

**Graduate School of Political Science
Waseda University**

**English-based Master's Degree Program
<for Entrance in September 2018>**

Admission Application Guidelines

**Master's Program
▪Political Science Course**

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1. About Admissions

(1) Introduction

Along with aiming to produce graduates who play leadership roles in international society, Waseda University has made it a priority to open its doors to the world and welcome large numbers of students from overseas. Likewise, the Graduate School of Political Science has hitherto accepted foreign students proficient in Japanese into its courses. In addition, starting in September 2010, the Graduate School has aimed to make further contributions to global social progress by launching English-based Degree Programs, in which students can earn credits by taking classes conducted in English.

(2) Master's Program: Political Science Course

The Graduate School of Political Science admits students for the Master's Program in line with its courses: the Political Science Course and the Journalism Course. The English-based Degree Program is available for the Political Science Course ONLY.

◆The Political Science Course has a joint guidance system by all faculty members in each research area instead of individual research guidance by your own supervisor, in order to provide students with multi-layered, comprehensive, and more flexible guidance.

Applicants are required to fill in their preferred research area on their application and a research plan when applying. After enrolling, this preference will be reviewed as a reference when it is time to decide their research area.

Please note that your research supervisor will be decided based on consultations with faculty members in that research area.

Major	Courses	Research Fields	Degrees
Political Science Major	Political Science Course	Contemporary Politics	M.A. in Political Science
		Political Thought and Political History	
		Comparative Politics	
		International Relations	
		Public Administration	

2. About Applications

(1) Application Requirements

Applications can only be accepted from among the following:

1. Those who have graduated or are scheduled to graduate from a university by September 20, 2018.
2. Those who have received a Bachelor's Degree from the National Institution for Academic Degrees and University Evaluation or are scheduled to receive such a degree by September 20, 2018.
3. Those who have completed 16 years of standard school education overseas or are scheduled to complete such education by September 20, 2018.

4. Those covered by guidelines set out by the Minister of Education, Culture, Sports, Science and Technology.
5. Applicants who have completed or who are expected to complete 15 years of education in countries other than Japan by September 20, 2018 and are recognized by the Graduate School of Political Science as having completed all requirements and demonstrating excellent academic performance.

Notes:

- Graduates from three-year specialized college (*zhuanke*) programs in China are not eligible to apply. However, those who have graduated from a four-year (*benke*) program after graduating from a three-year program and completed 16 years of school education are eligible to apply.
- If you submitted a certificate to demonstrate that you are expected to meet the qualification to enter university in order to meet the applicant eligibility stated in the application guidelines at the time of application, you will be required to submit a certificate to certify that you have indeed met the requirement before enrollment. You will not be allowed to enter Waseda University even if you pass the entrance examination unless you submit such certificate.
- Students who graduated from university more than two and a half years before as of September 21st 2018 might be eligible to take a mature student entrance exam. Mature students* have to fulfill one of the application requirements stated above.

* Mature students are anyone who graduated from university more than two and a half years before as of September 21st 2018

(2) Admission Schedule

	Procedure	Dates	Notes
1	Application period	February 23 - March 6, 2018	
2	Period for payment of application fee	February 16 - March 6, 2018	
3	Announcement of results of first screening (Document review)	April 20, 2018 (3:00 p.m.)	The results will be posted on the GSPS website and the GSPS information board in Building 3, 10 th floor.
4	Announcement of schedule for second screening (Oral examination)	April 25, 2018 (3:00 p.m.)	
5	Second screening (Oral examination)	One of the following dates in 2018 designated by GSPS: May 12, 13, 19, 20 *Requests by applicants for specific dates cannot be accommodated.	*Venue, date and time will be designated by GSPS.
6	Announcement of results of examination	May 25, 2018 (10:00 a.m.)	The results will be posted on the GSPS website and the GSPS information board in Building 3, 10 th floor.
7	Entrance procedure period	May 30 - June 15, 2018	Entrance procedure documents can be submitted in person or by post.

- The results of the first screening will be posted on the Graduate School of Political Science website and the GSPS information board in Building 3, 10th floor on Waseda campus on April 20th. Inquiries regarding the results by phone will not be accepted.
- The information of the second screening including the schedule and interview venue will be announced on the Graduate School of Political Science website and the GSPS information board in Building 3, 10th floor on Waseda campus on April 25th.
- Examinee numbers will be indicated on the examination admission card which will be sent to the overseas applicants by email, and will be sent to the domestic applicants by post.
- The examination admission card will be sent two weeks before the announcement of the first results of examination. If applicants will not receive it a week before the announcement day, please contact to the Graduate School of Political Science Office.
(email: gspg-admission@list.waseda.jp Tel: +81-3-3203-6150)
- The examination admission card will be required to have a student ID card after enrollment. Please make sure to keep it in a safe place.

[How to access to the page of the announcement of the results]

Graduate School of Political Science website: <http://www.waseda.jp/fpse/gspg/en/>

3. Admission Quota

Graduate school	Major	Course	Quota
Graduate School of Political Science	Political Science	Political Science Course	Approximately 10 students

- Applicants cannot apply to the Japanese program and the English program at the same time.

4. Examinations

(1) Examinations

screening	Screening Method	Notes
First screening	Document screening	-Score card from TOEFL/TOEIC/IELTS Review will be based on the TOEFL(iBT or PBT), TOEIC (a TOEIC(IP) score is not acceptable), or IELTS official score card.
		-Research Plan Review will be based on your research plan.
Second screening	Oral examination	-The oral examination will be taken by each applicant. Each applicant will be individually informed of the date and time during the designated period. *Requests by applicants for specific time cannot be accommodated. A change of venue is not allowed after application submission. ▶The examination time will be about 20 minutes.

(2) Examination Methods

Written examinations will not be held for this admission. Instead, other forms of screening will be undertaken. Applicants must submit the required documents for (a) foreign language and (b) research plan when applying.

① First screening (Document screening)

(a) Score card from TOEFL/TOEIC/IELTS

Please submit an official score card from one of the following language examinations. (A copy of the score card is acceptable, and applicants are allowed to submit more than one score cards.) Applicants who are native speakers of English or have received a degree from an English-based degree program at an institute of higher education (university or higher) in English-speaking countries are not required to submit test results.

- TOEFL/iBT, PBT (Examinee Score Report)
- TOEIC (a TOEIC(IP) score is not acceptable)
- IELTS

Note: TOEFL/TOEIC/IELTS must have been taken no more than 2 years before the application deadline.

(b) Research Plan

Required Document	Notes
Research Plan	<ul style="list-style-type: none">■The submitted research plan will be reviewed for the first screening, and an oral examination will be held based thereon.■Research plan must be written in English.

■Research plan (Designated form)

- In about 500 words, give your reason (s) for applying.
- Describe what you have learned before applying to the Graduate School of Political Science, giving the theme of your graduation thesis, and what you have learned in the field, in about 500 words.
- State your research topic and research plan after enrolling in about 500 words and list reference books and materials (no more than five materials).
- Explain how and why you have decided your research topic, including details such as the reason(s) why you focused on it in about 500 words.

Research plans may be either handwritten or produced using a computer, but in the case of the latter, the candidate's name and the name of the course being applied for should be written in the candidate's own handwriting on the printed material.

② Second Screening (Oral examinations)

- Oral examinations will be held in English only for those who pass the first screening.
- Oral examination held at the Tokyo location will take place in person; oral examinations at all other locations will be conducted by web conference.
- The time and place of the oral examinations will be posted on the website of the Graduate School of Political Science and the GSPS information board in Building 3, 10th floor.
- Please make sure to bring your examination card at the time of the oral examination.

Methods for the Oral Examination (for only overseas applicants)

Either one of them needs to be selected: face-to-face oral examination at Waseda campus in Tokyo, Japan or oral examination through designated WEB conference system.

Upon application, please choose one of the preferred oral examination methods and put a check mark (☑) on your application form for “Method for Oral Examination Only Overseas Applicants”. Please be sure to refer to the notices below before selecting the method.

○Oral Examination at Waseda campus, Tokyo Japan

- We, Graduate School of Political Science do not provide you with any support for obtaining Japanese VISA for coming to Japan to take oral exam. Please contact Japanese immigration bureau or (and) local Japanese embassy on your own for VISA related issue to be sure that you can come to Japan for the exam on time under your responsibility.

○Oral Examination through Web Conference system

- Please make sure to meet the entire requirements for your PC's and other devices' settings including sound system listed on the guideline for oral examination through Web conference system before selecting this method.
- We will conduct a Web conference system connection test on one of the days scheduled below before the real exam. Please be aware that the connection test is mandatory and you are not allowed to take the real exam without the connection test.

Schedule for connection test
Either one of the followings: from 23 rd April, 2018 to 27 th April 2018 and from 7 th May, 2018 to 11 th May, 2018

- If we conclude that we cannot have the oral exam due to issues caused by the connection and devices' settings or any other unexpected incidents either on the day for connection test or the oral exam, we might consider that applicants don't show up. Please understand this fully when selecting this method.

(3) Important Notes on Taking Entrance Examinations

Waseda University has provided the following guidelines so that all examinations can be properly administered and all examinees have an opportunity to perform in a fair and equitable environment. Please read the guidelines carefully and approach the examination in a serious manner.

1. You may be deemed to have committed a dishonest act if Waseda University determines that you have falsified, fabricated, or plagiarized the document(s), statement(s), or information submitted for your application.
2. Your actions may be considered dishonest if you commit any of the following acts:
 - ① Cheating (concealing or glancing at a cheat sheet or reference book during the examination, glancing at another examinee's answer sheet, or gaining answers from others)

- ② Providing benefits to other examinees (providing them with answers etc.) during the examination
 - ③ Keeping your mobile phone with you or using it during the examination
 - ④ Letting your mobile phone or watch emit noise (incoming call alert, alarm, vibration, etc.) during the examination
 - ⑤ Conducting acts that could be considered a nuisance to other examinees at the examination venue
 - ⑥ Not following instructions from the examination supervisors at the examination venue
 - ⑦ Pretending to be an applicant and taking the examination for the applicant
 - ⑧ Conducting other acts impairing the fairness of the examination
3. The following responses may be taken if an applicant is suspected of committing a dishonest act.
- A supervisor may warn or question the applicant.
 - The applicant may be requested to take the examination in another room.
4. In addition, the following responses may be taken if a dishonest act is identified.
- The applicant may not be allowed to continue taking the examination or allowed to take any other entrance examination given by Waseda University during the year. (Screening fees will not be returned.)
 - The results of all entrance examinations taken by the applicant at Waseda University during the year may become invalid.

<Other notices>

Please review the following material carefully so that you will know what to expect during the Waseda University Admissions Exam.

1. The exam environment.

We will do our best to provide you with a quiet and equitable exam environment. However, please be aware of the following unavoidable conditions that may occur.

- ① Everyday noise (airplanes; motor vehicles; wind and rain; the sound of the air conditioner; coughs, sneezes and snuffles from the other examinees; the distant noise of cell phones, etc.) is sometimes unavoidable. As a general rule, no special treatment will be given to any examinee (or group of examinees) due to any occurrence of "everyday noise."
- ② In the event that a cell phone or wristwatch rings, vibrates, or otherwise causes a disturbance during the exam, and an exam monitor can identify the particular device as the source of the disturbance, he/she will remove the device from the exam site, with or without the consent of its owner. The item will be kept at exam headquarters.
- ③ While desks, chairs, air conditioning, acoustic equipment, etc., may vary between classrooms used as test sites, this will not be taken as a handicap to any examinee.
- ④ If, by the actions of a certain examinee, other examinees are disturbed, the examinee causing the problem may be asked to take the exam in a different room.

2. Unforeseen problems that are beyond human control.

In cases of unforeseen circumstances that are beyond human control, such as a natural disaster (e.g., typhoons, earthquakes, flooding, tsunamis) and/or accident, such as fire, power failure, and so on, measures including delaying the start of the exam or postponing the exam, etc. may be taken. However, in such an event, we will bear no responsibility for any resulting inconvenience, expense, or other personal loss that the examinee may incur.

■ Special arrangements for persons with disabilities

If you expect to require special care during the entrance examination or after entering the university due to a disability or serious medical condition, etc., please contact the Graduate School of Political Science Office at Waseda University immediately. In addition, contact us if a serious injury or illness is expected to affect your ability to take the entrance examination. Please contact us immediately even if you find yourself in such situation after submitting your application.

■ Handling of Personal Information

Waseda University utilizes applicant information (addresses, names, dates of birth etc.) collected at the time of application in order to carry out operations such as the entrance examination, announcement of the screening results, and enrollment procedures. We will take necessary and proper measures to protect such information from leakage, disclosure, or unauthorized use. All or part of the above operations may be outsourced to an agency. In such case, the agency will be contractually required to maintain necessary and proper management. Please note that the personal information may be used as materials for studies and researches to improve our entrance examinations. The information will be statistically processed to prevent any individuals from being identified.

5. Application Procedures

(1) Domestic and Overseas Applicants

	Domestic Applicants	Overseas Applicants
Qualification	Applicants residing in Japan at the time of application	Applicants residing outside of Japan at the time of application
Qualification Check	Based on the present address in your application form	

(2) How to Apply

① Application period: February 23 - March 6, 2018

N.B. Only applications postmarked by the deadline will be accepted (for domestic applications). Applications from overseas must ARRIVE by the deadline to be accepted.

② How to Submit Your Application

<For domestic applicants>

Place all the application materials in an ordinary 240mm x 332mm (*kakugata 2-gou*) envelope, affix the address label prescribed for submission of application materials to the front, and post by delivery-certified mail (*kan-i kakitome yuubin*). If the deadline for applications is approaching, we recommend that you send the materials by delivery-certified express mail (*sokutatsu yuubin or kan-i kakitome/sokutatsu yuubin*).

<For overseas applicants>

Place all the application materials in an envelope and post by an International Express Mail service such as EMS.

(3) Application Fees

① Period for Payment of Application Fee: February 16- March 6, 2018

② Application fee: Depends on the country of residence at the time of application.
(Regardless of nationality)

	Domestic Applicants	Overseas Applicants
Application Fee	30,000 yen	5,000 yen

- In some cases, applicants residing outside of Japan may be asked to provide documentary proof of residence.
- The request to change the application qualification (domestic or overseas) after the application fee is paid cannot be accepted.

③**Payment of Fee:** Payment of the application fee must be completed either domestically or internationally BEFORE submitting the application materials. Applications will not be accepted from applicants who have not paid this fee.

☐ If there is a possibility that you will enroll in our graduate school as a *Monbukagakusho* scholarship student, you may be exempted from the payment of application fees. If you fall into this category, please contact the Graduate School of Political Science Office (Email: gsps-admission@list.waseda.jp) before applying.

- There is a screening fee waiver program for applicants from specified countries available. (For details, please refer to p.24.)

<Payment in Japan>

A. Payment at convenience stores

☐ To make a payment at a convenience store, you must complete the designated application procedure in advance by accessing the “screening fee convenience store payment site” (<https://e-shiharai.net/>) [Japanese only] on the Internet.

After payment, affix the certificate of receipt (入学検定料取扱明細兼受領証) that you will receive to the appropriate section of the application form, and submit it together with the other application materials.

☐ The payment period at a convenience store is the same as it is mentioned above.

☐ Payments may be made 24 hours a day, seven days a week (including weekends and holidays), except on the first and last days of the periods shown above. On these days, receipt of payments starts at 10:00 a.m. on the first day, finishes at 11:00 p.m.. All payment procedure using machines in convenience store should be completed by 11:00 p.m. on the last day.

☐ If a friend or family member is paying at a convenience store on your behalf, please ensure that the applicant details are correctly entered using the terminal.

☐ Fees may as a rule only be paid at convenience stores. Where this is not possible, for example, owing to absence of a participating convenience store near where you live, please contact the Graduate School of Political Science Office before making your application (TEL:03-3203-6150, Email: gsps-admission@list.waseda.jp)

First Selection (第一選択)	Graduate School of Political Science (政治学研究科)
Second Selection (第二選択)	September 2018 Admission (2018年9月入学)
Third Selection (第三選択)	Skip to the Fourth Selection (次の第四選択へ)
Fourth Selection (第四選択)	Master's program General Admission (Domestic application) 30,000 yen (修士課程(英語P)国内出願30000円)

Waseda University

Convenience Store Easy-Pay Systems for Entrance Exam Fees

Payment
accepted
24hours a day

1 Advance Web Application



<https://e-shiharai.net/>

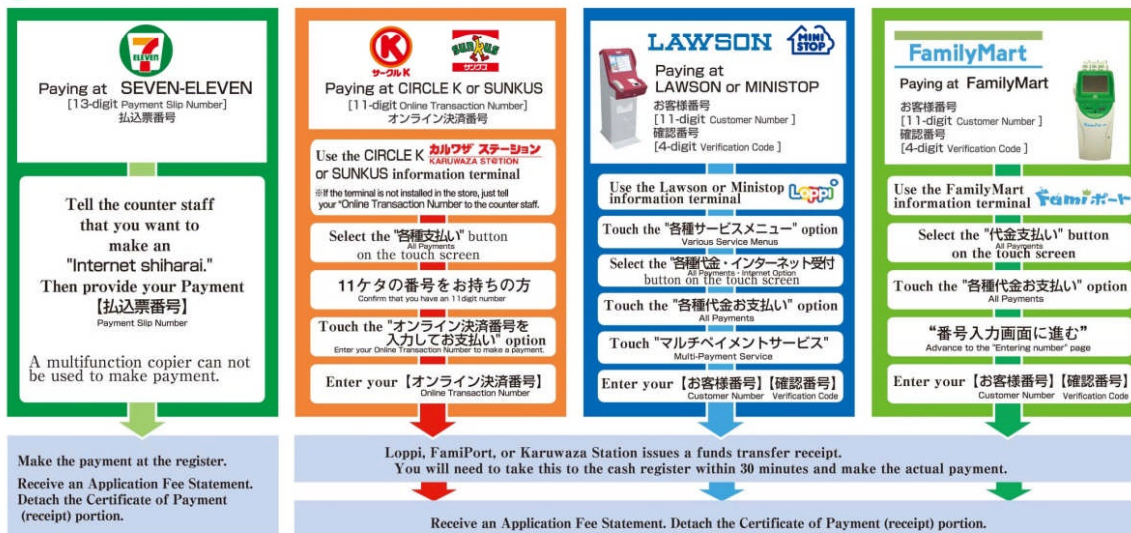


To obtain your application number, please follow the instructions on the screen and input all necessary information. This number will be required when you make your payment.

If you input the wrong information when trying to obtain your application number, please start again from the beginning and make your payment.
If you are not able to make the required payment before the due date you will receive this deadline upon completing the online application, all the information you had input will be canceled automatically.

2 Convenience Store Payment

●The application fee cannot be paid through an ATM. Be sure to make your payment at the cash register.



3 Application

Affix the receipt portion to "Form for Submission of the Certificate of Payment of Application Fee" in the designated location.

●Seven-Eleven

Detach the receipt portion of the Exam Fee Statement and affix it to the application packet in the designated location. Hold onto the proof of bank transfer for your records.



The appearance of the ticket you receive may differ from the illustration above.

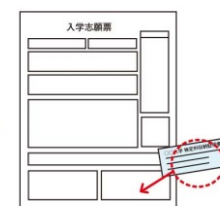
●Circle K ●Sunkus

Detach the receipt portion of the Application Fee Statement and affix it to the application packet in the designated location. Hold onto the Online Transaction Receipt for your records.



●Lawson ●Family Mart ●Ministop

Detach the receipt portion (Certificate of Payment) of the Application Fee Statement and affix it to the application packet in the designated location. Hold onto the remainder of the Fee Statement ("Applicant's Copy" portion) for your records.



※ When paying at a convenience store, proof of payment via bank stamp is not necessary.

Attach Your Receipt (Certificate of Payment) to the Application

※ When attaching the certificate of payment, be sure to use glue which is suitable for use with thermal paper and pressure-sensitive paper. Please check the glue label.

- Be sure to complete your convenience store payment before the time limit expires. All the payment information you entered will be deleted automatically if the payment is not completed before the deadline.
- Please note: After application fee payment has been made at any of the above shops, refund is not possible.
- Please double-check the application deadline in your application guide.
Post your payment early enough to be sure it is received in time.

■Payment Commission

(transfer fee charged by all participating stores)

There is a fee for this payment transfer service, which applicants must pay in addition to the entrance exam fee.

The payment commission is as the same at all participating stores.

convenience stores:

Entrance exam fee ¥49,999 or less	432 yen (tax incl.)
Entrance exam fee ¥50,000 or more	648 yen (tax incl.)

Questions about paying your entrance exam fees at convenience stores? Please visit:

Note: Convenience store staff cannot answer questions about the service.

<https://e-shiharai.net/>

B. Payment by credit card

To make a payment by credit card or online payment system (China Union Pay or Alipay), please access the online screening fee payment website (<https://e-shiharai.net/ecard/>) and complete the required procedure.

- The payment can be made 24 hours a day at anytime, except on the last day of the period shown above. On the day, receipt of payments finishes at 11:00 p.m..
- You can make a payment with a credit card held in the name of a person other than yourself. However, make sure to enter your personal information in the “Basic Information” page of the Website.
- In the “Category Selection” page of the website, make your selections as follows:
- After completing the transaction, print out the “Result” page and attach it to the Application Form.

First Selection (第一選択)	Graduate School of Political Science (政治学研究科)
Second Selection (第二選択)	September 2018 Admission (2018年9月入学)
Third Selection (第三選択)	Master's Program (修士課程 英語P(国内))
Fourth Selection (第四選択)	General Admission 30,000 yen (一般入試30000円)

Waseda University

Examination Fee Payment by Credit Card, Union Pay, and Alipay

24 hours a day, 365 days a year, you can pay anytime! Easy, Convenient and Simple!

You can pay the Examination Fee by using Credit Card, Union Pay, and Alipay.



Access

<https://e-shiharai.net/ecard/>



You can access from our website too!

Web Application - Online Transaction

1. Top Page

Click "Examination Fee".

2. Terms of Use and Personal Information Management

Please read the Terms of use an Personal Information Management.
Click "Agree" button located in the lower part of this page if you agree with these terms.
Click "Not agree" button located in lower part of this page if you do not agree with these terms.

3. School Selection

Click "Waseda University".

4. School Information

Read the information carefully and click "Next".

5. Category Selection

Choose First to Fourth Selection and click "Add to Basket".

6. Basket Contents

Check the contents and if it is OK, click "Next".

7. Basic Information

Input the applicant's basic information.
Choose your credit card and click "Next".

Paying with Credit Card

Input Credit Card Number (15 or 16-digits),
expiration date and security code.

All of your application information is displayed.
Click "Confirm" to verify.

Click "Print this page" button and print out
"Result" page.

Paying with Union Pay, Alipay

Follow the onscreen instructions to complete the card payment.

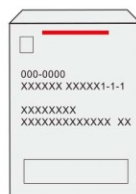
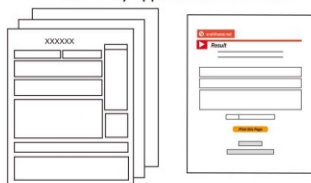
Please click the "Application Results" button in the upper part of this site (e-shiharai.net).

Please write down the "Receipt Number" given when you complete your application, and enter your "Payment Method", "Receipt Number" and "Birth Date". Please make sure your printer is ready.

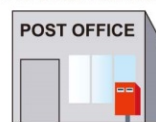
Please print out the "Payment Inquiry - Inquiry result" page.

Enclose the printed "Result" page in an application envelope with other necessary application documents.

Necessary application documents



Mail it from Post office



[NOTICE/FAQ]

- During the payment periods and application periods specified in the application guidelines, you can make payment anytime. Please consult the application guidelines and complete payment in time for the application period.
- On the last date of the payment period, please complete the transaction by 11:00pm Japan time.
- It is possible to use a card which carries a name different from that of the applicant. However, please make sure that the information entered in the Basic Information page is the applicant's information.
- If you did not print out the "Result" page, you can display it later on the Application Result page. Please enter "Receipt Number" and "Birth Date" to redisplay.
- Please contact the credit card company if your card is not accepted.

■ Payment Commission

There is a fee for this payment transfer service, which applicants must pay in addition to the entrance exam fee.

Entrance exam fee	Payment Commission
~ 29,999 yen	555 yen
30,000 yen ~ 49,999 yen	987 yen
50,000 yen ~ 69,999 yen	1,420 yen
70,000 yen ~ 99,999 yen	1,800 yen
100,000 yen ~ 199,999 yen	2,037 yen
200,000 yen ~ 299,999 yen	2,571 yen
300,000 yen ~	4,320 yen

For questions or problems not mentioned here, please contact :

E-Service Support Center Tel : +81-3-3267-6663 (24 hours everyday)

<Payment from outside Japan>

A. Overseas remittance

Please remit payment from a bank or other financial institution following the instructions below, and enclose a photocopy of the completed overseas remittance request form with your application materials.

< Overseas remittance instructions >

Type of transfer	Telegraphic transfer
Payment method	Advise and pay
Yen exchange commission	Payee's account
Bank commission for remittance	Payer's responsibility
Remittance amount	Screening Fee plus a Bank Transfer Fee Total of 7,000 yen for applicants residing outside Japan (a screening fee of 5,000 yen plus a bank transfer fee of 2,000 yen) *Any additional fees charged by your bank are payable by the applicant at the counter.
Purpose of remittance	Screening fee
Beneficiary bank	The Bank of Tokyo-Mitsubishi UFJ, Ltd.
Branch name	Edogawabashi Branch
Account number	A/C No. 0035967FHE
Beneficiary name	Waseda University
Bank address	1-48-13, Sekiguchi Bunkyo-ku Tokyo 1120014, Japan
Swift code	BOTKJPJT
Other details	In the "Message to Payee, if any" section, write " 31GSPS " before your name.

B. Payment by credit card, China Union Pay, or Alipay (online payment)

To make a payment by credit card or online payment system (China Union Pay or Alipay), please access the online screening fee payment website

(<https://e-shiharai.net/ecard/>) and complete the required procedure.

In the “Category Selection” page of the website, make your selections as follows:

- The payment can be made 24 hours a day at anytime, except on the last day of the period shown above. On the day, receipt of payments finishes at 11:00 p.m..
- You can make a payment with a credit card held in the name of a person other than yourself. However, make sure to enter your personal information in the “Basic Information” page of the Website.
- After completing the transaction, print out the “Result” page and attach it to the Application Form.

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Third Selection (第三選択)	Master's program (修士課程 英語P(国外))
Fourth Selection (第四選択)	General Admission 5,000 yen (一般入試 5000円)

Waseda University

Examination Fee Payment by Credit Card, Union Pay, and Alipay

24 hours a day, 365 days a year, you can pay anytime! Easy, Convenient and Simple!

You can pay the Examination Fee by using Credit Card, Union Pay, and Alipay.



Access

<https://e-shiharai.net/ecard/>



You can access from our website too!

Web Application - Online Transaction

1. Top Page

Click "Examination Fee".

2. Terms of Use and Personal Information Management

Please read the Terms of use and Personal Information Management.
Click "Agree" button located in the lower part of this page if you agree with these terms.
Click "Not agree" button located in lower part of this page if you do not agree with these terms.

3. School Selection

Click "Waseda University".

4. School Information

Read the information carefully and click "Next".

5. Category Selection

Choose First to Fourth Selection and click "Add to Basket".

6. Basket Contents

Check the contents and if it is OK, click "Next".

7. Basic Information

Input the applicant's basic information.
Choose your credit card and click "Next".

Paying with Credit Card

Input Credit Card Number (15 or 16-digits), expiration date and security code.

All of your application information is displayed.
Click "Confirm" to verify.

Click "Print this page" button and print out "Result" page.

Paying with Union Pay, Alipay

Follow the onscreen instructions to complete the card payment.

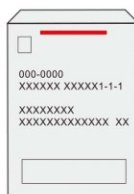
Please click the "Application Results" button in the upper part of this site (e-shiharai.net).

Please write down the "Receipt Number" given when you complete your application, and enter your "Payment Method", "Receipt Number" and "Birth Date".
Please make sure your printer is ready.

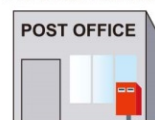
Please print out the "Payment Inquiry - Inquiry result" page.

Enclose the printed "Result" page in an application envelope with other necessary application documents.

Necessary application documents



Mail it from Post office



[NOTICE/FAQ]

- During the payment periods and application periods specified in the application guidelines, you can make payment anytime. Please consult the application guidelines and complete payment in time for the application period.
- On the last date of the payment period, please complete the transaction by 11:00pm Japan time.
- It is possible to use a card which carries a name different from that of the applicant. However, please make sure that the information entered in the Basic Information page is the applicant's information.
- If you did not print out the "Result" page, you can display it later on the Application Result page. Please enter "Receipt Number" and "Birth Date" to redisplay.
- Please contact the credit card company if your card is not accepted.

■ Payment Commission

There is a fee for this payment transfer service, which applicants must pay in addition to the entrance exam fee.

Entrance exam fee	Payment Commission
~ 29,999 yen	555 yen
30,000 yen ~ 49,999 yen	987 yen
50,000 yen ~ 69,999 yen	1,420 yen
70,000 yen ~ 99,999 yen	1,800 yen
100,000 yen ~ 199,999 yen	2,037 yen
200,000 yen ~ 299,999 yen	2,571 yen
300,000 yen ~	4,320 yen

For questions or problems not mentioned here, please contact :

E-Service Support Center Tel : +81-3-3267-6663 (24 hours everyday)

■ Note on Submitted Application Documents and Screening Fee Refund

As a general rule, application documents and screening fees are not returned. However, a full screening fee will be refunded if you fall into the second, third, or fourth category below. The amount paid in excess will be refunded if you fall in to the first category.

- 1) You paid in excess of the amount of screening fee required
- 2) You paid a screening fee but failed to submit the required application documents.
- 3) You paid a screening fee but submitted the application documents after the deadline.
- 4) You paid a screening fee and submitted the application documents, but your application was rejected before screening due to the following reasons.
 - The submitted application materials are not complete enough to meet the application requirements.
 - You do not meet all the eligibility criteria.

If you fall into one of the categories above, please contact the Graduate School of Political Science Office at Waseda University. If you have made a payment by credit card, any handling fees which may be incurred for refund must be paid by the applicant.

(4) Notes on Submitting Applications

- For domestic applicants, please use the address label prescribed for submission of application materials. For overseas applicants, please transcribe the mailing address of the prescribed address label to an international express mailing service address label.
- No direct submissions in person will be accepted. All applications must be sent in by mail.
- For domestic applicants, applications postmarked by the deadline will be accepted. For overseas applicants, only applications received by the deadline will be accepted. In some countries or areas, it might take time for application materials to be delivered. Please make sure to send your application materials well in advance.
- Inquiries whether application documents have been received will not be accepted. Please contact the post office or the courier with the tracking number you received upon sending your application.
- Even if applicants have a visa that remains valid until after admission when submitting their application documents, they may not be allowed to renew or change their visa after admission for certain reasons (for example, an applicant has ceased to engage in the activity for which their current visa was issued for more than three months without justifiable reasons). Waseda University makes no guarantees regarding the change or renewal of visas after admission. Make sure that you contact the Immigration Bureau of Japan; application to the university is your own responsibility.
- Incomplete submissions will result in applicants being ineligible to take the entrance examinations. Please ensure that you have all the required documents before submitting your application. Also promptly follow any instructions given by the university.

- You might be deemed to have committed a dishonest act if you falsify, fabricate, or plagiarize any of the document(s), statement(s), or information submitted in your application. In such case, the results of entrance examination will be invalidated, and your application documents and screening fee will not be returned.
- Please note that once documents and other materials have been submitted, they will not be returned under any circumstances. However, original copies of documents that cannot be reissued can be returned to applicants. If you would like to have such documents returned, please fill in a “Request Form for Return of Submitted Materials” and send it with your application documents. Please note that applicants who do not submit this request form with their application documents will not have their materials returned to them for any reason.
- If the address, phone number, or email address on your application documents changes after submission, be sure to notify the Graduate School of Political Science Office immediately. The university cannot be held responsible if any notification from the university is lost due to a change of information from your application documents.

(5) Notes on Preparing Application

- Please download the prescribed forms from the GSPS website and print them out on A4 paper.
- Certification documents only either in Japanese or in English are accepted. Please complete all application documents in Japanese or in English.
- If it is impossible to have Japanese or English certificates issued, applicants must translate the documents by themselves, have them notarized by an embassy or another appropriate office to certify that the translation is accurate, and submit the notarized documents.
- Please complete the application documents in black ink using a ballpoint pen. Write in block characters and use Arabic numerals.
- Do not write in the sections marked by an asterisk.
- If your present surname is different from that indicated on any of the certificates submitted, please attach a photocopy of your family register (*koseki touhon*) or equivalent.
- Application materials may differ depending on the applicant. Please make sure to confirm which materials you must submit by referring to the “List of Application Materials” on p. 20.

(6) Application Documents

List of Application Documents

	Items	Applicants	Details
A	Application form	All	[Prescribed form]
B	Receipt of the payment of application fees / Copy of overseas remittance	All	<p>1) Domestic applicants Affix your certificate of receipt (入学検定料取扱明細兼受領証) for payment of the application fee to the appropriate section of the application form.</p> <p>2) Overseas applicants Attach a copy of overseas remittance for the application fee.</p>
C	Certification of Graduation (diploma)/Degree certificate	All	Original
D	Original copy of academic transcripts	All	Original
E	Research plan	All	[Prescribed form]
F	<p>Score card from TOEFL/TOEIC/IELTS</p> <p>*A TOEIC(IP) score is not acceptable.</p>	All	<p>Submit a photocopy of a score card from TOEFL, TOEIC (a TOEIC(IP) score is not acceptable), or IELTS. (They must be taken no more than 2 years before the application deadline.)</p> <p>▶Applicants who are native speakers of English or have received a degree from an English program at an institute of higher education (university or higher) in English-speaking countries are not required to submit test results.</p>
G	Written permit issued by institutes which applicants belong to	<p>Applicants for “mature student entrance exam”</p> <p>*Please refer to the “Notes” on page3 for its definition.</p>	<p>Free format</p> <p>▶Please seal.</p>
H	Request form for one-year Master’s degree completion program	Applicants for “mature student entrance exam”, who would like to apply for one-year Master’s degree completion program	<p>Free format</p> <p>* Please include the followings:</p> <ul style="list-style-type: none"> - Applicant’s name - Signature -State your intention to apply for one-year completion program”
I	Statement of financial resources	International students	[Prescribed form]

J	Copy of passport	International students	(1) A copy of your photograph page (2) A copy of your visa (only for applicants with a visa)
K	Questionnaire for International Students	International students	[Prescribed form]
L	Request form for return of submitte materials	If applicable	[Prescribed form]
M	Address label	All	[Prescribed form]
N	Agreement regarding oral examination through Web conference system	Anyone who would like to take an oral exam through Web Conference system	[Prescribed form]
O	Application checklist	All	[Prescribed form]

(7) Details on Application Documents

A: Application form [prescribed form]

- Two identical color photographs are required. Please affix one of the photographs to the designated space on the application form. For the other photo, write your name in ballpoint pen on the back of the photo and attach it to the application form with a paperclip.
The photograph must be 4 cm in height and 3 cm in width and taken no more than three months before application. It should show a frontal view of the applicant's face and shoulders with no head covering, background, or border. (Please note that you will require three more identical photographs at the time of enrollment.)

B: Receipt of the payment of application fees/ Copy of overseas remittance

<Domestic applicants>

- Payment at a convenience store/Payment using a payment slip
-Affix your certificate of receipt (入学検定料取扱明細兼受領証) for payment of the application fee to back side of the application form.
- Payment by credit card
-After completing the transaction, print out the "Result" page and attach it to the application form using a paperclip.

<Overseas applicants>

- Overseas remittance
-Attach the copy of overseas remittance request form to the application form using a paperclip.
- Payment by credit card, China Union Pay
-After completing the transaction, print out the "Result" page and attach it to the application form using a paperclip.

C and D: Certification documents (Certification of (Expected) Graduation and Academic Transcript)

- Applicants must submit an original certificate. (Copies are not acceptable.)
- The certification of graduation or degree certificate or academic transcripts must be written in Japanese or English. If it is impossible to have Japanese or English certificates issued, applicants must translate the documents by themselves, have them notarized by an embassy or another appropriate office to certify that the translation is accurate, and submit the notarized documents with the original one.

- Applicants who have graduated from a university or completed a program must submit a certificate of graduation or completion: or those who are scheduled to graduate must submit a certificate of expected graduation or completion with an academic transcript.
- Applicants who are scheduled to graduate from a university or complete a program must submit a certificate of expected graduation or expected completion and an academic transcript which includes all grades from the first semester of the undergraduate program when applying; they must also have to submit a certificate of graduation or certificate of completion and a final transcript during the enrollment procedures.
- If applicants transferred during their undergraduate education, they are also required to submit a certificate of enrollment or certificate of withdrawal and the academic transcript from the university they originally entered.
- Graduates from universities in China with a degree must submit both their degree certificate and certification of graduation (diploma). However, those who have completed 16 years of formal education are also eligible to apply even if they have graduated from Chinese universities without a degree.

E. Research plan (Designated form)

- In about 500 words, give your reason (s) for applying.
- Describe what you have learned before applying to the Graduate School of Political Science, giving the theme of your graduation thesis, and what you have learned in the field, in about 500 words.
- State your research topic and research plan after enrolling in about 500 words and list reference books and materials (no more than five materials).
- Explain how and why you have decided your research topic, including details such as the reason(s) why you focused on it in about 500 words.

F. Score card from TOEFL/TOEIC/IELTS

Please submit an official score card from one of the following language examinations. (A copy of the score card is acceptable, and applicants are allowed to submit more than one score cards.) Applicants who are native speakers of English or have received a degree from an English-based degree program at an institute of higher education (university or higher) in English-speaking countries are not required to submit test results.

- TOEFL/iBT, PBT(Examinee Score Report)
- TOEIC (a TOEIC(IP) score is not acceptable)
- IELTS

Note: TOEFL/TOEIC/IELTS must have been taken no more than 2 years before the application deadline.

G: Written permit issued by institutes which applicants belong to (For applicants who would like to take a mature student entrance exam only)

A. Documents issued by institutes which applicants belong to
Please submit either one of the followings:

- A written permit which states that applicants are allowed to take more than one-year leave from work (free format)*
- A recommendation letter (free format)*

B. Evaluation report (free format)*

Applicants, who cannot submit either of the documents above, are allowed to turn in an evaluation report which is written by anyone who can evaluate applicants' quality objectively (Please note that the evaluator cannot be the third or less remove from the applicant.

C. Self-recommendation letter (free format)

Applicants, who cannot submit any of the documents described in A and B, can turn in a self-recommendation letter, instead.

* Please seal any of the documents listed in A. and B. above.

H: Request form for one-year Master's degree completion program (political science course only)

We provide applicants for mature student entrance exam, who submit a written permit certified by their institutes they belong to or are recognized superior research achievement while employed at research institute, with one-year master's degree completion program.

Those who would like to apply for the program should submit the documents showing their achievements in business or academic world as well as the request form for the program when applying for admission. We will only accept the one-year completion program application during the admission period.

Additionally, we will inform the result of the application by sending notices: whether applicants are allowed to take one-year completion program and pursue doctor's program after completing the one-year program when we announce the second screening result.

【Required documents for one-year Master's degree completion program】

1. Request form for one-year Master's degree completion program
2. Request form for reviewing research achievement
3. Achievements list - abstract for each achievement (free format)
4. Certified permit issued by the institute applicants belong to (if there is any)
5. Main research achievement within the past 3 years from September, 2018
(print medium e.g. research paper and journal)

<Requirement for eligible applicants, who complete one-year Master's program, for Doctor's program>

- Applicants, who submitted a certified written permit issued by the institute they belong to, cannot pursue doctor's program right after earning Master's degree.
- Applicants who are recognized superior research achievement while employed at research institute are qualified for doctor's program application.

I: Statement of financial resources [prescribed form] (International students only)

- Applicants should state the source of funds to cover tuition and other academic fees and living expenses while in Japan in Japanese or English. This form must be signed by the applicant.
- Applicants who filled in the "Government / sponsoring agency" must submit a certificate about the scholarship they are to receive which indicates its amount and duration.

J: Copy of passport

(International students only)

- Submit a photocopy of the page with your photo and visa. (Please ensure that your passport has not passed its expiration date.) If applicants do not have a visa, please submit the photo page only.

K: Questionnaire for International Students

(Students who graduated from a university in a country other than Japan)

- Describe your educational background to date, starting chronologically from elementary school including language schools if applicable in the educational background section.

L Request form for return of submitted materials [prescribed form]

- Waseda University will return only materials that cannot be reissued. If there are any materials that you wish to have returned, please state the name of the document and the reason why you request it to be returned in the “Request Form for Return of Submitted Materials.” Only when Waseda University judges the materials cannot be issued again, they will be returned after examination.

Please note that it may take a few months to return the materials. Also, please note that Waseda University will not return any original copies of notarized certificates, academic transcripts, or score cards of TOEFL, TOEIC, IELTS, Japanese Language Proficiency Test, and Examination for Japanese University Admission for International Students (EJU).

M: Address label [prescribed form]

- For domestic applicants, please affix the prescribed address label to the front of the application material package and send it to the GSPS Office or the International Admissions Office of Waseda University* by delivery-certified mail (*kan'i kakitome yuubin*). *Where to send depends on whether you are categorized as an international student or not. Please refer to pg. 10.
- For overseas applicants, please transcribe the mailing address of the prescribed address label to an international express mailing service address label.

N: Agreement regarding oral exam through Web Conference system [prescribed form]

- For those who select the method for oral exam through Web Conference system, please be sure to submit this document.

O: Application checklist [prescribed form]

- Please make sure to enclose all application materials indicated on the checklist. (The checklist must be sent with other materials.)

6. Announcement of Results

	Procedure	Dates	Notes
1	Announcement of results of first screening (Document review)	April 20, 2018 (3:00 p.m.)	The results will be posted on the GSPS website and the GSPS information board in Building 3, 10 th floor.
2	Announcement of schedule for second screening (Oral	April 25, 2018 (3:00 p.m.)	The schedule will be posted on the GSPS website and the

	examination)		GSPS information board in Building 3, 10 th floor.
3	Second screening (Oral examination)	One of the following dates in 2018 designated by GSPS: May 12, 13, 19, 20 *Requests by applicants for specific dates cannot be accommodated.	*Venue, date and time will be designated by GSPS.
4	Announcement of results of examination	May 25, 2018 (10:00 a.m.)	The results will be posted on the GSPS website and the GSPS information board in Building 3, 10 th floor.

Announcement of results:

The results of the examinations will be posted on the information board and the website of the Graduate School of Political Science. No individual inquiries concerning results can be accepted.

[Location of information board]

Information Board of the Graduate School of Political Science, Building No. 3, 10th floor Waseda Campus

[Website address]

<http://www.waseda.jp/fpse/gsp/en/>

Applicants who pass the examinations will receive an enrollment package, sent to the address given on the application form. It will be sent by EMS to overseas applicants. If you have still not received this package two weeks after the date of the final results announcement, please contact the Graduate School of Political Science office immediately (Tel: 03-3208-8534, Email: gsp-admission@list.waseda.jp).

7. Entrance Procedures

(1) Schedule of Entrance Procedures

	Dates	Notes
Admission Procedures	May 30 - June 15, 2018	Can be submitted in person or by post (Entrance procedure documents from overseas must be sent by EMS.)

(2) Entrance Procedure

Entrance procedure consists of the two steps: “submission of entrance procedure documents” and “payment of registration fee and academic and other expenses.”

For details, please refer to the “Guide to Entrance Procedure” sent to successful applicants.

(3) Instructions on How To Submit Entrance Procedure Documents

1) By Post

Send the admission procedure documents to the Graduate School of Political Science Office by registered mail so that they arrive no later than June 15th, 2018.

(Entrance procedure documents from overseas must be sent by EMS.)

2) In Person

Bring admission procedure documents to the Graduate School of Political Science Office within the above period. It will be required to present your examination card to submit the documents.

(4) Entrance Procedure Documents

- 1) Written Oath and Guarantee/ Consent for the Treatment of Personal Data
- 2) Certificate of Residence/Certificate of Items in a Certificate of Residence (International students must submit a certificate of residence)
- 3) Certificate of Graduation/Completion, Transcripts (Those who submitted the documents at the time of application are not required to submit them again.)
- 4) Entrance Procedure Form (Student Personal Record)
- 5) Photograph Card for Student ID Card
- 6) Student Cards (x2)
- 7) Copy of Certificate of Bank Transfer for Tuition and Fees
- 8) Bank Transfer and Automatic Debit Transfer Application Form
- 9) Documents for Applying for the Certificate of Eligibility*1 (For overseas applicants without Japanese nationality)
- 10) Others

***1 . Certificate of Eligibility**

International students who are admitted to Waseda University are able to obtain “College Student” visa status. In order to apply for visa status to enter Japan, you will first need to obtain a Certificate of Eligibility from the Immigration Bureau of the Ministry of Justice of Japan, located in Japan. **Only if you are an international student applying from outside Japan and have completed the procedures for enrollment** will Waseda University act on your behalf to apply by proxy to the Immigration Bureau for your Certificate of Eligibility (COE). After the application by proxy is granted, the Immigration Bureau will deliver your COE to Waseda University, which then will send it to you (the applicant) by mail. Upon receiving the COE, you must take it together with your passport to the Japanese embassy or consulate to apply for a College Student visa. Because it takes one to two months before a COE is issued, upon completing the entrance procedures, you must send the required documents to the Waseda University Graduate School of Political Science at the time of the Admission Procedures.

Please refer to the “Guide to Entrance Procedures” sent to all accepted applicants for the necessary documentary materials.

8. Others

(1) Academic and Other Expenses

<Registration fee and academic/other expenses for students admitted September 2018>

(in Japanese yen)

Academic year	Time of payment	Entrance Fee (Registration Fee)	Academic fees		Other fees			Total
			Tuition fee	Seminar fee	Waseda University Student Health Promotion Mutual Aid Association	Society enrolment fee	Society membership fee	
First year	At time of enrollment (Fall2018)	200,000	312,000	3,000	1,500	2,000	750	541,750
	Spring 2019	—	312,000	3,000	1,500	—	750	341,750
	Total	200,000	624,000	6,000	3,000	2,000	1,500	836,500
Second year	Fall 2019	—	412,000	3,000	1,500	—	750	417,250
	Spring 2020	—	412,000	3,000	1,500	—	750	417,250
	Total	—	824,000	6,000	3,000	—	1,500	834,500

Notes:

1. The entrance fee (registration fee) is not required if those who graduated or withdrew from an undergraduate school or graduate school of Waseda University enter the university again
2. Graduates of the Waseda University Faculty of Political Science and Economics are exempt from payment of the admission fee.
3. Seminar fees and other fees are subject to change.
4. Once submitted or paid, application materials and academic fees (paid at the time of admission) shall not, as a rule, be refunded. However, if a student has to decline admission due to unavoidable circumstances, academic fees and other fees (for fall semester) except the registration fee (admission fee) may be refunded. If an applicant receives offers of admission from more than one graduate school, any admission fee already paid (at the time of admission) by the student may, at the student's request, be applied to the fee for the graduate school that the student seeks to enter. (This applies only to transfers of fees between graduate schools whose enrolment periods do not overlap at all.) For details of the procedure for this, see the "Guide to Entrance Procedure" sent to successful applicants.

[特定国からの志願者に対する検定料免除措置制度]

[Screening fee waiver program for applicants from specified countries]

1. 概要／Outline

当学学部または研究科への入学を希望する出願者が、当学が指定する国に居住しかつ国籍を有する場合、本人からの申請に応じて検定料を免除します。

Applicants who wish to be admitted into an undergraduate or graduate school of Waseda University are eligible to apply for a screening fee waiver if they reside in one of the countries designated by Waseda University AND hold nationality of one of those countries.

2. 対象者／Eligibility

次の条件を全て満たす場合。The following conditions must be fulfilled:

- 1) OECD/DAC が発行する ODA 受給国リストに掲載される「Least Developed Countries」「Other Low Income Countries」の認定国に居住し、かつ該当国の国籍を有する方。ただし、居住国と国籍は同一の国である必要はありません。

* 対象国は下部参照。

* 日本国内に居住する場合は対象外とします。

- 1) The applicant must reside in one of the countries classified as "Least Developed Countries" or "Other Low Income Countries" in the list of ODA recipients as published by OECD/DAC AND hold nationality of one of those countries (the applicant's country of residence and nationality do not necessarily have to be identical).

* For the list of eligible countries, refer to "Eligible Countries" below.

* Applicants residing in Japan are not eligible.

- 2) 重国籍の場合は、いずれの国籍も前項の国に該当していることが必要です。

- 2) Applicants with dual nationality are only eligible if both nationalities are included in the list of eligible countries described in 1) above.

3. 手続／Procedures

当学学部または研究科を志願する際、出願書類として提出をもとめている検定料振込証明書（海外送金依頼書のコピーなど）の代わりに以下の書類を同封して申請してください。事後の申請はいかなる理由でも受け付けません。

When applying to an undergraduate or graduate school of Waseda University, please enclose the following documents with the other application documents instead of the certificate of payment for the screening fee (copy of the remittance form etc.). The application for the screening fee waiver program must be made along with the application for admission. Applications made afterward will not be accepted under any circumstances.

- 1) 検定料免除措置申請書（所定様式）

- 1) Application Form for Screening Fee Waiver

- 2) パスポートのコピー（本人に関する記載事項の全ての欄）

- 2) Copy of passport (including all details of the applicant)

* 本免除申請をする場合は、検定料を支払う必要はありません。なお、本免除申請を行う前に支払ってしまった場合には、検定料の返還は行いません。

* Applicants who apply for the screening fee waiver program are not required to pay the screening fee. However, if payment was made before the application for the screening fee waiver program, the screening fee will not be reimbursed.

* 万が一、申請者が本免除措置の対象とならない場合や、虚偽の申請があった場合は、その事実が判明した時点で出願自体を取り消すことがあります。

* In the event that the applicant is found to be ineligible for the screening fee waiver program or have made a false claim, the application for admission to Waseda University itself might be revoked immediately.

[対象国/Eligible Countries]

アフガニスタン、アンゴラ、バングラデシュ、ベニン、ブータン、ブルキナファソ、ブルンディ、カンボジア、中央アフリカ、チャド、コモロ、朝鮮民主主義人民共和国、コンゴ民主共和国、ジブチ、赤道ギニア、エリトリア、エチオピア、ガンビア、ギニア、ギニアビサウ、ハイチ、ケニア、キリバス、ラオス、レソト、リベリア、マダガスカル、マラウイ、マリ、モーリタニア、モザンビーク、ミャンマー、ネパール、ニジェール、ルワンダ、サントメ・プリンシペ、セネガル、シエラレオネ、ソロモン諸島、ソマリア、南スーダン共和国、スーダン、タジキスタン、タンザニア、東ティモール、トーゴ、ツバル、ウガンダ、バヌアツ、イエメン、ザンビア、ジンバブエ

Afghanistan, Angola, Bangladesh, Benin, Bhutan, Burkina Faso, Burundi, Cambodia, Central African Rep., Chad, Comoros, D.P.R.Korea, Democratic Republic of the Congo, Djibouti, Equatorial Guinea, Eritrea, Ethiopia, Gambia, Guinea, Guinea-Bissau, Haiti, Kenya, Kiribati, Laos, Lesotho, Liberia, Madagascar, Malawi, Mali, Mauritania, Mozambique, Myanmar, Nepal, Niger, Rwanda, Sao Tome and Principe, Senegal, Sierra Leone, Solomon Islands, Somalia, South Sudan, Sudan, Tajikistan, Tanzania, Timor-Leste, Togo, Tuvalu, Uganda, Vanuatu, Yemen, Zambia, Zimbabwe

2018年度 早稲田大学検定料免除措置申請書
Application Form for Screening Fee Waiver, 2018
Waseda University

申請日： 年 月 日
 Date of Application: Year Month Date

早稲田大学の検定料免除を希望する場合は、本様式を作成し、他の書類と一緒に提出してください。また、本申請をする場合、所定の検定料の支払は不要です。万が一、支払った場合でも、返金は出来ませんので注意してください。

If you would like to apply for a screening fee waiver, please submit this application form with the other required documents. If you apply for a screening fee waiver, you are not required to pay the screening fee. Please note that you will not be reimbursed under any circumstances once the payment of screening fee has been made.

出願学部・研究科：
 Name of the Undergraduate School/ Graduate School which you are applying

出願者氏名：
 Applicant's Name 姓(Family), 名(Given & Middle)

国 籍 1：
 Nationality 1

国 籍 2：
 Nationality 2 (for applicants with dual nationality)

現 住 所：
 Current Address

出願者署名： 印
 Applicant's Signature Seal (if available)

[対象国/Eligible Countries]

アフガニスタン、アンゴラ、バングラデシュ、ベニン、ブータン、ブルキナファソ、ブルンディ、カンボジア、中央アフリカ、チャド、コモロ、朝鮮民主主義人民共和国、コンゴ民主共和国、ジブチ、赤道ギニア、エリトリア、エチオピア、ガンビア、ギニア、ギニアビサウ、ハイチ、ケニア、キリバス、ラオス、レソト、リベリア、マダガスカル、マラウイ、マリ、モーリタニア、モザンビーク、ミャンマー、ネパール、ニジェール、ルワンダ、サントメ・プリンシペ、セネガル、シエラレオネ、ソロモン諸島、ソマリア、南スーダン共和国、スーダン、タジキスタン、タンザニア、東ティモール、トーゴ、ツバル、ウガンダ、バヌアツ、イエメン、ザンビア、ジンバブエ

Afghanistan, Angola, Bangladesh, Benin, Bhutan, Burkina Faso, Burundi, Cambodia, Central African Rep., Chad, Comoros, D.P.R.Korea, Democratic Republic of the Congo, Djibouti, Equatorial Guinea, Eritrea, Ethiopia, Gambia, Guinea, Guinea-Bissau, Haiti, Kenya, Kiribati, Laos, Lesotho, Liberia, Madagascar, Malawi, Mali, Mauritania, Mozambique, Myanmar, Nepal, Niger, Rwanda, Sao Tome and Principe, Senegal, Sierra Leone, Solomon Islands, Somalia, South Sudan, Sudan, Tajikistan, Tanzania, Timor-Leste, Togo, Tuvalu, Uganda, Vanuatu, Yemen, Zambia, Zimbabwe

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