offered by other schools.

A. Please check the classroom on Web Syllable or on the Website of other schools.

Other

Q. Are courses taken for "Voluntary" included in the GPA calculation?

A. No. Only courses credits "Counted Toward Graduation" are included in the GPA calculation.