

2019 Mitsubishi Corporation International Scholarship Application & Recommendation Requirements

Japan Educational Exchange and Services (JEES), with the support of Mitsubishi Corporation (Takehiko Kakiuchi, President and CEO), is pleased to offer the 2019 Mitsubishi Corporation International Scholarship (hereinafter “Scholarship”) to applicants based on the following requirements.

1. Purpose

The Scholarship is intended to provide support to outstanding foreign students who are studying at Japanese universities and graduate schools at their own expense. It is hoped that this will both help alleviate the financial concerns and enhance the learning effectiveness of the recipients.

2. About the Donor

The donor of the Scholarship, Mitsubishi Corporation, hereinafter referred to as "the Scholarship Donor", is providing the Scholarship in an effort to promote international and intercultural exchange with foreign countries and to foster the development of talented individuals. The basis for this is Mitsubishi Corporation's Three Corporate Principles which are “Shoki Hoko (Corporate Responsibility to Society),” “Shoji Komei (Integrity and Fairness)” and “Ritsugyo Boeki (Global Understanding Through Business).”

※ The Three Corporate Principles - Formulated in 1934 as the action guidelines of Mitsubishi Trading Company (Mitsubishi Shoji Kaisha), based on the teachings of Koyata Iwasaki, the fourth president of Mitsubishi. The principles are the cornerstone of Mitsubishi Corporation's wide range of corporate philanthropy activities conducted all over the world.

- Shoji Hoko - Strive to enrich society, both materially and spiritually, while contributing toward the preservation of the global environment.
- Shoji Komei - Maintain principles of transparency and openness, conducting business with integrity and fairness.
- Ritsugyo Boeki - Expand business, based on an all-encompassing global perspective.

3. Eligibility Requirements

Only applicants who meet all of the following criteria will be considered:

- (1) A student with citizenship of a country other than Japan and who is paying their own expenses. Someone who intends to study in Japan as an official undergraduate student, graduate student or doctoral student as of April 2019.

(Note):

※ Eligibility of universities and graduate schools will be determined after discussions with the Scholarship Donor .

※ Applicants must have “College Student” visa.

※ Applicants must belong to following grades;

- Undergraduate :3rd or 4th year (5th or 6th year if studying in a 6-year course)
- Graduate :1st or 2nd year
- Doctoral :1st to 3rd year (2nd to 4th year if studying in a 4-year course)
- 5-year Doctoral :1st to 5th year (3rd to 5th year if master's degree is NOT obtainable when completing 2nd year)

- (2) Someone in need of financial assistance (someone who pays for a large portion of their own expenses through part time work, etc.).
- (3) Someone who doesn't receive other scholarships except for loan scholarships, tuition exemption or one time lump sum scholarships during the scholarship period.
- (4) Someone who is eligible to receive the Scholarship at least for one year.
- (5) Someone who has not received the Mitsubishi Corporation International Scholarship in the past.
- (6) A talented, well-behaved individual who is in good health, both mentally and physically.
- (7) Someone who has a keen interest in societal contribution geared towards international exchange, and who

has a strong desire to contribute to the development of the global society both now and in the future.

- (8) Someone who does not plan to go abroad for six months or longer during the Scholarship period regardless of whether it is on the leave of absence or not.
- (9) Someone who comes highly recommended from their university.

4. Number of Recipients

Approx. 50 new recipients

5. Scholarship Amounts

Undergraduate: ¥100,000/Month

Graduate / Doctoral: ¥150,000/Month

6. Scholarship Period

- (1) Undergraduate : From April 2019 until obtaining bachelor's degree(Maximum of 2 years)
- (2) Graduate : From April 2019 until obtaining master's degree(Maximum of 2 years)
- (3) Doctoral : From April 2019 until obtaining doctoral degree(Maximum of 3 years)

※ In any cases, Scholarship period is limited within the normal length of each course terms.

※ Concerning 5-year doctoral program (only if master's degree is obtainable when completing 2nd year), 1st to 2nd year is considered as a graduate program, 3rd to 5th year is considered as a doctoral program, and (2) or (3) above is applied accordingly.

※ Scholarship period will not continue after obtaining the degree in the course to which a recipient belongs(including obtaining master's degree in a 5-year doctoral program) even if he/she advances to an upper program(including advancing to 3rd year in a 5-year doctoral program).

7. Recommendation Process

- (1) An individual who wishes to receive the Scholarship (hereinafter "Applicant") must submit the necessary paperwork through his/her university to the President of JEES (hereinafter "President").
- (2) The Applicant's University Head must confirm that the Applicant meets all of the Eligibility Requirements as described in Item 3 above and must submit the Recommendation Materials regarding the Applicant's character and academic abilities as described in Item 8 below to the President.

The number of applicants that each university may recommend is detailed in a separate request letter.

8. Recommendation Materials

- (1) Application Form (Attachment 1): 1 form
In principle, this form should be completed in Japanese. However, for students enrolled in courses that are conducted entirely in English, the form may be completed in English.
- (2) Applicant Photo: 1 photo
Must be taken within the last 6 months. 4.0cm length by 3.0 cm width, upper body included, head uncovered.
Write Applicant's name on the reverse side and attach to the Application Form
- (3) Letter of Recommendation from University Head (Attachment 2): 1 form
Reasons for recommendation should be written by a current professor or other similar person of authority
- (4) A copy of the Applicant's official academic transcript for 2017: 1 form
If transcripts are unavailable, the Applicant must attach a written explanation (format not fixed).

9. Recommendation Deadline

Friday, January 25, 2019 (Must arrive by this date)

Applications which arrive later than the deadline stated above will not be considered. Also, application materials will not be returned regardless of when they are submitted.

10. Announcement of the Results

The President together with the Scholarship Donor, will review the Application materials submitted through the Recommendation Process described in Article 7 above and will select successful recipients. Results will be announced through the universities around late March, 2019

11. Scholarship Payment, etc.

Scholarships will be paid through the recipient's university via a method to be determined at a later date.

12. Duties of the Recipient

- (1) A Scholarship recipient (hereinafter "Recipient") must submit a report detailing the status of his/her studies or research during the Scholarship period to his/her university head at the end of the school year in a format provided by JEES.
- (2) A Recipient must send in a notice by the specified format to JEES through the university when he/she changes status of school registration.
- (3) A Recipient must send in a notice by the specified format to JEES through the university when he/she changes address and contact information during the Scholarship period. After the Scholarship period, he/she must send in a notice directly to JEES(format not fixed).
- (4) A Recipient must submit a report of his/her status of employment by the specified format to JEES when he/she graduates from the university.
- (5) A Recipient, upon request of JEES or the Scholarship Donor, will answer questionnaire surveys during and after the Scholarship period.
- (6) A Recipient, upon request of the Scholarship Donor, will participate in an exchange event (once a year) .

13. Suspension or Termination of the Scholarship

- (1) The Scholarship will not be paid if a Recipient is absent from classes for an extended period of time.
- (2) If a Recipient falls into any of the following states, provision of the Scholarship will be terminated:
 - a. takes an extended leave of absence from school or gap year.
 - b. plans to go abroad for six months or longer regardless of whether it is on the leave of absence or not.
 - c. failure to fulfill duties of the recipient stipulated in the section 12 above.
 - d. no longer fulfills any of these Application Requirements.
 - e. engages in any other conduct which is deemed unacceptable.
- (3) The Scholarship will be cancelled if it is discovered that any of the Application materials were incorrect.
- (4) If the donation from the Scholarship Donor is stopped, provision of the Scholarship will be terminated.

14. Cautions

- (1) A Recipient does not have a responsibility to pay back the Scholarship except when the Recipient falls into one of the state listed in "13. Suspension or Termination of the Scholarship", in which case the Recipient may be asked to refund a part or all the scholarship. Also, the Scholarship is in no way connected to the recruitment procedures, etc. of the Scholarship Donor.
- (2) Applicants must send in a notice without delay to JEES through their university when he/she decides to receive other scholarships. After receiving the selection result of the Scholarship, the Applicants must not decline for the purpose of receiving other scholarships.

15. Handling of Personal Information

(1) Managing Personal Information

All personal information obtained from the application materials, reports, etc. related to the Scholarship will be managed, used and disposed of with extreme care by both JEES and the Scholarship Donor in accordance with the policy pertaining to personal information set forth by JEES. In addition, no personal information will be shared with any third-party without prior consent.

(2) Purpose for Usage of Personal Information

JEES and the Scholarship Donor will appropriately handle the personal information obtained through the application process for the Scholarship and only use it for the following purposes:

- ① Application materials will be used for determining Recipients of the Scholarship.
- ② Information included in the application materials will be used to administer the Scholarship payments to the Recipient.
- ③ Information included in the application materials may be used to contact the Recipient for related ceremonies, exchange events, internships etc.
- ④ Mail addresses or telephone numbers included in the application materials may be used to contact the Recipient to share programs/events organized by JEES and to coordinate with the Recipient if they choose to attend.
- ⑤ Reports, letters of appreciation, updates from the Recipient may be used for PR related purposes by JEES or the Scholarship Donor upon receiving prior consent.

16. Contact Information for Recommendation Submissions and General Inquiries

International Exchange Division, Programs and Activities Department, JEES
12F DLX Building 1-13-1 Nishishinbashi, Minato-ku, Tokyo, JAPAN, 105-0003
TEL: 03-5454-5274 E-mail: ix@jees.or.jp

note: if there is a conflict or contradiction between the Japanese version and the English version of this General Information, provisions of the Japanese version shall prevail. For complete information please see the Japanese version.