



Letter of Recommendation

Name of Student: _____

- I. The School of Political Science and Economics, Waseda University, would appreciate a confidential statement from you concerning the above applicant. We are particularly interested in the applicant's ability to carry on academic work, their general character, and their capacity to pursue a successful academic career at Waseda University. Please write your opinion below regarding the applicant's ability and promise, and the basis for your opinion.

It would be helpful for us to know how long and in what capacity you have known the applicant.

Notes:

- If you need additional space, please continue on a blank piece of paper and merge it with this file. Place your signature or school stamp on any additional pages.
- We may contact you to confirm this statement.

Date (DD/MM/YYYY)	Recommender's Signature or School Stamp

II. Please rank the applicant in terms of academic performance among all students at your institution in recent years. If you do not have a ranking system, please write N/A in each column.

Top 2% _____ Top 5% _____ Top 10% _____ First Quarter _____ Second Quarter _____ Lower Half _____

III. Please rate this applicant by checking the following items.

	Excellent	Above Average	Average	Below Average
Intellectual ability				
Responsibility				
Perseverance				
Emotional maturity				
Leadership				
Ability to work with others				
Ability to work independently				

IV. Please select your overall evaluation on the applicant.

- _____ Strongly recommended
 _____ Recommended
 _____ Recommended with reservation
 _____ Not recommended

Recommender's Information

Name:

Institution Name:

Position:

Institution's Address:

Contact Email:

Contact Phone:

Signature (or School Seal) and Date: