Internal Admissions by Recommendation for the Master’s Program of the Graduate School of Economics

**Letter of Recommendation**

|  |  |  |  |
| --- | --- | --- | --- |
| Nominee  (Applicant) | School: Department: | | |
| Nominator |  | e-mail |  |
| Position |  | Qualifications |  |

**Request made of the person producing the letter of recommendation:**

Please provide a frank assessment of the applicant. Place a circle on the line of the answer column which is most applicable and write the appropriate numbers, etc., in those spaces enclosed by parentheses.

* Please note that this format can only be used for Internal Admissions by Recommendation of Graduate School of Economics.

(1) What is your relationship to the applicant?

|  |  |  |
| --- | --- | --- |
| Answer Column  (place a circle on the appropriate line) | NO | Choices |
|  | 1 | Supervisor in a specialized seminar |
|  | 2 | Teach an economic-related specialized course (other than 1) |
|  | 3 | Teach another subject |

In this capacity, I have known the applicant for (\_\_\_) years and (\_\_\_) months.

(2) Compared with other students of the same academic year, how would you rate the applicant’s qualifications and capabilities in terms of research and scholarly activity (not simply their studiousness)?

|  |  |  |
| --- | --- | --- |
| Answer Column  (place a circle on the appropriate line) | NO | Choices |
|  | 1 | Excellent (top 5%) |
|  | 2 | Good (top 10%) |
|  | 3 | Relatively good (top 25%) |
|  | 4 | Average (top 50%) |
|  | 5 | Below average (bottom 50%) |

(3) To what degree would you recommend the applicant?

|  |  |  |
| --- | --- | --- |
| Answer Column  (place a circle on the appropriate line) | NO | Choices |
|  | 1 | Strongly recommend |
|  | 2 | Recommend |
|  | 3 | Recommend with some reservations |
|  | 4 | Do not recommend |

(4) What potential level of achievement do you see for the applicant?

|  |  |  |
| --- | --- | --- |
| Answer Column  (place a circle on the appropriate line) | NO | Choices |
|  | 1 | Advancement to the doctoral program |
|  | 2 | Completion of the master’s program |
|  | 3 | Other  (　　　　　　　　　　　　　　　　　　　　　　　) |

(5) What particular reasons do you have for recommending (or not recommending) the applicant? Please feel free to use additional sheets of paper if required.

|  |
| --- |
| (Please write your answer in this space) |