

Faculty of Political Science and Economics, Waseda University
Faculty Recruitment Information
(Macroeconomics)

Waseda University, a long-established private university located in central Tokyo, invites applications for **one full-time, tenure-track* position in Macroeconomics** in the Faculty of Political Science and Economics. The appointment will begin on September 1, 2019.

The successful candidate for the tenure-track position will be a promising junior scholar. Applicants for the position must demonstrate a record of research accomplishments consistent with their career stage.

*The initial term for the tenure-track position is three years, with a possible extension of two years after evaluation in an interim review that takes place during the second or third year. Tenure may be granted at any time during the years on the tenure-track if deemed appropriate in the tenure review. The procedures and regulations for tenure will be explained after shortlisting. The terms of the appointment will be detailed in the final interview with the Dean.

1. Field: Macroeconomics

Candidates must meet the following requirements:

- (1) Be competent to conduct research in Macroeconomics.
- (2) Be competent to teach courses and conduct thesis advice/supervision regarding Macroeconomics at both undergraduate and postgraduate levels.
- (3) Have a Ph.D. in hand or its equivalent in research experience.
- (4) Have prior teaching experience at university level (desirable rather than required).
- (5) Be able to teach in English.
- (6) Be able to teach in Japanese (desirable rather than required).

2. Working Conditions

- (1) The salary will be determined based on the University salary table, of which candidates will be informed in the second round of interviews.
- (2) Teaching load for a tenure-track position: Approximately 4 class periods per week (not 4 courses, but 4 class meetings per week; 1 class period is 90 minutes) for 15 weeks in each semester.

Note: The University has adopted a 2-semester (spring and fall) academic calendar.

- (3) Other working conditions will be determined by “Working Rules for Faculty of Waseda University” or “Work Regulations for Faculty without Tenure.”

3. Application procedure

All applicants should apply electronically via

https://www.wasedapse.jp/en/fpse1/eng_input.php

Please make sure that you choose “Macroeconomics” in the “Application Category.” For “References,” please provide contact information for at least two references. Use the appropriate forms (Template Form (A) - (E)) for the relevant sections of the “Application Documents” on the website, as indicated below.

- (1) Application Form / Cover Letter: Use Template Form (A).
- (2) Curriculum Vitae: Use Template Form (B).
- (3) Job market paper (in PDF format) to be uploaded to “(3) Additional application material 1.”
- (4) Statement on Research: Use Template Form (C) and upload it to “(3) Additional application material 2.”
- (5) Three major pieces of academic research (which can include your job market paper and other papers included in your doctoral thesis): Use Template Form (D) and upload it to “(3) Additional application material 3.”

Should you wish to submit a hard copy of your work or any other application materials, please send us two copies by registered mail on or before the application deadline.

Prof. Koichi Suga, Dean

Attn: Application for Tenure-Track position in Macroeconomics

Faculty of Political Science and Economics, Waseda University

1-6-1 Nishi Waseda, Shinjuku, Tokyo 169-8050, Japan

- (6) Statement on Teaching: Attach sample syllabuses for both an intermediate Macroeconomics course at undergraduate level and a Macroeconomics course for first-year graduate students. Use Template Form (E) and upload it to “(3) Additional application material 4.”
- (7) Doctoral degree certificate (in PDF format) to be uploaded to “(3) Additional application material 5.”

Each template can be downloaded from the URL below.

<https://www.waseda.jp/fpse/pse/news/2018/08/01/9125/>

4. Deadline for application

Online application must be completed no later than 13:00 on November 1, 2018 (Japanese Standard Time).

Receipt of application will be sent within 10 days after the deadline via email.

5. The recruitment process

The recruitment process will include three stages: 1) shortlisting; 2) a campus visit, including a research presentation and an interview with the search committee (in English); and 3) an interview with the Dean. The result of the first screening will be communicated to candidates by the end of January 2019. For an applicant residing overseas, there may be a telephone interview via the internet between stages 1) and 2).

Inquiries should be made only by email to:

Email: pse-hr-macro2019@list.waseda.jp

Institution URL: <http://www.waseda.jp/fpse/pse/>

Waseda University is committed to enhancing the diversity of its faculty in order to promote globalization and gender equality on campus. In all matters related to faculty recruitment and promotion, the University prohibits any form of discrimination on the basis of national origin, gender, religion, creed, political affiliation, or disability.