

Faculty of Political Science and Economics, Waseda University  
Faculty Position Opening  
in  
Japanese Studies

The Faculty of Political Science and Economics at Waseda University invites applications for the tenured position of Professor or Associate Professor in Japanese Studies. Located in central Tokyo, we are part of a leading research university in Japan.

1. Department and institution: Faculty of Political Science and Economics (FPSE), Waseda University
2. Area open for application: Japanese Studies
3. Courses to teach:
  - Courses on Japanese Studies at both the undergraduate and postgraduate level in the Faculty of Political Science and Economics.
  - Other related courses.
4. Qualifications and requirements:
  - 1) Applicants hold or will have completed (by the time of appointment) a doctoral degree.
  - 2) Applicants should be able to supervise students at either the Graduate School of Political Science or the Graduate School of Economics.
  - 3) Applicants should be able to teach both in Japanese and English.
  - 4) Successful applicants may be asked to collaborate with the Center for Japanese Language at the University in order to support and mentor foreign students of the Faculty whose native language is not Japanese. This does not mean that applicants will teach Japanese as a second language.
5. Appointment: 1 position
6. Title: Professor (tenured) or Associate Professor (tenured)

The rank will be determined by the successful candidate's experience in teaching, his or her academic and research accomplishments, and the Committee's evaluation of the candidate's performance throughout the screening process. The

successful candidate will be notified of the title, and the salary, by the Dean at the final stage of the screening.

7. Salary and working conditions:

▪ Salary and allowances:

Salary and allowances will be paid in accordance with the regulations of the University.

▪ Working days and hours:

Scheduled working days and working hours (starting/finishing times; rest periods) are based on the regulations of the University. The discretionary labor system for professional work will be applied to research work. The nature of academic research being taken into account, working hours and the ways in which to proceed shall be at the discretion of each faculty member.

▪ Holidays:

Holidays are Saturdays, Sundays, New Year's holidays, legally recognized public holidays, and compensatory holidays appointed by the University for classes held on some public holidays and on the anniversary of the University's founding. Holidays fixed in advance by the University as working days will be excluded from compensation. When, under exceptional circumstances, teaching and other duties in FPSE are scheduled for holidays, Faculty employees are entitled to compensatory holidays.

▪ Leave:

Leave is determined by the Labor Standards Act and related laws. In addition, some days are designated by the University as leave days.

▪ Social insurance:

Employees shall join schemes for an employee pension, health insurance, labor insurance, and employment insurance.

▪ Research funding:

Individual research allowance: 210,000 yen per annum

Academic conference travel subsidy: 90,000 yen per annum

Academic conference travel subsidy (overseas): 110,000 yen per annum

Various competitive research grants/funds are available at the University.

8. Starting date:

September 1, 2020 or April 1, 2021 (alternatively, an agreed-upon later date)

9. Application:

Applications must be submitted via the following website:

[https://www.wasedapse.jp/en/fpse1/eng\\_input.php](https://www.wasedapse.jp/en/fpse1/eng_input.php)

In “Application Category” on the screen, choose “Japanese Studies”. In “References,” provide the contact information (name; affiliation; title; e-mail address) of two persons from whom FPSE may request, at some stage of the screening, letters of recommendation.

Upload the following documents in PDF files:

- 1) Cover letter (please download the form from the website; to be filled out in Japanese and/or English) to “(1) Application form/Cover letter”
- 2) Curriculum vitae (in any format; the Waseda template downloadable from the website; in either Japanese or English) to “(2) Curriculum vitae”  
[Note: The CV should include a list of academic/professional accomplishments, with peer-reviewed books/articles clearly marked]
- 3) Statement of research and teaching interests (in any format) to “(3) Additional application material 1”

The statement should include the following:

- (3-A) a summary of three major academic works [for each piece, approx. 600 characters in Japanese *or* approx. 300 words in English]
- (3-B) a statement of current and future research plans [approx. 1,000 characters in Japanese *or* approx. 500 words in English]
- (3-C) a statement of teaching plans or interests [approx. 1,000 characters in Japanese *or* approx. 500 words in English]

- 4) Three major academic works to “(4) Additional application material 2,” “(5) Additional application material 3,” and “(6) Additional application material 4”

[Note: Send any books (not to be returned to the applicant) directly to:

Attn: Application for Faculty Position in Japanese Studies

Faculty of Political Science and Economics, Waseda University  
1-6-1 Nishi Waseda, Shinjuku, Tokyo 169-8050 Japan]

This document in its original form, the prescribed forms, and the instructions for applicants are available at the following address:

<https://www.waseda.jp/fpse/pse/news-en/2019/11/17/11198/>

10. Application deadline: 1:00 p.m. (JST) on Friday, January 10, 2020

11. Screening:

There will be three stages in the recruitment process: 1) shortlisting; 2) the Committee having an interview with each shortlisted candidate; and 3) the Dean having an interview with the successful candidate. The outcome of the shortlisting process will be notified to all the applicants by the end of February, 2020. Interviews with shortlisted candidates are expected to take place in March. Each interviewee will also give a condensed version of a course lecture along with a presentation on any part of his or her research. Please note that shortlisted candidates will be asked to send a copy of the doctoral degree certificate (or an equivalent document) to FPSE prior to the date of the interview.

Inquiries: [pse-hr-jstudies@list.waseda.jp](mailto:pse-hr-jstudies@list.waseda.jp)

Waseda University is committed to enhancing the diversity of its faculty in order to promote globalization and gender equality on campus. In all matters related to faculty recruitment and promotion, the University prohibits any form of discrimination on the basis of national origin, gender, religion, creed, political affiliation, or disability.