

**To All Graduating Masters Students in September 2019**

**Graduate School of Political Science  
Graduate School of Economics**

**Schedule for graduating students in September, 2019**

1. Grade announcement

Time & Date: 10:00 am on Monday, 2nd September.

※ Please log in MyWaseda, and click 'Menu of Grade Inquiry'.

2. Issuance of Certificates of Completion

You can have a certificate issued at automatic certificate issuance machines from Sunday 15<sup>th</sup> September. After returning your student ID card, please apply to the Office (200 yen per certificate until 20<sup>th</sup> September, 2019 and 300 yen after 21<sup>st</sup>).

3. Graduation Ceremony (for all graduate schools )

Time & Date : 11:00 a.m. - 12:30 p.m. on Sunday, 15<sup>th</sup> September

Place : Waseda Arena on Toyama Campus

4. Graduation Ceremony (for GSPS/GSE)

《For GSPS》

Time & Date : 2:00 p.m. - 3:00 p.m. on Sunday, 15<sup>th</sup> September

Place: The Room 601, 6<sup>th</sup> Floor in Building No.3

《For GSE》

Time & Date : 2:00 p.m. -3:00 p.m. on Sunday, 15<sup>th</sup> September

Place: The Room 602, 6<sup>th</sup> Floor in Building No.3

※ To obtain your diploma, you must:

1. Return your student ID card (\*1)
2. Return your locker key (\*2)
3. Submit your career report via MyWaseda
4. Pay all of your tuition fees up to the spring semester of AY 2019
5. Return all the books you are borrowing to the library by Monday on 9<sup>th</sup> September

\*1 You must return your student ID card at the reception of GSPS/GSE Graduation Ceremony.

In case you have lost your student ID card, please inform the Office about that in advance.

\*2 You must leave your locker empty by Saturday on 14<sup>th</sup> September. In case you have lost your locker key, you must pay 1.000 yen. Anything left in your locker after Sunday, 15<sup>th</sup> September will be disposed.

5. Graduation Party (GSPS/GSE)

Time & Date : 3:30 p.m.-5:00p.m. on Sunday, 15<sup>th</sup> September

Place: Royal Hall I , 3<sup>rd</sup> Floor in Rihga Royal Hotel Tokyo