

# Questions Regarding Grades

With regards to grades for the spring semester courses of AY2019, the School of Political Science and Economics will accept questions only from students with firm grounds for making an inquiry about their grades. Details are as follows.

## **Date and Time of Inquiry:**

**September 2 (Mon) 10:00 AM– 4 (Wed) 5:00 PM (Japan Time)**

## **How to Make Inquiry:**

**Fill in information required on the application form**

**“Questions Regarding Grades AY2019 Spring Semester.”**

**Please access the application form from the following URL.**

URL: <https://my.waseda.jp/application/detail/application-detail?communityContentLinkId=251652735>

**For inquiries on courses offered in Japanese by SPSE, fill in the other form:**

**【2019 年度春学期】成績評価に関する質問**

URL : <https://my.waseda.jp/application/detail/application-detail?communityContentLinkId=251652733>

- \*1. Request for change of grades due to personal reasons (graduation, employment, going to graduate school etc.) will not be accepted. Inappropriate inquiry will be turned down.**
- \*2. Questions regarding results of Absentee Examinations will not be accepted.**
- \*3. Read the instructions on the form carefully before submitting. Registration and change outside the period will not be accepted.
- \*4. An automatic reply email will be sent after submission. Please keep the email as proof.
- \*5. Inquiry via e-mail, phone, mail, and at the Office counter will not be accepted.
- \*6. It may take a couple of days to answer an inquiry.

June 18, 2019

School of Political Science and Economics