

Regulations and Guidelines for Thesis

Main Requirement	<p>Students must submit a final paper in English (their thesis) on a topic approved by the instructor. <u>If students are in a seminar run by the Japanese-based degree program (i.e., a “senmon enshuu”), they are able to choose the language in which the thesis is to be written, whether English or Japanese, subject to permission from the instructor. However, students must realize there is a risk involved when writing a thesis in Japanese, as later applications to a graduate school may require a thesis to be submitted in English.</u> Whichever the language used, the final paper must be submitted via Course N@vi by the set deadline.</p>
------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Steps	Rules	
Registration	<p>Thesis is automatically registered together with Advanced Seminar 4 in the Fall Semester.</p> <p>< Exceptions > Thesis can be registered together with Advanced Seminar 3 in the Spring Semester in cases where a student has studied abroad or failed previous Advanced Seminars. Thesis can be registered by itself in cases where a student has applied to postpone the course by the designated period. Thesis can be registered together with Japanese Seminar β in cases where a student has chosen and has been approved to take Japanese Seminars.</p>	
Instruction	Method	<p>Instruction will be given through the Advanced Seminar 4 class with which Thesis is registered.</p> <p>< Exceptions > Instruction will be given through the Advanced Seminar 3 class if Thesis is registered together with Advanced Seminar 3. Instruction will be given individually if Thesis is not registered together with an Advanced Seminar. Instruction will be given through the Japanese Seminar β class if Thesis is registered together with Japanese Seminar β.</p>
	Instructor	<p>The instructor of Thesis is the same as that of Advanced Seminar 4.</p> <p>< Exceptions > The instructor will be the instructor of Advanced Seminar 3 if Thesis is registered together with Advanced Seminar 3. The instructor will be the instructor of the Advanced Seminar which the student took most recently if Thesis is not registered together with an Advanced Seminar. The instructor will be the instructor of Japanese Seminar β if Thesis is registered together with Japanese Seminar β.</p> <p>(Changing the instructor of Thesis is not allowed. As students are allowed to choose which Advanced Seminar 4 to register for, they should think carefully about which one to choose, bearing in mind the instructor in charge of it.)</p>
	Content	<p>In the first few weeks of the semester, students will select a thesis topic in consultation with the instructor. As SPSE encourages students to take Advanced Seminar 4 and Thesis together, and Thesis is designed to be taken in the last part of a student’s school life, a student’s thesis is expected to be related to materials discussed in Advanced Seminar 4 or other Advanced Seminars that the student has previously taken. Although it is preferred that the topic of a thesis be related to materials discussed in Advanced Seminar 4 or the previous Advanced Seminars, other topics that are in the instructor’s field of study and topics that the instructor is capable of supervising are also acceptable.</p> <p>After the student’s proposed topic is approved by the instructor, students should</p>

		<p>first write a detailed outline of their final paper under the guidance of the instructor and then start writing the actual paper.</p> <p>As the topics for which instruction can be provided are limited, students in Advanced Seminar 3 are strongly encouraged to start thinking about their thesis topic and to consult their instructors in advance in order to facilitate future work. It is strongly recommended that student and instructor make an effort to compromise on an appropriate topic.</p>
Submission	Number of Words	<p>Not predetermined. (It is left to the instructor's discretion.)</p> <p>In terms of file size, no more than 20MB.</p>
	Format	<p>APA format is recommended.</p> <p>The filename extensions should be "doc," "docx," or "pdf."</p>
	Method	<p>Students must submit their thesis via Course N@vi.</p>
	Deadline	<p>Fall Semester, 2014: <u>January 29, 2014, 5:00 p.m.</u></p> <p>Spring Semester, 2015: <u>July 25, 2014, 5:00 p.m.</u></p>
Evaluation	Grade	<p>Students will be evaluated on the regular scale of A+, A, B, C, F, G, and H. (The result will be incorporated into the student's GPA.)</p>