

To all students scheduled for completion of the Master's program in March 2017

The Graduate School of Political Science

Completion Schedule

1. Grade announcement

Date: From 10:00 am on Wednesday, 1st March

※Please log in MyWaseda, and check 'Menu of Grade Inquiry'.

2. Notes on issuance of a certification of completion and an academic transcript

You can obtain them at automatic issuance machines or at the Office from Wednesday 15th March.

After returning your student ID card, please apply to the Office (It costs 200 yen per 1 letter until 31st March, 300 yen per 1 letter after 1st April.).

3. Graduation ceremony of School of Political Science and Economics/Completion ceremony of GSPS/GSE

Date : From 9:00 a.m. - 9:45 a.m. on Saturday, 25th March

Place : Okuma Auditorium

4. Completion ceremony (for GSPS)

Date : From 10:10 a.m. - 11:20 a.m. on Saturday, 25th March

Place: The Room 601, 6th Floor in Building No.3

※To obtain your diploma, you must:

1. Return your student ID card (*1)

2. Return your locker key(*2)

3. Submit your career report form via MyWaseda

4. Pay all of your tuition fees up to the Fall semester of AY 2016

5. Return all books you are borrowing now to the library by Wednesday on 15th March

*1 You must return your student ID card at the venue of GSPS Completion ceremony on the day.

In case you have lost your student ID card, please inform the Office about that.

*2 You must leave your locker empty by Saturday on 25th March. In case you have lost your locker key, you must pay 800 yen. Anything left in your locker after Sunday, 26th March will be disposed.

5. Completion Party (Faculty of Political Science and Economics)

Date : From 13:00 p.m.-14:30p.m. on Saturday, 25th March

Place: Royal Hall, 3rd Floor in Rihga Royal Hotel Tokyo