

To Graduating students

**The Graduate School of Political Science
The Graduate School of Economics**

Schedule for Graduating Students of the Master's Program in March 2019

1. Grade announcement

Time & Date: From 10:00 am on Friday, 1st March

※Please log in MyWaseda, and check 'Menu of Grade Inquiry'.

2. Notes on issuance of a completion certificate

You can obtain it at automatic issuance machines from Friday 15th March. After returning your student ID card, please apply to the GSPS/GSE Office (it costs 200 yen per letter until Saturday, 30th March, 300 yen per letter after April.).

3. Joint Commencement ceremony for Faculty of Political Science and Economics

Time & Date : 10:00 a.m. - 11:00 a.m. on Monday, 25th March

Place : Waseda Arena

4. Graduation ceremony (for GSPS/GSE)

《For GSPS》

Time & Date : 12:30 p.m. -2:00 p.m. on Monday, 25th March

Place: Room 601, 6th Floor in Building No.3

《For GSE》

Time & Date : 1:00 p.m. -2:30 p.m. on Monday, 25th March

Place: Room 602, 6th Floor in Building No.3

※To obtain your diploma, you must:

1. Return your student ID card (*1)
2. Return your locker key(*2)
3. Submit your career report form via MyWaseda
4. Pay all of your tuition fees up to the Fall semester of AY 2018
5. Return all books you are borrowing to the library by Thursday, 14th March

*1 You must return your student ID card at the reception of GSPS/GSE graduation ceremony.

In case you have lost your student ID card, please inform the Office about that.

*2 You must leave your locker empty and return your locker key by Friday 22nd March. In case you have lost your locker key, you must pay 1.000 yen. Anything left in your locker after Monday, 25th March will be disposed.

5. Graduation Party (GSPS/GSE)

Time & Date : 3:30 p.m.-5:00p.m. on Monday, 25th March

Place: Royal Hall, 3rd Floor in Rihga Royal Hotel Tokyo