

Faculty of Political Science and Economics, Waseda University  
Faculty Recruitment Information  
Political Communication

Waseda University, founded in 1882, is a leading private research university located in central Tokyo. As part of the University's globalization initiative, the Faculty of Political Science and Economics (FPSE) has offered English-based degree programs at both the undergraduate and graduate levels since 2010. The programs offer diverse and dynamic academic opportunities to talented students from all around the world.

The Faculty of Political Science and Economics at Waseda University invites applications for a tenured position in Political Communication, as described below.

1. Affiliation:

The Faculty of Political Science and Economics, Waseda University

2. Field:

Political Communication

3. Main courses to be taught:

The successful candidate will teach Political Communication for both School of Political Science and Economics (Undergraduate) and Graduate School of Political Science, and conduct seminars for the undergraduate program and the graduate program (Master and Doctoral program), and teach related topics in the Faculty of Political Science and Economics.

4. Qualifications:

Candidates must have the following qualifications:

- (1) Have research achievements in the field of Political Communication.
- (2) Be able to teach classes in both English and Japanese.
- (3) Hold a Ph.D. degree.
- (4) Be able to teach one of the introductory methodology courses which are required for the Political Science Major in the Graduate School of Political Science.

5. Number of position openings: 1

6. Position rank and title:

The appointment will be made at the rank of either Professor (tenured) or Associate Professor (tenured). The rank is determined by such factors as the candidate's academic and research achievements, as well as evaluation

throughout the screening process, and will be made known to the successful candidate in an interview with the Dean.

#### 7. Working conditions:

- Salary and allowances

Salary and allowances will be paid in accordance with the regulations of the University.

- Working days and hours

Scheduled working days and working hours (when you start/finish, rest periods) are based on the university regulations. The discretionary labor system for professional work will be applied to research work. Considering the nature of research work, working hours and the way to proceed with work are at the discretion of each faculty member.

- Holidays

Holidays are Saturdays, Sundays, New Year's holidays, legally recognized public holidays, and compensatory holidays appointed by the University for holding classes on public holidays and the anniversary of the University's founding. Holidays prescribed as working days determined by the University in advance will be excluded. There may be cases where classes and other types of FPSE work will be scheduled on holidays. Employees may take compensatory holiday(s) for those occasions.

For the academic calendar of the university, please see the URL below.

<https://www.waseda.jp/top/en/about/work/organizations/academic-affairs-division/academic-calendar>

- Leave

Leave is determined by the Labor Standards Act and other related laws, including days that are designated by the University as leave days.

- Social insurance

Employees shall join schemes for employee's pension, health insurance, labor insurance, and employment insurance.

- Research Fund

Individual research allowance: 210,000 yen (per year)

Academic conference travel subsidy: 90,000 yen (per year)

International academic conference subsidy: 110,000 yen (per year)

There are other competitive research funds available at Waseda University.

#### 8. Scheduled start of employment:

April 1 or September 1, 2021 (Or a mutually-agreeable later date)

## 9. Application procedure

All applications must be submitted via the following website:

[https://www.wasedapse.jp/en/fpse1/eng\\_input.php](https://www.wasedapse.jp/en/fpse1/eng_input.php)

On the website, choose “Political Communication” in the “Application Category.” In “References,” provide contact information for two referees whom we may contact.

Upload the following documents for the relevant sections of “Application Documents.” All documents must be PDF files.

1) A cover letter with your contact information. Download the prescribed form from the following website:

Fill out the form and upload it to “(1) Application Form/Cover Letter.”

2) A curriculum vitae with a list of academic/research accomplishments.

Upload it to “(2) Curriculum vitae with a list of academic/research accomplishments.”

(Use free format or the prescribed format found on the website.)

3) A statement of teaching on Political Communication [About 2,000 words in Japanese or 1,000 words in English. Free format]. Upload the statement to “(3) Additional application material 1.”

4) Three major academic works. Put them together in a PDF file and upload the file to “(3) Additional application material 2.” Should you wish to submit a hard copy of your work (books, book drafts, etc.), please send the material by registered mail to arrive on or before the application deadline. (Please note that the documents submitted will not be returned.) The address is as follows:

Attn: Application for Faculty Position in Political Communication

Faculty of Political Science and Economics, Waseda University

1-6-1 Nishi Waseda, Shinjuku, Tokyo 169-8050 Japan

5) Summary of your three most important academic works: Provide a summary of each work in about 600 characters of Japanese or 300 words of English. The format is free. Upload the summary to “(3) Additional application material 3.”

6) Proof of the award of a Ph.D. degree (copy of a diploma or a certificate of degree conferral): Upload it to “(3) Additional application material 4.”

## 10. Deadline

The deadline is 1 p.m., July 31 (Friday), 2020 (JST).

## 11. Recruitment process

There will be three stages to the recruitment process:

- 1) Shortlisting
- 2) An interview with the personnel search committee, including a mock lecture and a research presentation in both Japanese and English
- 3) An interview with the dean.

The result of the recruitment process will be made known to the candidate. The schedule of the second stage (including travel arrangements) will be made known to candidates who pass the first stage.

Inquiries should be made only by email. The address is [pse-hr-poli-comm@list.waseda.jp](mailto:pse-hr-poli-comm@list.waseda.jp).

This document in its original form, the prescribed forms, and the instructions for applicants are available at the following address: <https://www.waseda.jp/fpse/pse/news-en/2020/04/06/11715/>

Waseda University is committed to enhancing the diversity of its faculty in order to promote globalization and gender equality on campus. In all matters related to faculty recruitment and promotion, the University prohibits any form of discrimination on the basis of national origin, gender, religion, creed, political affiliation, or disability and so on.