

Graduation Ceremony / Presentation of Diplomas in March 2024 and Necessary Procedures before Graduation

Graduation Ceremony will be held on March 25 (Mon), 2024. Details are as follows:

* If there is any change in the way of the “Graduation Ceremony” and “Presentation of Diplomas”, we will announce it later on the SPSE website.

Event	Time	Place
Graduation Ceremony	10:30am – 11:30am	Waseda Arena (Toyama Campus) * ONLY graduating students will be able to attend Graduation Ceremony.
Presentation of Diplomas	11:30am - 1:30pm	7th and 8th floor, Building No.3
	You can receive your diploma at Building No.3 from 1:30pm to 5:00pm.	
Graduation Party	2:00pm~3:30pm (1:30pm open)	RIHGA ROYAL HOTEL TOKYO Royal Hall I (Third Floor)

* **Since you need to return your student ID card when you receive your diploma, bring your student ID card.**

If you have lost your student ID card, reissue it as soon as possible. It takes about 1 week to issue. You need your picture (4cm×3cm) and fee (2000yen).

If you cannot come on the day, please come to the SPSE office later.

Diploma will be sent by postal mail only in cases of unavoidable and urgent circumstances such as being required by graduate schools for admissions etc. In case of that circumstances, please ask to the SPSE office.

You need to complete procedures below in order to receive your diploma.

Report your Career Path Determination

Refer to “Road 6: Career Path Determination Report (Shinro Hokoku)” on Career Center Website (<https://www.waseda.jp/inst/career/en/students/use/>) and Report your Career Path Determination on MyWaseda.

Return book(s) to Waseda University Libraries

Refer to the announcement regarding the library service for the students who are graduating or completing programs in March 2024 on Waseda University Library Website and be careful not to forget to return books.

Pay tuition fees

Please pay the tuition fees as soon as possible with the payment slip which has been mailed to your tuition payer and submit a photo of the receipt attached by email to gakuseki11@list.waseda.jp.

Use of MyWaseda after Graduation

Refer to “Use of MyWaseda after Graduation” on Information Technology Service Navigation Waseda University Website (<https://www.waseda.jp/navi/e/mywaseda/graduate.html>)

<Reference> Schedule for Spring 2024 graduation ceremonies
(<https://www.waseda.jp/top/en/information/79155>)

December, 2023

School of Political Science and Economics