

単位認定について

学生からの申請に基づき、経済学研究科において承認された場合に、10単位を限度として経済学研究科修士課程の修了に必要な単位として認定します。ただし、入学前に大学院先取り科目として修得した本研究科の単位については16単位まで認定します。申請期間外の申請は認められません。申請対象となる単位や認定後の科目区分等の取り扱いは次のとおりです。

＜入学後第1学期目の所定期間に申請＞

①入学前に修得した経済学研究科設置科目（政治経済学部生の大学院先取り科目）

認定上限単位数		他の単位認定科目と合計で16単位
証明書等の表記	認定後の科目区分	経済学研究科設置科目の取扱いと同じ
	認定後の科目名	単位取得時の科目名
	成績証明書の成績表記	単位取得時の成績を引き継ぐ
	成績通知書の成績表記	単位取得時の成績を引き継ぐ
	G P A	算入

②入学前に修得した経済学研究科設置科目（本研究科科目等履修生としての履修科目）

認定上限単位数		他の単位認定科目と合計で10単位 (演習科目は認定不可)
証明書等の表記	認定後の科目区分	経済学研究科設置科目の取扱いと同じ
	認定後の科目名	単位取得時の科目名
	成績証明書の成績表記	単位取得時の成績を引き継ぐ
	成績通知書の成績表記	単位取得時の成績を引き継ぐ
	G P A	算入

③入学前に本学の他研究科、他大学の大学院で修得した単位

認定上限単位数		他の単位認定科目と合計で10単位
証明書等の表記	認定後の科目区分	経済学研究科設置科目の取扱いと同じ。但し経済学研究科設置科目と同等内容でない科目は、他研究科提供科目／他大学院聴講科目として認定する
	認定後の科目名	単位取得時の科目名
	成績証明書の成績表記	P
	成績通知書の成績表記	P
	G P A	非算入

<帰国直後の学期の所定期間に申請>

④入学後に、経済学研究科の許可を得て海外に留学し修得した単位

認定上限単位数		他の単位認定科目と合計で10単位
証明書等の表記	認定後の科目区分	経済学研究科設置科目の取扱いと同じ。但し経済学研究科設置科目と同等内容でない科目は、他研究科提供科目／他大学院聴講科目として認定する。
	認定後の科目名	単位取得時の科目名
	成績証明書の成績表記	P
	成績通知書の成績表記	P
	G P A	非算入

⑤入学後に、上記④以外において修得した海外の大学の授業科目単位

認定上限単位数		他の単位認定科目と合計で10単位
証明書等の表記	認定後の科目区分	経済学研究科設置科目の取扱いと同じ。但し経済学研究科設置科目と同等内容でない科目は、他研究科提供科目／他大学院聴講科目として認定する。
	認定後の科目名	単位取得時の科目名
	成績証明書の成績表記	P
	成績通知書の成績表記	P
	G P A	非算入

<提出期間> ①②③入学後第1学期目の科目登録期間 ④⑤帰国直後の学期の科目登録期間

<必要書類>

1. 単位認定申請書(所定用紙)
2. 申請科目の講義内容の明記された書類(シラバス等) ※上記①および②の場合は不要
3. 申請科目が表記された成績証明書

※「2.」と「3.」について、日本語または英語でない場合は翻訳文をつけてください。

Approval of Credits

When approved by the Graduate School of Economics Steering Committee, up to 10 credits from the applicable categories in the table below can be counted towards the required number of credits for completion of the Master's Program. For credits acquired through graduate courses taken at GSE in advance of a student's admission into the program, up to 16 credits may be counted towards the credits required to complete the Master's Program.

Applications submitted outside the designated period will be rejected. Below are the applicable credits and course category details.

<Application period: Designated period in the first semester after enrollment>

(1) Credits acquired at GSE in advance of a student's admission (graduate courses taken in advance at SPSE)

Maximum number of credits that can be approved	16 credits, including other categories of approved credits
Course classification after approval	Same classification as in GSE
Course name after approval	Same name as when the credits were originally obtained
Grade description on official certificates	Same grade as when the credits were originally obtained
Grade description on grade notifications	Same grade as when the credits were originally obtained
GPA	Included

(2) Credits acquired at GSE in advance of a student's admission (courses taken by a nondegree student at GSE)

Maximum number of credits that can be approved	10 credits, including other categories of approved credits (Credits of research guidance(seminar) cannot be approved.)
Course classification after approval	Same classification as in GSPS
Course name after approval	Same name as when the credits were originally obtained
Grade description on official certificates	Same grade as when the credits were originally obtained
Grade description on grade notifications	Same grade as when the credits were originally obtained
GPA	Included

(3) Credits acquired at graduate schools in Waseda other than GSE, or credits acquired in a Master's program at other universities in advance of a student's admission

Maximum number of credits that can be approved	10 credits, including other categories of approved credits
Course classification after approval	Same classification as in GSE or courses audited at other graduate schools/other universities.
Course name after approval	Same name as when the credits were originally obtained
Grade description on official certificates	P
Grade description on grade notifications	P
GPA	Not included

<Application period: Designated period in the semester just after returning from study abroad>

(4) Credits acquired during study abroad officially approved by the GSE Steering Committee

Maximum number of credits that can be approved	10 credits, including other categories of approved credits
Course classification after approval	Same classification as in GSE or courses audited at other graduate schools/other universities.
Course name after approval	Same name as when the credits were originally obtained
Grade description on official certificates	P
Grade description on grade notifications	P
GPA	Not included

<Application Period>

(1)(2)(3) Designated period in the first semester after enrollment

(4) Designated period in the semester just after returning from study abroad

<Documents necessary for application>

1. Application form for approval of credits (designated form)
2. Documents that detail the contents of the courses (e.g., syllabus) *Not necessary in the case of (1) and (2) above
3. Academic transcript showing the grades obtained

N.B. Please attach a translation if the documents are in neither Japanese nor English for Items 2 and 3.

A translation prepared by the applicant is acceptable.